



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, January 24, 2024

7:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFjdM5GMUlnNUhFNkJKaUZ2QT09&omn=85913106899>

Meeting ID: 419 271 7240

Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 7:00 PM

ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JANUARY 15, 2024 **ACTION ITEM**

Counselor Elliott made a motion, seconded by Secor, to approve the minutes dated January 15, 2024. 3 ayes, Heffington abstained. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. 38TH ANNUAL IDAHO CITY CHILI COOK OFF – MARCH 2, 2024

Mayor Everhart explained there are a couple of issues. First, Mari Adams at EBCAD was not contacted and supplied this checklist to go over. Counselor Elliott explained she was contacted by a few people that live on the corner of Meyer and they requested not to have booths on that side of the road so they can exit if needed. Discussion on how spread out the booths are or should be ensued. Council agreed to hold the checklist until the next meeting. Rhonda Jameson made it in, and Mayor Everhart explained the issues and what had been discussed.

C. BILLS/PAYABLES: JANUARY 11, 2024 THROUGH JANUARY 24, 2024 **ACTION ITEM**

Counselor Secor made a motion, seconded by Adams, to approve the bills January 11, 2024 through January 24, 2024 in the amount of \$47,127.96. Heffington questioned one of the bills regarding a Community Hall Deposit Refund and wondered if someone checked before and after to ensure cleaning was done. Goodlett responded yes both before and after were done. 4 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

A. IC SECTION 74-206(A) TO CONSIDER PERSONNEL MATTERS RELATED TO HIRING

Counselor Secor made a motion, seconded by Adams, to adjourn to Executive Session pursuant to Idaho Code sections 74-206(A) to consider personnel matters related to hiring. Secor aye, Adams aye, Elliott aye, Heffington aye. Called into session/adjourned at 7:10pm. Mayor Everhart called back into regular session at 7:26pm.

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

IV. ENGINEER'S REPORT

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

A. ORDINANCE NO. 348 SCHEDULE OF WATER CONNECTIONS - EDU DISCUSSION

Counselor Elliott explained she created an excel spreadsheet that showed categories and calculated fixture units for different buildings. Those fixture units are used to determine EDU's for the different buildings and categories. Elliott thought this could be fair across the board for determining water/sewer rates for different locations because it is all based on math. Discussion on the spreadsheet and calculations ensued. Discussion on different locations, i.e., bars, bar/restaurants, and resorts ensued. Clerk Ptak added that there should be public hearings to ensure the public knows what is going on with the potential change to rates in the future. Mayor Everhart mentioned different sized homes with more bathrooms. Goodlett added that the current count for a single

home was one and a half baths, and Elliott added even if you added a shower to give it two full baths it still fell under 1 EDU. Carrie Ann Kowalczyk on zoom questioned if the plan were to rate a house based on its size or water consumption, and Secor responded water consumption. Mayor Everhart added that the water consumption is based on the number of fixtures in the house. Discussion on the different number of fixtures and usage ensued. Secor added that it should be considered to start with a value of 1 edu and move up from there dependent on fixture units and not have the fractions of one and discussion ensued. Elliott suggested emailing the Clerk & Deputy Clerk with any changes and discussing further at another meeting. Marc Carignan with Planning & Zoning added the connection fees should be looked at as well. Carignan referenced the Ordinance on connection fees and explained it states the user would be charged for each equivalent connection or fraction thereof. Carignan asked what the equivalent connection is and are the calculations being discussed going to tie into that and therefore have a different connection fee based on the EDU. Carignan further explained this is the information P&Z is looking for. Discussion on connections and cost ensued. Counselor Elliott added it would be beneficial to have a workshop to further discuss and maybe even have P&Z there to contribute. Discussion on connection fees and multiple dwelling units ensued. Council decided to have a workshop February 7, 2024 6pm.

