CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING
Wednesday, May 22, 2024
7:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVsSlhNTHRadGo5QT09
Meeting ID: 859 1310 6899
Passcode: iccouncil

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: MAY 8, 2024 SPECIAL & REGULAR MEETING ***ACTION ITEM***
B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***
   1. IC CHAMBER – 1ST ANNUAL GOLD ON MAIN STREET, CAR SHOW JUNE 8, 2024
C. BILLS/PAYABLES: MAY 9, 2024 THROUGH MAY 22, 2024 ***ACTION ITEM***

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

IV. ENGINEER'S REPORT

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

A. RECREATIONAL VEHICLE ORDINANCE REVIEW

VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR
B. IDAHO CITY FIRE PROTECTION DISTRICT
C. CHARLES MAXWELL UTILITY EASEMENT ***ACTION ITEM***
D. JOHN DEERE BACKHOE DISCUSSION

VII. NEW BUSINESS

VIII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION
B. HISTORIC PRESERVATION COMMISSION
C. PLANNING & ZONING COMMISSION
D. IDAHO CITY CHAMBER OF COMMERCE

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS
B. LAW ENFORCEMENT
   1. LAW ENFORCEMENT SURPLUS PROPERTY ***ACTION ITEM***
C. CLERK/TREASURER'S OFFICE
   1. WATER AND SEWER UPDATES, ***ACTION ITEM***
   2. CLEARWATER FINANCIAL UPDATE.
D. CITY ATTORNEY

X. COUNCIL UPDATES

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

XIII. UPCOMING MEETINGS

A. NEXT BUDGET WORK SESSION: JUNE 12, 2024
B. NEXT REGULAR MEETING: JUNE 12, 2024

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
idahocitymayor1@cityofic.org
Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Ryan Heffington

Chief of Police:
Brent Watson
Idahocitypd.194@cityofic.org
City officers:

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org
Public Works:
Nick Mancera
Dallas DeCory

City Clerk-Treasurer:
Nancy L Ptak
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Sue Robinson
4cityfolk@cityofic.org

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Friday 9am -3pm

CITY OF IDAHO CITY

AGENDA
SPECIAL CITY COUNCIL MEETING
Wednesday, May 8, 2024
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

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Meeting ID: 859 1310 6899
Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the special city council meeting to order at 6:00 PM
ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. OLD BUSINESS

A. IDAHO CITY FIRE PROTECTION DISTRICT

Mayor Everhart explained that this meeting is to discuss the Fire Protection District building and property. Mayor Everhart asked Brent Adamson if he had any update on proposals. Adamson explained he spoke with the board members and the Chief. Their suggestion is that so far they have paid $8000 towards the city and the city would provide transfer of deed for them to sign. Counselor Elliott asked what they thought about the budget numbers that were provided and Adamson responded that their takeaway was that the city did not support the Fire Department very well during those years. Counselor Secor added that the Fire Department did not go without anything during those years either. Discussion on the budget and financial support ensued. Adamson asked what the city's proposal is. Counselor Elliott explained that she is not speaking on behalf of the council but when she looked at the budget numbers she saw $127,000 as a budget line item that the city taxpayers paid to the fire department since the building was built. Her hope was that the discussion would begin somewhere around there. Elliott added that she was hoping that the Fire Department would have provided proof that the land was part of the grant. Mitch Tain explained that the information is on the first page of the grant paperwork. Council explained that they have never seen any grant paperwork. Mayor Everhart explained that the city has been asking for copies of the grant paperwork or any other documentation since the district was first formed and have not received anything. Tain left to get copies of the paperwork. Discussion on the budget numbers ensued. Elliott asked Goodlett for the total budget amount from 1996-2017 (when the building was built to when the District was formed). Goodlett responded $185,698 from 1996-2017. Tain returned with paperwork and presented it to Mayor and Council. Tain explained that it is the third line item down on the first page which states – Land, structures, and right of ways - $45,500 plus administrative costs. The city bought the land initially and would be reimbursed when the grant was obtained. Discussion on the grant ensued. Mayor Everhart explained that the purpose of this discussion was to determine a value that the District was willing to spend to compensate the city for the time that the city funded the Fire Department before the District was formed. This meeting has now turned into the District having no desire or intention or offer of any compensation to the city for the facility. Adamson stated that they did not know the purpose of this meeting was to come with an offer. Mayor Everhart reminded Adamson of what was discussed at the April 24th meeting. Clerk Ptak informed council that during the regular meeting they do have an executive session to discuss this matter. Counselor Adams added that as far as what she understood from the meeting in March is that the compensation amount was definitely not zero. The citizens of Idaho City paid taxes and part of that was used as a line item for the Fire Department in the budget. Discussion on taxes ensued. Adamson explained that when the Fire Department built the building it was never intended for them not to have it. When the District was formed to take over with a different taxing process their goal was to make the Fire Department function better. The District was formed and there was a transfer, but the building did not transfer with the department. Mayor Everhart added that many times in this meeting Adamson has referenced the Idaho City Fire Department, and to use Adamson's logic the building is the Idaho City Fire Departments, not the District. Adamson responded that the building was built by the Fire Department by a grant they acquired with help from people in and outside the city. The intent was that the building would be the Fire Departments and the city has stated that they would never make them leave. If the District has the deed

