



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, April 22, 2026

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

**MINUTES**

## Join Team's Meeting

### [Idaho City Council Regular Meeting | Meeting-Join | Microsoft Teams](#)

**CALL MEETING TO ORDER:** Interim Mayor Secor called the regular city council meeting to order at 6:00 PM.

**ROLL CALL TO ESTABLISH QUORUM:** Clerk Keeton called roll. Secor, Adams, Elliott, Mathews in attendance. Adams joined via Team's and Mathews joined via phone.

**PLEDGE OF ALLEGIANCE:** Interim Mayor Secor led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: APRIL 8, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Secor, to approve the minutes April 8, 2026. Elliott aye, Adams aye, Mathews aye, Secor aye. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### 1. 2026-5 IDAHO CITY HISTORICAL FOUNDATION YARD SALE OF HISTORIC PROPORTIONS MAY 23 & 24, 2026

Councilor Elliott made a motion, seconded by Secor, to approve the event checklist for the Idaho City Historical Foundation Yard Sale of Historic Proportions May 23<sup>rd</sup> & 24<sup>th</sup>, 2026. Adams aye, Mathews aye, Elliott aye, Secor aye. Motion carried. Councilor Elliott made a motion, seconded by Adams, approve an alcohol variance for the Historical Foundation Yard Sale of Historic Proportions May 23<sup>rd</sup> & 24<sup>th</sup>, 2026 from 10am until 4pm. Mathews aye, Adams aye, Elliott aye, Secor aye. Motion carried.

### C. BILLS/PAYABLES: APRIL 9, 2026 THROUGH APRIL 22, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Adams, to approve the bills dated April 9, 2026 through April 22, 2026 in the amount of \$12,444.18. Elliott aye, Mathews aye, Adams aye, Secor aye. Motion carried.

**Interim Mayor Secor moved the Executive Session to the end of the meeting just before employee updates item D City Attorney. See below.**

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

### A. IC SECTION 74-206(1)(A)&(B) TO CONSIDER PERSONNEL MATTERS RELATED TO HIRING & TO CONSIDER PERSONNEL MATTERS RELATED TO PERFORMANCE.

Counselor Elliott made a motion, seconded by Secor, to adjourn to Executive Session pursuant to Idaho Code section 74-206(1)(A)&(B) to consider personnel matters related to hiring, and to consider personnel matters related to performance. Adams aye, Elliott aye, Mathews aye, Secor aye. Called into session/adjourned at 6:48pm. Interim Mayor Secor called back into regular session at 7:06pm and adjourned. Meeting returned to Employee Updates item D. City Attorney. See below.

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

Interim Mayor Secor received an email from Derek with Consor and explained that the draft for the annual reuse report is almost complete. Consor is still working on the new pumps for the water plant infiltration galleries. Clerk Keeton added that all of the information for the Highway 21 project has been submitted to ITD.

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

## VI. OLD BUSINESS

### A. COMMUNITY HALL RENTAL – NON-PROFIT

Councilor Elliott explained that this was discussed at the last meeting. The discussion was, possibly allowing non-profits to use the hall for a certain amount of time at no fee. Interim Mayor Secor thought that whoever uses the building should still be required to pay the refundable cleaning deposit. Councilor Elliott requested the city staff make the necessary changes to the rental agreement and add it to the next agenda.

## VII. NEW BUSINESS

### A. TASK ORDER 2026-0010 WITH LIONESSE RESOURCE OPTIMIZATION, LLC **ACTION ITEM**

Councilor Elliott explained that she spoke with Kristina Gillespie regarding grants and found that her company does more with water and sewer grants than other smaller ones. Elliott felt that Clearwater may be better suited to what the city needs and if and when the larger grants were needed the city could contract with Gillespie. Council agreed.

## VIII. COMMITTEE REPORTS

### A. PARKS & RECREATION COMMISSION

### B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson explained that she has been in contact with Clearwater asking for help on rewriting the ordinance. Clearwater said they would reach out to the city.

### C. PLANNING & ZONING COMMISSION

#### 1. PROPERTY SPLIT APPLICATION – 100 PLACER STREET – LOT 1, BLOCK 1, GOLD HILLS SUBDIVISION **ACTION ITEM**

Councilor Elliott made a motion, seconded by Adams, to approve the property split for 100 Placer Street, Lot 1, Block 1, Gold Hills Subdivision, after it is recorded. Elliott aye, Adams aye, Mathews aye. Motion carried.

