

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday, April 27, 2022

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240>

Meeting ID: 419 271 7240

MINUTES

CALL MEETING TO ORDER: Mayor Everhart called the meeting to order at 6:00 pm.

ROLL CALL: Martin, Elliot, Adams, and Secor were present.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: April 13, 2022, **ACTION ITEM**

Martin made a motion to approve the minutes dated April 13, 2022, seconded by Adams, Secor-abstain, Adams-aye, Elliott-aye, Martin-aye.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. IDAHO CITY HISTORICAL FOUNDATION – BETH WILSON – YARD SALE OF HISTORIC PROPORTIONS CHECKLIST

Beth Wilson from the Idaho City Historical Foundation thanked City Council for their cooperation and help from Public Works Director Claus and her staff with having the South Idaho Correctional Institute work on the cemetery, Brogan Park, and multiple buildings.

Beth Wilson presented the Yard Sale of Historic Proportions on Saturday and Sunday, May 28-29, 2022. There will be a large yard sale hosted by the Idaho City Historical Foundation. Individuals can join by selling in the park and any vendors can participate by obtaining a vendor's license. The Historic Foundation will sell their beer. The Community Club will offer hot dogs, chips, and a drink. There will be music on the stage. A Porta Potty from Rocky Mountain Portable Toilets will be available. Secor made a motion to approve the event checklist for the Idaho City Historical Foundation Yard Sale of Historic Proportions on May 28 & 29, 2022, seconded by Martin, 4 ayes.

Secor made a motion to approve an alcohol variance for the Yard Sale of Historic Proportions on May 28 & 29, 2022, seconded by Martin. 4 ayes

2. IDAHO CITY HISTORICAL FOUNDATION – BETH WILSON – 4TH OF JULY IN THE PARK CHECKLIST

Beth Wilson from the Idaho City Historical Foundation presented the checklist for the 4th of July in the Park. The event will follow immediately after the parade. Begin with reading of the Declaration of Independence by members from the audience. The Historic Foundation will be selling beer and hot dogs. There will be music. Nonprofits are welcome to have booths.

Secor made motion to approve the checklist for the Idaho City Historical Foundation 4th of July in the Park, seconded by Martin, 4 ayes.

Secor made a motion to approve an alcohol variance for the 4th of July in the Park, seconded by Martin, 4 ayes.

The Boise Basin Museum will be open on weekends in May and then daily from Memorial Day through Labor Day.

The Idaho City Arts Council and the Idaho City Historical Foundation would like to renew the agreement with the City to use the shed that has been in use by the Idaho City Arts Council under a previous agreement that is now expired.

C. **BILLS/PAYABLES: April 14, 2022, THROUGH APRIL 27, 2022, ACTION ITEM**

Secor made a motion to pay the bills dated April 14, 2022, through April 27, 2022, in the amount of \$7,704.93, seconded by Elliott, 3 ayes.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

1. DEQ REUSE PERMIT FORMS – ALLOW MAYOR'S SIGNATURE **ACTION ITEM**

Martin made a motion to allow the mayor to sign the DEQ Reuse Permit forms, seconded by Secor, 4 ayes.

IV. OLD BUSINESS

V. NEW BUSINESS

1. CITY PAID LIFE INSURANCE PROPOSAL – TROY GIFFORD – COLONIAL LIFE **ACTION ITEM**

Clerk Ptak presented the City Paid Life Insurance Proposal. Currently the City is paying \$64.80 per month for \$20,000 life insurance for full time employees. The proposal will be for an additional \$4 per month in order to add the mayor and city council members and increases the life insurance to \$25,000.

Secor made a motion to approve the City Paid Life Insurance Proposal from Colonial Life for One America insurance policy, seconded by Adams, 4 ayes.

2. MICRO TECHNOLOGY SYSTEMS, INC. TECHCARE SERVICES AGREEMENT RENEWAL **ACTION ITEM**

No changes to the agreement for the renewal. There is an increase of \$45 for the year.

Elliott made motion to approve the Micro Technology Systems, Inc. TechCare Services Agreement Renewal, Adams seconded, 4 ayes.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

1. RESOLUTION NO. 2022-02 FINANCIAL CONTROLS POLICY

Secor made a motion to approve Resolution No. 2022-02 Financial Controls Policy, seconded by Martin.

Secor-aye, Adams-aye, Elliott-aye, Martin-aye.

2. ORDINANCE NO 368 ZONING CORRECTION AND MAP AMENDMENT FOR MORES CREEK CROSSING SUBDIVION

Secor made a motion pursuant to Section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full shall be dispensed with and that Ordinance No. 368 be considered immediately. Seconded by Elliott. Secor-aye, Adams-aye, Elliott-aye, Martin-aye.

