CITY OF IDAHO CITY

REGULAR CITY COUNCIL MEETING
Wednesday, March 9, 2022
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/83766984776?pwd=WEVZU1dnSGorYkFncDY4NVN1S0s1dz09

Meeting ID: 837 6698 4776
Passcode: 331161

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES FEBRUARY 23, 2022, ***ACTION ITEM***
B. IDAHO CITY EVENT CHECKLIST ***ACTION ITEM***
C. BILLS/PAYABLES: FEBRUARY 24, 2022, THROUGH MARCH 9, 2022, ***ACTION ITEM***

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

III. ENGINEER'S REPORT

FOR THE CITY'S REVIEW

1. IDEQ REIMBURSEMENT FORM
2. JANUARY 2022 PROGRESS REPORT
3. MOUNTAIN WATERWORKS INVOICE #6151
4. NOTICE OF ACCEPTABILITY OF WORK
5. CONSENT OF SURETY TO FINAL PAYMENT
6. CONTRACTOR PAY APPLICATION #6-FINAL RETAINAGE
7. ALLOW MAYOR SIGNATURE ON PARTIAL PAY REQUEST ON DW1104 ***ACTION ITEM***

IV. OLD BUSINESS

1. PERSONNEL POLICY ***ACTION ITEM***
2. COMMUNICABLE DISEASE POLICY ***ACTION ITEM***
3. SOCIAL MEDIA POLICY ***ACTION ITEM***
4. WATER LEAK FORGIVENESS POLICY ***ACTION ITEM***
5. IDAHO CITY FILMING INSIDE CITY LIMITS POLICY ***ACTION ITEM***
6. FINANCIAL CONTROL POLICY ***ACTION ITEM***
7. CUSTOMER SERVICE POLICY ***ACTION ITEM***
8. EMERGENCY OPERATING PLAN ***ACTION ITEM***

V. NEW BUSINESS

1. CITY BUSINESS LICENSE FEES

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

1. SHORT TERM RECREATIONAL VEHICLE USE ORDINANCE NO. 367

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS
B. LAW ENFORCEMENT
C. CLERK/TREASURER'S OFFICE
   1. WATER AND SEWER UPDATES
   2. FEBRUARY BUDGET REPORT
D. CITY ATTORNEY

IX. COUNCIL UPDATES

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:	**Chief of Police:**	**Public Works Director:**	**City Clerk-Treasurer:**	511 Main Street
Ken Everhart	Mark Otter	Tami Claus	Nancy L Ptak	PO Box 130
Council members:	**City officers:**	**Public Works:**	**Deputy Clerk:**	Idaho City, ID 83631
Tom Secor Jr	Mathew Archuleta	Gene Bettys	Sue Robinson	(208)392-4584
David Martin	Ericca Robbins	Dominick Nalley		4cityfolk@gmail.com
Ashley M Elliott		**Janitorial:**		idahocityclerk@gmail.com
Mari Adams		Dale Rutter		idahocitypublicworks@gmail.com

CITY OF IDAHO CITY

REGULAR CITY COUNCIL MEETING
Wednesday, February 23, 2022
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/89221389128?pwd=K0NPay9UN0JmYmxqZXdybFdpdFhCQT09
Meeting ID: 892 2138 9128
Passcode: 431595
MINUTES

CALL MEETING TO ORDER: Mayor Everhart called the meeting to order at 6:01pm
ROLL CALL: Secor, Martin, Elliott, and Adams present
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: February 16, 2022, special meeting ***ACTION ITEM***

Secor made a motion to approve the minutes dated February 16, 2022, seconded by Martin. 4 ayes.

B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***

1. 1. 4-H FUN DAY-JUNE 11, 2022- MICHELLE DIEHL

Youth president Levi Ferguson presented the 4-H Fun Day to the council, Michelle Diehl asked for the council to waive the fees for the area rental but would still pay the deposit. Secor said he would cover the rental cost. They had also asked to have a $500,000 insurance certificate in lieu of the normal $1 million. This is the highest amount they can receive through the University of Idaho Extension. Secor made a motion to approve the Idaho City Event Checklist for the 4-H Fun Day- June 11, 2022, at the rodeo arena contingent on proof of insurance prior to the event, seconded by Elliott. 4 ayes.

C. BILLS/PAYABLES: Februaury11, 2022 through February 23, 2022, ***ACTION ITEM***

Secor made a motion to pay the bills dated February 11, 2022, through February 23, 2022, in the amount of $21,192.86, seconded by Elliott, 4 ayes.

II. PUBLIC HEARINGS

items listed as public hearings allow citizen comment on the subject matter before the council. residents or visitors wishing to comment upon the item before the council should follow the procedural steps. in order to testify, individuals must sign up in advance, providing sufficient information to allow the clerk to properly record their testimony in the official record of the city council. hearing procedures call for presentation by the applicant, submission of information from city staff, followed by public testimony. ***ACTION ITEM***

None currently

III. ENGINEER'S REPORT

None currently

IV. OLD BUSINESS

1. PERSONNEL/COMMUNICABLE DISEASE/SOCIAL MEDIA POLICY- UPDATE

Clerk Ptak explained these policies have been updated but still needed some input from mayor and council. She suggested to the council to schedule a workshop to finish these and other policies on the agenda. They would be able to focus on these items and the policies listed under new business will need to be finished in the very near future to be compliant with DEQ loan requirements. She has quite a few templates to work from and will email them all what she has. All agreed to have a workshop on March 3, 2022, at 5pm at City Hall. This will be a workshop only, no citizens input. Does not require a full council, but it will be posted if all decide to join the workshop. Only discussion and information gathering, these items will not have any final decisions, they will hopefully have them finished in time for council to take action at the next regular meeting.

2. WATER LEAK FORGIVENESS POLICY – UPDATE

See old business No. 1.

3. SHORT TERM RECREATIONAL VEHICLE USE ORDINANCE – UPDATE

Elliott has been sending her ideas to replace some of the conditions on the ordinance with City Attorney Callahan, Elliott has so far liked the updates and feels comfortable sharing these changes with the council. Mayor Everhart has asked for Clerk Ptak and City Attorney Callahan to send the revised ordinance to the rest of the council and put it as an action item on the upcoming agenda.

4. IDAHO CITY FILMING INSIDE CITY LIMITS POLICY - UPDATE

See old business No. 1.

5. IDAHO CITY MEMBERSHIP ENROLLMENT WITH LIFEFLIGHT NETWORK FOR CITY EMPLOYEES ***ACTION ITEM***

Clerk Ptak provided the council with the most current budget, there is money in the general funds miscellaneous line item that would cover for this years employee enrollment. They would be able to make an actual line item for the city employees and commission members if they choose to the following years. This would be a great benefit to the current employees and a great incentive to future commission members. She believes she has the required 10 members to fulfill at the reduced rate. Secor made a motion to allow the clerk to move forward with Idaho City Membership Enrollment with Life Flight Network for employees, seconded by Martin. 4 ayes. Mayor Everhart stated this would be a great benefit for the employees and city volunteers.

V. NEW BUSINESS

1. YMC ESTIMATE FOR COMMUNITY HALL HEATING AND COOLING SYSTEM ***ACTION ITEM***

Ryan Heffington with YMC Mechanical addressed the council regarding the failing heating and cooling units at community hall. They are older units that are almost nonexistent to getting parts. They have had to use parts from one unit just to make at least one of the units work. As it is right now, they could become a fire hazard. He gave the council a whole system replacement cost estimate of $16,028.10. They would be able to start right away if council approves. Council asked clerk Ptak if there was room in the budget. The budget has a little in community hall repairs, but the rest would have to come out of general fund miscellaneous or contingency. It is something that has needed to be done for years and the power bill reflects this. Secor mentioned this could probably save some money on the power bills with a more efficient heating and cooling system in place. Secor made a motion to accept the estimate for YMC mechanical in the amount of $16,028.10 to replace the existing heating and cooling units with new, seconded by Elliott. 4 ayes.

2. LOCAL OPTION TAX PRESENTATION

City Attorney Joan Callahan updated the council regarding an intern she had given the local option tax to research on after the council expressed interest. Doug Plass presented a power point presentation to explaining the overview of Idaho's Local option tax statute, findings by the city council, decisions that will need to be made, what to tax and at what rates, duration of the tax, what is the purpose of the tax, can it be used as property tax relief, reporting and submission process, enforcement process, making it an ordinance and putting it out to the voters, does the city meet the requirements. Mayor Everhart explained to the public in attendance that he wanted to investigate this as an option to have the tourism help pay for the city infrastructure they use and put demand on. The idea is to help take that burden off the citizens as the tourism increases, mainly to the overnight visitors that use hotels, Vrbo, air bnb and short-term rentals. They use our city services such as water and sewer, drive on our streets, the citizens should not have to pay for this extra burden. Council focused on the lodging aspect and what little amount per stay it would cost the consumer, not property owner. Council would like to investigate this further and get a feel of what the citizens feel. Clerk Ptak will help in distributing information and a possible public hearing before getting too deep into this.

3. FINANCIAL CONTROL POLICY-DISCUSSION

See old business No. 1.

4. CUSTOMER SERVICE POLICY-DISCUSSION

See old business No. 1.

5. EMERGENCY OPERATING PLAN-DISCUSSION

See old business No. 1.

6. RECOMMENDATION TO CITY COUNCIL FROM PLANNING AND ZONING ON INTERIM MORATORIUM ON BUILDING PERMITS AND DEVELOPMENT APPLICATIONS REQUIRING NEW CONNECTIONS TO CITY WATER SYSTEM – ***ACTION ITEM***

City council reviewed Idaho City planning and Zoning Commission Interim Moratorium on building permits and development applications requiring new connections to city water system with certain exceptions lasting no longer than one (1) year findings of fact, conclusions, and recommendation to the Idaho City Council from a public hearing held February 17, 2022. Based upon the Findings of Fact and Conclusions Planning and Zoning Commission recommends the City Council adopt the proposed Interim Moratorium Ordinance, Declaring an Interim Moratorium on the Issuance of Building Permits and Development Applications that Require or Involve New Connection to the City of Idaho City's Water System for a Period of Not to Exceed One Year Due to Imminent Peril of Public Health, Safety, and Welfare. Elliott asked what this meant for the existing properties in Mores Creek subdivision, it was explained that they were approved prior to the emergency moratorium, and they would be allowed to continue with connections and building permits. She also asked why a year? It was explained that if the city could get the needed water rights before the year is up they would be able to vacate or rescind the moratorium, the one year limit is to allow the council enough time to work with the engineers to either buy from a water rights bank or obtain rights to own. Council will consider the recommendations from planning and zoning when considering adopting the ordinance later in the meeting.

7. REQUEST TO APPEAR ON THE AGENDA – EDWARD DINDINGER – REPEALING AND /OR AMENDING IDAHO CITY ORDINANCES IC CODE 3-1-2 AND 3-1-6 ***ACTION ITEM***

Edward Dindinger addressed the council regarding city ordinances that pertain to IC Code 3-1-2 and 3-1-6, business license required and qualifications for business to operate with license. He maintains an office on Montgomery Street, a full-time resident since November of 2019. He is asking the council to consider abolishing the ordinances that refer to codes 3-1-2 and 3-1-6. He stated the city requiring all federal, state, and local law before obtaining a city license is not necessary. Anyone can go online to look up and make sure anyone with a business requiring these permits can be found. He points out that Attorneys especially already must have these in place to practice law. (He is an attorney) He stated it is fantastical for the city to feel they are providing a service to the city by making these businesses have these permits in place before obtaining a license. He does not feel anyone on the city government has the qualifications to judge the professional licenses of any particular business. He stated this reasoning is why to abolish IC code 3-1-6. He has not had to have a business license in Boise in the 4 years he has operated and has never been harassed to do so. To him the business licensing scheme as it is currently laid out in Idaho City is antithetical to the values of this community, making business feel more unwelcome here than in the city of Boise. He also notes the fees collected are not that significant to the overall budget and he does not feel they are an amount the city would need to charge to actually do the work to process. He asks the council to

consider abolishing IC code 3-1-2 and not charging fees for the business licenses. Mayor Everhart thanked him for his presentation but does not feel to abolish business licenses is something the city would want to consider at this time but thinks looking into it might prudent. Elliott also agreed, but also stated the city does not want disreputable businesses coming into town and setting up shop, like a previous tattoo place did. Mayor Everhart also stated the city goes through the same procedure with the liquor licenses and no one would be allowed to sell without the proper state, county licenses before getting the city license. Mayor Everhart also asked why it is erroneous to present the licenses if they are already necessary to conduct business. Secor stated the city has the ordinance in place, it protects the businesses and citizens, so the city will enforce it. Attorney Callahan advised the council that if they wanted to amend the ordinance there would be procedures to follow, public hearing and other directions would need to be followed, this is not something that can be done at this particular meeting. If the council wished to revisit the ordinance, they would want to put it on a future agenda. Mayor Everhart does think looking into the fees might be a good idea, it has been a few years since the city has done so. Clerk Ptak was asked to get some information from other cities our size regarding business fees and have available for the next council meeting.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

1. ORDINANCE 366 INTERIM MORATORIUM ON BUILDING PERMITS AND DEVELOPMENT APPLICATIONS REQUIRING NEW CONNECTIONS TO CITY WATER SYSTEM

Martin hereby moved that pursuant to Section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full shall be dispensed with and that Ordinance No. 366 be considered immediately, seconded by Elliott. 4 ayes.