VI. OLD BUSINESS

A. IDAHO CITY FIRE PROTECTION DISTRICT.

Brent Adamson explained the city had requested an appraisal and so he sent in an email from the County Assessor that showed the numbers they produced. Adamson added the number is meaningless to them because the value of the asset is not the conversation but who should have ownership. Mayor Everhart explained it has always been the city's position that the property is a huge asset to the city and therefore the value is important, because that is an asset to all the residents of the city. Discussion on the value ensued. Heffington questioned if the property is worth \$737,000 then the city cannot give it away for any less. City Attorney Callahan explained there are some options when dealing with a governmental entity and the city does not have to convey it for fair market value. If the city is interested in conveying the property, they would still need to go through the public hearing process. Heffington added it is the council's job to make sure they protect the city's interest and not get rid of it for anything less than its value. Discussion ensued. Counselor Adams asked what the reason is for the Fire District wanting the property. Adamson responded, because the volunteers are the ones that built the building originally and currently because they do not own the building, they cannot apply for Grants to add a bay and in the future a training room, etc. Counselor Adams asked if the city could help in applying for the Grants. Adamson responded he would need to have meetings with the firefighters to discuss. Discussion ensued. Counselor Elliott suggested a petition, survey, or public hearing would be beneficial to see what the public wants. Callahan responded if the city wanted to do a public hearing, they would need to publish notice and provide a date, or a workshop could be done to bring in informal public comment. Discussion on the fire department ensued. Mayor Everhart agreed that it would be beneficial to have a couple of workshops to get public input. Council decided to do a workshop March 20, 2024 6pm at Community Hall and if anyone from the public could not make it they could send the city an email with their comment.

VII. NEW BUSINESS

VIII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Counselor Elliott explained that she received an email from Shaunna Roeber explaining Park and Rec will be meeting on Feb 7th to discuss the vacancy and produce a plan to distribute responsibility.

B. HISTORIC PRESERVATION COMMISSION

C. PLANNING & ZONING COMMISSION

1. FIVE PROPOSALS FROM PLANNING AND ZONING DISCUSSION

2. PLANNING AND ZONING REVISED CITY ZONING MATRIX DISCUSSION

Marc Carignan with Planning & Zoning addressed council and explained the proposals and zoning matrix they have for the city. One of the subcomponents of the Master Plan is to put together an updated land use and area & height regulations table, which has been provided to the council. P&Z has tightened up the recreational vehicle park designation. P&Z is working on the Master Plan and is wondering what the future vision is for the city. Carignan went on to summarize the 5 proposals for City Council. 1. Update the residential zone language. 2. Adopt the proposed City Zoning Matrix and land use & height regulation table. 3. Include "Tiny Home" definition as defined by Idaho Residential Code. 4. Update the definition of livestock in the City Ordinance to allow for 96 hours (weekend events). 5. Revise Ordinance 367 Temporary Use of Recreational Vehicles, as per the provided paperwork. Discussion on the cities direction, future fees/revenue, annexation, and new development ensued. Elliott added that for the P&Z fee scale it might be a good idea to check with the County as a start. Clerk Ptak added that P&Z might also want to research area impact fees.

D. IDAHO CITY CHAMBER OF COMMERCE

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Mayor Everhart explained Public Works has been plowing and went on to explain the water issue the previous weekend. The level floats at the top of the tanks froze and did not communicate to the water plant that water was needed, so the tanks were almost empty. Pumps were turned on manually to add water to the tanks and at this point are returning to normal. Discussion on the alert that was sent out ensued.

B. LAW ENFORCEMENT

Brent Watson informed council they have had some body cam issues, and he has been working with Motorola to get those resolved. ICPD received a grant for LifeLoc's which is a portable breathalyzer device, and they are waiting on one more piece of equipment for that. Watson added policing resources for big events (i.e., rodeo) need to be looked at and ensure that there is plenty of security and staff available. Mayor Everhart explained he had an incident last weekend with a couple of vehicles with snowmobiles that were speeding and asked if the 25mph speed limit sign could be moved back to the rodeo grounds. Secor added ITD would need to do a study before anything could be moved. Mayor Everhart added he thought there was a grant for the city to receive two of the speed limit reader signs, and Watson responded it was for a radar trailer and the cost was too high. Watson did receive a new quote for new reader signs and is working on it. Kowalczyk questioned the existing reader sign and Mayor Everhart

responded it was donated, the battery has gone bad, and there is no replacement, but the city is working on getting new ones. Elliott added Otter had told her that he has cameras in the back of the patrol car that are supposed to go up in the park for the Historical Foundation, and asked if Watson could look.