to the property they can then benefit the building and the District better. Mayor Everhart asked what is prohibiting them from doing that as the situation stands now. Adamson responded that they cannot get grants on a building they do not own. Mayor Everhart responded, "sure you can, with the partnership of the city". Discussion on other Fire departments and their buildings ensued. Tain added that the concern is that the current council agrees that the District can use the land and building forever but they cannot guarantee that in 5-10 years when there a is whole new council that will be the case. Discussion on things in the past ensued. Elliott added that she believes the Fire Department wants the transfer for $0 and the city wants to be reimbursed $185000 for the 20 years of supporting the department. Something in the middle needs to be agreed upon to move forward and whatever happens a survey needs to be done, and that should fall to the District. Discussion on value and taxes ensued. Counselor Elliott suggested ending at this point and allowing council to discuss and the Fire Department to discuss and then plan another meeting. Counselor Heffington added that he knows the Fire Department has feelings invested and that they built the building, but the council has a responsibility to the citizens of Idaho City to try and do what is best for them as well. Counselor Adams added that if there is any other paperwork that they consider pertinent, to please get it to council. Adamson explained that they are going to talk with the volunteers and constituents to discuss and he will get a date when they are ready to come back and talk. Counselor Adams stated that everything the District and volunteers do is appreciated and thanked them.

ADJOURNMENT 6:55 PM

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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Ryan Heffington

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MINUTES

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CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 7:00 PM
ROLL CALL: Clerk Ptak called roll, Secor, Adams, Elliott, Heffington in attendance.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: APRIL 24, 2024 & APRIL 26, 2024 ***ACTION ITEM***

Counselor Elliott made a motion, seconded by Adams, to approve the minutes dated April 24, 2024 & April 26, 2024. 3 ayes. Secor abstain. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***

1. GOLD DUST RODEO – JUNE 28 & 29, 2024

Tonya Leonard with the Gold Dust Rodeo joined via zoom for questions. Mayor Everhart had looked everything over and it appeared in order. Counselor Heffington made a motion, seconded by Elliott, to approve the event checklist for the Gold Dust Rodeo June 28, & 29, 2024. 4 ayes. Motion carried. Counselor Heffington made a motion, seconded by Elliott, to approve alcohol and noise variances for the Gold Dust Rodeo June 28, & 29. 4 ayes. Motion carried.

C. BILLS/PAYABLES: APRIL 25, 2024 THROUGH MAY 8, 2024 ***ACTION ITEM***

Counselor Heffington made a motion, seconded by Adams, to approve the bills April 25, 2024 through May 8, 2024 in the amount of $41,282.47. 4 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

A. IC SECTION 74-206(c) TO CONSIDER AN ACQUISITION OF AN INTEREST IN REAL PROPERTY

Counselor Secor made a motion, seconded by Adams, to adjourn to Executive Session pursuant to Idaho Code sections 74-206(c) to consider an acquisition of an interest in real property. Secor Aye, Adams aye, Elliott aye, Heffington aye. Called into session/adjourned at 7:05pm. Mayor Everhart called back into regular session at 7:55pm.

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

IV. ENGINEER'S REPORT

A. TECHNICAL MEMORANDUM DISCUSSION

Greg Dye with Merrick explained that they have been conducting the leak detection survey. They have not detected any major leaks at this point but are still working on it. The preliminary engineering report is on hold pending the resolution of testing the two vertical infiltration galleries that will be installed and also testing of the coagulant for the roughing filter application. They have submitted the technical memorandum on the vertical infiltration gallery to both the city and DEQ. DEQ has not been able to look at the document yet. Dye provided an overview of the technical memorandum to council and Mayor. Discussion on the leak detection ensued.

V. ORDINANCES AND RESOLUTIONS

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VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR

No new information.

B. IDAHO CITY FIRE PROTECTION DISTRICT

C. CHARLES MAXWELL UTILITY EASEMENT

Charles Maxwell explained he is looking for council's approval for a utility easement from the Senior Center power pole to his property. He provided the survey and easement that was drawn up by Idaho Power. Council approved but could not vote at this meeting because it was not an action item. It would be put on the next agenda for a vote.

VII. NEW BUSINESS

A. JOHN DEERE BACKHOE DISCUSSION

Clerk Ptak explained that the John Deere backhoe lease is ending. The last payment was just made so the lease will end in three months. Counselor Secor suggested getting quotes from both John Deere and CAT. Discussion on different attachments ensued.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus explained that Bear Run was started today but it was very busy at the Senior Center. They will start again Thursday morning. One of the sand bays was cleaned Tuesday and the boardwalk was finished. The fencing around the sewer plant was completed but some pictures need to be sent of the slew area because fencing may not have to be installed there. There is plenty of fencing left in case the slew area needs to be done. Currently Bear Run is the main focus. The asphalt crusher will be here next week. Mag has been moved to June 11th or 12th. Discussion on where the crushed asphalt will be used ensued. The new wiring harness for the grader showed up but if that does not fix it Claus will need someone to grade the roads before mag.

B. LAW ENFORCEMENT

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Clerk Ptak explained the budget through April is in the packet. Ptak explained that some of the figures will be different next month because of the amended figures that have been discussed will be added in. On the 15th of May there is a meeting with Clearwater to decide where to start. Ptak's thought is to have them look at the budget for next year and provide input. Counselor Elliott asked if they would be able to work with P&Z as well. Mayor Everhart suggested having Clearwater attend the P&Z meeting next week.

