

CITY OF IDAHO CITY

City of Idaho City



**RESCHEDULED REGULAR CITY COUNCIL MEETING
FOLLOWING PUBLIC HEARING**
Wednesday May 12, 2021, 2021
6:10 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/82711060742?pwd=Rm9oOHpQeldwWExzK2hGdDE1TlFBdz09>

Meeting ID: 827 1106 0742

Passcode: 694909

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. APPROVAL OF MINUTES: ~~APRIL 14, 2021~~ **APRIL 23, 2021** ~~AND APRIL 20, 2021~~ **ACTION ITEM**
- B. IDAHO CITY EVENT CHECKLIST **ACTION ITEM**
 - 1. GOLD DUST ARENA COMMITTEE – GOLD DUST RODEO – resubmittal
- C. BILLS/PAYABLES: April 30, 2021 through May 12, 2021 **ACTION ITEM**

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

- 1. IDAHO CITY COUNCIL AND IDAHO CITY HISTORICAL FOUNDATION, INC.
PROPERTY EXCHANGE AT 6PM AT 511 MAIN STREET, IDAHO CITY, ID. CITY HALL

III. ENGINEER'S REPORT

IV. OLD BUSINESS

V. NEW BUSINESS

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

VIII. EMPLOYEE UPDATES

- A. PUBLIC WORKS
- B. LAW ENFORCEMENT
- C. CLERK/TREASURER'S OFFICE

IX. COUNCIL UPDATES

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Phillip J Canody
Council members:
Tom Secor Jr
Ken Everhart
HD Hillyard
David Martin

Chief of Police:
Mark Otter
Public Works:
Tami Franklin
Gene Bettys
Dominick Nalley

City Clerk-Treasurer:
Nancy Ling
Deputy Clerk:
Sue Robinson
Janitorial
Dale Rutter

511 Main Street
PO Box 130
Idaho City, ID 83631
(208)392-4584
4cityfolk@gmail.com
idahocityclerk@gmail.com
idahocitypublicworks@gmail.com

CITY OF IDAHO CITY



SPECIAL CITY COUNCIL MEETING

Friday April 23, 2021

1:30 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 1:30 pm.

ROLL CALL: Martin, Everhart and Hillyard present. Secor absent.

PLEDGE OF ALLEGIANCE: Mayor Canody led the pledge of allegiance.

I. NEW BUSINESS

- A. IDAHO CITY WASTEWATER REUSE ANNUAL REPORT – AUTHORIZING MOUNTAIN WATERWORKS TO CONTINUE WORK NECESSARY TO MEET MAY 10, 2021 DEADLINE NOT TO EXCEED \$15,000 WITHOUT FURTHER AUTHORIZATION. **ACTION ITEM**

Martin made a motion to approve Idaho City wastewater reuse annual report – authorizing mountain waterworks to continue work necessary to meet May 10, 2021 deadline not to exceed \$15,000 without further authorization, seconded by Hillyard. 3 ayes.

- B. ALLOW FOR MAYOR SIGNATURE ON TASK ORDER 294-05 WASTEWATER REUSE PERMIT APPLICATION. **ACTION ITEM**

Hillyard made a motion to allow for mayor signature on task order 294-05 wastewater reuse permit application, seconded by Martin. 3 ayes

ADJOURNMENT 1:37pm

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

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Mayor:
Phillip J Canody
Council members:
Tom Secor Jr
Ken Everhart
HD Hillyard
David Martin

Chief of Police:
Mark Otter
Deputy officers:
Bryce Johnson
Mark Brunell
Janitor/part time office:
Dale Rutter

Public Works:
Tami Franklin
Gene Bettys
City Clerk-Treasurer:
Nancy Ling
Deputy Clerk:
Sue Robinson

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City of Idaho City



IDAHO CITY EVENT CHECKLIST

EVENT SPONSOR: Gold Dust Arena Committee
DATE(S): June 25th and 26th 2021
EVENT NAME: Gold Dust Rodeo
PERSON IN CHARGE: Tonya Leonard
ADDRESS: 140 7th St., Penrose, CO 81240
PHONE: Daytime [REDACTED] Evenings [REDACTED]