Martin hereby moved Ordinance No. 366 now before the council be approved, seconded by Elliott. 3 ayes, Secor nay.

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Clerk Ptak had given a notice to publish request letters of intent to Mayor Everhart, he is still revieing and will get it back for publishing online and in the Idaho World late next week.

B. HISTORIC PRESERVATION COMMISSION

None currently.

C. PLANNING & ZONING COMMISSION

1. RECOMMENDATION TO CITY COUNCIL ON ZONING AND MAP CORRECTIONS FOR MORES CREEK SUBDIVISION AND AMENDMENT TO ZONING MATRIX FOR TYPES OF STORAGE FACILITIES IN COMMERCIAL ZONES – ***ACTION ITEM***

Planning and Zoning administrator Nancy Ptak addressed the council with the recommendation from planning and zoning regarding the map corrections for Mores Creek Subdivision. The lot in question was all of lot 49, following the highway, it was originally approved and recorded to be commercial in 1983, the current map has it residential. Planning and Zoning recommend the council approve the correction and allow corrections in the zoning matrix for types of storage facilities in the zoning matrix.

Attorney Callahan stated no public hearing will be required to amend the map, but since there are annexation approvals coming up, it would be best to change the map once. Public Hearing will tentatively be set for March 23rd to include item No 2.

2. RECOMMENDATION TO CITY COUNCIL ON ZONING UPON ANNEXATION FOR 6 PROFFER LANE – AND SET PUBLIC HEARING ***ACTION ITEM***

See previous, discussed during item No. 1.

D. IDAHO CITY CHAMBER OF COMMERCE

Elliott stated she attended the last meeting with the chamber and believes the chamber will not be dissolving, enough members have stepped up and shown interest in the vacancies. They will discuss and decide at the upcoming meeting on February 28.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

None currently.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public works Director Tami Claus addressed the council, there has been an ongoing issue at 117 Mores Creek, the water line keeps freezing. They may have to replace on the city side. She would like the city to have more involvement for when the contractors hook up into the city system, there has been a few times it has been done incorrectly and is causing extra work and money spent on supplies to fix these issues.

The streets are in need of pothole repairs, weather permitting, Secor would like them to look into hot mix.

1. VISITOR'S CENTER RESTROOMS – HEATERS AND VANDALISM ISSUES ***ACTION ITEM***

Visitor's Center restrooms have been closed while the heaters get replaced and toilets in the men's room gets fixed. There has been an increase in vandalism, the bathrooms are now getting locked up at night. They need deep cleaning.

B. LAW ENFORCEMENT

Chief Otter addressed the council regarding traffic enforcement has been picking up with the increase of visitors, new equipment has been arriving and getting put into place, new computer systems are up and going. Chief is still learning the system and eventually will be able to provide the council with stat sheets. Incidents, traffic stops.

C. CLERK/TREASURER'S OFFICE

Clerk Ptak addressed the council on the following items:

1. WATER AND SEWER UPDATES

None currently, most accounts look pretty good. She will have this updated at the next council meeting.

2. JANUARY BUDGET REPORT

Everything appears to be on track for the end of January.

3. FEBRUARY BUDGET REPORT

This report will be available for council review at the next meeting.

D. CITY ATTORNEY

No updates currently.

X. COUNCIL UPDATES

Elliott shared information for the upcoming St Patrick's Day Dinner for the ICHF, silent auction donations.

XI. MAYOR UPDATES

No updates currently.

XII. CITIZEN COMMENTS

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Sabrina Amidon addressed the council regarding the local option tax and stated this would deeply impact her visitors. She thanks the council for taking her concerns into consideration.

ADJOURNMENT 7:38pm.

ATTEST:

Date approved: , 2022

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
Council members:
Tom Secor Jr
David Martin
Ashley M Elliott
Mari Adams

Chief of Police:
Mark Otter
City officers:
Mathew Archuleta
Ericca Robbins

Public Works Director:
Tami Claus
Public Works:
Gene Bettys
Dominick Nalley
Janitorial:
Dale Rutter

City Clerk-Treasurer:
Nancy L Ptak
Deputy Clerk:
Sue Robinson

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Idaho City, ID 83631
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4cityfolk@gmail.com
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idahocitypublicworks@gmail.com

CITY OF IDAHO CITY
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/09/22

For doc #s from to 999999
* ... Over spent expenditure

Claim / Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
1490	45 CENTURYLINK	323.06							
	03/16/22 water plant phone bill	98.98			51	43400	491		10100
	03/16/22 sewer plant	128.14			52	43500	491		10100
	03/16/22 city hall	47.97			10	41500	491		10100
	03/16/22 city hall	33.58			51	43400	491		10100
	03/16/22 city hall	14.39			52	43500	491		10100
1491	181 SIMPLII	274.77							
	03/01/22 phone services	82.43			10	41500	490		10100
	03/01/22 phone services	109.91			51	43400	490		10100
	03/01/22 phone services	82.43			52	43500	490		10100
1492	146 VERIZON WIRELESS	701.37							
	9899626805 02/15/22 council ipads	60.01			10	41500	493		10100
	9899626805 02/15/22 council ipads	100.03			51	43400	493		10100
	9899626805 02/15/22 council ipads	40.01			52	43500	493		10100
	9899626805 02/15/22 cell phones pw/clerk	54.43			10	41500	492		10100
	9899626805 02/15/22 cell phones pw/clerk	90.72			51	43400	492		10100
	9899626805 02/15/22 cell phones pw/clerk	36.29			52	43500	492		10100
	9899626805 02/15/22 law	319.88			10	42100	492		10100
1493	103 ORKIN PEST CONTROL	128.00							
	261440 02/23/22 pest control city hall	128.00			10	41500	623		10100
1494	238 AOKA Engineering LLC	30.00							
	11 03/02/22 building permit fees	30.00			10	41500	405		10100
1495	239 CASCADE ENTERPRISES	10,786.30							
	3347 01/26/22 idaho city ro pay #6	10,786.30*			51	43400	720		10100
1496	228 MOUNTAIN WATERWORKS, INC	5,620.75							
	6151 01/31/22 drinking water improv proj	5,620.75*			51	43400	720		10100
1497	244 MERIDIAN ATUO RANCH	70.85							
	413520-413 01/26/22 law vehicle	70.85*			10	42100	640		10100
1498	233 Interstate Battery Systems of	196.10							
	3026632976 02/28/22 dumptruck repairs	196.10			20	43200	640		10100

For doc #s from to 999999
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
1499		131 TACOMA SCREW PRODUCT - ACCOUNTS	217.28								
		200037306- 02/16/22 wwtp marking paint	217.28		44	52		43500	630		10100
1500		10 ANALYTICAL LABORATORIES, INC	1,107.54								
		88577 02/28/22 sewer testing	1,107.54			52		43500	683		10100
1501		49 D&B SUPPLY INC	119.97								
		40590 02/28/22 back up heaters visitors cente	119.97			10		41500	620		10100
1502		38 IDAHO DEPARTMENT OF HEALTH AND	18.00								
		8562177 03/02/22 water testing	18.00			51		43400	681		10100
1503		23 IDAHO RURAL WATER ASSOCIATION	544.80								
		1334 02/24/22 cert plant operator	544.80			51		43400	113		10100
1504		237 NAYLOR & HALES, P.C.	1,801.80								
		02/25/22 city attorney fees	720.72			10		41500	570		10100
		02/25/22 city attorney fees	720.72			51		43400	570		10100
		02/25/22 city attorney fees	360.36			52		43500	570		10100
1505		48 IDAHO WORLD PUBLISHING LLC	119.40								
		6335 02/21/22 budget qtr report	55.08			10		41500	440		10100
		6342 02/21/22 water mort public hearing	64.32			51		43400	440		10100
1506		213 BLACK MOUNTAIN SOFTWARE, INC.	6,683.00								
		27774 03/01/22 annual service and support	1,670.75			10		41500	330		10100
		27774 03/01/22 annual service and support	334.15			10		42100	330		10100
		27774 03/01/22 annual service and support	3,608.82			51		43400	330		10100
		27774 03/01/22 annual service and support	1,069.28			52		43500	330		10100
1507		13 YMC INC	16,028.10								
		174214 02/25/22 community hall heater repairs	4,000.00			10		41500	621		10100
		174214 02/25/22 community hall heater repairs	10,000.00			10		41500	390		10100
		174214 02/25/22 community hall heater repairs	2,028.10			10		41500	810		10100
1508		54 IDAHO CITY HARDWARE	132.60								
		609 02/12/22 street supplies	14.79*			20		43200	610		10100
		609 02/12/22 shop supplies	53.82			51		43400	612		10100
		609 02/12/22 visitors center repairs	63.99			10		41500	620		10100

For doc #s from to 999999
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
1509		204 TAMRA CLAUS	106.37								
		02/24/22 travel and mileage	106.37			52		43500	450		10100
1510		171 US BANK	471.83								
		3060 02/15/22 visitors center repairs toliet	336.56			10		41500	620		10100
		5843-5743 02/03/22 hp ink	40.26			10		41500	330		10100
		6813 02/04/22 vista print tami claus-ken eve	38.05			52		43500	305		10100
		2516 02/14/22 amazon name plate	17.96			10		41500	305		10100
		02/14/22 late fees	39.00			10		41500	390		10100
1511		87 UTILITY TRAILER SALES OF BOISE	9.26								
		76964pb 02/16/22 dump truck repairs	9.26			20		43200	640		10100
1512		247 ANDERSON HARDWARE SUPPLY	8.99								
		1001 03/03/22 visitors center repairs	8.99			10		41500	620		10100

# of Claims 23 Total: 45,500.14

CITY OF IDAHO CITY
Fund Summary for Claims
For the Accounting Period: 3/22

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	$20,229.10
20 STREET FUND	
10100 Checking-Cash in Bank	$220.15
51 WATER FUND	
10100 Checking-Cash in Bank	$21,850.75
52 SEWER FUND	
10100 Checking-Cash in Bank	$3,200.14
Total:	**$45,500.14**

Ciy of Idaho City
PO Box 130
511 Main Street
Idaho City. Idaho 83631-0130

CASH VOUCHERS

Authorized by: _____ Date: _____

Gmail

Nancy L Ptak <idahocityclerk@gmail.com>

City of Idaho City Invoice Package-January 2022

Kristina Gillespie[redacted] Tue, Mar 1, 2022 at 10:39 AM
To: Nancy L Ptak <idahocityclerk@gmail.com>
Cc: Kenny Everhart <idahocitycouncil3@gmail.com>,[redacted], Gary Carroll
[redacted]

Hello Nancy,

For the City's review are the following attached documents:

- IDEQ Reimbursement Form
- January 2022 Progress Report
- Mountain Waterworks Invoice #6151
- Notice of Acceptability of Work
- Consent of Surety to Final Payment
- Contractor Pay Application #6-Final Retainage

CITY ACTION ITEMS:

- IDEQ Reimbursement Form
  - Includes Mountain Waterworks and Contractor Pay Application
  - *The reimbursement form needs to be reviewed and signed by Mayor Everhart.*

-

Nancy, please then package the documents and send on to IDEQ. Copy me if you would.

-

IDEQ ACTION ITEMS:

- Gary Carroll will review and concur the contractor pay app and reimbursement form.

Let me and/or Ed know if there are any questions.

Thank you!

Kristina Gillespie-Jaques | Mountain Waterworks, Inc.