2. WATER AND SEWER UPDATES, ***ACTION ITEM***

Clerk Ptak explained the updates are in the packet. The fist meter reading was done, and everything is looking good. Discussion on possible leakage ensued.

D. CITY ATTORNEY

City Attorney Callahan will not be at the next meeting, but her business partner will be in attendance.

IX. COUNCIL UPDATES

Counselor Secor explained that the county building inspector just passed his commercial inspection license. Secor personally does not like the zoom inspection that the city currently has. He would like to start a conversation with Boise County Planning & Zoning about possibly taking over the cities building inspections. Counselor Adams explained the EBCAD meeting on the 7th went really well. They plan to have more meetings to make sure everyone is informed. Counselor Elliott added that the Yard Sale of Historical Proportions is Memorial Day weekend.

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

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XII. UPCOMING MEETINGS

A. NEXT BUDGET WORK SESSION: MAY 22, 2024

B. NEXT REGULAR MEETING: MAY 22, 2024

ADJOURNMENT 8:49 PM

ATTEST:

Nancy L Ptak, City Clerk-Treasurer

Date approved:

Ken Everhart, Mayor

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Ryan Heffington

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Event Checklist Application

***Must be submitted at a minimum of 20 days prior to event.**

There is a $52.50 ($26.25 for nonprofit, $15.75 for student) Application Fee for each Event Checklist

Event Overview

Event Name: 1st Annual "Gold on main Street" Car Show

Event Sponsor: Idaho City Chamber & Boot Veggers Idaho Street Outlaws

Address of Event: 100-500 mainstreet Idaho City

Time(s) and Date(s) of Event: Saturday June 8, 2024

Person in charge: Shelly Heffington Contact Number: [redacted]

Number of Attendees: 800 Email: [redacted]

Event Set-Up and Take Down Times and Dates: 8am June 8 - 5pm

Type of Event (what event encompasses): Car Show open to all makes models + vehicles with vendors to support Blue Star Mothers of Idaho + Boise Basin Food Bank Food Drive

List any entrance or participation fees that will be charged (if applicable) or N/A: *20 Applicant/car show. Vendor $80.00

General Questions	YES	NO
Is your event charitable / nonprofit? IC Chamber 501c3# [redacted]	☑	☐
Event sponsor has read the Idaho City Park Policy and/or the Historical Foundation Policy & agrees to comply?	☑	☐
Is the event free?	☑	☐
Is this a ticketed event?	☐	☑
Will your event have food (either provided or available for purchase)? *(If yes, please fill out Food Section)*	☑	☐
Will your event have vendors (food, cottage industry, service provider, etc.)? *(If yes, fill out Vendor Section)*	☑	☐
Will there be promotional signage at your event? *(If yes, please provide examples)*	☑	☐
Will your event have alcohol (either provided or available for purchase)? *(If yes, fill out Alcohol Section)* ***Fee required**	☐	☑
Will your event require a park reservation (John Brogan Memorial, Naylor Park, Rodeo Grounds, etc.)? ***Fee may be required**	☐	☑
Will your event have road closure or parade?	☑	☐
Will your event be held after hours (between dusk to dawn)? ***Fee required**	☐	☑
Site Plan Attached? (site plan showing exact locations of all the different function of the event (I.E. show performance spaces; vendor areas; alcohol serving area; emergency services; first aid stations; trash receptacles; porta potties; proposed parking uses, etc.)	☑	☐
Are you proposing to use electrical generators or amplified sound systems? (If yes, show their locations on your site plan and describe below what they will be used for & what precautions will be taken to see they are used properly and safely. If amplified sound will take place after 11pm a noise variance will be required.) ***Fee may be required**	☑	☐

A fee for council approved events will be set at $25.00 an hour per officer to cover the additional coverage of law enforcement if deemed necessary. The number of hours for events will be determined by the Idaho City Chief of Police. If after-hours work is required the fee shall be $37.50 an hour per officer for those times. Those hours will be determined by the Idaho City Chief of Police.

Emergency Service, Security, and Lost Child Plans

All Events are required to provide security, and emergency service plans to ensure the safety of event attendees. Some events may be allowed to provide private security. Plans must include location of services during the event, signature from security and emergency service provider, date(s), and times the services will be provided, and contact information for the security and emergency services). All emergency service and security plans must receive approval by the Idaho City Police Department.

This form must be completed and then signed by both EMS & ICPD prior to submitting to the city.

The number of required private security staff is based on the number of event attendees:

- For 0-1,000 attendees – at least two (2) security staff are required at all times.
- For each additional 1,000 attendees – one (1) additional security staff is required at all times.

	YES	NO
Have you scheduled security with ICPD?	☐	☐
Have you scheduled emergency services (EMS)?	☐	☐
Have you scheduled private security?	☐	☐

Based on expected attendance, how many security staff will be staffed at all times? 2

Security Company: ICPD

Company Contact Person: BRENT WATSON

Company Email: _____ Phone: _____

EMS Company: EBLAD Phone: _____

Dates & Times of service: _____ Onsite Contact Name: _____ Phone: _____

Detailed Security Plan:

Detailed security plan for dealing with lost child(ren):

Detailed EMS Plan:

First Aid/Information Table

Location(s) of First-Aid Station: Commercial & Main St.

Type(s) of First-Aid Provided: Ambulance Table ?