1. PARK POLICY

THE EVENT SPONSOR HAS READ THE IDAHO CITY PARK POLICY AND AGREES TO COMPLY AND TO SEE THAT EVENT PARTICIPANTS COMPLY WITH THE BEST OF THEIR ABILITIES.
INITIAL HERE TL TL

2. EVENT DESCRIPTION

BRIEFLY DESCRIBE WHAT YOUR EVENT ENCOMPASSES:

Idaho Cowboys Association (ICA) approved Prime Rodeo for a Rodeo

3. SITE PLAN

ATTACH A SITE PLAN SHOWING THE EXACT LOCATION OF ALL THE DIFFERENT FUNCTIONS OR YOUR EVENT (I.E. SHOW PERFORMANCE SPACES; VENDOR AREAS; EMERGENCY SERVICES; TRASH RECEPTACLES; PORTA POTTIES; PROPOSED PARKING USES, ETC.) Same plan as all years prior submitted. Mapped attached for reference.

4. EVENT HOURS

WHAT ARE THE DAILY HOURS OF OPERATION FOR YOUR EVENT?

3 Separate show times:

- Friday night 6 to 10 pm
- Saturday Slack 10 am to 11 am
- Saturday night 6 to 10 pm

5. GENERATORS OR AMPLIFIED SOUND SYSTEMS

ARE YOU PROPOSING TO USE ELECTRICAL GENERATORS OR AMPLIFIED SOUND SYSTEMS?

YES NO Yes.

IF SO, PLEASE SHOW THEIR LOCATIONS ON YOUR SITE PLAN AND DESCRIBE IN THE SPACE PROVIDED BELOW WHAT THEY WILL BE USED FOR AND WHAT PRECAUTIONS YOU ARE TAKING TO SEE THAT THEY ARE USED PROPERLY AND SAFELY.

The Bird Box will hold all equipment needed for sound system. Announcer supplies own equipment that is all electrical. Lights will be supplied, delivered, set up and removed by Evergreen Lighting located in Idaho City. Saturday Night Karaoke or Possible Band from 10 pm to Midnight 12 AM

6. *DESCRIBE BELOW YOUR PLANS FOR TRASH DISPOSAL. WHAT ARE YOUR PLANS FOR TRASH COLLECTION AND CONTAINMENT, RECEPTACLE LOCATIONS AND AFTER-EVENT CLEANUP?**

Boise County Sanitation will pick up trash dally and supply large dumpsters for our use for the weekend. We have a 4H group lined up to help with rodeo grounds clean up after the event.

*****ITEMS 7, 8 AND 9 MUST BE PREAPPROVED BY THE CITY CHIEF OF POLICE AND INITIALED PRIOR TO SUBMITTAL TO THE CITY CLERK FOR COUNCIL REVIEW. *****

A FEE FOR COUNCIL APPROVED EVENTS WILL BE SET AT \$25.00 AN HOUR PER OFFICER TO COVER ADDITIONAL COVERAGE OF LAW ENFORCEMENT IF DEEMED NECESSARY. THE NUMBER OF HOURS FOR EVENTS WILL BE DETERMINED BY THE IDAHO CITY CHIEF OF POLICE.

7. *DESCRIBE BELOW YOUR SECURITY PLAN AND YOUR EMERGENCY SERVICES PLAN FOR THE EVENT:**

Rodeo Staffing of 20+ people will be on the grounds at all times and available. All gates are monitored by rodeo personnel. Idaho City Ambulance is on site for 3 all weekend events.

CITY CHIEF OF POLICE INITIAL HERE _____

8. *DESCRIBE BELOW YOUR TRAFFIC CONTROL/PARKING PLAN:**

We have a rodeo board person assigned to help with parking. We would like to use the baseball field parking in addition to the rodeo grounds parking. (NOT the actual ball field.)

CITY CHIEF OF POLICE INITIAL HERE _____

9. *CONSUMPTION OR POSSESSION OF ALCOHOL**

WILL ALCOHOL BE CONSUMED OR POSSESSED AT THE EVENT? **X YES** NO

IF SO, IF MORE THAN A KEG OR THREE (3) CASES ARE POSSESSED BUT NOT OFFERED FOR SALE, A PERMIT MUST BE SECURED FROM THE CITY.