BUSINESS MANAGER

Boise –Lewiston – McCall

P[redacted]

C[redacted]

E[redacted]

City of Idaho City (2020 Drinking Water)_6151_January_2022.pdf
1403K

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR GRANT PROGRAMS	STATE OF IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY
	1. TYPE OF REQUEST Final Partial
2. GRANT IDENTIFYING NUMBER DW1104	3. PARTIAL PAYMENT REQUEST NO.
4. PERIOD COVERED BY THIS REQUEST FROM: December 25, 2021	TO: January 28, 2022
5. RECIPIENT ORGANIZATION City of Idaho City PO Box 130 Idaho City ID 83631	6. PAYEE (If different than item no. 5) Name: Address:

STATUS OF FUNDS

7. CLASSIFICATION	Eligible Cost	Previous Periods	This Period	Total	Comments
a. Loan* *See Email*	$63,475.00	$33,663	$16,407	$50,071	MWW #6151; ContPayApp#6-Final
e. Total	$63,475.00	$33,663	$16,407	$50,071	
f. Amount requested for reimbursement				$16,407	
g. Percentage of physical completion				79%	

8. CERTIFICATION

I certify that to the best of my knowledge and belief, the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the state share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.

a. Recipient	SIGNATURE OF CERTIFYING OFFICIAL	
		DATE
	NAME, TITLE & TELEPHONE NO.	
b. Consultant certifying to line 7h.	SIGNATURE OF CERTIFYING CONSULTANT	
		DATE:3/1/2022
	NAME, TITLE & TELEPHONE NO. Ed Stowe, P.E. Project Manager 208-780-3990	

DEQ PROJECT OFFICER

DATE

Mountain
WATERWORKS

Project Progress Report
January 2022

Idaho City

2020 WINN Grant Funded Water improvements Project
Small and Disadvantaged Communities Grant

Project No. 234.0030

GENERAL

The following work was performed in January 2022:

- **Construction:**
  - A final completion walkthrough was held with DEQ, Cascade, Mountain Waterworks, and the City. No issues were identified and the portion of the project within Cascade's scope of work is complete.
  - Mountain Waterworks received minor comments from DEQ on the draft O&M manual submittal, addressed these comments, and provided additional clarifications within the document on selected aspects of the process.
  - Record drawings are currently in progress.
  - Kurita was scheduled for a final startup of the RO process, including addressing minor equipment issues identified during the final completion walkthrough and providing clean in place process training, for February.
  - Clean bacterial test results were obtained, and a request was submitted to DEQ for approval to used Well 2 as a public water supply source.

- **Schedule:**
  - We anticipate final closeout of the project in February 2022.

DISADVANTAGED BUSINESS ENTERPRISE (DBE)

In accordance with the subaward agreement, Section VII. b. Reporting Requirements, an annual disadvantaged business enterprises (DBE) report shall be submitted to IDEQ for review. To date, neither minority owned enterprise (MBE) and/or woman owned enterprise (WBE) has provided services on these water improvements projects.

PROJECT BUDGET

In accordance with the subaward agreement, Section V. Project Budget, a not to exceed budget of $300,000 is established for the water improvements projects. The attached Engineering Budget Summary details the total engineering budget, total forecast, billed to date, remaining budget, and percent completed.

OUT OF SCOPE WORK

There is no out of scope work at this time.

PAYMENT AND REIMBURSEMENT SUMMARY

In accordance with the subaward agreement, Section VI. Billing Procedures, source documentation and payment request are attached using the Outlay Reimbursement Form. This reimbursement request consists of one invoice from Mountain Waterworks, Inc.

City of Idaho City

Drinking Water Improvements Project

Engineering Budget Summary as of 02/28/2022

	Description	Total Budget	Total Budget w/ Amendments	Total Forecast	MWW Billed to Date	MWW Remaining	Total Remaining	Percent Complete
Basic Services	Task 01: Study and Report	$5,000	$5,000	$5,000	$3,048	$1,953	$1,953	61%
	Task 02: Preliminary Design	$15,000	$15,000	$15,000	$18,737	-$3,737	-$3,737	125%
	Task 03: Final Design	$30,000	$30,000	$30,000	$21,946	$8,054	$8,054	73%
	Task 04: Bidding and Negotiation	$5,000	$5,000	$5,000	$2,663	$2,337	$2,337	53%
	Task 05: Construction	$5,000	$5,000	$5,000	$10,278	-$5,278	-$5,278	206%
	Task 06: Post Construction	$5,000	$5,000	$5,000	$8,328	-$3,328	-$3,328	167%
	Basic Services Subtotal	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$0**	**$0**	**100%**
RPR	Task 07: RPR Services	$5,000	$5,000	$5,000	$4,980	$20	$20.00	100%
Addtl. Services	O&M Manual	$2,500	$2,500	$4,049	$1,988	$513	$513	49%
	Record Drawings	$5,000	$5,000	$3,451	$2,290	$2,710	$2,710	66%
	Programming and Integration	$15,000	$15,000	$15,000	$12,253	$2,747	$2,747	82%
	Test Pumping and Analysis	$5,000	$5,000	$5,000	$7,265	-$2,265	-$2,265	145%
	Additional Services Subtotal	**$27,500**	**$27,500**	**$27,500**	**$23,795**	**$3,705**	**$3,705**	**87%**
	Grand Totals	**$97,500**	**$97,500**	**$97,500**	**$93,775**	**$3,725**	**$3,725**	**96.2%**

Mountain Waterworks, Inc.
PO Box 9906
Boise, ID 83707-
Tel: 208-780-3990 Fax: 208-780-3980
Email: office@mountainwtr.com
Website: www.mountainwtr.com

Invoice #6151

City of Idaho City
PO Box 130
Idaho City, ID 83631

Invoice Date: Jan 31, 2022
Billing Through: Jan 28, 2022
Project Manager: Edmond J. Stowe

Project: 234.0030: (2020 Drinking Water Improvements Project)

TASK 01 - 2020 Drinking Water Improvements Project - Basic Engineering Services

Professional Services:	Hours	Rate	Amount
Senior Project Manager	12.00	$160.00	$1,920.00
Staff Engineer 2	13.25	$100.00	$1,325.00
Administration 1	1.25	$75.00	$93.75
		Total Services/Expenses:	**$3,338.75**
		Discount Applied:	**($8.00)**
		Project (234.0030:TASK 01) Total Amount Due:	**$3,330.75**

TASK 03 - 2020 Drinking Water Improvements Project - Additional Services

Professional Services:	Hours	Rate	Amount
Senior Project Manager	13.00	$160.00	$2,080.00
Senior Technical Designer	2.00	$105.00	$210.00
		Total Services/Expenses:	**$2,290.00**

Amount Due This Invoice: **$5,620.75**

Outstanding		
0 - 30 Days	31 - 60 Days	61 + Days
$5,620.75	$0.00	$0.00

BillQuick Standard Report Copyright © BQE Software, Inc.

EJCDC

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

NOTICE OF ACCEPTABILITY OF WORK

PROJECT: 2020 Drinking Water Improvements Project
OWNER: City of Idaho City, Idaho

CONTRACTOR: Cascade Enterprises Inc.

OWNER'S CONSTRUCTION CONTRACT IDENTIFICATION:

EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT: 04-15-2021

ENGINEER: Mountain Waterworks, Inc.

NOTICE DATE: 01/31/2022

To: City of Idaho City, Idaho
Owner

And To: Cascade Enterprises Inc.
Contractor

From: Mountain Waterworks, Inc.
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that Engineer has recommended final payment of Contractor, and that the Work furnished and performed by Contractor under the above Construction Contract is acceptable, expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services dated 4-15-2021, and the following terms and conditions of this Notice:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.

2. This Notice reflects and is an expression of the Engineer's professional opinion.

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3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.

4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement.

5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the related Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Construction Contract Documents, or to otherwise comply with the Construction Contract Documents or the terms of any special guarantees specified therein.

6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

By: **Ed Stowe, P.E.**

Title: **Senior Project Manager**

Dated: **01/31/2022**

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CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

Bond No. NID1398

OWNER	☐
ARCHITECT	☐
CONTRACTOR	☐
SURETY	☒
OTHER	☐

TO OWNER:
(Name and address)

City of Idaho City, Idaho
511 Main St.
Idaho City, ID 83631

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

CONTRACT DATED:

PROJECT:
(Name and address)

Idaho City R.O. Drinking Water Improvements

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Merchants National Bonding, Inc.
P.O. Box 14498
Des Moines, IA 50306-3498

, SURETY,

on bond of
(Insert name and address of Contractor)

Cascade Enterprises, Inc.
8067 W. Mossy Cup Street
Boise, ID 83709

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

City of Idaho City, Idaho
511 Main St.
Idaho City, ID 83631

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: February 7, 2022
(Insert in writing the month followed by the numeric date and year.)

MERCHANTS NATIONAL BONDING, INC. INCORPORATED 2003

Merchants National Bonding, Inc.
(Surety)

By: Melissa Lopez
(Signature of authorized representative)

Melissa Lopez Attorney-in-Fact
(Printed name and title)

Attest:
(Seal): Albert Melendez

CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange }

On FEB 07 2022, before me, Christina Marie Rogers, Notary Public,

personally appeared Melissa Lopez

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of State of California that the foregoing paragraph is true and correct.

CHRISTINA MARIE ROGERS
Notary Public - California
Orange County
Commission # 2305241
My Comm. Expires Sep 14, 2023

PLACE NOTARY SEAL ABOVE

WITNESS my hand and official seal.

SIGNATURE Christina Marie Rogers

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of attached document

Title or type of document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other than Named Above: _____

MERCHANTS
BONDING COMPANY

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Melissa Lopez

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

Surety Bond #: NID1398
Principal: Cascade Enterprises, Inc.
Obligee: City of Idaho City, Idaho

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 7th day of February, 2022.

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.
On this 7th day of February, 2022, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA
POLLY MASON
Commission Number 750576
My Commission Expires
January 07, 2023

Polly Mason
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 7th day of February, 2022.

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

William Warner Jr.
Secretary

POA 0018 (1/20)

MERCHANTS
BONDING COMPANY™
MERCHANTS NATIONAL BONDING, INC. • P.O. BOX 14498 • DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 • FAX: (515) 243-3854

ADDENDUM TO BOND

This Addendum is in reference to the bond(s) to which it is attached.

Merchants National Bonding, Inc. ("Merchants") deems the digital or electronic image of Merchants' corporate seal below affixed to the bond(s) to the same extent as if a raised corporate seal was physically stamped or impressed upon the bond(s). The digital or electronic seal below shall have the same force and effect as though manually fixed to the bond(s).

All terms of the bond(s) remain the same.

Signed and effective March 23, 2020.

MERCHANTS NATIONAL BONDING, INC.

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

By: Larry Taylor

Larry Taylor, President

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 6

To (Owner): City of Idaho City	Application Period: 11/26-1/25/22	Application Date: 1/26/2022
Project: Idaho City R.O. Drinking Water System Improvements	From (Contractor): Cascade Enterprises Inc	Via (Engineer): Mountain Waterworks, Inc.
Owner's Contract No.:	Contract:	
	Contractor's Project No.:	Engineer's Project No.:

Application For Payment

Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$5,726.00	
TOTALS	$5,726.00	
NET CHANGE BY CHANGE ORDERS	$5,726.00	

1. ORIGINAL CONTRACT PRICE	$	$210,000.00
2. Net change by Change Orders	$	$5,726.00
3. Current Contract Price (Line 1 ± 2)	$	$215,726.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	$	$215,726.00
5. RETAINAGE:		
a. 5% X _____ Work Completed	$	
b. X _____ Stored Material	$	
c. Total Retainage (Line 5.a + Line 5.b)	$	
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	$	$215,726.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	$	$204,939.70
8. AMOUNT DUE THIS APPLICATION	$	$10,786.30
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	$	

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: _____ Date: 1/26/22

Payment of $ $10,786.30
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) 03/01/2022 (Date)

Payment of $ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by _____ Funding or Financing Entity (if applicable) _____ (Date)

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CASCADE ENTERPRISES

Idaho City R.O. Drinking Water System Improvements

Schedule Of Values										
PERIOD: Pay Application 5			SCHEDULED VALUE	COMPLETED		STORED MATERIAL	COMPLETED & STORED TO DATE	% PAID	BALANCE TO FINISH	RETAINAGE 5 %
				Previous Applications	This Application					
	2.01	Mobilization and Demobilization	$ 15,000.00	$15,000.00	$0.00	$0.00	$15,000.00	100.00%	$ -	$ -
	2.02	Project Sign	$ 1,000.00	$1,000.00	$0.00	$0.00	$1,000.00	100.00%	$ -	$ -
	2.03	Submersible Well Pump and Installation	$ 51,000.00	$51,000.00	$0.00	$0.00	$51,000.00	100.00%	$ -	$ -
	2.04	Yard Piping Connections-Untreated and Potable Water	$ 40,000.00	$40,000.00	$0.00	$0.00	$40,000.00	100.00%	$ -	$ -
	2.05	Yard Piping Connections-Brine and Backwash Wastewater	$ 30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100.00%	$ -	$ -
	2.06	Chemical Metering Skid	$ 16,000.00	$16,000.00	$0.00	$0.00	$16,000.00	100.00%	$ -	$ -
	2.07	Site Electrical	$ 55,000.00	$55,000.00	$0.00	$0.00	$55,000.00	100.00%	$ -	$ -
	2.08	Communication, Controls, and Instrumentation	$ 2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	100.00%	$ -	$ -
		Change Orders								
	1	Well Cap Install	$ 5,726.00	$5,726.00	$0.00	$0.00	$5,726.00	100.00%	$ -	$ -
TOTALS			$ 215,726	$215,726.00	$0.00	$0.00	$215,726.00	100%	$ -	$ -

Invoice

Date	Invoice #
1/26/2022	3347

CASCADE ENTERPRISES

8067 W. Mossy Cup St.
Boise, ID 83709

For Questions Contact:
Sandi Temple
Sandi@Cascade-Enterprises.com
P. 208/343-4009
C. 208/965-4316
www.Cascade-Enterprises.com

Attention:

City of Idaho City
511 Main St.
Idaho City, ID 83631

P.O. No.	Terms	Project
	Net 30	5934 RO Water Drinking Im...

