



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, March 12, 2025

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5OT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 6:00 PM.

ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: FEBRUARY 12, 2025 & FEBRUARY 26, 2025 **ACTION ITEM**

Councilor Heffington made a motion, seconded by Adams, to approve the minutes dated February 12, 2025 & February 26, 2025. Secor aye for the 26th and abstain from the 12th, Adams aye for both the 12th & 26th, Elliott aye for the 12th and abstain for the 26th, Heffington aye for both the 12th and 26th. Motion carried

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

C. BILLS/PAYABLES: FEBRUARY 27, 2025 THROUGH MARCH 12, 2025 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the bills dated February 27, 2025 through March 12, 2025 in the amount of \$38,882.02. 4 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

IV. ENGINEER'S REPORT

Mayor Everhart explained that the RFQ draft was sent in by the Attorney. City Attorney Callahan explained that once we know when the RFQ can be published the end dates for submittals can be added. Discussion on closing dates and meeting for approval ensued. Trevor Howard with Timberland Associates explained that by typically there needs to be 3 weeks from the time the RFQ is published before the end date can be set. Discussion ensued. Callahan suggested to set the closing date that proposals need to be back at the earliest date allowed by law.

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR

No new information. Discussion on possibly using another survey company ensued.

B. BOISE COUNTY WATER SEWER RATES **ACTION ITEM**

Clerk Ptak recommended that because this year's budget was built around the current rates, they stay the same for this fiscal year and a change could be discussed at the upcoming budget workshops for next year. Mayor Everhart agreed that making a change in the middle of the year would be hard on the City's budget. Councilor Elliott suggested lowering the

buildings that do not have public restrooms to a residential rate. Councilor Adams recused herself from the council seat and addressed council as the EBCAD Director. Mari Adams with EBCAD requested the lower rate due to budget restraints. Discussion on the different buildings, budget, and potential issues moving forward ensued. Councilor Elliott suggested doing something for the emergency services buildings, EMS, Fire & Sheriff to reduce their burden. Councilor Heffington requested a spreadsheet breakdown of what was paid last year and what is paid this year for the three emergency services buildings. City Attorney Callahan explained that the current agenda does not include EBCAD and so the discussion for emergency services buildings would need to go on the next meeting's agenda. It was decided to wait until the next meeting to take any action.

C. PARCEL NUMBER RP100000260651 – ROAD NAME – CALAMITY JANE LANE **ACTION ITEM**

Councilor Elliott asked if the parcel is in city limits and if so it should be RPI instead of RP1. Clerk Ptak explained that the easement has been redone and has been widened to include 35 feet. Councilor Elliott made a motion, seconded by Adams, to approve the road name of Calamity Jane Lane for parcel number RPI00000260651. 4 ayes. Motion carried.

VII. NEW BUSINESS

A. BOISE COUNTY RURAL AND TRIBAL ASSISTANCE GRANT MULTI-COMMUNITY APPLICATION **ACTION ITEM**

Trevor Howard with Timberland Associates explained that he is working with Boise County and there is an opportunity to apply for a zero-match grant to put together preliminary design and a following application for a project. It could be a single project for the County or a multi-community application. Horseshoe Bend is interested in participating and Howard thought that Montgomery Street would be a great project for the city. The application would need to be in by March 17th. If selected Howard would need a letter of support from the city within two weeks. Once funded an engineer can be selected for design. After that process is complete the city could apply for a follow-on grant or stop and there would be no obligation for city funds. Councilor Elliott asked what the application cost would be, and Howard responded that the County has already approved the application amount so there is no cost to the city. Council requested to please add the city.

B. ERIC GEIBEL CEMETERY PLOT DISCOUNT (CREMATION) **ACTION ITEM**

Clerk Ptak explained the Geibel family owns quite a few plots in the cemetery and there are two plots in the same area that have a tree covering half of each plot. The city has set those plots as cremation only. Geibel was looking to purchase and wondered if they could be discounted because they are only half an actual plot. Councilor Elliott made a motion, seconded by Secor, to discount the price of cemetery plots 8E and 9E in block A half price due to a tree encroachment on both lots. 4 ayes. Motion carried.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Mayor Everhart explained the water issues in town. An area of town was located that had some pretty significant water loss. In the area there have been three leaks taken care of and another one on Main Street. The tank has built back up to a certain level and stabilized but has not been able to gain past that point. Public Works is going to continue to check meters and look for leaks. Idaho Rural Water will be back up on Monday with listening equipment to search town for other issues. Councilor Heffington explained that on his way back into town he noticed everyone working on the water leak on Main Street. Many people don't understand what goes into that situation. They dig to find the pipe, not break it, and discover that isn't where the leak is. The reason is because of all the ground water in our location. A pump was being used to remove the ground water, and it ran nonstop until the actual leak was found. Heffington thanked everyone and just wanted it on record the issues in finding the leaks. Discussion ensued. Mayor Everhart wanted commend the Public Works department for the long hours, late nights, and weekends during these issues. Mayor Everhart also thanked Councilor Secor for all of his time and efforts to help the city.