WILL THE ALCOHOL BE OFFERED FOR SALE? **X YES** NO

IF YES, PROPER PERMITS MUST BE SECURED FROM THE STATE OF IDAHO AND THE CITY OF IDAHO CITY AND A DESIGNATED AREA FOR SALE AND CONSUMPTION IS REQUIRED. SHOW THE LOCATION OF THIS DESIGNATED AREA ON YOUR SITE PLAN.

CITY CHIEF OF POLICE INITIAL HERE _____

10. PROOF OF INSURANCE

ATTACH A COPY OF THE FORM SHOWING THE CITY OF IDAHO CITY AS CO-INSURED IN THE AMOUNT OF \$1,000,000. Will provide – currently getting from Farm Bureau.

11. VENDOR PERMITS

THE EVENT SPONSOR IS AWARE THAT ANY VENDOR WITHIN THEIR EVENT MUST HAVE A VENDOR’S PERMIT FROM THE CITY PRIOR TO CONDUCTING BUSINESS AND TAKES FULL RESPONSIBILITY HEREIN TO SEE THAT COMPLIANCE IS MET.

INITIAL HERE TV TL

12. FOOD CONCESSIONS

WILL YOU OR ANY OF YOUR VENDORS BE SERVING, SELLING, OR GIVING AWAY FOOD?

X YES

NO

IF SO, THE PROPER PERMITS FROM THE CENTRAL DISTRICT HEALTH DEPARTMENT MUST BE SECURED. I request an alcohol variance. Permit will be with the food vendor, I will have central district health permit from the food vendor. I will instruct the food vendor to obtain the Idaho City catering permit.

PARKS AND RECREATION FEE SCHEDULE

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR CITY RECREATION FACILITIES AS FOLLOWS:

- 1. COMMERCIAL OR DEDICATED USE OF ANY CITY RECREATIONAL FACILITIES SHALL BE 5% OF GROSS PROCEEDS OR A MINIMUM CHARGE OF \$75.00 PER DAY PLUS 6% USE TAX.

THE FOLLOWING SECURITY DEPOSIT IS REQUIRED, REFUNDABLE IF RENTAL REQUIREMENTS ARE COMPLETED:

50 TO 99 PEOPLE \$50.00, 100 TO 249 PEOPLE \$100.00, 250 PEOPLE OR MORE \$300.00

EXCEPTIONS MAY BE SET BY THE CITY COUNCIL BASED ON RECOMMENDATION FROM THE IDAHO CITY PARKS AND RECREATION COMMISSION.

VEDORS FEES

- 1. VENDORS LICENSE DAILY FEE \$15.75.
- 2. VENDORS LICENSE DAILY FEES (NONPROFIT ORG.) \$7.35.
- 3. VENDORS LICENSE YEARLY FEE (NON-REFUNDABLE) \$52.50.
- 4. CARNIVAL OR PUBLIC ENTERTAINMENT WITH LESS THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE \$210.00.
- 5. CARNIVAL OR PUBLIC ENTERTAINMENT WITH MORE THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE SHALL BE \$21.00 PER CONCESSION, RIDE OR SIDESHOW.

AN ADDITIONAL EVENT LICENSE FEE MAY BE REQUIRED FOR CARNIVALS, PUBLIC ENTERTAINMENT, OR SPONSORED EVENTS IN AN AMOUNT APPROVED BY THE CITY COUNCIL AS MEETING THE CITY’S EXPENSES RELATED TO THE ACTIVITY, INCLUDING BUT NOT LIMITED TO THE PROVISION OF PUBLIC WORKS AND POLICE.

A PERMITTEE FOR A CARNIVAL, PUBLIC ENTERTAINMENT, OR SPONSORED EVENT SHALL ESTABLISH FINANCIAL RESPONSIBILITY IN THE FORM OF AN INSURANCE POLICY ISSUED JOINTLY TO THE OWNER AND THE CITY OF IDAHO CITY IN THE MINIMUM AMOUNT OF ONE MILLION DOLLARS, SINGLE LIMIT.

