



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, February 26, 2025

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 6:00 PM.

ROLL CALL: Deputy Clerk Goodlett called roll, Adams, Secor, Heffington in attendance. Elliott absent. Heffington joined via zoom

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: FEBRUARY 12, 2025 **ACTION ITEM**

Item held until the next meeting.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

C. BILLS/PAYABLES: FEBRUARY 13, 2025 THROUGH FEBRUARY 26, 2025 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the bills dated February 13, 2025 through February 26, 2025 in the amount of \$3,172.63. 3 ayes. Motion carried.

Mayor Everhart moved the meeting to the auditor presentation under New business. See below.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

A. IC SECTION 74-206(1)(B) TO CONSIDER PERSONNEL MATTERS RELATED TO PERFORMANCE

Counselor Secor made a motion, seconded by Adams, to adjourn to Executive Session pursuant to Idaho Code section 74-206(1)(b) to consider personnel matters related to performance. Secor Aye, Adams aye, Heffington aye. Called into session/adjourned at 6:12pm. Mayor Everhart called back into regular session at 6:34pm.

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

IV. ENGINEER'S REPORT

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR

No new information

B. BOISE COUNTY WATER SEWER RATES **ACTION ITEM**

Item will be held until the next meeting.

VII. NEW BUSINESS

A. 2023-2024 AUDIT, BAILEY & COMPANY PRESENTATION

Cassie Zattiero from Bailey & Company presented the 2024 Idaho City Audit to Council members, Mayor, City Clerk, and other attendees. After Zattiero went through the audit, she discussed some of the reports that could bring up issues and there were none to report. Next year there will be some changes in how compensated hours will be calculated and sick leave will need to be added.

Mayor Everhart returned to the Executive Session above.

B. PARCEL NUMBER RP100000260651 – ROAD NAME – CALAMITY JANE LANE

ACTION ITEM

Charlie Kouba explained some personal background history and that he has purchased the property up behind the trailer park on Elk Creek. He has secured an easement from Elk Creek to his property and would like to name the road Calamity Jane Lane. Councilor Secor and Mayor Everhart explained that it would be a private lane, and the city does not have a say. City Attorney Callahan explained that there is no issues with the name of the lane, the issues that will come up in the future is that the easement does not meet the requirement for either a road or driveway. With the property being vacant land there is not an issues currently but if there were a building permit and dwelling added it would not qualify with city standards to be a driveway, and the easement would need to be widened. Discussion ensued. Mayor Everhart added that the original item in question is the road name and asked the attorney if there were any specifics that he needed to adhere to. Callahan responded that the code states the setbacks needed. Discussion on sign dimensions and placement ensued.

C. LETTER OF INTENT FROM JILL BEGGS – PARKS AND RECREATION **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to appoint Jill Beggs to the Parks and Rec Commission. 3 ayes. Motion carried.

D. LETTER OF INTENT FROM JENNIFER HAYCOCK – IDAHO CITY HISTORICAL PRESERVATION COMMISSION **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to appoint Jennifer Haycock to the Idaho City Historical Preservation Commission. 3 ayes. Motion carried.

E. LETTER OF INTENT FROM MONTE GAUKLER – IDAHO CITY HISTORICAL PRESERVATION COMMISSION **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to appoint Monte Gaukler to the Idaho City Historical Preservation Commission. 3 ayes. Motion carried.

VIII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson asked Ptak and Callahan if the information that was provided for the grant procedure for reimbursement was sufficient. Ptak forwarded everything to Callahan. Callahan has not had a chance to look things over yet. Jameson is glad to have a full commission because she will be in Europe for the month of April and having the additional commissioners will be great. Jameson added that there are two properties that have had violations for some time, and she has given that information to Chief Watson.

C. PLANNING & ZONING COMMISSION

D. IDAHO CITY CHAMBER OF COMMERCE

Rhonda Jameson explained the preparations for Chili Cook Off.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus explained they are trying to work on the roads but keep getting pulled off to fix frozen water lines. Samples were pulled today. Boardwalks are almost completed and cleaned up. Claus has been in contact with Grundfos Pumps and a tech will be up to fix the chlorine pump that will not work and train Mancera & Torgensen on how to rebuild them. Claus will be bringing Mancera in to get set up for Spring Conference classes. Public Works is adding material to Montgomery and the area in front of the school. Discussion on frozen water lines in Mores Creek Crossing ensued.

B. LAW ENFORCEMENT

Chief Watson explained that things have been fairly busy. Watson is going to pull some reports and look at the past call volume, he predicts that this summer will be busy. Nye will be in post for most of the summer and so Watson has some plans to stay overnight if needed. Nye is in phase 2, week three of his training and exposure. Watson added that they have been giving people reminders on dogs off leash but the next time it will be a citation. The department will also be cracking down on public intoxication.

C. CLERK/TREASURER'S OFFICE

1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water sewer updates that were in the packet.

2. CLEARWATER UPDATE

Clearwater meeting was cancelled and will be rescheduled. Ptak added that the new app for clocking in and out is working great.

D. CITY ATTORNEY

City Attorney Callahan explained that they have been looking into what other cities are doing when it comes to the RFQ for engineering services. Councilor Secor believes that the city would be best served by one engineering firm. Discussion on the RFQ and firms ensued. Mayor Everhart added that he needs to get with Merrick to get a report on what they will be finishing

and where the remainder of funds will be. Mayor Everhart asked if the RFQ could be posted to find firms that would be interested in working with the city. Callahan asked if the city wants to have the current grant information available for firms to review or will it just be handed over when an agreement is met. Councilor Secor would like to get the RFQ out there so that the engineering firms can come and sell themselves to the city and what they can bring to the table. Discussion ensued.

X. COUNCIL UPDATES

Councilor Adams requested the County water sewer rate information to be on the next meeting agenda.

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

City Attorney had a go back and asked if the council voted on the road name Calamity Jane Lane or are they going back to work on things. Mayor Everhart responded that it was not voted on. Callahan added that in order for them to put up a street sign the council has to vote before the sign can go up. Because Heffington is no longer on zoom for the meeting the item will need to be added to the next agenda for a vote.

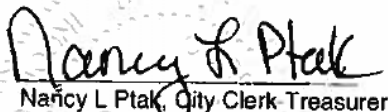
Mayor Everhart had a question for the City Attorney and asked for direction. Earlier in the meeting to vote on approving minutes, Secor was not at the previous meeting and there would only be 2 council members voting to approve. Is that allowed or not because there were not enough council members present? Callahan responded that it was fine to vote because there was still a majority present at the meeting. With Secor abstaining there were two other council members able to vote and approve.

XIII. UPCOMING MEETINGS

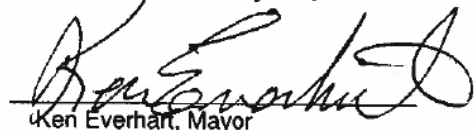
A. NEXT REGULAR MEETING: MARCH 12, 2025

ADJOURNMENT 7:35 PM

ATTEST:


Nancy L Ptak, City Clerk-Treasurer

Date approved: 3/12/2025


Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
idahocitymayor1@cityofic.org

Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Ryan Heffington

Chief of Police:
Brent Watson
idahocitypd.194@cityofic.org

City officers:
Jake Nye

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org

Public Works:
Nick Mancera
CJ Torgensen

City Clerk-Treasurer:
Nancy L Ptak
idahocityclerk@cityofic.org
Deputy Clerk
Kaleb Goodlett
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operating hours
Monday- Thursday
8 am - 5 pm
Friday 9am - 3pm