Item	Description	Quantity	Unit Cost	Amount
01 - Construc...	Idaho City R.O. Drinking Water System Improvements Pay Application #6 Final			0.00
01 - Construc...	5% Retainage		10,786.30	10,786.30

We appreciate your business!
EIN 33-1148555

Total $10,786.30

Customer agrees to pay a finance charge of 1.5% per month (18% APR) on all past due invoices.

2135 S AMMON ROAD
AMMON ID 83406
208-612-4000

BUSINESS LICENSE RENEWAL APPLICATION

BROULIM SUPERMARKETS LLC
160 S CLARK
RIGBY ID 83442

Date: 03/03/2022

Your business license is now due and the following is the current information we have on file. Please look over the information carefully, make any corrections that are needed and return the signed application along with your payment before 03/31/2022.

If you are no longer doing business in the City of Ammon, please return the signed application to the City Office, so we can update our records. If you have any questions or need assistance, please call Crystal (208) 612-4019. We appreciate having your business in the City of Ammon.

If fingerprinting is applicable with your license: I understand and agree that a background check, including a fingerprint-based nationwide criminal history background check shall be done prior to the issuance of the license currently being applied for. By signing below I authorize said background checks to be performed and for the results of that background check to be used in the determination of my eligibility for a license in the City of Ammon. I also understand that a copy of my approved license or letter of denial shall be provided to my employer.

Business Name: BROULIM SUPERMARKETS LLC

Acct #: 1370

Business Address: 2730 SUNNYSIDE RD

Business Phone: (208)745-9201

Mailing Address: 160 S CLARK RIGBY ID 83442

Business Email: wgsnedaker@broulims.com

Business Fax:

Owner Name: BROULIM SUPERMARKETS LLC

Owner Phone: 208-745-9201

Owner Address: 4267 N 4200 E RIGBY ID 83442

Manager Name:

Manager Phone: (208)

Manager Address:

State License #: 272766548

Sales Tax ID: 003623641

Federal EIN:

Business Activity: RETAIL SALES

Description	Amount
PREVIOUS BALANCE	$ 775.00CR
General Business	$ 125.00
Fire Inspection	$ 400.00
Beer Retail Off Premise	$ 50.00
Wine Retail Off Premise	$ 200.00

Sample

Account Balance: .00

The information above is correct and I wish to renew my license.

Signature: _____ Date: _____

I am no longer in business in the City of Ammon ☐

CITY OF Ammon
WHERE TOMORROW BEGINS
2135 S Ammon Road, Ammon, ID 83406
Phone: (208)612-4000 Fax: (208)612-4009
www.cityofammon.us

GENERAL BUSINESS LICENSE APPLICATION

FOR OFFICE USE ONLY:

Permit #: _____
Clerk: _____ Date: _____
Building: _____ Date: _____
Fire: _____ Date: _____
Planning: _____ Date: _____
Public Works: _____ Date: _____

BUSINESS INFORMATION

Name of Business: _____ (as it appears on State ID Number)

Street Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Mailing Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Business Phone: _____ **Fax:** _____ **Email:** _____

Type of Business Entity: Individual: _____ Partnership: _____ Corporation: _____

Sales Tax ID: _____ **EIN or Social Security Number:** _____ **State ID:** _____

OWNER INFORMATION

Owner Name: _____ **Phone:** _____ **Email:** _____

Street Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

APPLICATION REQUIREMENTS

Has applicant ever had a license to conduct the business herein described denied or revoked? **YES** **NO**
If yes, please explain: _____

Has the applicant (including all partners or officers) ever been convicted of a felony? **YES** **NO**
If yes, please explain: _____

Does the business have an alarm system? **YES** **NO**
If yes, what company? _____ Phone: _____

Does this business sell fireworks? **YES** **NO**

Does this business have more than one (1) operation within the city limits? **YES** **NO**
If yes, each business is required to be licensed separately.

Has the applicant (including all the partners and/or officers) or employees listed above ever been convicted of a felony? **YES** **NO**
If yes, please explain: _____

Have you paid any fine, been placed on probation, received a deferred sentence, received a withheld judgment or completed any sentence of confinement for any felony within five (5) years prior to the date of this application? **YES** **NO**
If yes, please explain: _____

THE APPLICANT AFFIRMS THAT: The above is a true and correct statement of the nature, place, ownership, and management of the business for which this application is made and of the qualifications and disqualifications of the applicant and business.
BY SIGNING BELOW, THE APPLICANT AGREES: To pay the General Business License fee of one hundred and twenty-five dollars ($125.00) plus any other applicable fees.

Signature of Applicant: _____ **Date:** _____

Revised 10-2021

renewal - $

ADDITIONAL APPLICATION INFORMATION

ITINERANT BUSINESS ONLY

Please list items being sold: _____

_____

Please list names of individual, partners, or officers of a corporation below:

NAME:	ADDRESS:
_____	_____
_____	_____
_____	_____

MOBILE VENDOR ONLY

Number of vehicles being used: _____

Please list the state and license plate number of each vehicle being used.

_____ _____ _____ _____ _____ _____

PARKING CALCULATION

Business Type: _____

Current Zone: _____

Estimated Number of Employees (on largest shift): _____

OTHER ITEMS TO INCLUDE

- **COMPLETED ERU SURVEY**
- **FLOORPLAN OF BUSINESS**

OFFICE USE ONLY

***Number of parking spaces required:** _____ **Number of parking spaces provided**: _____

ERUs to be Assessed: _____

Revised 10-2021

CITY OF Ammon
WHERE TOMORROW BEGINS
2135 S Ammon Road, Ammon, ID 83406
Phone: (208)612-4000 Fax: (208)612-4009
www.cityofammon.us

HOME OCCUPATION PERMIT APPLICATION

FOR OFFICE USE ONLY:
Permit #: _____
Clerk: _____ Date: _____

APPLICANT INFORMATION

Name of Business: _____ **Email:** _____

Owner's Name: _____ **Business Phone:** _____

Street Address: _____ **City:** _____

State: _____ **Zip Code:** _____ **Phone Number:** _____ **Fax:** _____

PLEASE ANSWER THE QUESTIONS BELOW

Has applicant ever had a license to conduct the business herein described denied or revoked? YES NO

If yes, please explain: _____

_____

Has applicant ever been convicted of a felony? YES NO

If yes, please explain: _____

_____

Does this business require a state license? If yes, please attach a copy. YES NO

Are you the owner of this property, or are you renting the property? _____

Please provide a sketch or copy of you homes floor plan on the last page of this application.

STATEMENT OF UNDERSTANDING

10-7-8: HOME OCCUPATION: The term "home occupation" shall mean any occupation or profession which may be conducted within a residential dwelling, or allowed appurtenant building without in any way changing the appearance or condition of the structures and carried on by persons residing therein. Applications for home occupations may be granted in any residential zoning area of the city. Before the City Council shall issue a permit for a home occupation, the following conditions must be met:

(A) No employment of help, other than the members of the residing family.

(B) No more floor space than the equivalent of twenty-five (25) percent of the building shadow line (excluding garage and open patios etc.) area of the dwelling shall be used in the home occupation.

(C) The use shall not generate excessive pedestrian or vehicular traffic.

(D) No storage of materials or supplies outdoors, and no use of commercial vehicles for delivery of materials to and from the premises

(E) No signs or advertising shall be permitted on the premises, except one name plate, not exceeding two hundred twenty-six (226) square inches.

REVISED 12-6-2019

(F) In no way shall the appearance of the building be so altered, or the occupation conducted in such a manner, as to cause the premises to deviate from its residential character, either by color, materials or construction, or by lighting, signs, sound or noise vibrations, etc.

(G) There shall be no use of utilities or community facilities beyond that reasonable to the use of the property for residential purposes

(H) The applicant shall sign a statement that he is aware of all requirements and conditions under which approval of the home occupation is given and that if any of said requirements or conditions are violated, approval shall become null and void. Said statement shall become a part of the Certificate of Occupancy.

BY SIGNING BELOW, THE APPLICANT AGREES: To pay the Home Occupation permit fee of twenty-five dollars ($25).

THE APPLICANT AFFIRMS THAT: I have read and understand the above home occupation ordinance AND that the above is a true and correct statement of the nature, ownership and management of the business for which this application is made.

Applicant's Signature: _____ **Date:** _____

REVISED 12-6-2019

Home Occupation Floor Plan

This sketch must show dimensions of your home as well as the dimensions of the room/rooms you are using as a part of your home occupation.

NOTE: Garage is not to be included in main floor living area.

Square Footage of Main Living Area: _____

Square Footage of Home Occupation: _____

Percent of Home Used for Home Occupation: _____

REVISED 12-6-2019

☐ Ownership Change ☐ Change of Name
☐ Scope of Services Chng ☐ Change of Address

CASCADE

City of Cascade P.O. Box 649
(208) 382-4279 Cascade, ID 83611

Business License and LOT Permit APPLICATION

BLUE SHADED AREAS completed by City Staff

Business Name _____

DBA name _____

Type of Business _____

Date Business Established _____

Type of Business Ownshp. ☐ Corp. ☐ LLC ☐ Partshp. ☐ LP ☐ LLP ☐ Sole Prop ☐ Trust ☐ Other

Barber/cosmetology service?	☐ Yes	☐ No
Is this business a daycare?	☐ Yes	☐ No
Is a food service provided?	☐ Yes	☐ No
Short term lodging or rental?	☐ Yes	☐ No

Fed. Tax ID _____ State Tax ID _____ State Travel/Convn Tax Permit ID _____

Business Location _____ is located on ☐ Private Property ☐ Public Property

Do you own the property at the business location? ☐ Yes ☐ No

Business Owner Name _____
- Home Address _____
- Mailing Address _____
- Phone # _____
- Cell # _____
- Email Address _____

Do you lease the business location? ☐ Yes ☐ No

Prop Owner/Lessor Name _____
- Mailing Address _____
- Phone # _____
- Cell # _____
- Email Address _____

Submit a copy of current lease with application. ☐ Rcvd.

Corp Officer/Partner Name _____
- Home Address _____
- Mailing Address _____
- Phone # _____
- Cell # _____
- Email Address _____

Emergency Contact _____
- Title _____
- Mailing Address _____
- Phone # _____
- Cell # _____
- Email Address _____

Please use a separate sheet of paper to list any additional partners or corporate officers and attach to this application.

On site parking	☐ Yes	☐ No	Number of spaces _____	City Water	☐ Yes	☐ No
Changes to interior	☐ Yes	☐ No	*type* _____	City Sewer	☐ Yes	☐ No
Changes to exterior	☐ Yes	☐ No	*type* _____	Septic?	☐ Yes	☐ No
Signing added or changed	☐ Yes	☐ No	*type* _____			

Complete this section if you provide short term rentals or lodging.

Private Residence	☐ Yes	☐ No	Timeshare	☐ Yes	☐ No
Hotel / Motel?	☐ Yes	☐ No	Vacation Rental	☐ Yes	☐ No
Bed & Breakfast	☐ Yes	☐ No	# Bedrooms _____	Occupancy _____	
Condominium	☐ Yes	☐ No	# Bathrooms _____		
Is it a Short Term Rental?	☐ Yes	☐ No	Is it a Long Term Rental?	☐ Yes	☐ No

Short Term Rental Marketplace/s Used

Check all that apply:

☐ Prop. Mgr. ☐ Airbnb ☐ VRBO
☐ inIdaho ☐ Evolve ☐ HomeAway
☐ Trip Advsr ☐ Other

NOTICE of required collection of Local Option Non Property Tax (LOT) effective January 1, 2022.
The City of Cascade collects a 1% LOT on single item sales up to $1,000.00 as defined in Cascade City Code, Title 4, Chapter 8.

The undersigned hereby makes application for a City Sales Tax Collection Permit as required under Cascade City per Ordinance No. 711.

READ and INITIAL each section below even if you do not have items subject to taxation under Idaho Code 63-3601 and City Ordinance No. 711.

_____ Retail businesses to collect a one (1%) tax upon all retail sales subject to taxation under Idaho Code 63-3601, et. Seq. Idaho Sales Tax Act and per Cascade City Code, Title 4, Chapter 8. Single item purchases of $1,000.00 and over are exempt.

_____ Collection of one (1%) tax on any occupancy rental which includes the rental or leasing of lodging and other sleeping accommodations to members of the public for a fee of any hotel room, motel room, condominium, home, room, or any other residential unit, except where a residence is maintained continuously under terms of a lease or similar agreement for a period in excess of thirty (30) days.