Location(s) of Information Table: _____

Parking

Primary Parking Location: Community Hall SCCR lot Near Station Overflow Parking Location: SENIORS & SCHOOL

List parking fees that will be charged (if applicable): DONATION TO FOOD BANK & BSMS

Parking Plan Description: PARKING ATTENDANTS @ 2 LOTS FROM 9-3 Community Hall / SCCR lot Near Station.

Traffic Control

	YES	NO
Has the city and/or county been contacted about road closures?	☒	☐

Traffic Control Company:

Company Contact Person:

Company Email: Phone:

Traffic Control & Road Closure Description: Detour main St. to Montgomery NIGHT before post signs & take flyers to residents by Thursday previous to event.

Parade Formation Location & Hours:

Parade Dispersal Location & Hours:

Alcohol

	YES	NO
Will alcohol be a part of your event? (If so an alcohol variance will be required.)	☒	☐
Will alcohol be consumed or possessed at the event, but not offered for sale? (If so, if more than a keg or three (3) cases are possessed but not offered for sale, a permit must be secured from the city.)	☐	☒
Will alcohol be offered for sale? (If yes, proper permits must be secured from the State of Idaho and the City of Idaho City, and a designated area for sale and consumption is required. Show the location of this designated area on your site plan.) Alcohol catering permits must be obtained and presented with this event checklist for approval.	☐	☒

Catering **OR** Benevolent, Charitable, and Public Purpose Events Permit Holder:

Type(s) of alcohol to be served at event:

Serving times for alcohol (to/from):

Type(s) of serving containers:

Alcohol catering permit required from the Idaho City Clerk OR Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Detailed plan for age verification (wristbands, ID check, etc.):

Alcohol to be sold by local businesses only - open container allowed on main St. in event area.

Detailed alcohol security plan:

Alcohol signage + monitor - Alcohol only to be served in establishments.

- ☒ Attach photos of alcohol area signage that will be displayed at event.
- ☒ Attach detailed map of serving location (including entrances and exits).
- ☐ Attach photo of wrist band.
- ☐ Attach completed/approved Alcohol Catering Permit - https://idahocity.municipalimpact.com/documents/170/Liquor_Catering_application.pdf **OR** Approved Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Food/Vendors

How many vendors will need electricity? 0 @ this point

List vendor fees that will be charged (if applicable) or N/A: 50/vendor fee

	YES	NO
If food is being served, the proper permits from Central District Health (CDH) & Idaho City Clerk must be secured & submitted. *Required	☑	☐
Has the Public Works Department been contacted to schedule vendor electrical inspections, etc.?*	☐	☐

***Electrical inspection required for events – please contact the Public Works Department at (208) 392-4584**

If you will have vendors at event:

☑ Provide a complete list of participating vendors prior to your event.

Restrooms

	YES	NO
Will you be bringing in additional Porto-Potties?	☑	☐

Number of Restrooms: 4

Number of ADA Restrooms: Visitor center

Location of Restrooms: Main st. / see map

Porto-Potty Company: Goff Phone:

Refuse

	YES	NO
Have you contacted Idaho City Public Works (208) 392-4584?	☐	☐

Describe below your plans for trash disposal. What are your plans for trash collection and containment, receptacle locations and after-event cleanup?

Location of trash carts:

Detailed refuse plan for collection, containment, and after event clean-up:

See map. / Boco San is providing a dump trailer we would like to have @ miners exchange lot for easy in & out and close place to dump.

Event and Promotional Signage

☒ Attach photos of signage as well as dimensions of each sign (required at least 10 days prior to event). See Back

Miscellaneous

***Required for all events:* Detailed public notification plan (how will you be letting the public know your event is happening and how street closures, noise, etc. might affect them)**

Attachment Checklist

	YES	N/A
Limited Liability Insurance Plan ***($1,000,000 in the name of City of Idaho City)***	☒	☐
Event Location Map – Site Plan (all areas identified)	☐	☐
Schedule of Events	☒	☐
Detailed Security Plan Requiring Approval by the Idaho City Police Department	☐	☐
Detailed Emergency Services Plan Approval by the Idaho City Police Department	☐	☐
Traffic Control & Parking Plan	☒	☐
Complete List of Participating Vendors	☐	☐
Vendor Permits & Fees	☐	☐
Confirmation of Event Registration with Central District Health (CDH)	☐	☐
Photos of Event and Promotional Signage with Dimensions	☒	☐
Approved Alcohol Catering Permit/Permit for Benevolent, Charitable, and Public Purpose Events	☐	☒
Photos of Alcohol Area Signage	☒	☐
Map of Alcohol Serving Area (including entrances and exits)	☒	☐
Photo of alcohol wristbands (if applicable)	☐	☒
Public Notification Letter	☒	☐
Park Reservation Receipt	☐	☐
Other Pass-Through Cost Receipt(s)	☐	☒
Refuse Plan	☒	☐
Community Hall and/or Rodeo Grounds Reservation Information	☐	☒
Noise Variance Application	☐	☒

Event Fees: https://idahocity.municipalimpact.com/documents/170/2022-23_fee_chart.pdf

