

# CITY OF IDAHO CITY



## REGULAR CITY COUNCIL MEETING

Wednesday, February 22, 2023

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

<https://us02web.zoom.us/j/4192717240?>

Meeting ID: 419 271 7240

Passcode: 144787

## MINUTES

CALL MEETING TO ORDER Mayor Everhart calls regular city council meeting to order at 6:00 PM

ROLL CALL Clerk Ptak called roll Heffington, Elliott, Adams, Secor in attendance.

PLEDGE OF ALLEGIANCE Mayor Everhart led pledge of allegiance.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: FEBRUARY 08, 2023 **ACTION ITEM**

Elliott made a motion seconded by Adams to approve minutes dated February 8, 2023. No discussion. 4 ayes. Motion Carries

#### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### C. BILLS/PAYABLES: FEBRUARY 09, 2023 THROUGH FEBRUARY 22, 2023 **ACTION ITEM**

Secor made a motion seconded by Heffington to pay the bills dated February 09, 2023 through February 22, 2023, in the amount of \$19,306.49 Clerk Ptak informs council members that the grader is paid in full. No discussion. 4 ayes.

### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

### III. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

#### 1. EXECUTIVE SESSION UNDER IDAHO CODE SECTION 74-206(1)(F) TO COMMUNICATE WITH LEGAL COUNSEL ABOUT IMMINENTLY LIKELY LITIGATION.

Secor made motion to move to executive session 74-206 (1)(F) seconded by Elliott to adjourn to an executive session Secor aye, Adams aye, Elliott aye, Heffington aye.

Called into session/adjourned at 6:05 PM

Back in regular session 6:41 PM

Secor makes motion to go back to regular session seconded by Elliott. Secor aye, Adams aye, Elliott aye, Heffington aye.

### IV. ENGINEER'S REPORT

#### 2. SAND SEPARATOR RO PLANT DISCUSSION-

Michael Woodworth with MWW updated the council regarding finalizing the design for the Sand separator for the RO. The engineers are nearly ready to submit the plan to DEQ. After submitting Woodworth would like to come visit and to go over plans with everyone around mid-March to review

#### 3. WASTEWATER ANNUAL REUSE PERMIT DISCUSSION-

The city was issued a new reuse permit from DEQ in July of 2022. Deadline is extended until the end of March. Information and report will be submitted. A task order needs to be put together and approved. Task order will be on next agenda. Mayor Everhart requests this be an annual contract and be show in the task order. Other items due as part of that permit. Engineers will discuss with Tami items need to be completed by summer.

### V. OLD BUSINESS

#### 4. K3 CONNECT PUBLIC BUILDING LOCKS **ACTION ITEM**

Estimate was submitted by Busy Bee lock and key, for 6 alarm locks. More research will be done. To get different bids.

5. CITY SHOP HEATER **ACTION ITEM**

Tabled until next meeting.

VI. NEW BUSINESS

6. COMMUNITY HALL DOOR BID **ACTION ITEM**

Further research to be done. Tabled for ongoing discussion.

7. CREATING NEW PUBLIC WORKS/MAINTENANCE POSITIONS WITHIN CURRENT BUDGET ALLOWANCE **ACTION ITEM**

Mayor proposes to include the Janitorial position into a public works position to help with increasing the salary. Meeting set up on February 27, 2023, with Mayor Everhart, Tami, Elliott, and Clerk Ptak. Mayor Everhart will have further conversations with city attorney.

8. BOISE COUNTY HAZARD MITIGATION PLAN GRANT FUNDING LETTER OF SUPPORT **ACTION ITEM**

Secor made a motion seconded by Adams to authorize Mayor Everhart to sign Boise County Hazard Mitigation Plan Grant Funding Letter of Support. 4 ayes. No discussion. Motion Carries.

9. IDAHO CITY FIRE PROTECTION DISTRICT GRANT LETTER OF INTEREST **ACTION ITEM**

Secor made a motion seconded by Adams to authorize Mayor Everhart to sign Idaho City Fire Protection District Grant Letter of Interest. 4 ayes. No discussion. Motion Carries.

10. MICHAEL STODDARD REIMBURSEMENT **ACTION ITEM**

Secor made a motion seconded by Elliott to authorize Mayor Everhart and City Attorney Joan to negotiate claim. No discussion. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion Carries. Michael Stoddard commends Mayor Everhart and Tami, for their work and efforts in all they do.