_____ Collection of one (1%) tax on admission to a place or for an event in Idaho, provided that an organization conducting an exempt function as defined in section 527 or exempted by section 501c(3) of the Internal Revenue Code, as incorporated in section 63-3004, Idaho Code and as defined in City of Cascade code, Title 4, Chapter 8, Section 1.

_____ The undersigned agrees to submit a local option non property tax return for each calendar month by the 20th of the following month unless this application is accompanied by State Tax Commission authorization for quarterly or annual reporting. All LOT tax vouchers may be remitted to the City Clerk's Office at City Hall, 105 S. Main Street, Cascade, Idaho 83611.

_____ The undersigned agrees to include a copy of State tax voucher/s when submitting the City of Cascade LOT remittance voucher.

_____ The undersigned agrees to maintain a current business license as defined in Cascade City Code, Title 4, Chapter 7.

Business License Fee ☐ New $25.00	Payment via cc, ck, cash **TOTAL $**	DATE PAID

NOTICE In accordance with county or state requirements, separate permits / licenses may be required. Your business must remain in compliance. Copies of current state and county permits/licenses must be provided to the Clerks Office.

☐ **Recvd.** *Type*

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions and ordinances governing this type of business will be complied with whether specified herein or not. The granting of a license and LOT permit does not presume to give authority to violate or cancel the provisions of any other federal or state or local law or rules regulating this type of business.

Print Name of Authorized Agent

Print Name of Owner

Signature of Authorized Agent Date

Signature of Owner Date

Mayor, City of Cascade Date

Attest: Signature of the City Clerk of Cascade Date

***Thank You*.** The goal of the City of Cascade business license process is to ensure the health and safety of the general public.

City Use Only

Application Received	_____	Business License Issued	_____	# assigned	_____
"Getting Started" Packet	_____	LOT Permit Issued	_____	# assigned	_____

Official Use only:
Business License No: _____
Date filed: _____
Total Permit Fee: **$100.00**

City of Bellevue
115 E Pine Street
P. O. Box 825 Bellevue, ID 83313
208-788-2128 Fax 208-788-2092

NEW BUSINESS LICENSE APPLICATION

NEW BUSINESS INFORMATION
Business Name:
Owner Name:
Contact Info: Phone #: Email:
Physical Address:
Mailing Address:
Emergency Contact:
Business Hours: A.M/P.M_____ A.M./P.M_____ MON TUES WED THU FRI SAT SUN
Description of type of business being conducted:
Square footage of the building/unit/space:
Total # of employees:
Target opening date:

NOTE: IT IS ADVISABLE THAT APPLICANTS RECEIVE APPROVAL OF THEIR APPLICATION(S) PRIOR TO LEASING OR PURCHASING A UNIT OR BUILDING.

- Incomplete Applications will not be processed and will be returned to the Applicant.
- A separate license is required for each distinct physical location of your business.
- If your Business moves to a new location, a new Business License will be required.
- Additional information may be requested by a City Department as required.
- If your Business is a Food Service Business, a copy of the Idaho South Central health District Permit must be attached.
- A Business License will be issued when each Department has given its approval for the Application.
- The City will do it's best to expedite applications, but changes in occupancy, alterations, hazardous materials, or life-safety or fire concerns may require additional time.

PLEASE NOTE: AN APPROVED BUSINESS LICENSE IS REQUIRED PRIOR TO OPENING. THE REVIEW PROCESS TAKES AT LEAST TWO (2) WEEKS. PLEASE SUBMIT APPLICATION AT LEAST 3-4 WEEKS PRIOR TO TARGET OPENING DATE.

For Official Use Only

Legal Description: _____ Block: _____ Lot:_____

Property Owner:_____ Owner's Address:_____

Zoning District (circle one): General Residential **GR** Business **B** Light Industrial **LI** Light Industrial/Mixed Business **LI/B** Limited Business/Residential **LB/R** Transitional **T**

Use is: _____Permitted ____Conditional Use (Permit Req'd) ____Prohibited

Parking: _____On-site parking required for specific use _____# of parking provided

PARKING/ SIGNS

Please Contact: Community Development at (208) 788-2128 ext. 008 or 004 for questions.

1.How many parking spaces are located on the property where the business is located? _____

2. How many other businesses are located in the same building/ complex? _____

3. Number of existing signs, including other business, on the building? _____

4. Size of existing sign(s) on the building? _____

5. Length of the front of the building that your business will occupy? _____

6. If you are adding a new sign or changing an existing sign for your business, please attach the following (an additional **$50 fee** and a completed Sign Permit Application):

- A picture of the building or sample drawing showing the length of the front of the building and the location of the sign on the building property.
- A color rendering or drawing, including color (s) of sign, dimensions of all sign faces, descriptions of materials to be used, and manner of construction and method of attachment.

Sign Permit: _____Approved and on file _____Required

BUILDING/ FIRE

1. Please Contact: The Bellevue Fire Marshal at (208) 788-2128 ext. 1005 or the Bellevue Building Department at (208) 481-1816 email: building@bellevueidaho.com for questions.

2. Number of employees: _____

3. Do you intend to remodel or alter the exterior space in any manner? YES:____ NO:_____

4. If yes, please briefly describe the proposed improvements:_____

_____

NOTE: A Building Permit will be required for improvements.

Please provide a sample floor plan showing the proposed placement of merchandising stands, racks, furnishing (i.e., desks), temporary walls etc. Attached: _____ Unknown at this time: _____

NOTE: Permanent walls or built-in fixtures will require a Building Permit.

Are you a new tenant in an existing building? YES: ____ or NO:_____

If yes, what type of business are you replacing? _____

NOTE: A change in occupancy (retail clothing, restaurant etc.), remodel or alteration, may require upgrades to meet Code Requirements.

The following Code Requirements must be met:

1. A fire extinguisher having a minimum rating of 2A:208; C must be installed in a visible and accessible location not to exceed 75 feet of travel distance. All fire extinguishers must be inspected and tagged annually; visual inspections of fire extinguishers are available free of charge through the Bellevue Fire Department.

2. All exits and halls leading to the exit must be kept free of all obstructions. All exit door locking devices must be a single action type and cannot require keys or special knowledge to open the exit.

3. Some businesses involving industrial occupations such as welding, painting etc., require an operational permit. Permits may be obtained through the Bellevue Fire Department.

WASTEWATER

Please contact: Public Works Department at (208) 788-2128 ext. 006 for questions.

1. Do you or will you discharge anything other than domestic wastewater into the City water system? YES □ or No □
2. Will you be manufacturing a product that will produce metal or wood shavings, liquid or solid residues, or require a cooling bath or batch cleaning as part of the process?
3. YES □ or No □

Please check all applicable uses existing currently in your business (if applicable):

☐ Barber or Beauty Shop: number of chairs: _____ number of stations: _____

☐ Café or Restaurant: total number of dining seats: _____

☐ Dentist: number of practitioners: _____

☐ Laundry: number of washing machines: _____

☐ Manufacturing: type: _____

☐ Hotel/Boarding House: number of rooms with cooking facilities: _____

☐ Service Station: number of fuel pumps: _____ number of restrooms: _____

☐ Car Wash: number of bays: _____

☐ School/Daycare: number of students/children: _____

3. List the # of the following: Toilets: _____ Sinks: _____ Floor drains: _____

☐ If floor drains are present, please describe where they are located?

_____

☐ Are floor drains connected to the sewer or dry well *(circle which applies)*

4. Does your business use a dishwasher or sterilizer? YES □ or No □
If yes, what is the operating temperature? _____

5. Does your business use a waste food grinder? YES □ or No □

6. Do you or will you use fats, oils or greases (FOGs) in your business? YES □ or No □
If yes, describe how the spent Fogs are disposed of: _____

7. Are grease, oil or sand traps and / or interceptors present? YES □ or No □

a. If yes, how often are they cleaned? _____
b. By whom? _____
c. Size of traps/ interceptors? _____
d. Location of traps/ inceptors? _____
e. If additives are used to dissolve fats, oils and grease, please list chemicals used:_____

_____

8. Do you have an accidental spill prevention plan (if yes please attach)? YES □ or No □

Thank you for choosing to do business in Bellevue Idaho.
I hereby certify that this document and all attachments were prepared under my direction and supervision, and the information submitted is, to the best of my knowledge and belief true, accurate and complete. Furthermore, I certify that all Fire Code Requirements have been met. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment, and/or revocation of my City of Bellevue Business License, for knowing violation.

Applicant's Signature: _____Date: _____/_____/_____

OTHER ITEMS:

If you are a food related business or child care business, please contact:

State of Idaho Plumbing Inspector:
Josh Nyman
josh.nyman@dbs.idaho.gov
(208) 818-0314

State of Idaho Electrical Inspector:
Steven Green
steve.green@dbs.idaho.gov
(208) 420-7409

South Central Health District:
(208) 788-4335

FOR OFFICIAL USE ONLY
CITY OF BELLEVUE DEPARTMENT REVIEW AND APPROVAL

____Approved ____Denied _____ Date: _____
City Clerk/Treasurer (per Idaho Code §50-307)

____Approved ____Denied _____ Date: _____
Community Development Director

____Approved _____Denied _____ Date: _____
Bellevue Fire Chief

____Approved _____Denied _____ Date: _____
Bellevue Marshal

____Approved _____Denied _____ Date: _____
Public Works Director

COMMENTS: _____
_____
_____
_____

_____Payment Received in Full: _____
Date

_____Date Issued: _____

City of Driggs
Business Registration Form

ONLY FOR BUSINESSES LOCATED IN CITY LIMITS

Please complete and return this form along with a $80 fee to the City of Driggs, P.O.Box 48, Driggs, ID 83422, as required by Ordinance 404-20. The Fire Marshall and the City of Driggs Building Inspector may inspect all businesses associated with a physical location prior to issuance of registration. All registrations must be posted on site and renewed annually.

Name of Business: _____

Owner of Business: _____

Authorized Agent Completing Form: _____

Physical Address of Business: _____

Mailing Address of Business or Owner: _____

Business Phone: _____ Cell: _____ Email: _____

Name and Phone of Property Owner/Manager: _____

Mailing Address of Property Owner/Manager: _____

DESCRIBE THE NATURE OF THIS BUSINESS

Businesses selling items for human consumption must submit a copy of a State Health Certificate.

DESCRIBE ANY PLANS FOR CONSTRUCTION/REMODELING

A building permit and/or sign permit may be required.

City of Driggs

Business Registration Renewal Form

Please complete and return this form along with a $50 fee to the City of Driggs, P.O. Box 48, Driggs, ID 83422.

I will continue to do business in the City of Driggs and need a business registration renewal as required by City Ordinance 404-20. The information I submitted on the original application is complete and unchanged.

☐ Yes
☐ No (Please make the necessary changes below)

I have plans for construction or remodeling and/or plans for erecting a sign larger than two square feet within the next year.

☐ Yes (Please contact the Planning Department at 208-354-2362)
☐ No

Name of Business: _____

Signature: _____ Title: _____ Date: _____

Please fill in the below information if there are changes from the original application.

Name of Business: _____

Owner of Business: _____

Number of Employees - Full Time: _____ Part Time: _____

Address of Business (or Rental Property Address): _____

Address of Landlord: _____

Telephone Number of Business: _____

Mailing Address of Business: _____

Please feel free to use the space below for any comments, suggestions or any additional relevant information not contained in the application:

FOR OFFICE USE:

Business Registration # _____ Date Received: _____ Receipt No: _____ Mail Date: _____

City of Driggs

Transitory Business Registration Form

Please complete and return this form along with a $80 fee to the City of Driggs, P.O.Box 48, Driggs, ID 83422, as required by Ordinance 404-20. The Fire Marshall and the City of Driggs Building Inspector will inspect all businesses associated with a physical location prior to issuance of registration. All registrations must be posted on site and renewed annually.

Name of Business: _____

Owner of Business: _____

Authorized Agent Completing Form: _____

Physical Address where temporarily located: _____

Mailing Address of Business: _____

Business Phone: _____ Cell: _____ Email: _____

Name and Phone of Property Owner/Manager: _____

Mailing Address of Property Owner/Manager: _____

DESCRIBE THE NATURE OF THIS BUSINESS:

Check one:

___ : **Mobile Vendor** - a business exhibiting goods or services from a vehicle, trailer, on foot or in a similar mobile manner for not more than one hour in twenty-four (24) hours on any one site, or which is operating during an approved public event on property owner or leased by a governmental entity, with approval of the event organizer.

___ : **Temporary Vendor** - a business, other than a mobile vendor, exhibiting goods or services within the City of Driggs from a temporary or mobile structure or vehicle or in a similar temporary manner for fourteen (14) or fewer days in any one-year period. (The applicant must provide a parking plan, trash receptacle(s), a safe area for pedestrian circulation and conform to lighting standard as stated in the Design Standards and Guidelines.)