COMMUNITY HALL RENTAL FEES

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR THE COMMUNITY HALL AS FOLLOWS: **N/A**

1. NON-PROFIT GROUPS \$42.00 PER DAY PLUS (\$2.52) 6% USE TAX
2. PRIVATE GROUPS AND GOVERNMENT AGENCIES \$84.00 FOR 5 OR FEWER HOURS PLUS (\$5.04) 6% USE TAX
3. PRIVATE GROUPS AND GOVERNMENT AGENCIES \$157.50 FOR MORE THAN 5 HOURS PLUS (\$9.45) 6% USE TAX

A \$50.00 DEPOSIT REQUIRED; REFUNDABLE IF RENTAL AGREEMENT REQUIREMENTS ARE COMPLETED.

THE COUNCIL CAN WAIVE A PORTION OF THE FEE OR SET A MONTHLY USE FEE FOR GROUPS DESIRING TO USE THE HALL ON A SET SCHEDULE FOR A CLASS OR MULTI-DAY EVENT.

OFFICE USE ONLY:

ALL ATTACHMENTS AND/OR PERMITS AND FEES RECEIVED:

SITE PLAN _____

PROOF OF INSURANCE _____

ALCOHOL/CATERING PERMITS _____

VENDOR'S PERMITS _____

DATE EVENT CHECKLIST RECEIVED AND FOUND TO BE COMPLETE: _____

APPROVED: _____ DENIED: _____

AFTER EVENT COMMENTS:

WAS THE SITE CLEANED UP PROPERLY IN A TIMELY FASHION? YES NO

COMMENTS _____

DID THE EVENT SPONSOR MEET ALL OF THEIR OBLIGATIONS AND RESPONSIBILITIES? YES NO

COMMENTS _____

SHOULD THIS PARTY BE ALLOWED TO USE CITY PROPERTY AGAIN? YES NO

COMMENTS _____

SIGNED: _____

Gold Dust Arena Committee – Gold Dust Rodeo Event June 25th & 26th 2021. Submitted by Tonya Leonard



Contestant parking will be on the rodeo grounds along side the arena and highway 21, handicapped parking is allotted spacing directly in front of the rodeo grounds where the entrance is located, spectator parking is located in the lower parking gravel area, rodeo personnel parking is one level up from the main parking and requesting over flow parking over at the ball park parking lot. (NO Parking or animals are allowed on the ball field).

05/12/21
14:32:19

For doc #s from to 999999
* ... Over spent expenditure

CITY OF IDAHO CITY
Claim Approval List
For the Accounting Period: 5/21
For Pay Date: 05/12/21

Page: 1 of 4
Report ID: AP100

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document #/	Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1060			6 MILLER ENTERPRISES		124.37					
	106109	05/01/21 refuse removal			57.21			10 41500	341	10100
	106109	05/01/21 refuse removal			33.58			51 43400	341	10100
	106109	05/01/21 refuse removal			33.58			52 43500	341	10100
1061			42 NORCO INC		23.10					
	31978172	04/30/21 cylinder rental			23.10			52 43500	630	10100
1062			10 ANALYTICAL LABORATORIES, INC		275.00					
	80724	04/30/21 sewer testing			275.00			52 43500	683	10100
1063			191 CURTIS BLUE LINE		185.00					
	05/03/21	law enforcement uniform	L.N.		185.00			10 42100	380	10100
1064			131 TACOMA SCREW PRODUCT - ACCOUNTS		75.81					
	20600209	04/30/21 marking paint was			53.01			51 43400	612	10100
	20600209	04/30/21 marking paint was			22.80			52 43500	612	10100
1065			46 US POSTMASTER		150.00					
	05/01/21	post office box service fee			30.00			10 41500	310	10100
	05/01/21	post office box service fee			84.00			51 43400	310	10100
	05/01/21	post office box service fee			36.00			52 43500	310	10100
1066			38 IDAHO DEPARTMENT OF HEALTH AND		90.00					
	8513348	05/04/21 water testing			90.00			51 43400	681	10100
1067			81 OXARC		3,011.99					
	31247986	04/30/21 sodium hypochlorite bulk			887.04			51 43400	680	10100
	31247986	04/30/21 sodium hypochlorite bulk			2,054.95			52 43500	680	10100
	31247986	04/30/21 delivery of chemicals			35.00			52 43500	680	10100
	31247986	04/30/21 delivery of chemicals			35.00			51 43400	680	10100
1071			21 IDAHO POWER		3,457.85					
	05/01/21	act#2202974826 commercial rd			9.90			20 43200	672	10100
	05/01/21	act#2204647370 elk crk/placer			9.90			20 43200	672	10100
	05/27/21	act#2205733500 street lights			365.76			20 43200	672	10100
	05/27/21	act#2206173730 city shop			11.11			20 43200	675	10100
308					18.15					
	05/27/21	act#2206173730 city shop			18.15			51 43400	671	10100
498					7.78					
	05/27/21	act#2206173730 city shop			7.78			52 43500	671	10100
218					5.21					
	05/05/21	act#2201668064 amphitheater			5.21			10 41500	930	10100
	05/05/21	acc#2203080029 hw 21 rodeo are			5.21			10 41500	930	10100

