



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, May 14, 2025

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVV5SlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 6:00 PM.

ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Secor in attendance. Adams absent.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: APRIL 23, 2025 **ACTION ITEM**

Councilor Heffington made a motion, seconded by Secor, to approve the minutes dated April 23, 2025. 3 ayes. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. IDAHO CITY RANCH & RODEO EXPO JUNE 27 & 28, 2025

Michelle Diehl explained that they will have insurance in just a couple of days. Diehl explained that they will be changing the name of the event due to the events being held. Discussion on the event fees ensued. Diehl had requested council to waive the fees for the event. It was decided that Diehl would be responsible for the event checklist fee and rodeo grounds fee, both at the non-profit rate. Councilor Secor made a motion, seconded by Elliott, to approve the event checklist for the unnamed event sponsored by Legacy Park Riders Association June 27 setup and event June 28, 2025 contingent on insurance, rental fees, and name of event. 3 ayes. Motion carried.

2. IDAHO CITY HISTORICAL FOUNDATION YARD SALE OF HISTORIC PROPORTIONS MAY 24, & 25, 2025

Mayor and Council had been through the checklist and it looked good. Councilor Elliott made a motion, seconded by Heffington, to approve the event checklist for the Idaho City Historical Foundation Yard Sale of Historic Proportions May 24 & 25, 2025. 3 ayes. Motion carried. Councilor Elliott made a motion, seconded by Heffington, to approve an alcohol variance for the Yard Sale of Historic Proportions May 24 & 25, 2025 from 10am to 4pm. 3 ayes. Motion carried.

C. BILLS/PAYABLES: APRIL 24, 2025 THROUGH MAY 14, 2025 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Heffington, to approve the bills dated April 24, 2025 through May 14, 2025 in the amount of \$29,010.87. 3 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

IV. ENGINEER'S REPORT

Mayor Everhart explained they are still working through the process for securing a new engineering firm.

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR **ACTION ITEM**

City Attorney Callahan explained that some numbers were received from the County Assessor, and she would like to follow up with him because of some potential issues with those figures. Callahan went on to explain other potential issues. Mayor Everhart suggested tabling the item to gather more information.

VII. NEW BUSINESS

A. TRUDY JACKSON WATER/SEWER CONNECTION SWAP **ACTION ITEM**

Trudy Jackson explained that she has a sewer and water hook up at 600 High Street and also 115 E. Hill and would like to move those to the property behind Trudy's Kitchen and Idaho City Grocery that she is working on getting split into two lots. Public Works Director Claus added that in order to hook up water and sewer the city will have to get a permit with ITD because the main is under the highway. Sewer is not a huge deal, but it is in the right-of-way for the highway. Discussion on existing hook-ups and costs ensued. It was decided to table the item until the next meeting so the city can gather information and costs to move the hook-ups.

B. IDAHO INTRASTATE WATER/WASTEWATER AGENCY RESPONSE NETWORK MUTUAL AID AND ASSISTANCE AGREEMENT **ACTION ITEM**

Clerk Ptak explained there is no cost to the city, but the potential benefits are great. Councilor Secor made a motion, seconded by Elliott, to approve joining IDWARN as a city entity. 3 ayes. Motion carried.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus explained during the last power outage the water plant generator went bad and a temporary had to be brought up. The Sheriff's office is getting a new generator and their existing one can be used at the water plant until the new one shows up in approximately 30 weeks. Clerk Ptak added that she is applying for a grant to help cover the cost of the new generator. The power outage also took out the computer at the water plant and Claus is working with Control Engineers to get that replaced. Next week Public Works will be digging a new water line on Gold Rd. and Community Hall is getting new toilets. Claus added that the SXS was sent to Jordan's Powersports, and the motor is blown and not worth replacing. Mayor Everhart explained that an estimate from Idaho Power was received to relocate the power pole by the water plant. The engineering is about \$780 and the rough estimate to move the pole is between \$5000 and \$8000. Clerk Ptak asked if that cost could be worked into the water project and Mayor Everhart thought it could. Claus added that the guys with SICI (inmate labor) did a great job cleaning things up and helping with the sand bays. Mayor Everhart asked about the dust abatement schedule. Claus had heard that Mayor and Council would like her to check with a different company that may be more cost effective. Claus requested the contact info from Mayor Everhart and also asked for help to grade and water the roads for dust abatement. Bobby Mathews suggested coordinating with some of the businesses in town for dust abatement and possibly sharing the trip charge. Discussion on timing ensued. Mayor Everhart added that he would like more of the recycled asphalt added to Montgomery and watered in and then he would like the road oiled to allow the asphalt to set up.

B. LAW ENFORCEMENT

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Clerk Ptak explained the budget updates in the packet. Ptak has been working with Christina to get some of the funds spent in water reimbursed through the water project.

2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water and sewer updates in the packet. Ptak had one question regarding one of the accounts in probate. City Attorney Callahan explained that just because the home is in probate does not prevent the city from shutting the water off for lack of payment. Callahan suggested proceeding with a seven-day letter and going from there.

3. BMS PAY UPDATE

Clerk Ptak explained the project is on track and ahead of schedule. The next item is go live preparations to ensure everything is working properly.

4. CLEARWATER UPDATE

Clerk Ptak explained the contract for an engineer is in process. Clearwater is also putting together training materials and coordination to contract with ICRMP to do training meetings. Ptak is also working on budget materials. There is a workshop scheduled for June 17th to go over the project ideas submitted. There have not been enough ideas submitted, and Clearwater suggested moving the workshop date to allow for more submissions. Mayor Everhart asked if it was possible to add WIFI to Community Hall. Clerk Ptak will get with T-Mobile and look into it.

D. CITY ATTORNEY

City Attorney Callahan explained that she will be contacting the attorney for the fire district to discuss the property. There will also be an issue coming from Planning and Zoning next meeting regarding the Sluicebox, for Council to find a more permanent solution.

IX. COUNCIL UPDATES

Councilor Secor explained that he was approached by the Sheriff who had also talked to Chief Watson about moving the fireworks show to the ballfields and or rodeo grounds because of current safety concerns at the football field. Councilor Elliott reminded everyone of the Historical Foundation yard sale and donations can be dropped off Friday or Saturday morning before the event. Clerk Ptak added that the inmates did a great job painting inside City Hall.

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Trudy Jackson explained that the inmates were up for two weeks and somehow the local businesses that helped feed them should be recognized. Mayor Everhart asked if Clearwater could gather all of the businesses and other organizations that helped with the inmates and put together a press release that could be put on the website. Jackson also questioned the property swap with Secor and what properties were being discussed. Mayor Everhart explained that one of the properties is on the corner of Montgomery and Commercial and the other is a portion of the parking lot for the Visitors Center. Once all of the information has been obtained there will be a public hearing for public input. Jackson added that she is on the Idaho Community Foundation Board and there are lots of grant opportunities through them. Discussion on grant writers ensued.


Bobby Mathews explained that there are people in town selling things without a business license. Mayor Everhart is going to have Chief Watson look into it.

XII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: MAY 28, 2025

ADJOURNMENT 7:35 PM

ATTEST:


Nancy L. Ptak, City Clerk-Treasurer

Date approved: May 28, 2025


Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
idahocitymayor1@cityofic.org
Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Ryan Heffington

Chief of Police:
Brent Watson
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City officers:
Jake Nye

Public Works Director:
Tami Claus
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Public Works:
Nick Mancera
CJ Torgensen

City Clerk-Treasurer:
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operating hours
Monday- Thursday
8 am - 5 pm
Friday 9am -3pm