

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday, February 13, 2019

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:00 pm.

ROLL CALL: Hillyard, Secor, Martin, and Everhart present.

PLEDGE OF ALLEGIANCE: Mayor Canody led the Pledge of Allegiance

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. **APPROVAL OF MINUTES:** January 23, 2019 and February 4, 2019 **ACTION ITEM**
Secor made a motion to approve the minutes dated January 23, 2019 and February 4, 2019, seconded by Hillyard. 4 ayes (Everhart abstained for January 23, 2019)
- B. **IDAHO CITY EVENT CHECKLIST:** **ACTION ITEM**
- C. **BILLS/PAYABLES:** **ACTION ITEM**
Secor made a motion to approve the bills dated January 24, 2019 through February 13, 2019 in the amount of \$42,109.06, seconded by Martin. 3 ayes. Everhart abstained.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

III. ENGINEER'S REPORT

Read the report from Kasey Ketterling from TO Engineers that stated working on final design with Tonka. Suggests that concrete pad get separate bid to be finished early and ready for July.

IV. OLD BUSINESS

V. NEW BUSINESS

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public works has been plowing a lot of snow.

B. LAW ENFORCEMENT

19 years of paperwork needing caught up has been done, can start working on grants. His injury is fine. Mayor commented on Bryce, he was helpful to a caller and they were impressed.

1. CHIEF OTTER'S APPROVAL OF THE IDAHO CITY CHILI COOK OFF EVENT

CHECK LIST **ACTION ITEM**

Chief Otter approved the Idaho City Chili Cook off event check list that the council had previously approved contingent on his approval.

C. CLERK/TREASURER'S OFFICE

1. SOFTWARE UPDATE

Clerk Ptak gave the council an update on the Black Mountain Software conversion.

2. WATER AND SEWER ACCOUNTS

Clerk Ptak had ran across a few issues on water and sewer accounts. Some adjustments are going to need to be made for overbillings. Core and Main sent a quote for upgrades to wands, hand-helds, and touch reads for reading water meters. Training will be in March for Tami, Gene, Nancy and Sue.

3. PAY DOWN VACATION TIME FOR FULL TIME EMPLOYEES **ACTION ITEM**

Clerk Ptak, with the advice of City Attorney Linville, explained the reason for the request for vacation pay down. This is due to the new software conversion and to help clean up the old system. Should be a onetime deal. It is a council decision due to it being a budgetary decision. Clerk Ptak gave the council the figures and how the budget can handle the request. With this being allowed to be done no one will lose their vacation time during the conversion. Vacation will be pro-rated from Dec backwards and going forward it will be pro-rated to January in the new system. It will be added every year at the beginning of the year or hire date from here on out. This will help employees abide by the personnel policy.

Secor made the motion to pay down full time employee's vacation time, a one-time pay down, seconded by Everhart. 4 ayes.

IX. COUNCIL UPDATES

Everhart-AIC; went to city official's day at the Capitol-some new legislation happening, proposal to liquor licenses to allow restaurants to serve maximum 2 mixed drinks with a meal. City approval would be required. Mayor will send legislative updates to the Council members. Everhart stated that sand bay reports have come in. Coliform is running higher coming out than going in and may be due to contaminated sand. Will keep running tests and keep council updated on results.

X. MAYOR UPDATES

XI. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT ***ACTION ITEM***

Secor made a motion to adjourn the meeting at 6:26 pm, seconded by Martin, 4 ayes.

ATTEST:

Date approved: February 27, 2019

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Phillip J Canody

Council members:

Tom Secor Jr

Ken Everhart

HD Hillyard

David Martin

Public Works:

Tami Franklin

Gene Bettys

Chief of Police:

Mark Otter

City Clerk-Treasurer:

Nancy L Ptak

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Deputy Clerk:

Sue Robinson