	Amount
☐ **Rodeo Grounds / Amphitheatre fee schedule:** Commercial or dedicated use of and city recreational facilities shall be **5% of gross proceeds** or a minimum charge of $82.50 per day plus 6% use tax	$
▪ **The following security deposit is required, refundable if rental requirements are completed:** $150.00 Cleaning deposit will be forfeited if the grounds/ Amphitheatre / parking area are not in same condition as found or better, and the key (if used) is not returned. Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission	$
☐ **Alcohol Catering Permit.....$20/day (3-day limit)**	$
☐ **Food Vendor Permit Fee.....$16.50/day (3-day limit)**	$
☐ **Mobile Food Truck Fee.....$26.25 application fee & $21.00/day / $200/year (5-day limit)**	$
☐ **Vendor License Daily Fee.....$16.50 (Nonprofit $7.50)**	$
☐ **Vendor License Yearly Fee (Non-refundable) $55.00**	$
☐ **Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee $220.50**	$
☐ **Carnival or public entertainment with more than 10 concessions, rides, or sideshows, daily fee shall be $22.00 per concession, ride, or sideshow** ▪ An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the city's expenses related to the activity, including but not limited to the provision of Public Works and Police ▪ A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.	$
☐ **Pass through Costs (Electricity, Safety Services, Public Notification, Other)**	$
☐ **Law Enforcement Fee $25/hr. per office (determined by Chief of Police)**	$
◆ **After Hours Fee $37.50/hr. per officer (determined by chief of Police)**	$
☐ **Community Hall Fees**	
▪ **Nonprofit groups $44.00/day plus ($2.64) 6% use tax**	$
▪ **Private groups & government agencies $88.00 plus ($5.28) 6% use tax -5 hours and less**	$
▪ **Private groups & government agencies $165.25 plus ($9.91) 6% use tax -more than 5 hours**	$
▪ **A $150.00 deposit required; refundable if rental agreement requirements are completed**	$
The council can waive a portion of the fee or set a monthly use fee for groups desiring to use the hall and a set schedule for a class or multi-day event	$
☐ **Temporary Noise Ordinance Application / Noise Variance. $52.50 profit, $26.25 non-profit, $15.75 student**	$
☐ **Event Checklist Fee** ($52.50 profit; $26.25 non-profit; $15.75 student)	$ 26.25
TOTAL:	$

ICPD & EMS Use Only

Number of daytime officer hours needed @$25/hr ..... _____

Number of After-Hours officer hours needed @$37.5/hr ..... _____

	YES	NO
Is this Event Checklist Security & EMS Plan approved by ICPD?	☐	☐
Is this Event Checklist Security & EMS Plan approved by EMS?	☐	☐

Chief of Police, City of Idaho City

EMS

Boise County Sheriff's Office (if applicable)

Idaho City Fire Protection District (if applicable)

Office Use Only

		YES	NO
Event Checklist application fee collected? Card ☐ Cash ☐ Check ☐ Receipt #		☐	☐
All applicable fees collected?		☐	☐
Have all applicable attachments been received and reviewed?		☐	☐
Is this Special Event Plan approved?		☐	☐
Alcohol variance approved?	NA ☐	☐	☐
Noise variance approved?	NA ☐	☐	☐

EC Application #: 2024-06 **Date of Approval:** _____

Special Comments/Instructions

City Clerk

Parks Director (if applicable)

City of Idaho City Seal

For Questions or to Submit:
Contact the Idaho City Clerk's Office
Monday-Thursday 8:00am to 5:00pm
Friday 9:00am to 3:00pm
511 Main St, Idaho City, ID 83631
PO Box 130, Idaho City, ID, 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Contact Information:

Idaho City Historical Foundation: Phone: (208)-392-4550 Email: president@idahocityhistoricalfoundation.org

Idaho City Police Department: Chief Brent Watson Phone: 208-392-4596 Email: idahocitypd.194@cityofic.org

East Boise County Ambulance District: Phone: (208) 392-6644 Email: cbcaddirector@co.boise.id.us

OFFICE USE ONLY

Rodeo Grounds Walk Through:

Initial walk through performed with public works? ☐ YES ☐ NO
Comments: _____

_____

Final walk through performed with Public Works? ☐ YES ☐ NO
Comments: _____

_____

After event comments:

Was the site cleaned up properly in a timely fashion? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Did the event sponsor meet all of their obligations and responsibilities? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Should this party be allowed to use the city property again? ☐ YES ☐ NO