___ : **Seasonal Vendor** - a business, other than a mobile vendor, exhibiting goods or services within the City of Driggs from a temporary or mobile structure or vehicle or in a similar temporary manner for more than fourteen (14) days in any year, but for less than one hundred eighty (180) days in any year. (The applicant shall be guided by the Design Standards and Guidelines. Waivers be approved for non-applicable or overly-burdensome requirements)

$25.00 Fee

CITY OF COUNCIL
BUSINESS LICENSE APPLICATION

YOUR NEW LICENSE WILL BE MAILED TO YOU ONLY IF APPLICATION IS COMPLETE

BUSINESS NAME: _____

BUSINESS OWNER NAME: _____ **CELL/HOME #.** _____

BUSINESS PHYSICAL LOCATION: _____

BUSINESS MAILING ADDRESS: _____

TELEPHONE NUMBER OF BUSINESS: _____

E-MAIL ADDRESS: _____

BUILDING OWNER: _____ **PHONE #:** _____

TYPE OF BUSINESS (DESCRIPTION): _____

_____

_____

NUMBER OF EMPLOYEES: _____

BUSINESS LICENSE CHECKLIST

IS YOUR BUSINESS A HOME OCCUPATION? YES____ NO _____ (you may need a Conditional Use Permit depending on the zoning of your location)

ARE YOU REGISTERED WITH THE IDAHO STATE TAX COMMISSION? YES____ NO _____

WILL YOU HAVE TO REMODEL THE BUILDING TO OCCUPY THE SPACE FOR YOUR USE? YES____ NO _____ (permits may be necessary before the business can open to the public)

HAS SOUTHWEST DISTRICT HEALTH APPROVED ANY FOOD PREPARATION? YES____ NO _____

ARE THERE ANY HAZARDOUS MATERIALS, CHEMICALS OR OTHER FLAMMABLE MATERIALS STORED IN THE BUILDING? _____. IF YES, PLEASE PROVIDE A LIST.

IF YES, IN WHAT AREA OF THE BUILDING ARE THEY STORED? _____

HAVE ALL WASTEWATER PRE-TREATMENT REQUIREMENTS BEEN APPROVED BY THE CITY OF COUNCIL? YES____ NO _____

*** *I certify that all information provided in this application is true and correct. I hereby agree to abide by all Council Municipal Codes.**

BUSINESS OWNER SIGNATURE: _____ **DATE:**

City Of Council
PO Box 606
Council, Idaho 83612
208-253-4201 FAX 208-253-6463
Email: cityclerk@ctcweb.net

(f) **A CHARGE OF $25.00** shall be assessed on any check returned for reasons of insufficient funds.

(g) **RECONNECT FEE –** A fee of $25.00 shall be assessed to reconnect due to non-payment.

(h) All charges and service fees for water and sewer are due by the 15th of the month and delinquent if not paid by the end of the business day on the 15th of the month. A penalty will be assessed on all accounts with a balance on the 16th of the month or the following business day if the 15th falls on a weekend or holiday.

SECTION 2: FEES

Pertaining to:	Service	Fee / Rate
Admin- Copies	Copies	$0.25
Admin – NSF	NSF Penalty	$25.00
Admin – City Park	City Park Rental	$35.00/day
Animal Control – License	Annual Dog License – Altered	$15.00
Animal Control – License	Annual Dog License – Non-Altered	$30.00
Animal Control – License	Late Annual Dog License – Altered	$30.00
Animal Control – License	Late Annual Dog License – Non-Altered	$60.00
Animal Control – License	Replacement Tag	$5.00
Animal Control- Kennel Lic.	Kennel License Application	$50.00
Animal Control- Kennel Lic.	Kennel License Annual Fee	$50.00
Animal Control – Impound	Daily Impound Fee	$12.50 / Day
Building Permit	Based on valuation of project	Set by building insp.
Building Demolition	Demolition Permit	$100.00
Business License	Due each year by January 10th	$25.00
Business License – Penalty	If not paid by January 10th	$50.00
Catering Permit – License	Up to 3 days	$20.00 per day
Liquor– License	Beer /Wine License Application	$50.00
Liquor – License	Alcohol License Application	$225.00

SECTION 3: LAND USE FEES

Land Use – Annexation	Annexation Application	$250.00
Land Use – Subdivision/PUD	Pre-Application Meeting / Review	$100.00
Land Use – Preliminary Plat	Preliminary Plat	$250.00
Land Use – Billable Costs	Legal Publication	Cost + 10%
Land Use – CUP	Conditional Use Permit	$250.00
Land Use – Variance	Variance Application	$250.00
Land Use – Zone Change	Zone Change Application	$250.00
Land Use – Billable Costs	Public Notice Mailings	$1/Envelope
Land Use – Property Divide	Property Divide Application	$250.00
Land Use – Comp Plan	Comprehensive Plan Change	$250.00
Land Use –Dev. Agreement	Development Agreement	$250.00
Land Use – Home Office	Home Office Application	$100.00
Land Use - Hardship	Hardship Request	$100.00
Land Use – Billable Costs	Engineering Review	Cost + 10%
Land Use – Billable Costs	Legal Review	Cost + 10%

SECTION 3: The rates and fees set forth above may be changed from time to time by further Resolution of the City Council. Any fee or rates previously adopted and approved by the City which vary from the rates set forth in this Resolution shall remain in full force and effect until the effective date of this Resolution.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS 17th DAY OF AUGUST, 2021.

CITY OF COUNCIL:

Bruce Gardner, Mayor

ATTEST:

Tami Testa, City Clerk

CITY OF COUNCIL CORPORATE SEAL ADAMS COUNTY, IDAHO

RESOLUTION NO. 2021-01

A RESOLUTION OF THE CITY OF COUNCIL, ADAMS COUNTY, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING A FEE SCHEDULE

WHEREAS, the City Council deems it advisable to adopt existing fees set by earlier ordinances in one general fee resolution; and

WHEREAS, the City of Council annually reviews all fees during the budget process to ensure accuracy; and

WHEREAS, periodic revisions to fees may be necessary; and

WHEREAS, the City of Council has determined that the fee schedule be amended to reflect the reasonable cost of providing the services; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Council, Adams County, Idaho that the following fee schedule, which reflect the new and amended fees and all other fees that have not been amended, be adopted for the City of Council:

City staff is directed to take all administrative actions necessary to implement the attached listing of effective City fees.

Any fee inconsistent with the provisions of this Resolution is hereby repealed or superseded to the extent of such inconsistency, as appropriate.

The revised fee schedule shall be effective beginning October 1, 2021 unless another date is otherwise indicated in the resolution, and shall remain in force until revised by subsequent resolution of the Council City Council.

SECTION 1: UTILITY FEES

WATER: All water furnished or delivered by the City of Council, Idaho, through its City Water systems, shall be delivered and measured through City owned meters, installed at or near the property line of the consumer's or owner's premises, under the following conditions and subject to the following schedule of rates and charges, to wit:

(a) As a condition of receiving City water and sewer services, each applicant for service shall deposit with the City Clerk the sum of **$150.00** to be retained by the City. Upon termination of service or 12 months after such deposit is paid and if applicant has not, during such period, ever been delinquent in the monthly payments due under this section, such deposit shall be refunded to applicant. Upon any default in payment of water or sewer service charges such deposit may be applied to applicant's account. Any default in payment of more than two months will cause the service to be disconnected with a charge of $25.00 for reconnection of service.

CHAPTER 4

TRAILERS

SECTION:

8-4-1: DEFINITION:
The word "trailer", as employed in this Chapter, shall mean any vehicle or structure so designed and constructed in such manner as will permit occupancy thereof as a place of abode, and so designed that it is or may be mounted on wheels and used as a conveyance on highways or streets, whether propelled by its own or other motive power. (Ord. 1-35, 5-8-1959)

8-4-2: USE REQUIREMENTS:
No trailer or other vehicle within the corporate limits of the City shall be used or occupied, or permitted to be used or occupied, as sleeping or eating quarters unless:

A. Each faucet site shall be equipped with facilities for draining of waste, and all faucet sites and sanitary facilities shall be connected by means of a rigid pipe to a septic tank or other underground tank or barrel chemically treated and so located so as not to drain directly into any watercourse; or

B. All sanitary facilities and faucet sites in such trailer shall be securely sealed, and their use shall be unlawful.

C. In no case, in the use of trailers, shall wastewater be disposed of except as provided by subsection A of this Section, and it shall be unlawful to otherwise dispose of wastewater, or to throw or discharge wastewater from any trailer upon the surface of the ground. (Ord. 1-35, 5-8-1959)

8-4-3: VIOLATION:
The violation of any provision of this Chapter shall be unlawful and punishable as a misdemeanor. Each day of violation shall constitute a separate violation. (Ord. 1-35, 5-8-1959)

CITY OF IDAHO CITY

ORDINANCE No.

AN ORDINANCE OF THE CITY OF IDAHO CITY, BOISE COUNTY, IDAHO, REPEALING TITLE 8, CHAPTER 4, CREATING A NEW TITLE PROVIDING FOR THE TEMPORARY USE OF RECREATIONAL VEHICLES AND PROVIDING PENALTIES, AMENDING TITLE 8, CHAPTER 1 TO MAKE A CORRECTION, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Idaho City finds it is necessary to regulate the habitation of recreational vehicles and other such structures primarily designed as temporary living accommodations to promote the public health, safety, and welfare of the citizens of Idaho City and the orderly growth of the City of Idaho City.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO CITY, IDAHO:

Section 1. REPEAL OF TITLE 8, CHAPTER 4 OF THE CITY CODE OF IDAHO CITY. Ordinance No. 1-35, governing the use requirements and penalties for using a trailer for sleeping and eating quarters, enacted May 8, 1959, and codified as Chapter 4 of Title 8 of the City Code of Idaho City is repealed.

Section 2. ADDITION OF NEW CHAPTER TO TITLE 4 REGULATING THE SHORT-TERM USE RECREATIONAL VEHICLES. A new Chapter 4 of Title 4 of the City Code of Idaho City shall be created as follows:

4-4-1: Short Title: This ordinance shall be referred to as the "Short-Term Recreational Vehicle Use Ordinance."

4-4-2: Definitions: For the purposes of this chapter, the terms Recreational Vehicle or RV include, but are not limited to, the following specific vehicles:

Camper: A separate vehicle designed for human habitation and which can be attached or detached from a pickup truck. When removed from the truck, campers are called "unmounted campers". These campers are sometimes referred to as "truck campers" and "overhead campers". Camper shells on pickup trucks are excluded from this definition.

Camping Trailer: A type of trailer or trailer coach, the walls of which are so constructed as to be collapsible and made out of either canvas or similar cloth, or some form of rigid material such as fiberglass, plastic or metal. The walls are collapsed while the recreational vehicle is being towed or stored and are raised or unfolded when the vehicle becomes temporary living quarters and is not being moved.

Motor Home: A motorized vehicle that has a truck or motor van chassis primarily designed to provide temporary living quarters for travel, camping, recreation and vacation use.

Travel Trailer: A trailer without its own motive power, designed as a temporary dwelling for travel, camping, recreation and vacation use. This definition includes fifth wheelers.

4-4-3: General Provision Regarding Recreational Vehicles:

A. Except as otherwise provided herein or in other sections the City Code of Idaho City or unless otherwise prohibited, no person shall park or place within the city limits any recreational vehicle actively in use as sleeping or living accommodations for more than fourteen (14) consecutive days in any six (6) month period~~, unless the recreational vehicle is located in a mobile home or recreational vehicle park~~.

B. The time limitations in Paragraph A do not apply when the recreational vehicle is:

1. Located in a mobile home or recreational vehicle park: or

2. Connected through an approved and independent connection to city water and sewer services, provided that appropriate steps must be taken between the months of October through May to protect water and sewer connections from freezing.

4-4-4: Exceptions:

A. A recreational vehicle may be used as temporary housing when a building permit has been issued and a permanent dwelling structure is being constructed or substantially remodeled such that the permanent dwelling structure is not habitable, ~~provided that use as temporary housing is limited to the shortest of: (1) a period of not more than one hundred eighty (180) days, (2) the duration during which the building permit is valid, or (3) thirty (30) days after a certificate of occupancy has been issued. The City Council may approve grant an extension of up to one hundred eighty (180) days upon a request prior to the expiration of the initial time period.~~

B. A recreational vehicle may continue to be used and maintained as permanent housing when it was being used as permanent housing before this Chapter was enacted and until a change of use or relocation to another property occurs or a permanent dwelling structure is constructed. A recreational vehicle may be repaired or replaced. This exception in this paragraph does not supersede, excuse, or waive compliance with any other provision of the City Code of Idaho City or any other applicable federal, state, or local law, regulation, rule, or ordinance.

4-4-5: Penalty:

A. A first violation of this chapter shall be an infraction punishable by a penalty not to exceed fifty dollars ($50).

B. A second violation of this chapter within three (3) years of the commission of the first offense for which the person was convicted shall be an infraction punishable by a penalty not to exceed one hundred dollars ($100).

