

# MINUTES

IDAHO CITY  
REGULAR CITY COUNCIL MEETING  
WEDNESDAY, JANUARY 25, 2017  
6:00 P.M. CITY HALL

**CALL MEETING TO ORDER:** Council President Secor called meeting to order at 6:01pm.

**ROLL CALL:** Secor, Hillyard, Everhart present. Mayor Canody absent

**PLEDGE OF ALLEGIANCE:** Secor led the pledge of allegiance

**APPROVAL OF MINUTES:** ~~JANUARY 19, 2017~~

**AMENDMENT TO AGENDA SHOWN IN BOLD LETTERING** Idaho Code 67-2343

Everhart made the motion to accept amendment to the agenda to add under new business Community Club-Valentine's Day Tea- City Hall pursuant to Idaho Code 67-2343, Hillyard seconded, and 3 ayes.

**BUSINESS LICENSE APPROVAL:** none

## I. ENGINEER'S REPORT

Russ from Pharmers gave his report on bidding package sent out on the tank mixers. All bids are due January 27<sup>th</sup>. Well#1 has been cleared of total coliforms. Adamson has been directed to flush well and retest just to make sure. Russ would like to schedule a meeting to decide, with DOC and DEQ, regarding waste off of membranes.

The wastewater facility plan is in review at DEQ and USDA. They should have some comments back for the city by next week. He is still working on the 2016 land application that is due at the end of the month however he will be asking for an extension. This will need to be signed by the mayor or an authorized representative. Dick Linville suggests the council give approval for the mayor to sign documents. There has already been an approval for the mayor and for Butch Anderson to sign as the authorized representative. Russ reiterated a few dates for the council to keep in mind from the last meeting.

## II. OLD BUSINESS

### A. ADOPT RESOLUTION NO. 2017-01- REDUCED RATE FOR WATER AND SEWER FOR HISTORIC PROPERTIES

Hillyard made the motion to adopt Resolution No. 2017-01, reduced rate for water and sewer for historic properties Everhart seconded, 3 ayes.

## III. NEW BUSINESS

### A. 2015 AUDIT-BAILEY AND COMPANY

Cassie from Bailey and Company gave each council member a copy of the 2015 audit. She informed them that it is similar to the 2014 audit and will expect at least half of 2016 to be as well. She has been discussing how to avoid these issues listed in the audit with clerk Ling and feels the city has made progress to correct the issues at hand. Idaho City has limited staff and the segregation of duties is a challenge not to mention the software is extremely out of date. She stresses the council to be more involved in overseeing the city financials particularly the water and sewer portion. Her and clerk Ling will start the 2016 audit in March. A full copy will be available to anyone wishing to read it here at city hall.

### B. EVENT CHECKLIST-IDAHO CITY CHILI COOK OFF-RHONDA JAMESON

Rhonda Jameson asked Chief Krempa for help with the parking lot during the event. Chief Krempa would like to see more event parking signs and he will have 2 more officers on duty for the event.

The tables will be in front of the visitor's center, not in the parking lot. The Chamber is looking for a city representative to show up for judging. Hillyard made the motion to approve the event checklist for the Idaho City Chili Cook Off dated February 18<sup>th</sup>, 2017, Everhart seconded, and 3 ayes. Hillyard made motion to approve an alcohol variance for February 18<sup>th</sup>, 2017 Everhart seconded, and 3 ayes.

### C. COMMUNITY CLUB-VALENTINE'S DAY TEA-CITY HALL

Community Club would like to have permission to use City Hall for their Valentine's Day Tea on Tuesday February 14<sup>th</sup>, 2017. Hillyard made the motion to allow Community Club to use City Hall Tuesday February 14<sup>th</sup>, 2017 for the Valentine's Day Tea, Everhart seconded, and 3 ayes.

## IV. COMMITTEE REPORTS

### A. ~~PARKS & RECREATION COMMISSION~~

**B. HISTORIC PRESERVATION COMMISSION**

Rhonda Jameson gave the council a print out of the walk around notes from the Eyes Wide Open walk about. It gives an idea of what people see for the first time as they enter the town. It also gives thoughts on how to help “polish” up the town to make it more attractive to visitors. She has been working on grants to help with signage and restoration projects throughout town. She has signed up for some classes along with clerk Ling in helping with these grants. There will also be a grant to help pay for these classes and any extra help the clerk may need during these classes.

~~C. PLANNING & ZONING COMMISSION~~

**D. WATER COMMITTEE**

Bonnie Hardey presented the worksheets the committee has been working on regarding the EDU’s. There was a workshop the night before and was disappointed in the lack of attendance. She would like to see more input from the council as this is something even the auditor’s feel needs to be addressed to have a better billing system across the board. She would like to know when the council would be available for another workshop. The council is not sure when they would be available at this time and will get back to her with a date.

**E. IDAHO CITY CHAMBER OF COMMERCE**

Covered during the Chamber event checklist.

**V. CITIZEN INPUT** (Citizen input is limited to three (3) minutes per individual. If you have an issue that requires more time or council action, please ask the clerk to put you on the next agenda. Issue(s) must be relevant to city govt., and no repetitive or abusive comments. Complaints related to performance of city staff needs to be made directly to the mayor.)

Bonnie Hardy still has concerns with the way the water and sewer accounts have been handled in the past as far as credit adjustments and late fee credits. She wants to know how the council handles the adjustments and if they have been authorized by the council. The accounts that are severely past due in the past came to the council for payment arrangements. They were told that is what they needed to do. Council assured her that changes have been made to keep everything to Idaho City Code and follow the procedures in collecting from past due accounts. Clerk Ling gave Bonnie an example of the payment agreements and the forms now used in these matters. A lot of changes have been made to insure the city does not find themselves in noncompliance with their own city codes.

Bonnie again expresses concern for these accounts and money handling going back to 2011. The council again understands these concerns however the city is now moving forward and trying to correct the way things had been handled back then. The council thanks her for her concerns.

**VI. EMPLOYEE UPDATES**

- A. PUBLIC WORKS**
- B. LAW ENFORCEMENT**
- C. FIRE DEPARTMENT**

There have been no calls this month. The ladder truck got painted from the insurance claim. Engine 5 will be the next one to go into Peterbuilt. Fire commission is still meeting on the first Tuesday of every month. The city needs to start looking at how to move the funds over and what not to move over to the fire commission/district. GPS for GIS SYSTEM for fire hydrants and water meters strongly suggested.

**D. CLERK/TREASURER’S OFFICE**

None

**VII. MAYOR & COUNCIL UPDATES**

Hillyard will be out of town for a month or two but will be able to do the conference calls during meetings.

**VIII. BILLS**

Hillyard made the motion to pay the bills dated 1/20/2017 through 1/25/2017 in the amount of \$5589.45, Everhart seconded, and 3 ayes.

ADJOURN 7:26pm

// ATTEST:

Date approved: 2/8/2017

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Nancy L Ling, City Clerk-Treasurer

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Tom Secor, Council President

Council members:  
Tom Secor  
Ken Everhart  
HD Hillyard