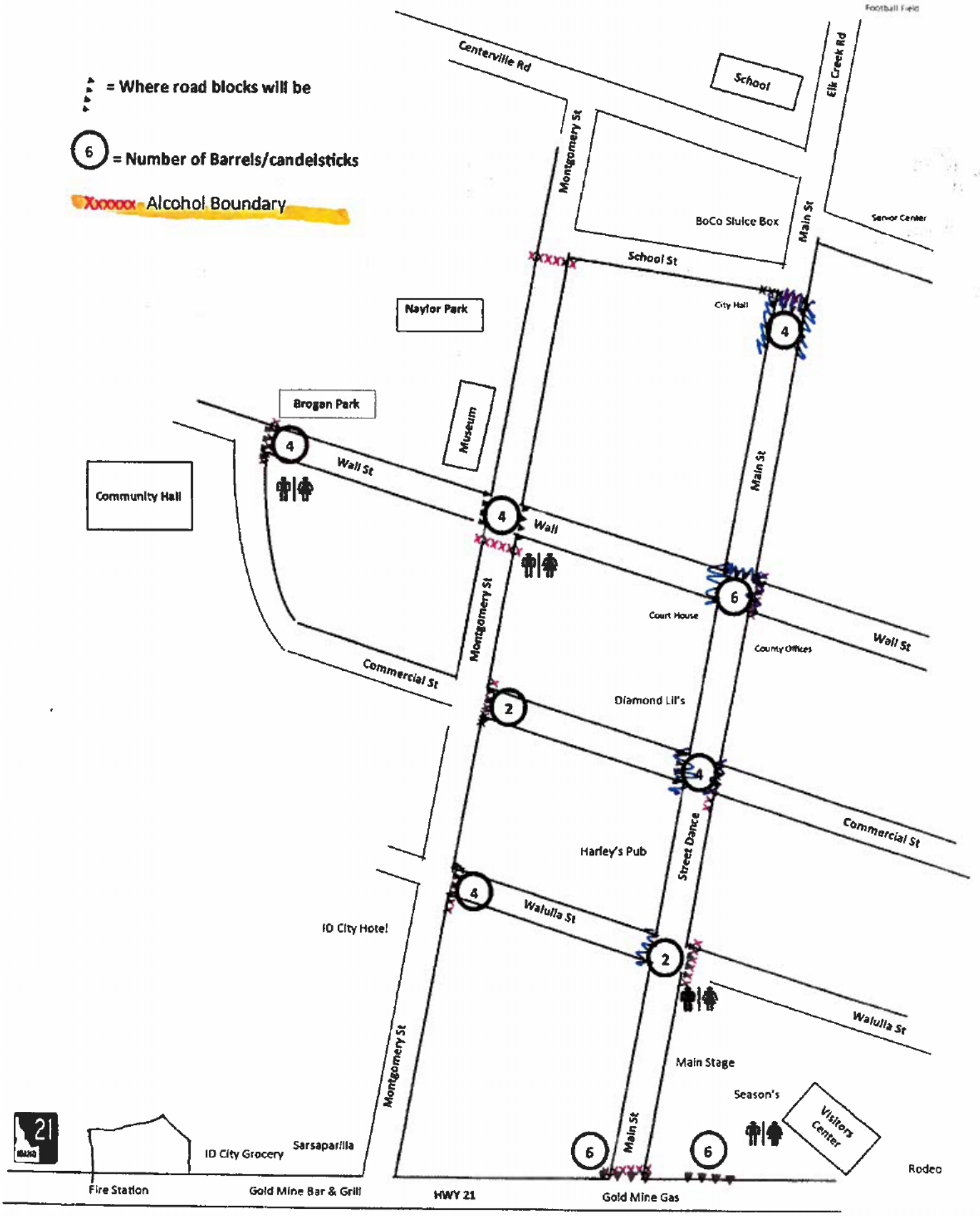
Comments: _____

_____

_____

_____

Signed: _____


= Where road blocks will be
6 = Number of Barrels/candelsticks
Xxxxxx Alcohol Boundary
Football Field
Centerville Rd
School
Elk Creek Rd
Montgomery St
BoCo Sluice Box
Main St
Senior Center
School St
City Hall
Naylor Park
Brogan Park
Museum
Community Hall
Wall St
Wall
Court House
County Offices
Commercial St
Diamond Lil's
Harley's Pub
Street Dance
Walulla St
ID City Hotel
Main Stage
Season's
Visitors Center
Rodeo
ID City Grocery
Sarsaparilla
Fire Station
Gold Mine Bar & Grill
HWY 21
Gold Mine Gas

* Road Closure only on main St. – Alcohol Boundary only on main St.

Idaho City DAYS or Chili cook off

* Show Similar to Main St. only. Map similar

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/19/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Western Community Ins Co
PO Box 4848
Pocatello, ID 83205-4848

CONTACT NAME: ZEMAITIS PHIL L
PHONE (A/C, No, Ext): 208-510-6100 FAX (A/C, No): 208-232-3608
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Western Community Ins Co	39519
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
IDAHO CITY CHAMBER OF COMMERCE INC
PO BOX 507
IDAHO CITY ID 83631

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER: AF0670

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC	Y	N	[redacted]	1/14/24	1/14/25	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ INCLUDED
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER
CITY OF IDAHO CITY
511 MAIN ST
PO BOX 130
IDAHO CITY ID 83631

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Chuck McDonald

AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY	NAMED INSURED
Western Community Ins Co	IDAHO CITY CHAMBER OF COMMERCE INC PO BOX 507 IDAHO CITY ID 83631
POLICY NUMBER [redacted]	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: _____ FORM TITLE: _____

CITY OF IDAHO CITY
is listed as an additional insured per endorsements
CG 20 11(01/96)

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You):
2. Name of Person or Organization (Additional Insured):
3. Additional Premium:

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.

IDAHO CITY CHAMBER OF COMMERCE &
BOOTLEGGERS IDAHO STREET OUTLAWS

IDAHO CITY CAR SHOW

SATURDAY
8
JUNE

1ST
ANNUAL

Bootleggers
Idaho Street Outlaws

GOLD ON MAIN STREET

IDAHO CITY, IDAHO

STREET OPENS 10AM -3PM

VENDORS - FOOD - LIVE MUSIC - BEER

PROCEEDS BENEFIT BLUE STAR MOTHERS OF IDAHO & FOOD DRIVE TO BENEFIT BOISE BASIN FOOD BANK

OPEN TO ALL MAKES, MODELS, CARS, TRUCKS AND MOTORCYCLES

Idaho City Chamber of Commerce in collaboration with Bootlegger's Idaho Street Outlaws is thrilled to announce the inaugural "Gold on Main Street" car show.