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water sewer info is in the packet and looking good. The city office had been working on audit this week and it is going well. Bailey & Company is hoping to present at the last February meeting. Ptak added the budget is also in the packet and has gone back to the line-by-line list as per the auditors. Ptak and City Attorney Callahan will be going back over past minutes to make sure everything is addressed that was discussed. Elliott asked when the city would be receiving property taxes and Ptak responded the taxes just came in. Kowalczyk questioned if the city is changing the way the roads are being done (measured) to ensure they are taxed properly. Mayor Everhart responded that the numbers the city has are accurate. Ptak explained the city gets property taxes from the county and it is up to the council during budget season to decide how that is broken down and allocated between the Street and General Funds. Discussion on Myer St. ensued.

D. CITY ATTORNEY

City Attorney Callahan explained based on the discussion with P&Z the direction that she is getting is to provide P&Z instruction about the public hearing regarding the amendments to the zoning ordinance and prepare a draft for the council on the livestock ordinance. Council responded yes.

X. COUNCIL UPDATES

Counselor Secor still wants to approach Boise County Prosecuting Attorney to see if he would take on the criminal side attorney representation for Idaho City. Counselor Adams explained EBCAD is having the EMT class starting in March and Watson is taking the class. Adams asked if the city owns the EBCAD building and Secor responded no, the County does. Counselor Elliott explained if anyone is interested in what is going on with the school, the boards meetings are the 3rd Tuesday of the month.

XI. MAYOR UPDATES

Mayor Everhart explained that the Governor's Office had been in contact to discuss Idaho City hosting the Capitol for a Day project. It is a whole day where legislators, the Governor, and others come for something like a meet and greet. The original date presented was in February but that did not work out, but Ptak and the Mayor are looking into what could work. The event would bring 50-100 people to town and the city would need to put on a lunch. Discussion on potluck, businesses in town donating, and time frame ensued. Ptak added that she can send out an email chain to see who all would be interested.

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Sabrina Amidon with Cowboy campground informed council if the city does the Capitol for a Day, she would be happy to help. Amidon added if the speed limit sign is moved, she would like it moved beyond Four Pines Rd. Secor suggested for Amidon to contact ITD District 3 and ask to get a study involved to move the speed limit sign.

David Souza spoke on how bad Main and Bear Run Rd are and how hard it is on vehicles and livestock trailers. Souza asked to have the pavement removed and go to gravel. Mayor Everhart explained this was the city's plan last fall but the city did not have the money and is looking at the project this spring.

XIII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: FEBRUARY 14, 2024

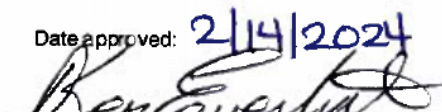
B. ITEMS FOR NEXT AGENDA

ADJOURNMENT - 9:39 PM

ATTEST:


Nancy L. Ptak, City Clerk-Treasurer

Date approved: 2/14/2024


Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Ken Everhart

idahocitymayor1@cityofic.org

Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

Chief of Police:

Mark Otter

icpd100@cityofic.org

City officers:

Brent Watson

Public Works Director:

Tami Claus

idahocitypublicworks@cityofic.org

Public Works:

Nick Mancera

Dallas DeCory

City Clerk-Treasurer:

Nancy L Ptak

idahocityclerk@cityofic.org

Deputy Clerk

Kaleb Goodlett

idahocityoffice@cityofic.org

Utility Billing Clerk

Sue Robinson

4cityfolk@cityofic.org

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am - 3pm