



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Tuesday, April 8, 2025

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

# MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called the regular city council meeting to order at 6:00 PM.

**ROLL CALL:** Deputy Clerk Goodlett called roll, Adams, Secor, Heffington, Elliott in attendance. Heffington, Elliott, & Ptak joined via zoom.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: MARCH 26, 2025 **ACTION ITEM**

Councilor Adams made a motion, seconded by Secor, to approve the minutes dated March 26, 2025. 4 ayes. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST:

#### 1. IDAHO CITY 100 MOTORCYCLE ENDURO, MAY 30, 2025 THROUGH JUNE 1, 2025 **ACTION ITEM**

Scott Trosper with the Boise Ridge Riders explained they are requesting to use Montgomery. Trosper went on to explain the course and plans. Councilor Secor made a motion, seconded by Adams, to approve the event checklist for the Idaho City 100 Motorcycle Enduro May 30, 2025 through June 1, 2025 contingent on proof of insurance. 4 ayes. Motion carried.

### C. BILLS/PAYABLES: MARCH 27, 2025 THROUGH APRIL 8, 2025 **ACTION ITEM**

Councilor Secor questioned one of the bills for Core & Main and suggested it be submitted to DEQ for reimbursement under the water project. Councilor Secor made a motion, seconded by Adams, to approve the bills dated March 27, 2025 through April 08, 2025 in the amount of \$77,081.16. 4 ayes. Motion carried. Clerk Ptak asked if there were any other claims that could be submitted for reimbursement and suggested looking through claims at the next meeting to see if there are any more that could be submitted.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

## VI. OLD BUSINESS

### A. PROPERTY SWAP WITH SECOR

Surveying is complete and awaiting the information.

## VII. NEW BUSINESS

### A. COUNCIL PRESIDENT VOTE **ACTION ITEM**

Councilor Secor nominated himself for Council President, seconded by Elliott. Adams Aye, Elliott aye, Heffington aye, Secor abstain.

### B. FORMULA BUSINESS MORATORIUM **ACTION ITEM**

Mayor Everhart explained that there is a separate email sent with the draft ordinance for review. Mayor Everhart read the ordinance in its entirety. City Attorney Callahan explained some of the legal issues when discriminating against out-of-state commerce. Callahan believed with this moratorium the city was in a good position because of the historic district, there are not currently any of these types of businesses, and there was an immense amount of public concern at the last meeting. This will give P&Z an opportunity and time to figure out the right direction to proceed. Counselor Secor made a motion, seconded by Adams, pursuant to section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full, shall be dispensed with and that Ordinance No. 390 be considered immediately. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion carried. Counselor Secor made a motion, seconded by Adams, Ordinance No. 390 now before the council to be approved. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion carried.

### C. SURPLUS AUCTION RESERVE AMOUNT **ACTION ITEM**

Deputy Clerk Goodlett explained he completed the training for the online auction website and after the publication notice for the auction is complete the items can be posted for auction. Goodlett asked council if they would like a reserve amount on any of the items. Discussion on the items and reserve amounts ensued. Councilor Secor made a motion, seconded by Adams, to set the reserve auction prices as discussed. 4 ayes. Motion carried.

## VIII. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Public Works Director Claus explained that the big leak has been found and isolated. Claus asked Mayor and Council if the air check needed to be replaced. Mayor Everhart wants it replaced but said it didn't have to happen until next budget year. Claus added that she got ahold of Cla-Val to have a technician come up and will provide the contact info to Mayor Everhart for when that happens. Discussion on the PRV's ensued. Roads are being worked on when possible. Public Works is also trying to locate the water main where it crosses over the highway to install isolation valves. Mayor Everhart wanted Public Works to locate the tee on Wednesday and perform the install and repair on Thursday. Claus had Grundfos come up to look at the dosing pumps. One of them is bad and will need replaced. Claus would like to have an extra on the shelf if needed. Mayor Everhart suggested getting one new pump and a rebuild kit to have on hand. Claus added that next budget year the city needs to plan for replacing the sand in the sand bays. Mayor Everhart wanted to make sure that the bays were not re-sanded unless absolutely necessary and not until the new source and prefilter are installed.

### B. LAW ENFORCEMENT

### C. CLERK/TREASURER'S OFFICE

Clerk Ptak explained that all of the paperwork for BMS pay is almost complete and ready to move forward. A few of the project questionnaires have come in for Clearwater. Ptak will be contacting ICRMP to get training for everyone regarding roles and responsibilities.

#### 1. BUDGET UPDATES

Clerk Ptak explained the budget update provided in the packet.

#### 2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water sewer updates in the packet and discussed the bond repayment and fees.

#### 3. CLEARWATER UPDATE

Mayor Everhart explained that 2 engineering firms sent in their qualifications and reports. Clearwater rated both of the firms, and that information was provided in an email. Discussion on the firms ensued. City Attorney Callahan added that this will be a future agenda item for deliberation. Mayor Everhart added that if Council wanted they could request submittals from both firms for the next meeting. Councilor Heffington asked about pricing and Mayor Everhart requested City Staff get with Clearwater and request pricing from the firms for the next meeting. Mayor Everhart added that Clearwater will also work with the city commissions to ensure open meeting laws and processes are being followed.

### D. CITY ATTORNEY

## IX. COUNCIL UPDATES

Councilor Elliott stated that the project proposal from Jon Adams was well written.

## X. MAYOR UPDATES

## XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

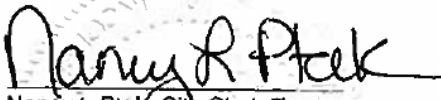
## XII. UPCOMING MEETINGS

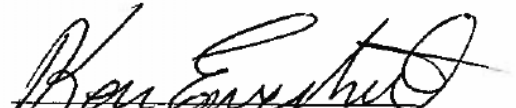
A. NEXT REGULAR MEETING: APRIL 23, 2025

ADJOURNMENT 6:58 PM

ATTEST:

Date approve 4/23/2025

  
Nancy L. Ptak, City Clerk-Treasurer

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

<b>Mayor:</b> Ken Everhart <a href="mailto:idahocitymayor1@cityofic.org">idahocitymayor1@cityofic.org</a>	<b>Chief of Police:</b> Brent Watson <a href="mailto:idahocitypd.194@cityofic.org">idahocitypd.194@cityofic.org</a>	<b>Public Works Director:</b> Tami Claus <a href="mailto:idahocitypublicworks@cityofic.org">idahocitypublicworks@cityofic.org</a>	<b>City Clerk-Treasurer:</b> Nancy L. Ptak <a href="mailto:idahocityclerk@cityofic.org">idahocityclerk@cityofic.org</a>	511 Main Street PO Box 130 Idaho City, ID 83631
<b>Council members:</b> Tom Secor Jr Ashley M Elliott Mari Adams Ryan Heffington	<b>City officers:</b> Jake Nye	<b>Public Works:</b> Nick Mancera CJ Torgensen	<b>Deputy Clerk:</b> Kaleb Goodlett <a href="mailto:idahocityoffice@cityofic.org">idahocityoffice@cityofic.org</a> <b>Utility Billing Clerk</b> <a href="mailto:4cityfolk@cityofic.org">4cityfolk@cityofic.org</a>	(208)392-4584 operating hours Monday- Thursday 8 am - 5 pm Friday 9am -3pm