



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, February 28, 2024

7:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 7:00 PM

ROLL CALL: Clerk Ptak called roll, Heffington, Adams, Secor in attendance, Elliott joined via zoom.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: FEBRUARY 14, 2024 **ACTION ITEM**

Counselor Secor made a motion, seconded by Adams, to approve the minutes dated February 14, 2024. 4 ayes. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

C. BILLS/PAYABLES: FEBRUARY 15, 2024 THROUGH FEBRUARY 28, 2024 **ACTION ITEM**

Counselor Secor made a motion, seconded by Heffington, to approve the bills February 15, 2024 through February 28, 2024 in the amount of \$18,640.29. 4 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

Counselor Elliott signed off zoom meeting.

IV. ENGINEER'S REPORT

Mayor Everhart explained that some test wells had been done and caused issues with the water plant and so Merrick has developed another plan. Greg Dye with Merrick explained that sometime before 1989 infiltration gallery number 1 was installed. In 1989 infiltration gallery number 2 was installed and number 1 was abandoned. In 1995 the raw water pumps and slow sand filters were installed. In 2001 the chlorine contact piping was installed. After that event, the raw water pumps, and infiltration gallery #2 started having problems conveying flow. In 2018 2 new wells were installed and sometime thereafter an embankment collapsed in Elk Creek and caused the wells to stop performing. This is the current condition and the Facility Plan called for reconstructing infiltration gallery #2. There were some test pits dug on top of gallery #2 to better understand the failure and that digging disrupted the quality of the ground water and caused turbidity. This caused the engineers to rethink the recommendations that are in the Facility Plan. The Engineers developed a plan that dispersed and reduced the intensity of the withdrawal of the ground water. The plan is to install 10 well points that would have a gentler withdrawal of the ground water. Each well point will have a gravel pack around it that will eventually clog with sediment and through a procedure called redevelop the well, a contractor can come in and backflush the well to clear the sediment and then reuse the well. Counselor Heffington asked if the current wells could be backflushed and reused. Mayor Everhart responded that they did try when the original problem began but it did not do anything. The original wells were not designed like the ones being proposed. Dye added that to demonstrate to the City & DEQ the new proposed wells they would install one well in advance of all the other improvements to monitor the water quality, etc. The other item the Engineers will address is the turbidity going through the slow sand filters. The filters are not designed to capture small clay particles and so the plan would be to add another stage of filtration before the sand bays that would be treated with a chemical to remove the clay particles before they get to the slow sand filters and thus reducing the turbidity. Discussion on the filter media, and chemical used ensued. Dye added that the new filtration would need to be flushed occasionally to remove any build up and that would go to sewer. Mayor Everhart stated that dumping

to sewer needed to be looked at because the sewer plant is already at capacity and potentially could not handle the added load. Mayor asked if it could be flushed to waste, and Dye responded that they could look into that. Dye went on to explain that they have spoken to DEQ, and they are in agreement but want to see the details and preliminary engineering report. Mayor Everhart asked if there was any idea on cost and Dye responded that costs would go up and it would be in the preliminary engineering report, but he did not have any idea at this point. Mayor Everhart asked that if the 10 new well points are designed to be less flow then the pumps would then be less expensive, and Dye responded yes. Counselor Secor added that he understands the concept but instead of 2 points of maintenance there would be 10. Having that many wells will definitely increase maintenance costs and that is what he does not like. Discussion on wells, maintenance, and other options ensued. Dye added that the reason they went with smaller wells was that they would be easier to develop and flush because there are more of them spreading out the suction of ground water. Going with fewer wells and larger pumps would potentially have a harder time developing and flushing. Discussion ensued. Dye added that he would go back to his team and discuss the maintenance and operation concerns and also the possibility of fewer wells with the ability to flush and clean.

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

A. REVIEW - RESOLUTION 2024-03 ADMINISTRATION FEES 2024

Clerk Ptak asked council to review the fee changes and new fees. There will have to be a public hearing before the fees can be implemented. Ptak will get the notification sent to the newspaper for publication which will have to run for 2 weeks prior to the public hearing. Public Hearing would potentially be the second meeting in March.

VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR

Mayor Everhart asked if there was any way to check in with the surveyor to see where things are. Discussion on the survey ensued. City Attorney Callahan added that she and Ptak will get together to discuss this item.

B. IDAHO CITY FIRE PROTECTION DISTRICT.

No new information. Clerk Ptak added that there will be a letter sent to the paper letting the public know about the special meeting which will be March 20th at the community hall.

VII. NEW BUSINESS

A. 2022-2023 AUDIT BAILEY & COMPANY PRESENTATION

Cassie Zattiero from Bailey & Company presented the 2023 Idaho City Audit to Council members, Mayor, City Clerk and other attendees. After Zattiero went through the audit, she discussed some items for the council and mayor to be aware of and take more time in the processes of, all time sheets should be signed by supervisor and supplied for all employees, even salaried, and then signed by the Mayor. This is to limit employees being paid for time they did not actually work. It was suggested that the clerk and mayor hand timecards back to supervisors if this has not been done correctly, or document why the time sheet is not signed correctly. Ptak asked is a time sheet is emailed and the supervisor has looked at it but has no way to sign, does that work as approval, and Zattiero responded to make sure there is documentation.

