



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, March 25, 2026

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Team's Meeting

[Idaho City Council Regular Meeting](#) | [Meeting-Join](#) | [Microsoft Teams](#)

CALL MEETING TO ORDER: Council President Secor called the regular city council meeting to order at 6:00 PM.
ROLL CALL TO ESTABLISH QUORUM: Council President Secor called roll. Adams, Elliott, Mathews, Secor in attendance. Adams joined via Team's
PLEDGE OF ALLEGIANCE: Council President Secor led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: MARCH 11, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Mathews, to approve the minutes March 11, 2026. 3 ayes. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. 2026-4 BOISE RIDGE RIDERS – IDAHO CITY 100, MAY 29, THROUGH MAY 31, 2026

Scott Trospen was available for questions and explained the ingress and egress for each day. Chief Watson was available via phone and explained that it looked good and he would sign on Thursday. Councilor Elliott made a motion, seconded by Mathews, to approve the event checklist for the Boise Ridge Riders, Idaho City 100, May 29 through May 31, 2026, contingent on insurance and the signature from the Chief. Elliott aye, Mathews aye, Adams aye, Secor aye. Motion carried.

C. BILLS/PAYABLES: MARCH 12, 2026 THROUGH MARCH 25, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Mathews, to approve the bills dated March 12, 2026 through March 25, 2026 in the amount of \$57,746.36. Mathews aye, Adams aye, Elliott aye, Secor aye. Motion carried.

II. MAYOR APPOINTMENT **ACTION ITEM**

Council President Secor explained that there have been some conversations, and he does not believe he could do the job effectively, and believed they should solicit for letters of intent. Councilor Elliott, Adams, and Mathews all did not want the position as well. Councilor Secor added that he thought the council should interview each candidate when the letters come in. Clerk Keeton explained that going forward the city would advertise with a press release and request letters of intent. The process should be around 60 days. All of April to gather letters of intent, and most of May to interview. The second meeting in May is the goal for council to appoint a Mayor. Discussion on time, letters of intent, and deadlines ensued. A deadline of May 1st was set to receive letters of intent and then interviews could happen after that. Discussion on open meetings and virtual options ensued. Clerk Keeton added that she would be working with the City Attorney and Clearwater to put together the interview and meeting options.

III. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

IV. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

V. ENGINEER'S REPORT

Derek Probst with Consor joined via Team's and asked for points of contact currently. Secor explained that he would be the point of contact and Keeton added that the Mayor email should still be used to allow the future Mayor access to those communications. Probst brought up the annual reuse permit proposal. Council decided to hold a special meeting Monday March 30, at 6pm to discuss that item. Secor asked where the engineers are with the design of the new water wells. Probst explained they are working through it and should have something for council at the next regular meeting.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

A. Resolution 2026-01 All Hazards Mitigation Plan

Councilor Elliott made a motion, seconded by Mathews, to authorize the Mayor to sign Resolution 2026-01 All Hazards Mitigation Plan. Elliott aye, Mathews aye, Secor aye. Motion carried.

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. PARTNER WITH IDAHO CONSERVATION CORPS

Clerk Keeton explained that they had reached out but unfortunately, with the cost it was not affordable for the city.

B. OPERATION CONTRACT OF THE IDAHO CITY WATER SYSTEM **ACTION ITEM**

Council President explained that the previous Mayor Kenny Everhart was operating the water system under his license at no cost to the city. Going forward the city would need to contract with an operator to be in compliance. This contract covers that and has been looked at by the City Attorney. Kenny Everhart explained that he has been the responsible charge operator since 2017 and has done the job pro-bono. With council's approval Everhart would like to continue. Everhart explained all of the services he could offer. Councilor Elliott added that council is voting on this tonight because it is under the dollar amount required to solicit bids. Councilor Elliott made a motion, seconded by Mathews, to authorize the Mayor to sign the Operation Contract of the Idaho City Water System with Kenny Everhart dba BCWSM Inc. Elliott aye, Mathews aye, Adams aye, Secor aye. Motion carried.

IX. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Nathan Druffel with Parks & Rec explained that little league is starting. Parks & Rec is looking for fund-raising ideas. There has been no movement on the BLM, or Forest Service leases, but they will be in contact. Discussion on fund-raising ideas ensued.

