

# CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING  
Wednesday April 13, 2022  
6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

## Join Zoom Meeting

[https://us02web.zoom.us/j/81205769906?pwd=enpGQWpsV3NLTU9sbXg1Ym  
xKWmhHdz09](https://us02web.zoom.us/j/81205769906?pwd=enpGQWpsV3NLTU9sbXg1Ym<br/>xKWmhHdz09)

Meeting ID: 812 0576 9906

Passcode: 194521

## MINUTES

CALL MEETING TO ORDER: Mayor Everhart called the meeting to order at 6:00 pm.  
ROLL CALL: Martin and Adams present. Elliott present via Zoom. Secor absent.  
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: March 29, 2022, **ACTION ITEM**

Martin made a motion to approve the minutes dated March 29, 2022, seconded by Adams, 3 ayes.

#### B. IDAHO CITY EVENT CHECKLIST **ACTION ITEM**

##### 1. 2022 IDAHO CITY 100 MOTORCYCLE ENDURO – BOISE RIDGE RIDERS – PETER REYNOLDS

June 3-5, 2022. The course is between Idaho City and Centerville. In addition, there will be a mini-bike event for youth. No big changes from previous years. The event is sold out at 300 participants. Proof of insurance has been submitted. Martin made a motion to approve the event checklist for the 2022 Idaho City 100 Motorcycle Enduro - Boise Ridge Riders, June 3-5, 2022, seconded by Adams, 3 ayes.

#### C. BILLS/PAYABLES: MARCH 30, 2022, THROUGH APRIL 13, 2022, **ACTION ITEM**

Martin made a motion to pay the bills dated March 30, 2022, through April 13, 2022, in the amount of \$18,450.38, seconded by Adams, 3 ayes.

### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

### III. ENGINEER'S REPORT

#### 1. CONSIDER ENGAGING A WATER RIGHTS ATTORNEY **ACTION ITEM**

Dylan Lawrence from Varin Thomas Attorneys at Law appears to be very well qualified to assist with the acquisition of water rights for the city. Martin made a motion to accept the engagement letter with Varin Thomas Attorneys at Law to assist with the acquisition of water rights and allow the mayor to sign the engagement letter, seconded by Adams, 3 ayes.

2. TASK ORDER FOR MOUNTAIN WATERWORKS TO WORK WITH THE ATTORNEY AND DEVELOP A WATER RIGHT STRATEGIC PLAN **ACTION ITEM**

Put on hold until further information from Mountain Waterworks.

#### IV. OLD BUSINESS

#### V. NEW BUSINESS

1. KAY JACKSON-LETTER OF INTENT FOR 3 YEAR TERM-IDAHO CITY HISTORIC COMMISSION **ACTION ITEM**

Martin made a motion to accept the letter of intent for Kay Jackson for a 3-year term on the Idaho City Historic Commission, seconded by Adams, 3 ayes.

2. SNOW PLOWING ON WALULLA STREET – EUGENE MEYER **ACTION ITEM**

When plowing, snow will be placed in a different area so as to not damage property on Walulla Street.

#### VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

1. RESOLUTION NO. 2022-02 FINANCIAL CONTROLS POLICY

The Financial Controls Policy document is still being examined by the mayor, council, city attorney, and auditors.

#### VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

#### VIII. EMPLOYEE UPDATES

##### A. PUBLIC WORKS

Potholes will be filled starting next week. Sections of Montgomery will be closed in order to accommodate. There will be a person cleaning the Community Hall and other areas of the city at night in order to complete their 100 hours of community service. The original antique lights will be reinstalled in City Hall.

##### B. LAW ENFORCEMENT

Chief Otter will be doing extra patrols Thursday – Sunday nights for the next several weeks. The graphics for the law enforcement car will be applied next week. Several grants have been applied for to cover the cost of extra law enforcement personnel. Brent Watson is the new parttime officer. A POST approved State Reserve training will be conducted in Idaho City.

##### C. CLERK/TREASURER'S OFFICE

The mayor and council are now eligible to be added to Life insurance. Quotes will be reviewed at the next meeting.

A budget hearing date will be set at the next meeting.

The email migration to a new domain is in process.

Work for installing the generator for city hall should begin next week.

##### 1. WATER AND SEWER UPDATES

Everyone behind on their bill has been served a 7-day shut off notice or has made a payment toward their outstanding bill.

##### 2. MARCH BUDGET REPORT

March Budget Report was presented by Clerk Ptak. The 2<sup>nd</sup> Quarter Budget report will be presented at the next meeting and published on the website.

##### 3. QUARTERLY LIQUOR PROFIT DISTRIBUTION

Some of the funds are now being shared with the courts. The city is seeing less money through 2023.

##### D. CITY ATTORNEY

City Attorney Callahan will be working with the Clerk Ptak on addressing severely delinquent accounts. Filming permits within city limits are being worked on.

IX. COUNCIL UPDATES

Martin updated on the warm species fish that were put in the pond last year that should still exist.

X. MAYOR UPDATES

None at this time.

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Sabrina Amidon (Cowboy Campground) from Legacy Park Trust would like permission to run grants through the city that need to be applied for through a government entity. She will contact Chamber of Commerce for help.

ADJOURNMENT: 6:42 pm

ATTEST:

Date approved: April 27, 2022

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Nancy L Ptak, City Clerk-Treasurer

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Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

<b>Mayor:</b> Ken Everhart	<b>Chief of Police:</b> Mark Otter	<b>Public Works Director:</b> Tami Claus	<b>City Clerk-Treasurer:</b> Nancy L Ptak	511 Main Street PO Box 130
<b>Council members:</b> Tom Secor Jr David Martin Ashley M Elliott Mari Adams	<b>City officers:</b> Mathew Archuleta Ericca Robbins	<b>Public Works:</b> Gene Bettys Dominick Nalley	<b>Deputy Clerk:</b> Sue Robinson	Idaho City, ID 83631 (208)392-4584
		<b>Janitorial:</b> Dale Rutter	<b>Office Clerk:</b> Laura Carignan	<a href="mailto:4cityfolk@gmail.com">4cityfolk@gmail.com</a> <a href="mailto:idahocityclerk@gmail.com">idahocityclerk@gmail.com</a> <a href="mailto:idahocitypublicworks@gmail.com">idahocitypublicworks@gmail.com</a>