

# CITY OF IDAHO CITY



## RESCHEDULED REGULAR CITY COUNCIL MEETING

Wednesday, January 18, 2023

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

## MINUTES

### JOIN ZOOM MEETING

<https://us02web.zoom.us/j/4192717240?>

Meeting ID: 419 271 7240

Passcode: iccouncil

**CALL MEETING TO ORDER** Mayor Everhart calls meeting to order at 6:00 PM

**ROLL CALL** Clerk called attendance, Heffington, Elliott, Adams, Secor. Here

**PLEDGE OF ALLEGIANCE** Mayor lead pledge of allegiance

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### 1. APPROVAL OF MINUTES: DECEMBER 28,2022

Secor made a motion, seconded by Adams to approve Minutes from December 28,2022. No discussion. 4 ayes.

Motion carries **ACTION ITEM**

#### 2. IDAHO CITY EVENT CHECKLIST:

##### 1. 36<sup>TH</sup> ANNUAL CHILI COOK OFF

Council looked over event checklist, council asked Clerk Ptak to get in contact with Rhonda Jameson to resubmit checklist with correct dates and information. **ACTION ITEM**

#### 3. BILLS/PAYABLES: DECEMBER 28, 2022, THROUGH JANUARY 11, 2023

Clerk Ptak mentioned that the auditors looked at and will present to council next meeting, in the last fiscal year council wasn't very diligent in initially each specific receipt and backup regarding credit cards, so going forward to make sure everything matches.

Secor made a motion, seconded by Elliott to approve bills dated December 28, 2022, through January 11, 2023, in the sum of \$23,857.16. No discussion. 4 ayes. Motion carries **ACTION ITEM**

### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

### III. ENGINEER'S REPORT

### IV. OLD BUSINESS

### V. NEW BUSINESS

#### 1. LETTER OF INTENT PLANNING AND ZONING-TARYN MANCERA

Secor made a motion, seconded by Adams to appoint Taryn Mancera to planning and zoning. No discussion. 4 ayes. Motion carries. **ACTION ITEM**

### VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

## VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## VIII. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Director Tami Claus updated council, Grader is down and hopefully getting diagnosed this week backhoe is getting serviced. Claus apologizes that the streets have not been sanded, due to equipment being down there is no way to sand. Sander for pick up has been installed and will be used to sand streets. Generator at RO is finished and online. Public works had to purchase a flow meter part to stay compliant. Discussed surplus of older city equipment i.e. Blue dump truck and snake.

### B. LAW ENFORCEMENT

Otter has been working on training this last week, he was instructed to go home by Mayor. Otter is working on getting his car decaled. Next meeting council will be getting a numbered look at what police have been doing the last month. City hired Camille to help with Admin work and grants.

### C. CLERK/TREASURER'S OFFICE

Clerk Ptak updated council; audit is done, Cassie will be attending next meeting to present to council. Ptak has been working with US Bank to set up direct deposit for city employees. Hazard Mitigation plan will be getting updated for Idaho City, Ptak asks of council to look over city information, and make sure its updated. Discussed surplus, Ptak will look into legality, due to it may have to be done by resolution.

#### 1. BUDGET UPDATES

#### 2. WATER AND SEWER UPDATES, **ACTION ITEM**

### D. CITY ATTORNEY no updates.

## IX. COUNCIL UPDATES

Secor offered to help Claus if roads thaw out and city equipment is still down.

## X. MAYOR UPDATES

Wishes Secor a Happy birthday. Concerned citizen email about lack of water, they will be attending meeting next week. City Hall, Council members, Mayor and law enforcement are aware of situation at hand, unfortunately they are not on city hook up. Ptak and law enforcement have been directing those effected to call department of health and welfare and Idaho housing.

## XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Nancy Ptak spoke as a citizen. Charlie, the dog that she fostered found a home, benefit for Dominik in March more information to come after January 21, 2023.

## ADJOURNMENT 6:40 PM

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

### Mayor:

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

### Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

### Chief of Police:

Mark Otter

[icpd100@gmail.com](mailto:icpd100@gmail.com)

### City officers:

Mathew Archuleta

Ericca Robbins

Brent Watson

### Janitorial:

Dale Rutter

### Public Works Director:

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

### Public Works:

Dominick Nalley

Chad Sinclair (temp)

### City Clerk-Treasurer:

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

### Deputy Clerk:

Sue Robinson

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

### Office Clerk:

Emily Sinclair

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

511 Main Street

PO Box 130

Idaho City, ID 83631

(208)392-4584

operating hours

Monday- Thursday

8 am - 5 pm