



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, February 12, 2025

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

# MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVvSlhNTHRadGo5OT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called the regular city council meeting to order at 6:01 PM.

**ROLL CALL:** Clerk Ptak called roll, Heffington, Elliott, Adams, in attendance. Secor absent.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: JANUARY 22, 2025 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Heffington, to approve the minutes dated January 22, 2025. 2 ayes. Motion carried. Adams abstain.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

### C. BILLS/PAYABLES: JANUARY 23, 2025 THROUGH FEBRUARY 12, 2025 **ACTION ITEM**

Councilor Heffington made a motion, seconded by Adams, to approve the bills dated January 23, 2025 through February 12, 2025 in the amount of \$88,622.98. 3 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

Mayor Everhart explained he received a letter from Merrick explaining a change order proposal for the wells at the water plant in the amount of \$22,000. Once the city receives approval from DEQ on the design it can be put on the agenda for approval. Discussion on the RFQ for a new engineering firm ensued.

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

## VI. OLD BUSINESS

### A. PROPERTY SWAP WITH SECOR

No new information.

## VII. NEW BUSINESS

### A. T-MOBILE WATER PLANT INTERNET **ACTION ITEM**

Clerk Ptak explained the equipment needed to switch the water plant internet over to T-Mobile. Councilor Heffington made a motion, seconded by Elliott, to approve the purchase and transition to T-Mobile internet at the water plant in the amount of \$145. 3 ayes. Motion carried. Clerk Ptak asked if Mayor and council would like her to look into getting the sewer plant switched over as well, and they agreed.

### B. BMS PAY PRICING PROPOSAL **ACTION ITEM**

Clerk Ptak explained the proposal for water, sewer online payments and bills. Discussion on costs ensued. Mayor Everhart requested Ptak move forward and get some finalized costs so that the council could have all the information before a vote.

**VIII. EMPLOYEE UPDATES**

**A. PUBLIC WORKS**

Mayor Everhart explained a couple of issues and repairs that arose at the water plant. Mayor Everhart added that he received the sample bottles for the raw water at the RO system.

**B. LAW ENFORCEMENT**

**C. CLERK/TREASURER'S OFFICE**

**1. BUDGET UPDATES**

**a. 1<sup>ST</sup> QUARTER REPORT**

Clerk Ptak explained the budget updates in the packet and also the first quarter report.

**2. WATER AND SEWER UPDATES, ACTION ITEM**

Clerk Ptak explained the water sewer updates and adjustments in the packet.

Councilor Elliott added that the meeting April 9<sup>th</sup> may need to be rescheduled as the clerk and herself would not be there.

**3. CLEARWATER UPDATE**

**D. CITY ATTORNEY**

**IX. COUNCIL UPDATES**

Councilor Heffington explained that he is working with ITD on road closures between Idaho City and Lowman.

**X. MAYOR UPDATES**

Mayor Everhart explained the app that the city staff is doing a trial run on. It is working well and has many features that help with time off requests, timecards, and payroll. Mayor Everhart also explained the new on call option that was added to the city phone line.

**XI. CITIZEN COMMENTS**

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Jeff Jones joined via zoom and explained that during this years Chili Cook Off he and some others would like to revive a theatrical performance of an old west shootout. Jones spoke with the Chamber and also Rhonda Jameson, who are both in support and is looking to see if the council would approve. Mayor Everhart explained that Jones would need to put together an event checklist and the council could look that over at the next meeting. City Attorney Callahan added that the city would also need the fireworks permit application if there were going to be fireworks set off within city limits. Mayor Everhart added that because this item was not on the agenda it could not be approved and would need to wait until the next meeting.

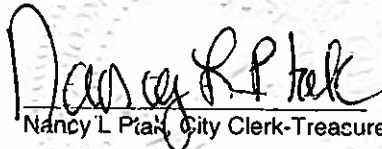
**XII. UPCOMING MEETINGS**

**A. NEXT REGULAR MEETING: FEBRUARY 26, 2025**

**ADJOURNMENT 6:48 PM**

ATTEST:

Date approved: 3/12/2025

  
Nancy L Ptak, City Clerk-Treasurer

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

<b>Mayor:</b> Ken Everhart <a href="mailto:idahocitymayor1@cityofic.org">idahocitymayor1@cityofic.org</a>	<b>Chief of Police:</b> Brent Watson <a href="mailto:idahocitypd.194@cityofic.org">idahocitypd.194@cityofic.org</a>	<b>Public Works Director:</b> Tami Claus <a href="mailto:idahocitypublicworks@cityofic.org">idahocitypublicworks@cityofic.org</a>	<b>City Clerk-Treasurer:</b> Nancy L Ptak <a href="mailto:idahocityclerk@cityofic.org">idahocityclerk@cityofic.org</a>	511 Main Street PO Box 130 Idaho City, ID 83631 (208)392-4584
<b>Council members:</b> Tom Secor Jr Ashley M Elliott Mari Adams Ryan Heffington	<b>City officers:</b> Jake Nye	<b>Public Works:</b> Nick Mancera CJ Torgensen	<b>Deputy Clerk</b> Kaleb Goodlett <a href="mailto:idahocityoffice@cityofic.org">idahocityoffice@cityofic.org</a> <b>Utility Billing Clerk</b> Sue Robinson <a href="mailto:4cityfolk@cityofic.org">4cityfolk@cityofic.org</a>	operating hours Monday- Thursday 8 am - 5 pm Friday 9am -3pm