This exciting event is scheduled for **Saturday, June 8, 2024, from 10 AM to 3 PM on historic Main Street in Idaho City**. It's not just an exhibition of unique and stunning vehicles, but also a community gathering with a noble cause. The proceeds from the event will be generously donated to the Blue Star Mothers of Idaho and the Boise Basin Food Bank, supporting both our troops and local families in need.

Name: _____

Email address: _____

Address: _____

City: _____ State: _____ Zip code:_____

Car Information:	**Category:**	
Make:	Classic (Pre-1980)	Race Car:
Model:	Modern (1980-present)	Work In Progress:
Year:	Custom/Modified	Other:
Color:	Convertible	

Terms and Conditions: The following release waiver must be signed for your registration to be effective release waiver of liability and indemnity agreement. In consideration of being permitted to participate in the Idaho City Bootleggers Gold on Main Street being held Saturday, June 8, 2024 for the UNDERSIGNED AGREES TO:

- I hereby release, waive, and discharge Idaho City and or Bootlegger's Idaho Street outlaws, along with any other sponsors, their officers, employees, volunteers and agents from all liability to the undersigned for any and all loss or damage and any claim or demand on account of injury to the person or property of the undersigned, whether caused by negligence of the releases or otherwise while undersigned is participating in the event; and here by agrees to indemnify and hold harmless the releases and each of them from any loss liability damage or cost (including attorneys fees) that may incur during the presence of the undersigned participating in the event whether caused by negligence of the releasee or otherwise, hat the organizers are not responsible for any damage or loss that may occur during the event.
- THE UNDERSIGNED HAS CAREFULLY READ THIS RELEASE, WAIVER OF LIABILITY AND INDEMNITY AGREEMENT AND FULLY UNDERSIGNED ITS CONTENTS AND FURTHER AGREES THAT NO ORAL REPRESENTATIONS, STATEMENTS, OR INDUCEMENTS APART FROM THE FOREGOING AGREEMENT HAVE BEEN MADE.

SIGNATURE OF PARTICIPANT : _____**Date:** _____

For more information or any inquiries, please reach out to our dedicated organizers: Jack House (208-870-0863), Ron Malespin (208-447-7226), Larry Kelley (208-890-9417), or Marty Sutton (208-779-6164). The registration fee is $20, After May 24th $10/ Late fee applies. To make the payment process as smooth as possible, participants have the option to either send checks made payable to:Bootlegger's Idaho Street Outlaws: C/O Larry Kelley 12531 W. Braddock Drive Boise, Idaho 83709 or utilize the convenience of a QR code for direct payment to PayPal Send Copy of receipt and registration to: ldklmk@icloud@.com or malespin@msn.com

Line #	Check/ Claim	Vendor #/Name/ Invoice #/Inv Date/Description	Document #/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
-99910E		217 USDA LOAN PAYMENTS								
	2754		7,649.00							
1		06/25/24 USDA LOAN PAYMENT 6-4-24#91-09	7,649.00*			51	43400	850		10100
		Total Check:	**7,649.00**							
27270S		999999 WILDERNESS RANCH OWNERS								
	2741		1,250.00							
Sewer plant fencing										
1	20769	05/09/24 Sew. plant fencing	1,250.00			52	43500	630		10100
		Total Check:	**1,250.00**							
27271S		38 IDAHO DEPARTMENT OF HEALTH AND								
	2742		72.00							
1		05/03/24 Water tests	18.00			51	43400	681		10100
2		05/03/24 Water tests	54.00			51	43400	681		10100
		Total Check:	**72.00**							
27272S		10 ANALYTICAL LABORATORIES, INC								
	2743		836.00							
1	2402758	04/30/24 Wastewater monitoring	836.00			52	43500	683		10100
		Total Check:	**836.00**							
27273S		21 IDAHO POWER								
	2745		3,897.99							
1		05/01/24 act#2202974826 commercial rd	9.88							
						20	43200	672		10100
2		05/01/24 act#2204647370 elk crk/placer	9.88			20	43200	672		10100
3		05/01/24 act#2205733500 street lights	374.19			20	43200	672		10100
4		05/01/24 act#2206173730 city shop	18.80			20	43200	675		10100
30%										
5		05/01/24 act#2206173730 city shop	30.70			51	43400	671		10100
49%										
6		05/01/24 act#2206173730 city shop	13.15			52	43500	671		10100
21%										
7		05/05/24 act#2201668064 amphitheater	25.84			10	41500	930		10100
8		05/05/24 acc#2203080029 hw 21 rodeo are	27.89			10	41500	930		10100
9		05/05/24 acc#2202255424 skating rink	25.84			10	41500	930		10100
10		05/05/24 acc#2220462101 220 hw 21 lift	32.74			52	43500	671		10100
11		05/05/24 acc#2205377613 hill rd booster	237.31			51	43400	671		10100
12		05/05/24 acc#2221325844 water tank	37.13			51	43400	671		10100
13		05/05/24 acc#2204493726 3945 hw 21 PH	30.94			51	43400	671		10100
14		05/05/24 acc#2202137416 city pumps	9.88			51	43400	671		10100
15		05/05/24 acc#2202808321 water treatment	947.42			51	43400	671		10100