#### 2. LOT COMBINATION – LOT 44 AND LOT 45 OF MORES CREEK CROSSING **ACTION ITEM**

Councilor Elliott explained that she did not see a recorded deed for Lot 45. Clerk Keeton explained that the owner is waiting for the recorded deed after the property has been paid off. Councilor Elliott made a motion, seconded by Secor, to approve the lot combination of Lot 44 and Lot 45 of Mores Creek Crossing. Mathews aye, Adams aye, Elliott aye, Secor aye. Motion carried.

### D. IDAHO CITY CHAMBER OF COMMERCE

Carter Elliott explained that the Chamber Foundation has been formed. Meaghan Miller has stepped down from the Chamber board. There are quite a few events in the lineup for this year. The Chamber is focusing on economic development and tourism to help drive tourism to the community. The Chamber is currently working on the Boise County Candidate meet and greet, vendors and participants for the car show, coordinating vendors and entertainment for Art in the Park, and continuing fundraising efforts for the Gold Rush Rodeo. The Chamber is working with Community Justice on maintenance of the Visitor Center restrooms and made note that the building is in need of some needed maintenance. The Chamber is also launching VisitIdahoCity.org to essentially create digital extension of the visitor's center. Interim Mayor Secor moved the citizen comments up next. See below.

## IX. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Councilor Elliott read a written update from Nick Mancera. The reuse permit is moving forward smoothly. The Highway project is still on track. The water plant had some issues last weekend but seems to have returned to normal after replacing all three floats for the high service pump. Boardwalk boards have been picked up and will begin replacing rotten/broken ones soon. Mancera has not heard back from Dan at Core & Main on the PRV's but will contact him for an update. Mancera is working on lease quotes for a new truck, and the green city truck is currently down and in need of repair. United Rentals has provided a quote for a water trailer and that price is \$14,151.00.

### B. LAW ENFORCEMENT

Chief Watson explained that they are at 138 calls for the last 30 days and about 419 for the year. With warmer weather there is an increase in motorcycles and speeding. There have been a few issues so far. Discussion on speed throughout town ensued. Watson will be doing a bike rodeo the last day of school with Community Justice. This Saturday April 25<sup>th</sup>, ICPD and Central District Health will be doing a prescription drug take back day from 10am -2pm.

### C. CLERK/TREASURER'S OFFICE

#### 1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Keeton explained the water sewer updates in the packet and added that there is an adjustment report that would need to be signed.

#### 2. CLEARWATER UPDATE

Clerk Keeton explained that she needs to get with the Chief regarding the Personnel Policy. They also touched base on the HR package scope of work. Councilor Elliott requested the HR info be emailed for review. Keeton added that the Facebook page has been created and is being worked on to ensure no comments and other settings.

**Meeting moved to Executive Session above.**

**D. CITY ATTORNEY**

City Attorney Callahan explained that she will be the city attorney for one more meeting and then Tyler Williams will be taking over. Callahan will be leaving the firm and starting a new job.

**X. COUNCIL UPDATES**

Councilor Elliott explained they have flower baskets for sale for Community Hall.

**XI. MAYOR UPDATES**

**XII. CITIZEN COMMENTS**

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Steve Shay explained he had mentioned before about the Boise National Forrest wanting to do a meet and greet. Shay asked for contact info to provide to them and Councilor Elliott suggested the clerks email. **Interim Mayor Secor returned to employee updates above.**

**XIII. UPCOMING MEETINGS**

**A. NEXT REGULAR MEETING: MAY 13, 2026**

**ADJOURNMENT 7:10 PM**

ATTEST:

Date approved:

5/13/24

  
Nancy L. Keeton, City Clerk-Treasurer

  
Tom Secor Jr., Interim Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

<b>Mayor:</b>	<b>Chief of Police:</b>	<b>Public Works Director:</b>	<b>City Clerk-Treasurer:</b>	511 Main Street
<a href="mailto:idahocitymayor1@cityofic.org">idahocitymayor1@cityofic.org</a>	Brent Watson	Tami Claus	Nancy L Keeton	PO Box 130
<b>Council members:</b>	<a href="mailto:idahocitypd.194@cityofic.org">idahocitypd.194@cityofic.org</a>	<a href="mailto:idahocitypublicworks@cityofic.org">idahocitypublicworks@cityofic.org</a>	<a href="mailto:idahocityclerk@cityofic.org">idahocityclerk@cityofic.org</a>	Idaho City, ID 83631
Tom Secor Jr	<b>City officers:</b>	<b>Public Works:</b>	<b>Deputy Clerk</b>	(208)392-4584
Ashley M Elliott	Jake Nye	Nick Mancera	Kaleb Goodlett	operating hours
Mari Adams			<a href="mailto:idahocityoffice@cityofic.org">idahocityoffice@cityofic.org</a>	Monday- Thursday
Bobby Mathews				8 am - 4:30 pm
				Friday 9am -3pm