C. A third violation of this chapter within three (3) years of the commission of the first offense for which the person was convicted shall be a misdemeanor and be punishable by a fine not exceeding one thousand dollars ($1,000), by imprisonment not to exceed six months, or both.

D. Each twenty-four (24) hour period that a violation continues shall be a separate violation.

Section 3. CORRECTION TO SECTION 3, CHAPTER 1, TITLE 8 OF THE CITY CODE. The City Code of Idaho City, Section 8-1-3 be amended with the following correction:

8-1-3: MOBILE HOME, TRAILER OR MANUFACTURED HOME:

Any mobile home, trailer or manufactured home which is proposed to be placed upon property inside the corporate limits of the City shall meet the standards set forth by the ~~Idaho State Industrial Commission~~ Idaho Division of Building Safety. This requirement shall also apply to moving an existing mobile home, trailer or manufactured home from one lot inside the City limits to another lot inside the City limits. Any such mobile home or trailer shall not be older than the year 1976.

Section 4. SAVINGS CLAUSE. Ordinance 1-35 repealed by this ordinance, shall remain in force to authorize the arrest, prosecution, conviction and punishment of a person who violates Ordinance 1-35 prior to the effective date of this ordinance.

Section 5. SEVERABILITY CLAUSE. The sections of this ordinance are severable. The invalidity of a section shall not affect the validity of the remaining sections.

Section 6. EFFECTIVE DATE. That this ordinance shall be in full force and effect upon passage, approval and publication according to law.

PASSED BY THE COUNCIL of the City of Idaho City this _____day of _____, 2022.

APPROVED BY THE MAYOR of the City of Idaho City this_____ day of _____, 2022.

_____

Kenny Everhart, Mayor

ATTEST:

_____

City Clerk

UTILITY BILLING SYSTEM Report ID: 1020

PAST DUE 60 OR MORE DAYS For target date 03/03/2022

CITY OF IDAHO CITY

09:59:00 - 03/03/2022

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20001-00	03-10	[redacted]	302 ELK CREEK ROAD		COMMERCIAL	
	51 - WATER BASE			12909.46		12494.14
	52 - SEWER					
	51 - WATER LATE FEE			3940.04		3283.36
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20001-00 :	16849.50		15777.50
20002-00	02-02	[redacted]	305 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE			188.03		125.63
	51 - WATER USAGE			4.88		3.66
	52 - SEWER	7 day		138.44		103.83
	51 - WATER LATE FEE			32.01		19.08
	52 - SEWER LATE FEE			41.19		23.96
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20002-00 :	404.55		276.16
20004-00	03-11	[redacted]	300 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE			1107.52		1072.91
	52 - SEWER					
	51 - WATER LATE FEE			360.20		300.16
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20004-00 :	1467.72		1373.07
20066-00	02-66	[redacted]	608 MONTGOMERY STRE		RESIDENTIAL	
	51 - WATER BASE			305.11		242.71
	51 - WATER USAGE			4.05		3.24
	52 - SEWER	7 day		173.05		138.44
	51 - WATER LATE FEE			54.13		17.58
	52 - SEWER LATE FEE			62.52		18.71
	51 - OVERPAYMENT					
			Subtotal for Account 20066-00 :	598.86		420.68
20077-00	02-77	[redacted]	606 MONTGOMERY STRE		RESIDENTIAL	
	51 - WATER BASE			290.26		227.86
	51 - WATER USAGE					
	52 - SEWER	7 day		173.05		138.44
	51 - WATER LATE FEE			47.48		14.38
	52 - SEWER LATE FEE			54.20		15.19
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20077-00 :	564.99		395.87
20088-00	02-88	[redacted]	101 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE		212.40 - 3/9/22	436.80		374.40
	51 - WATER USAGE			2.90		2.70
	52 - SEWER	7 day	886.01	476.86		442.25
	51 - WATER LATE FEE			69.39		44.20
	52 - SEWER LATE FEE			112.46		80.51
			Subtotal for Account 20088-00 :	1098.41		944.06
20107-00	02-107	[redacted]	104 KING ROAD		COMMERCIAL	
	51 - WATER BASE			248.99		186.59
	51 - WATER USAGE			1.06		0.81
	52 - SEWER	7 day		138.44		103.83
	51 - WATER LATE FEE			31.16		6.21
	52 - SEWER LATE FEE			33.64		6.21
	51 - OVERPAYMENT					
			Subtotal for Account 20107-00 :	453.31		303.65

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — **For target date 03/03/2022** — **09:59:00 - 03/03/2022**

Account	Route - Meter Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20125-00	02-125	[redacted]	309 WALULLA STREET W		RESIDENTIAL	
	51 - WATER BASE	7 day		374.40		312.00
	51 - WATER USAGE			23.67		22.92
	52 - SEWER			346.10		311.49
	51 - WATER LATE FEE			79.44		79.44
	52 - SEWER LATE FEE			196.00		196.00
	51 - OVERPAYMENT					
			Subtotal for Account 20125-00 :	1019.81		921.85
20217-00	02-217	[redacted]	117 PROSPECTOR LANE		RESIDENTIAL	
	51 - WATER BASE			249.60		187.20
	51 - WATER USAGE	7 day		19.40		15.48
	52 - SEWER			173.05		138.44
	51 - WATER LATE FEE			54.78		34.49
	52 - SEWER LATE FEE			87.40		57.89
	51 - OVERPAYMENT					
			Subtotal for Account 20217-00 :	584.21		433.50
20223-00	02-223	[redacted]	132 PROSPECTOR LANE		RESIDENTIAL	
	51 - WATER BASE			249.60		187.20
	51 - WATER USAGE	24 hr.		568.08		441.06
	52 - SEWER			138.44		103.83
	51 - WATER LATE FEE			104.71		20.94
	52 - SEWER LATE FEE			113.08		20.94
			Subtotal for Account 20223-00 :	1193.91		773.97
30002-00	03-02	[redacted]	304 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE					
	52 - SEWER			1107.52		1072.91
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			360.20		300.16
	51 - OVERPAYMENT					
			Subtotal for Account 30002-00 :	1467.72		1373.07

Total Balance: 25702.99

Total Past Due: 22993.38

For the Accounting Period: 2 / 22

10 GENERAL FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
			Current Year				
	31100	Property Taxes		60,979.93	97,287.00	-36,307.07	63
	31200	Property Tax Penalty and Interest		566.47	2,239.00	-1,672.53	62
	31400	Court Revenue		1,287.97	4,300.00	-3,012.03	61
	32100	Beer Licenses			1,050.00	-1,050.00	60
	32200	Liquor Licenses			1,200.00	-1,200.00	59
	32300	Wine Licenses			975.00	-975.00	59
	32400	Business Licenses	264.00	3,673.00	3,208.00	465.00	60
	32500	Vendors Permits	52.50	1,942.50	1,650.00	292.50	61
	32600	Catering Permits			160.00	-160.00	61
	32700	Building Permits		17,058.81	12,500.00	4,558.81	69
	32800	Animal Licenses		78.50	532.00	-453.50	68
	32900	Idaho Power Storage Space			500.00	-500.00	68
	33500	State Liquor Appropriation		13,782.00	29,680.00	-15,898.00	64
	33700	State Sales Tax			12,072.00	-12,072.00	59
	33800	State Revenue Sharing		22,910.81	48,172.00	-25,261.19	57
	33940	Law Enforcement Grants			76,000.00	-76,000.00	42
	33950	CLG Grant (Historic)			12,500.00	-12,500.00	40
	33955	PARKS AND REC GRANT REVENUE			2,500.00	-2,500.00	40
	34140	Copy Fees			25.00	-25.00	40
	34210	Event Fees- Law Enforcement			1,000.00	-1,000.00	40
	34410	Cemetery Plots		2,925.00	2,000.00	925.00	40
	34500	PLANNING and ZONING FEES		50.00	2,000.00	-1,950.00	40
	36100	Checking Interest			150.00	-150.00	40
	36200	Savings Interest			176.00	-176.00	40
	36400	LGIP MONTHLY-reinvestment			2,421.00	-2,421.00	40
	36500	Misc Receipts			10,000.00	-10,000.00	39
	36720	Donations-Cemetery		3.05		3.05	39
	37200	Community Hall Rentals	283.50	1,297.42	3,750.00	-2,452.58	39
	37300	Community Hall Cleaning Deposit		400.00	900.00	-500.00	39
	37400	Community Hall Rental Sales Tax	14.49	67.67	147.00	-79.33	39

For the Accounting Period: 2 / 22

10 GENERAL FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
			---------- Current Year ----------				
	37800	Power Reimb-Visitor's Center		910.36	2,250.00	-1,339.64	39
	37900	CARRYOVER			50,604.00	-50,604.00	33
							33
41000		GENERAL GOVERNMENT					
	190	Payroll & Taxes Expense			100.00	100.00	33
		Total Account			100.00	100.00	
41500		Administrative					
	110	Employee Salary		4,930.55	15,853.00	10,922.45	33
	111	Council Salary		2,100.00	7,200.00	5,100.00	33
	112	Mayor's Expense Account			500.00	500.00	33
	190	Payroll & Taxes Expense			150.00	150.00	33
	210	FICA and Medicare		537.92	1,763.00	1,225.08	33
	220	Health & Life Insurance		791.31	840.00	48.69	33
	240	Retirement		568.25	1,609.00	1,040.75	33
	260	Worker's Compensation		487.00	1,437.00	950.00	33
	300	PURCHASED PROFESSIONAL SERVICES			140.00	140.00	33
	305	Office Supplies		442.80	2,000.00	1,557.20	33
	310	Postage	55.20	165.60	325.00	159.40	33
	320	Website - Municipal Impact			270.00	270.00	33
	330	Office Equipment	73.85	404.29	3,000.00	2,595.71	33
	340	Professional Fees			103.00	103.00	33
	341	Solid Waste Fees	46.71	874.79	1,530.00	655.21	33
	350	IT Services	1,217.92	2,940.26	4,500.00	1,559.74	34
	360	Community Hall Deposit Refund	50.00	250.00	900.00	650.00	34
	370	Bank Charges		84.60	579.00	494.40	34
	390	Misc Expense	1,577.22	1,577.22	16,000.00	14,422.78	33
	405	DIVISION of BUILDING SAFTEY		2,738.88	5,000.00	2,261.12	33
	410	Historic District Expense			12,500.00	12,500.00	32
	420	Liability/Property Insurance		1,346.24	1,346.00	-0.24	32
	430	Auditor Fees			2,600.00	2,600.00	32
	440	Publishing & Printing		90.55	340.00	249.45	32

For the Accounting Period: 2 / 22

10 GENERAL FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
	450	Travel & Mileage	79.12	79.12	500.00	420.88	32
	460	Dues & Subscriptions	35.00	85.00	483.00	398.00	32
	470	Training			750.00	750.00	32
	490	Telephone Services - SIMPLII	47.97	469.38	1,000.00	530.62	32
	491	CENTURY LINK - internet services		115.11	500.00	384.89	32
	492	CELL PHONES - VERIZON WIRELESS		549.02	1,759.00	1,209.98	32
	493	COUNCIL IPads - VERIZON WIRELESS		240.04	750.00	509.96	32
	500	OTHER PURCHASED SERVICES		855.00	932.00	77.00	32
	520	Office Equip Repair & Maint.		10.09	1,300.00	1,289.91	32
	560	Cemetery Expense			7,105.00	7,105.00	32
	570	Attorney Fees	680.00	3,929.47	7,240.00	3,310.53	32
	590	Sales/Use Tax Payable		28.21	656.00	627.79	32
	600	SUPPLIES			500.00	500.00	32
	610	Supplies - Fund Specific		90.24	200.00	109.76	32
	611	Supplies - Cleaning - Buildings	522.96	734.03	1,700.00	965.97	32
	620	Repairs - Visitor's Center			1,500.00	1,500.00	32
	621	Repairs - Community Hall		662.00	5,000.00	4,338.00	32
	623	Repairs - City Hall		122.00	1,500.00	1,378.00	32
	631	Administrative Maintenance		169.51	350.00	180.49	32
	640	Vehicle Expense		9,780.00		-9,780.00	33
	650	Propane - City Hall		278.68	500.00	221.32	34
	670	Power - City Hall	156.37	941.99	1,600.00	658.01	34
	673	Power - Community Hall	540.14	1,837.79	4,000.00	2,162.21	34
	674	Power - Visitor's Center	317.32	1,364.90	3,200.00	1,835.10	34
	810	CASH IN BANK Carry over			20,093.00	20,093.00	32
	910	Ordinance Codification			1,893.00	1,893.00	32
	915	PLANNING and ZONING EXPENSES	30.72	30.72	1,000.00	969.28	32
	930	Parks & Rec Expenses	240.00	840.05	2,000.00	1,159.95	32
	940	Historic District Expenses			1,000.00	1,000.00	32
		Total Account	5,670.50	43,542.61	149,496.00	105,953.39	29
42100		Law Enforcement					