B. DISCUSSION ON CITY CODE FOR SOLICITING & PANHANDLING

Brent Watson explained that he had an incident with a couple people last weekend. There is an Idaho State code for panhandling and solicitation where you cannot have signs or hitchhike. Currently there is nothing in the Idaho City code that covers this. Mayor Everhart asked if Watson could look into other municipalities to see what they have and if Idaho City can implement it. Watson has gone through Caldwell & Nampa's code which are similar on this topic and that information is provided in the packet. Watson did not believe that the first offense should be a misdemeanor, but an infraction or fine, and then an increases penalty for repeat offense. Watson added that he should have the cameras for the park sometime next week.

VIII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

James Correll explained that the first item is the BLM lease, he has a meeting in March. Correll asked if there is any kind of event at the rodeo grounds does it go through the city and Ptak responded yes. Parks and Rec would like to produce some ideas to make money at the rodeo grounds. Correll questioned if there is any money in the budget for the commission, Ptak responded there is a minimal amount in the budget. In the past P&R would get grants and there was a separate P&R fund, but the city has not had that since 2016-2017. Correll went on to address the RV dump and explained that the only thing they have been able to produce is to add a camera. Mayor Everhart asked Watson that if a camera was installed and the city got pictures of someone filling large totes and a license plate is that something the city could pursue. Watson responded that the city would just need to establish proof. Mayor added that the camera would need to be able to see the amount of water to establish that proof. Discussion ensued. Correll added that he was able to get a name for the Forest Service so that P&R can pursue that lease as well.

B. HISTORIC PRESERVATION COMMISSION

C. PLANNING & ZONING COMMISSION

Counselor Adams explained the commission did not have anything to update but will be working on the RV Park ordinance.

D. IDAHO CITY CHAMBER OF COMMERCE

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus explained the grader situation. There have been a number of parts and sensors changed, but it still will not start. Claus asked how far council wanted her to continue. Mayor Everhart responded that if the city cannot get it running it is not worth anything. Claus met with Jeff Cook with IRWA and he likes all of the things Claus has implemented. Public Works will be cleaning another sand bay and has community service help to get it done. Claus added that she ordered patch material for the potholes, and it should be here the middle of March. Public Works will be filling potholes on main and Bear Run Thursday. Montgomery is holding up pretty well. Claus added that the sewer line at the Senior Center was replaced last week. Mayor Everhart added that Clerk Ptak has been speaking with Merrick to see if some of the funds from the grant can be used for water plant needs.

B. LAW ENFORCEMENT

C. CLERK/TREASURER'S OFFICE

1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained that the water updates are in the packet and getting better. There were no budget updates. Still working on a budget friendly report for council that will show line items. Ptak added that the audit went really well. Ptak sent everyone an email regarding Capital for a Day and asked if anyone had any comments to send them in. Mayor Everhart added that the lunch time will not be open to the general public, but just community leaders. The other two sessions will be open to everyone.

D. CITY ATTORNEY

X. COUNCIL UPDATES

Counselor Secor explained that there are a lot of coyotes around currently and everyone needs to keep an eye on their animals, kids, etc. Secor added that there was a dog that killed one of his families chickens (dog at large). Ptak asked if the dog had a license and Secor responded no. Watson questioned the incident and asked if someone could contact him. Discussion on dogs in the city ensued. Counselor Adams added that the ambulance is going through a redistricting. She is unsure of the whole process, but it will be coming in front of the city. City Attorney Callahan gave an update for Counselor Elliott who wanted to know if the city can ask the Forest Service for help with Bear Run Rd. Mayor Everhart added that Heffington mentioned the same thing. Mayor will talk to the commissioners again next week and ask that question.

XI. MAYOR UPDATES

Mayor Everhart explained that the ad was posted for potential applicants who are interested in the Chief of Police position. There have been no applications received, so Mayor will interview Sergeant Watson on Friday and will have a recommendation next meeting. Chili Cook Off this weekend come out and check thing out.

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

XIII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: MARCH 13, 2024

Mayor Everhart reminded everyone of the special meeting on March 20th.

ADJOURNMENT 8:34 PM

ATTEST:


Nancy L. Ptak, City Clerk-Treasurer

Date approved: 3/13/2024


Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Ken Everhart

idahocitymayor1@cityofic.org

Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

Chief of Police:

Mark Otter

icpd100@cityofic.org

City officers:

Brent Watson

Public Works Director:

Tami Claus

idahocitypublicworks@cityofic.org

Public Works:

Nick Mancera

Dallas DeCory

City Clerk-Treasurer:

Nancy L Ptak

idahocityclerk@cityofic.org

Deputy Clerk

Kaleb Goodlett

idahocityoffice@cityofic.org

Utility Billing Clerk

Sue Robinson

4cityfolk@cityofic.org

511 Main Street

PO Box 130

Idaho City, ID 83631

(208)392-4584

operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am - 3pm