Secor moved that Ordinance No. 367 now before the council be approved, seconded by Adams. Secor-aye, Adams-aye, Elliott-aye, Martin-aye.

Ordinance No. 368 will be effective upon publication in the newspaper.

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Dax Olvera is willing to take charge of the Parks & Recreation Commission and will look for other members to be able to re-establish the Parks & Recreation Commission. Would like to build a baseball field next to the softball field.

B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson is working with Chief Otter to get any code infractions in the Historic District handled. Raising fines for violations is being investigated. There were recently demolitions done without filing the proper forms. Higher penalties will be imposed in these types of situations. More needs to be done to educate owners in the Historic District on the rules and regulations. Continuing to update the historic district address list so lots and addresses coordinate, and it is useful to Planning and Zoning. Would like to bring back a clean-up day in the city, with dump trucks assisting.

C. PLANNING & ZONING COMMISSION

Nothing to report.

D. IDAHO CITY CHAMBER OF COMMERCE

Lisa Hanson related that there is a newly elected Chamber board. The by-laws have been amended and there are now a total of seven members on the board. New members are: Shelly Heffington – Co Director, Jacob Kesler – Co Director, Vice President – Doug Pottenger, Assistant Vice President – Amanda Callahan, Secretary – Brenna Picot, Assistant Secretary – Ashley Elliott, Treasurer – Ashley Elliott. The Chamber goals for this season: 1. Rehab the ICBFD sign. 2. Refurbish the letters on the stamp mill. 3. Put up a “Worship With Us” sign that signifies the different houses of worship in the city. The Visitors Center, BBIA, and Chamber will have a closer working relationship to optimize the space available in the Visitors Center and access grants. Lisa Hanson thanked the City Council for the great working relationship between the city and the Chamber of Commerce.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus updated that the sewer line on Hill Road needs to be replaced. All the meters that were accessible were read. Claus asked the County for help filling potholes on Montgomery Street. Montgomery Street is a county road. The county will provide the materials and the city will provide the labor for filling the potholes. Montgomery Street will need to be closed for two days in May to accommodate the repairs. The PRV at the RO was rebuilt and is now working. Claus will continue to look for additional lighting for City Hall to compliment the antique lights that were recently installed.

B. LAW ENFORCEMENT

Chief Otter issued first reminders on code enforcement. There have been a few arrests. Chief Otter is currently taking the EMT course. There were some thefts on the construction sites in Mores Creek Crossing. Suspect was found and materials returned.

C. CLERK/TREASURER'S OFFICE

1. SET BUDGET HEARING DATE **ACTION ITEM**

Clerk Ptak tentatively set August 24, 2022 during the regular council meeting for the Budget hearing. Council will need to adopt the tentative budget on July 27, 2022. Budget workshops will be immediately following each council meeting beginning in May to focus on budget items in smaller sections. The last day to pass the final budget will be September 26, 2022. Clerk Ptak will attend the Budget Levy Training again this year.

2. QUARTERLY FINANCIAL REPORT

Clerk Ptak presented the 2nd Quarter financial report.

3. WATER AND SEWER UPDATES

There are a few accounts that are behind on their bill. 7-day notices have been served.

On Saturday, April 30th, 3:00 pm, at the Community Hall there will be a party for Voni Howard, longtime city employee and community member, to celebrate her life.

D. CITY ATTORNEY

City Attorney Callahan will be issuing notices for severely delinquent water and sewer accounts. Permits for filming within city limits are being worked on.

X. COUNCIL UPDATES

Council member Secor knows a grant writer that is willing to help edit grants that city groups are writing. Council member Elliott mentioned that there is need for vendors to participate at the Yard Sale of Historic Proportions. Donations of items to sell will also be accepted. Council member Elliott reported that the AIC meeting on April 25, 2022 went well. Clerk Ptak and Council members Elliott and Adams attended. Mayor Everhart was not able to attend.

XI. MAYOR UPDATES

Mayor Everhart will not be a District Director for AIC this term.

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT 7:35

ATTEST:

Date approved: May 11, 2022

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor: Ken Everhart	Chief of Police: Mark Otter	Public Works Director: Tami Claus	City Clerk-Treasurer: Nancy L Ptak	511 Main Street PO Box 130
Council members: Tom Secor Jr David Martin Ashley M Elliott Mari Adams	City officers: Mathew Archuleta Ericca Robbins	Public Works: Gene Bettys Dominick Nalley	Deputy Clerk: Sue Robinson Office Clerk Laura Carignan	Idaho City, ID 83631 (208)392-4584 4cityfolk@gmail.com idahocityclerk@gmail.com idahocitypublicworks@gmail.com
		Janitorial: Dale Rutter		