B. LAW ENFORCEMENT

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Clerk Ptak explained the budget update in the packet.

2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water sewer updates in the packet. Ptak added that there was one account where the agreement was not upheld and so it was shut off. Ptak asked Mayor & Council for direction concerning this account and both agreed that the account needed to be paid current before services should be restored. Ptak also went over another account that has been shut off for a couple of months and no payment has come in. The information has been sent to the attorney to send out a letter.

3. T-MOBILE UPDATE **ACTION ITEM**

Clerk Ptak explained the quotes in the packet and the savings for the city if moving phone and internet to T-Mobile. Councilor Heffington made a motion, seconded by Secor, to update all the phones and internet to T-Mobile. 4 ayes. Motion carried.

4. CLEARWATER UPDATE

Clerk Ptak explained that Clearwater will attend the March 26th meeting via zoom to review what is included in our master services agreement and the services available to Idaho City because there have been a few things come up this winter that they could have helped with. They can help with press releases and will also be able to help with the current RFQ for engineering services. Ptak added that they also discussed grants and potential opportunities, including a grant they are looking at to finish the comp plan. Discussion on Clearwater services ensued. Mayor Everhart added that one thing that this water event has brought to his attention is the need for some way to disseminate information on the weekends or when there is not someone at City Hall. Discussion ensued.

D. CITY ATTORNEY

IX. COUNCIL UPDATES

Councilor Adams asked if signs directing people to the ambulance shed location could be put up. Mayor Everhart said "absolutely". Discussion on location of the signs ensued. Councilor Elliott explained the Historical Foundation St Patrick's Day event is this Saturday.

X. MAYOR UPDATES

Mayor Everhart thanked the Public Works crew and council members for all the help with the water situation.

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Nathan Druffel asked what the plan for Montgomery this summers is and would mag be put down. Mayor Everhart explained that they would not be using mag on Montgomery this year. The plan is to fix a couple problem areas lay down more of the recycled asphalt and oil it so that it recreates an asphalt base. Discussion on grading ensued. Druffel also asked if the speed bumps would be returning. Mayor Everhart responded yes once conditions allow.

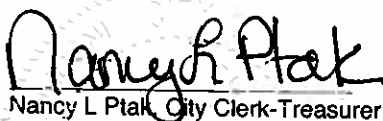
Marley Elliott asked how the pipe was broken. Councilor Secor explained it was installed a long time ago. It ran a faucet that watered the grass by Leon's Café. The hydrant was taken out and the end of the water line ended up rotting off.

XII. UPCOMING MEETINGS

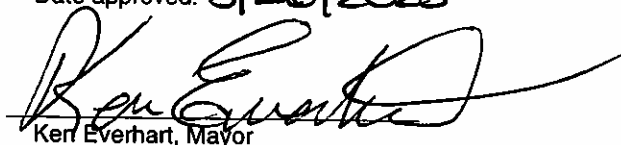
A. NEXT REGULAR MEETING: MARCH 26, 2025

ADJOURNMENT 7:22 PM

ATTEST:


Nancy L Ptak, City Clerk-Treasurer

Date approved: 3/26/2025


Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor: Ken Everhart idahocitymayor1@cityofic.org	Chief of Police: Brent Watson idahocitypd.194@cityofic.org	Public Works Director: Tami Claus idahocitypublicworks@cityofic.org	City Clerk-Treasurer: Nancy L Ptak idahocityclerk@cityofic.org	511 Main Street PO Box 130 Idaho City, ID 83631 (208)392-4584
Council members: Tom Secor Jr Ashley M Elliott Mari Adams Ryan Heffington	City officers: Jake Nye	Public Works: Nick Mancera CJ Torgensen	Deputy Clerk Kaleb Goodlett idahocityoffice@cityofic.org Utility Billing Clerk 4cityfolk@cityofic.org	operating hours Monday- Thursday 8 am - 5 pm Friday 9am -3pm