B. HISTORIC PRESERVATION COMMISSION

C. PLANNING & ZONING COMMISSION

D. IDAHO CITY CHAMBER OF COMMERCE

Councilor Elliott added that the Chamber is doing an Easter egg hunt on Saturday the 4th and are looking for vendors.

X. EMPLOYEE UPDATES

A. PUBLIC WORKS

Nick Mancera explained that Public Works has been trying to focus on maintaining the water plant. Roads such as Montgomery and Centerville have been a priority. Mancera has been in contact with Core and Main regarding the PRV's and Dan Hawkins will tentatively be up the week of the 6th. There are several work orders for meter pit repairs, but due to lack of employees they are on hold for now. IRWA classes are going smoothly. Boardwalk repairs are also a priority and Mancera is waiting on confirmation from the lumber supplier. Public Works is also planning on some tree removal at the cemetery for future burials, and trimming trees on the side streets. Discussion on help for Public Works ensued. Mancera added that Public Works is in need of a tool cabinet, but more importantly a ¾-1 ton pickup. Discussion on leases ensued.

B. LAW ENFORCEMENT

Chief Watson explained that he will be back to work tomorrow. Watson will be reducing the hours per day but working 5-6 days a week. ICPD is just shy of 300 calls for the month. Councilor Mathews asked if it is worth contacting ISP regarding the motorcycle issues. Watson explained that he has been in contact and they do provide some assistance but are also short on officers.

C. CLERK/TREASURER'S OFFICE

1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Keeton went over the water sewer updates in the packet and explained that there is an adjustment report that would need to be signed off on.

2. CLEARWATER UPDATE

Clerk Keeton explained that the Facebook page is close and we are looking to launch on April 10th. Clearwater is finishing the personnel policy, and will put together a proposal for the HR Policy for council to review. Keeton is also having Clearwater work on a records retention policy. Councilor Elliott asked about the T-Mobile grant and Keeton explained that she is waiting on two more letters, and an email was sent to the County for the budget and time schedule.

D. CITY ATTORNEY

XI. COUNCIL UPDATES

Councilor Mathews thanked Boise County who donated a half a pallet of cold mix for the roads. Mathews added that the VFW is looking to do a VFW day on May 16th. They would like to place flags up and down Main Street and are seeking approval. Discussion on flags and senior banners ensued. Clerk Keeton added that the VFW would need to contact the

County and business owners. Councilor Mathews also thanked all of the citizens in the audience for attending. Councilor Elliott explained that her and Meaghan Bedal had a booth at the Chili Cook off that raise over \$1000 for Community Hall.

XII. MAYOR UPDATES

XIII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Eva Polizzi explained that she is running for the County Clerk and wanted to introduce herself.

Ryan Heffington explained he lives in Idaho City and is submitting his letter of intent for Mayor.

Peter Scarborough asked if anyone from the city has been approached about the bike trail expansion. Council explained that they have heard of the issue, but the city has not been contacted. Steve Shay explained that the bike trail was a concept that was taken out of context. The Boise Forest District Ranger was asked to do a meet and greet at the hall in the next 30 days to talk about the concept.

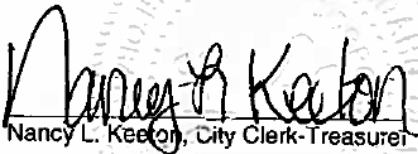
XIV. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: APRIL 8, 2026

ADJOURNMENT 7:13 PM

ATTEST:

Date approved: 4/8/2026


Nancy L. Keeton, City Clerk-Treasurer


Tom Secor Jr., Council President

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:	Chief of Police:	Public Works Director:	City Clerk-Treasurer:	511 Main Street
idahocitymayor1@cityofic.org	Brent Watson	Tami Claus	Nancy L. Keeton	PO Box 130
Council members:	idahocitypd.194@cityofic.org	idahocitypublicworks@cityofic.org	idahocityclerk@cityofic.org	Idaho City, ID 83631
Tom Secor Jr	City officers:	Public Works:	Deputy Clerk	(208)392-4584
Ashley M Elliott	Jake Nye	Nick Mancera	Kaleb Goodlett	operating hours
Mari Adams			idahocityoffice@cityofic.org	Monday- Thursday
Bobby Mathews				8 am - 4:30 pm
				Friday 9am - 3pm