11. LLEAH AND BEAU SYLVESTER REIMBURSEMENT **ACTION ITEM**

Secor made a motion seconded by Elliott to authorize City Attorney Joan and Mayor Everhart to negotiate claims for the Sylvester's. Secor aye, Adams aye, Elliott aye, Heffington aye. No discussion. Motion Carries

12. MONTGOMERY STREET DISCUSSION

Mayor and City Attorney will be working together to find a resolution/documentation to see who owns and is responsible for Montgomery Street. At this time there is no definitive paperwork that shows the county gave city the street, there was discussion but no physical paperwork that the city has. In the past county had given the city supplies to help maintain but never gave the City of Idaho City the street.

13. MYERS STREET DISCUSSION

No discussion.

VII. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION**

**ITEM**

VIII. COMMITTEE REPORTS

B. PARKS & RECREATION COMMISSION

Dax Olvera addressed the council and Mayor with questions. The school was asking about snow blowers to get snow off the field, Secor suggests for them to clear of the diamond and that will help with the melting. Dax wanted to know what's the plan with the shed, he would like to make it a lawn care shed. Mayor Everhart and Councilmembers are okay with that. Scheduling the field, Dax will oversee that. To schedule field please contact Dax. Ice rink area what will the space designated for? The Mayor and Council members are open to ideas for use of that space. What else does park and rec need to do? Need more members.

C. HISTORIC PRESERVATION COMMISSION

D. PLANNING & ZONING COMMISSION

E. IDAHO CITY CHAMBER OF COMMERCE

IX. EMPLOYEE UPDATES

F. PUBLIC WORKS

Director Tami Claus gives big thanks to Mayor Everhart and Secor for the last few weeks with all their help. Sand bay will be needed to get cleaned soon its offline right now. Claus is currently working with the Forest Service,(the compound) has a huge leak, 30,000 gal a day. Water is turned off. Expected to be fixed on February 23, 2023.

G. LAW ENFORCEMENT

Chief Otter everything is going well, with Camille doing the office admin, the officers have been able to be out policing and writing citations. There was swatting calls all around the nation saying there was active shooters, Idaho City did get one as well, no lock down was needed as there was a lot of police there to walk around and overlook the situation. He is currently working on a nuisance ordinance for properties. The idea is if a property becomes a nuisance and responders have to respond so many times there will be consequences and or fines for the property owners. This will be on the next agenda. At the end of the month Otter will provide a report to Mayor Everhart.

H. CLERK/TREASURER'S OFFICE

Clerk Ptak informed council members, Mayor, and Claus that the city will have the inmate (cleanup crew) end of April.

OFFICE CLERK POSITION OPEN, will be posted on website and newspaper. Mayor and Ptak show appreciation towards Office clerk Emily Sinclair for everything Emily has done while she was in this position.

1. BUDGET UPDATES no update, will be on the next meeting.
2. WATER AND SEWER UPDATES

One account may have to be shut off on February 23, 2023 due to nonpayment. City residence get a 7-day notice, if no payment is made, they get a 24-hour notice before getting shut off, this has been the a regular practice and not many have had to be shut off in the past. One account that was adjusted, due to city system picked up water usage as way over their normal usage. Council and mayor can see what was changed and updated. **ACTION ITEM**

#### I. CITY ATTORNEY

City Attorney Joan Callahan informed council of the meeting that took place for the City of Moscow regarding renters for water usage. One residual matter at the district court, hasn't gone to the Idaho Supreme court yet but is headed that direction.

- X. COUNCIL UPDATES  
No updates at this time.

#### XI. MAYOR UPDATES

Mayor Everhart extends a Big thank you to Director Claus, for everything she has had to deal with in this position. As a single public works employee, mayor heartily and appreciates Mike Stoddard's comments earlier and fully agrees, she keeps the city running.

#### XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Carrie Ann Gonzales spoke as a concerned citizen she went to commissioners meeting about Montgomery Street, one of the things she is confused on is there should be opportunities where the council members, and commissioners attend each other's meetings. There are a lot of he said/she said accusations. Mayor informed Carrie Ann that the time frame of the meetings is not ideal, due to everyone working. Chief Otter, Mayor and Council Members suggest to Carrie Ann to get on the commissioners' agenda so its publicly published so people may know about the situation and show support at the commissioners meeting.

ADJOURNMENT 7:48 PM


ATTEST:

Date approved:

3/8/2023



Nancy L Ptak, City Clerk-Treasurer



Ken Everhart, Mayor  
Council Prez  
Secar Jr, Gary

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

#### Mayor:

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

#### Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

#### Chief of Police:

Mark Otter

[icpd100@gmail.com](mailto:icpd100@gmail.com)

#### City officers:

Ericca Robbins

Brent Watson

#### Janitorial:

Dale Rutter

#### Public Works Director:

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

#### Public Works:

#### City Clerk-Treasurer:

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

#### Deputy Clerk:

Sue Robinson

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

#### Office Clerk:

Emily Sinclair

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 8am -2pm