05/12/21
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CITY OF IDAHO CITY
Claim Approval List
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Page: 2 of 4
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Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document #/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
50%	05/05/21	acc#2206171999 city hall	skating rink	5,21			10 41500	930	10100
35%	05/05/21	acc#2206171999 city hall	220 hw 21 lift	7.50			52 43500	671	10100
15%	05/05/21	acc#2205377613 h111 rd booster		270.39			51 43400	671	10100
	05/05/21	acc#2221325844 water tank		106.52			51 43400	671	10100
	05/05/21	acc#2204493726 3945 hw 21 PH		11.95			51 43400	671	10100
	05/05/21	acc#2202137416 city pumps		9.90			51 43400	671	10100
	05/05/21	acc#2202808321 water treatment		991.42			51 43400	671	10100
	05/05/21	acc#2206171999 city hall		72.06			10 41500	670	10100
50%	05/05/21	acc#2206171999 city hall		117.71			51 43400	671	10100
35%	05/05/21	acc#2206171999 city hall		50.45			52 43500	671	10100
15%	05/05/21	acc#2205634021 207 w comm/emerg		5.21			20 43200	672	10100
	05/05/21	acc#2206002532 ballfields RR		60.82			10 41500	930	10100
	05/05/21	acc#2204467670 rodeo gnd RR		126.28			10 41500	930	10100
	05/05/21	acc#2207091329 3847 hw 21 SP		525.97			52 43500	671	10100
	05/05/21	acc#2204805382 community hall1		360.83			10 41500	673	10100
	05/05/21	acc#2204647305 main & hw21 VC		302.61			10 41500	674	10100
1072	04/30/21	115 CORE & MAIN water parts		5,252.17			51 43400	630	10100
1073	04/30/21	179 WEX BANK fuel		650.95			20 43200	480	10100
		11595092 04/30/21 fuel		66.23*			51 43400	480	10100
		11595092 04/30/21 fuel		220.77			52 43500	480	10100
		11595092 04/30/21 fuel		154.54			52 43500	480	10100
		71595092 04/30/21 fuel		209.41			10 42100	480	10100
1074	05/12/21	196 KENNETH EVERHART samples and mileage		315.10			51 43400	113	10100
1075	03/31/21	228 MOUNTAIN WATER WORK, INC wastewater annual report		3,941.25			52 43500	580	10100
	03/31/21	5553 03/31/21 ww facility planning		2,737.50			52 43500	580	10100
1076	05/07/21	206 IMMENSE IMPACT, LLC. website subscription		549.45			10 41500	320	10100
	05/07/21	21-0511bby website subscription		262.45*			51 43400	320	10100
		website subscription		200.00			52 43500	320	10100
				87.00					
				Total:	18,102.04				

of Claims 14 Total: 18,102.04

CITY OF IDAHO CITY
Fund Summary for Claims
For the Accounting Period: 5/21

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	\$1,682.30
20 STREET FUND	
10100 Checking-Cash in Bank	\$468.11
51 WATER FUND	
10100 Checking-Cash in Bank	\$8,696.71
52 SEMER FUND	
10100 Checking-Cash in Bank	\$7,254.92
Total:	\$18,102.04

05/12/21
14:32:19

CITY OF IDAHO CITY
Claim Approval Signature Page
For the Accounting Period: 5 / 21

Page: 4 of 4
Report ID: AP100A

City of Idaho City
PO Box 130
511 Main Street
Idaho City, Idaho 83631-0130
CASH VOUCHERS

Authorized by: _____ Date: _____