For the Accounting Period: 2 / 22

10 GENERAL FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
			---------- Current Year ----------				
	110	Employee Salary		34,378.80	162,393.00	128,014.20	30
	210	FICA and Medicare		2,630.00	7,833.00	5,203.00	30
	220	Health & Life Insurance		2,765.17	7,921.00	5,155.83	30
	240	Retirement		3,147.20	6,237.00	3,089.80	30
	260	Worker's Compensation		1,919.00	2,102.00	183.00	30
	305	Office Supplies			100.00	100.00	30
	330	Office Equipment			1,306.00	1,306.00	30
	380	Uniform Expense		1,341.00	3,500.00	2,159.00	30
	420	Liability/Property Insurance		3,197.32	3,196.00	-1.32	30
	430	Auditor Fees			12,000.00	12,000.00	30
	450	Travel & Mileage		135.60	300.00	164.40	30
	460	Dues & Subscriptions		200.00	150.00	-50.00	30
	470	Training		3,618.06	3,000.00	-618.06	30
	480	Fuel & Oil	732.33	2,376.92	5,000.00	2,623.08	30
	492	CELL PHONES - VERIZON WIRELESS		982.84	3,500.00	2,517.16	30
	540	Equipment Repairs			139.00	139.00	30
	570	Attorney Fees		3,000.00	9,000.00	6,000.00	30
	610	Supplies - Fund Specific		97.18	500.00	402.82	30
	615	New Equipment		2,759.81	4,000.00	1,240.19	31
	640	Vehicle Expense	645.26	11,119.75	10,000.00	-1,119.75	32
		Total Account	1,377.59	73,668.65	242,177.00	168,508.35	30
	38300	Lease Agreement Payments			500.00	-500.00	32
	38500	Idaho Power Franchise		2,780.96	7,325.00	-4,544.04	32
	38700	EMT Building Lease			1,000.00	-1,000.00	32
	38900	Law Contracts			2,000.00	-2,000.00	32
	39700	Fire District Lease		1,000.00	1,000.00		32
							32

For the Accounting Period: 2 / 22

20 STREET FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
			---------- Current Year ----------				
	31100	Property Taxes		26,228.59	41,694.00	-15,465.41	33
	31200	Property Tax Penalty and Interest		130.73	1,000.00	-869.27	33
	31300	Personal Property Tax Replacement		2,332.50	4,462.00	-2,129.50	33
	33100	Restricted Highway Fund		1,484.61	5,292.00	-3,807.39	33
	33200	Highway Users Revenue		11,823.03	16,872.00	-5,048.97	34
							61
43200		Street					
	110	Employee Salary		2,328.01	7,378.00	5,049.99	34
	210	FICA and Medicare		178.09	564.00	385.91	34
	220	Health & Life Insurance		790.52	2,269.00	1,478.48	34
	240	Retirement		277.94	881.00	603.06	34
	260	Worker's Compensation		530.00	530.00		34
	420	Liability/Property Insurance		336.56	336.00	-0.56	34
	430	Auditor Fees			600.00	600.00	34
	440	Publishing & Printing		146.78	117.00	-29.78	34
	480	Fuel & Oil	385.17	867.12	1,791.00	923.88	34
	540	Equipment Repairs	563.70	1,319.52	8,000.00	6,680.48	34
	610	Supplies - Fund Specific		6.99		-6.99	34
	612	Supplies - SHOP PUBLIC WORKS	42.46	42.46	500.00	457.54	34
	613	Small Tools			150.00	150.00	34
	614	Signs			497.00	497.00	34
	615	New Equipment			5,000.00	5,000.00	34
	630	Maintenance and Operations	1,105.15	1,105.15	2,000.00	894.85	34
	632	Dust Abatement			10,000.00	10,000.00	33
	633	Snow Removal - Streets			2,000.00	2,000.00	33
	634	Boardwalk Repairs			1,500.00	1,500.00	33
	635	Street Maintenance			6,890.00	6,890.00	33
	640	Vehicle Expense	92.90	148.43	402.00	253.57	33
	652	Propane - water and sewer			22.00	22.00	33
	672	Power-Street Lights	744.39	1,720.70	4,710.00	2,989.30	33

For the Accounting Period: 2 / 22

20 STREET FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
	675	Power - Shop	12.24	64.90	500.00	435.10	33
	741	Grader Payment	2,886.65	5,773.21	11,547.00	5,773.79	33
	742	Backhoe Payments		367.65	1,136.00	768.35	33
		Total Account	5,832.66	16,004.03	69,320.00	53,315.97	23

51 WATER FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
			Current Year				
	34800	Users Fees		67,033.42	282,672.00	-215,638.58	31
	34810	Hook-up Fees	63.89	163.89	21,000.00	-20,836.11	30
	34820	On/Off Fees		70.00	250.00	-180.00	30
	34840	Special Users Hook-up Fees			500.00	-500.00	30
	34850	Users Late Fees		719.17	2,500.00	-1,780.83	30
	34860	RV Dump Donations		152.60	1,000.00	-847.40	30
							22
43400		Water					
	110	Employee Salary		34,700.02	114,957.00	80,256.98	30
	111	Council Salary		1,200.00	3,600.00	2,400.00	30
	113	Certified Plant Operator	1,409.88	2,009.88	5,564.00	3,554.12	30
	210	FICA and Medicare		2,746.23	9,069.00	6,322.77	30
	220	Health & Life Insurance		8,527.90	24,075.00	15,547.10	31
	240	Retirement		4,286.51	13,336.00	9,049.49	31
	260	Worker's Compensation		671.00	2,451.00	1,780.00	31
	305	Office Supplies		520.80	750.00	229.20	31
	310	Postage	154.56	463.68	900.00	436.32	31
	320	Website - Municipal Impact			206.00	206.00	31
	330	Office Equipment	113.92	833.34	5,000.00	4,166.66	31
	340	Professional Fees			2,000.00	2,000.00	30
	341	Solid Waste Fees	27.42	513.46	800.00	286.54	31
	342	Professional Services			100.00	100.00	30
	350	IT Services	2,026.50	4,138.59	7,000.00	2,861.41	31
	420	Liability/Property Insurance		6,058.08	6,056.00	-2.08	31
	430	Auditor Fees			4,800.00	4,800.00	31
	440	Publishing & Printing		221.53	350.00	128.47	31
	450	Travel & Mileage			600.00	600.00	31
	460	Dues & Subscriptions	150.00	1,220.00	1,186.00	-34.00	31
	470	Training			1,000.00	1,000.00	31
	480	Fuel & Oil	1,283.92	2,890.47	4,750.00	1,859.53	31

For the Accounting Period: 2 / 22

51 WATER FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
			Current Year				
	490	Telephone Services - SIMPLII	132.56	694.46	1,400.00	705.54	31
	491	CENTURY LINK - internet services		365.68	1,500.00	1,134.32	31
	492	CELL PHONES - VERIZON WIRELESS		354.08	1,237.00	882.92	31
	493	COUNCIL IPads - VERIZON WIRELESS		395.12	2,000.00	1,604.88	31
	520	Office Equip Repair & Maint.		21.74	3,000.00	2,978.26	31
	540	Equipment Repairs		686.65	5,000.00	4,313.35	31
	570	Attorney Fees	680.00	3,929.47	6,880.00	2,950.53	31
	580	Engineers Fees	2,968.75	13,817.67	15,000.00	1,182.33	32
	610	Supplies - Fund Specific		461.47	1,000.00	538.53	32
	612	Supplies - SHOP PUBLIC WORKS	21.89	50.62	1,200.00	1,149.38	32
	615	New Equipment		6,991.25	8,000.00	1,008.75	32
	630	Maintenance and Operations	328.63	7,358.77	13,000.00	5,641.23	32
	631	Administrative Maintenance	3.12	705.25	6,377.00	5,671.75	32
	640	Vehicle Expense			7,000.00	7,000.00	32
	650	Propane - City Hall			54.00	54.00	32
	651	Propane-Shop			600.00	600.00	32
	652	Propane - water and sewer	807.17	807.17	400.00	-407.17	32
	671	Power WATER AND SEWER	2,802.66	8,618.73	16,163.00	7,544.27	32
	680	Chemicals		7,490.55	6,000.00	-1,490.55	32
	681	Water Tests	18.00	322.00	3,500.00	3,178.00	32
	710	Capital Outlay			26,000.00	26,000.00	32
	720	Water Improvement Project	11,376.25	181,829.82		-181,829.82	43
	742	Backhoe Payments		1,372.57	4,865.00	3,492.43	43
	820	Contingency Fund			4,783.00	4,783.00	43
	850	Water Bond & Reserve-USDA			27,063.00	27,063.00	43
	910	Ordinance Codification		250.00	250.00		43
		Total Account	24,305.23	307,524.56	370,822.00	63,297.44	83
43450		Water Bond					
	430	Auditor Fees			500.00	500.00	43
	720	Water Improvement Project			300,000.00	300,000.00	36
		Total Account			300,500.00	300,500.00	

For the Accounting Period: 2 / 22

51 WATER FUND

Account	Object	Description	Current Year: Current Month	Current Year: Current YTD	Current Year: Budget	Current Year: Variance	%
	38200	DEQ Loan-Water Bond			63,400.00	-63,400.00	35
	38250	USDA-GRANT FUNDS		246,498.00	300,000.00	-53,502.00	41
							68

52 SEWER FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
			---------- Current Year ----------				
	34800	Users Fees		39,809.56	160,373.00	-120,563.44	40
	34810	Hook-up Fees	63.89	163.89	21,000.00	-20,836.11	40
	34830	Special Users Fees			240.00	-240.00	40
	34850	Users Late Fees		1,731.09	2,000.00	-268.91	40
	34860	RV Dump Donations		65.40	600.00	-534.60	40
							23
43500		Sewer					
	110	Employee Salary		13,143.11	49,286.00	36,142.89	39
	111	Council Salary		1,300.00	3,600.00	2,300.00	39
	113	Certified Plant Operator		600.00	5,000.00	4,400.00	39
	210	FICA and Medicare		1,104.89	4,046.00	2,941.11	39
	220	Health & Life Insurance		3,194.40	9,706.00	6,511.60	39
	240	Retirement		1,724.57	5,905.00	4,180.43	39
	260	Worker's Compensation		652.00	652.00		39
	305	Office Supplies		184.68	1,300.00	1,115.32	39
	310	Postage	66.24	198.72	348.00	149.28	39
	320	Website - Municipal Impact			90.00	90.00	39
	330	Office Equipment	23.21	304.09	2,800.00	2,495.91	39
	340	Professional Fees			100.00	100.00	39
	341	Solid Waste Fees	27.42	513.46	800.00	286.54	39
	350	IT Services	811.24	1,799.11	1,600.00	-199.11	39
	420	Liability/Property Insurance		5,889.80	5,887.00	-2.80	39
	430	Auditor Fees			3,000.00	3,000.00	39
	440	Publishing & Printing		30.14	140.00	109.86	39
	450	Travel & Mileage		102.35	634.00	531.65	39
	460	Dues & Subscriptions			150.00	150.00	39
	470	Training			500.00	500.00	39
	480	Fuel & Oil	898.73	2,023.31	3,325.00	1,301.69	39
	490	Telephone Services - SIMPLII	142.53	563.95	1,000.00	436.05	39
	491	CENTURY LINK - internet services		459.06	1,800.00	1,340.94	39

For the Accounting Period: 2 / 22

52 SEWER FUND

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
	492	CELL PHONES - VERIZON WIRELESS		136.22	913.00	776.78	39
	493	COUNCIL IPads - VERIZON WIRELESS		160.04	500.00	339.96	39
	520	Office Equip Repair & Maint.		4.43	2,742.00	2,737.57	39
	540	Equipment Repairs		547.90	2,500.00	1,952.10	39
	570	Attorney Fees	340.00	1,964.73	6,680.00	4,715.27	39
	580	Engineers Fees			20,000.00	20,000.00	39
	610	Supplies - Fund Specific		42.63	200.00	157.37	39
	612	Supplies - SHOP PUBLIC WORKS		28.74	1,500.00	1,471.26	39
	613	Small Tools			250.00	250.00	39
	615	New Equipment		2,996.25	7,500.00	4,503.75	39
	630	Maintenance and Operations	105.63	727.27	10,000.00	9,272.73	39
	640	Vehicle Expense			8,500.00	8,500.00	39
	650	Propane - City Hall			47.00	47.00	39
	651	Propane-Shop			500.00	500.00	39
	652	Propane - water and sewer			150.00	150.00	39
	671	Power WATER AND SEWER	608.46	2,510.17	6,500.00	3,989.83	39
	680	Chemicals			3,654.00	3,654.00	39
	683	Sewer Tests	275.00	1,964.43	6,500.00	4,535.57	39
	742	Backhoe Payments		710.79	3,408.00	2,697.21	39
	910	Ordinance Codification		250.00	500.00	250.00	39
		Total Account	3,298.46	45,831.24	184,213.00	138,381.76	25