Line #	Check/ Claim	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16	05/05/24	acc#2206171999 city hall	103.00			10		41500	670		10100
50%											
17	05/05/24	acc#2206171999 city hall	72.10			51		43400	671		10100
35%											
18	05/05/24	acc#2206171999 city hall	30.90			52		43500	671		10100
15%											
19	05/05/24	acc#2205634021 207 w comm/emer	25.84			20		43200	672		10100
20	05/05/24	acc#2206002632 ballfields RR	62.29			10		41500	930		10100
21	05/05/24	acc#2204467670 rodeo gnd RR	27.98			10		41500	930		10100
22	05/05/24	acc#2207091329 3847 hw 21 SP	608.94			52		43500	671		10100
23	05/05/24	acc#2204805382 community hall	388.26			10		41500	673		10100
24	05/05/24	acc#2204647305 main & hw21 VC	175.11			10		41500	674		10100
25	05/05/24	acc#2207764602 3861 HWY 21 RO	571.98			51		43400	671		10100
		Total Check:	**3,897.99**								
27274S		206 IMMENSE IMPACT, LLC.									
	2746		665.00								
1	21-1006ksx	05/07/24 Website Subscription	199.50			10		41500	330		10100
2	21-1006ksx	05/07/24 Website Subscription	332.50*			51		43400	330		10100
3	21-1006ksx	05/07/24 Website Subscription	133.00*			52		43500	330		10100
		Total Check:	**665.00**								
27275S		240 KURITA AMERICA INC									
	2748		1,188.00								
1	821541	05/11/24 RO - Sulfuric acid	1,188.00			51		43400	680		10100
		Total Check:	**1,188.00**								
27276S		179 WEX BANK									
	2749		1,174.52								
1	96914572	04/30/24 Fuel	93.25			20		43200	480		10100
2	96914572	04/30/24 Fuel	310.83			51		43400	480		10100
3	96914572	04/30/24 Fuel	217.58			52		43500	480		10100
4	96914572	04/30/24 Law fuel	552.86			10		42100	480		10100
		Total Check:	**1,174.52**								
27277S		250 PERFORMANCE SYSTEMS INTEGRATION,									
	2750		418.84								
1	12605342	05/15/24 Fire extinguisher maintenanc	283.36*			51		43400	630		10100
2	12605342	05/15/24 Fire extinguisher maintenanc	121.44			52		43500	630		10100
3	12605342	05/15/24 Sales tax	14.04			10		41500	590		10100
		Total Check:	**418.84**								
27278S		130 ARNOLD MACHINERY COMPANY									

Line #	Check/ Claim	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	2751		10,990.04								
1	1029213	05/17/24 Grader repair / diagnostic	10,990.04*			20		43200	540		10100
		Total Check:	**10,990.04**								
27279S	235	MICROTECH SYSTEMS									
	2752		1,071.31								
1	75553	05/20/24 IT Services	321.39			10		41500	350		10100
2	75553	05/20/24 IT Services	535.66			51		43400	350		10100
3	75553	05/20/24 IT Services	214.26			52		43500	350		10100
		Total Check:	**1,071.31**								

# of Claims 11 **Total: 29,212.70**

CITY OF IDAHO CITY
Fund Summary for Claims
For the Accounting Period: 5/24

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	1,924.00
20 STREET FUND	
10100 Checking-Cash in Bank	11,521.88
51 WATER FUND	
10100 Checking-Cash in Bank	12,308.81
52 SEWER FUND	
10100 Checking-Cash in Bank	3,458.01
Total:	**29,212.70**

CITY OF IDAHO CITY
Claim Approval Signature Page
For the Accounting Period: 5 / 24

City of Idaho City
PO Box 130
511 Main Street
Idaho City, Idaho 83631-0130

CASH VOUCHERS

Authorized by: _____ Date: _____

Planning & Zoning Commission
Process for Changes to the Zoning Ordinance

Step 1: Proposal & Set Public Hearing

- Generate a proposal or consider a proposal submitted to P&Z Commission.
- Schedule a public hearing if it is moving forward
- Publish a hearing notice in paper at least 15 days in advance (Nancy can send it to the paper). It needs
    - Date, time, and place of the hearing; and
    - Summary of the matter.
- Send notice to all political subdivisions providing services at least 15 days in advance, e.g.:
    - School District
    - Fire District
    - Ambulance District
    - Manager of Airport
- Use the hearing notice as a public service announcement and send as

Step 2: Hold a Public Hearing

- Written comments can be included in Commission member packets
- Record Hearing
- Use P&Z Hearing Procedures that were adopted by resolution

Step 3: Required Considerations

- Must consider the comprehensive plan and determine whether it conflicts with the plan
- Must consider any effects the changes may have on the delivery of services by local governmental entities (not state entities) providing public services, including school districts
- Consider any public comments received

Step 4: Findings & Conclusions

Findings – The Commission must make findings to support a decision. Findings are facts based on the record in front of the Commission. Usually, these are just agreed-upon points in the discussion. To advance a proposal, the first two bullet points must be found:

- Proposed change is not in conflict with the comprehensive plan
- No adverse effects on the delivery of public services
- Anything other supporting the change

Conclusions – Action Taken

- Example: Motion to approve the proposal and recommend the City Council adopt the proposal by ordinance.

Section 1: RV park and campground Definitions (excludes residential)

1. **Rustic Campground**: Campsites that do not have individual water, sewer, or electrical hook-ups. These are similar to Forest Service campgrounds that may have a leveled-out pad for a tent or recreational vehicle, one passenger vehicle parking space, and a picnic table. Sites might also include a communal pavilion, restrooms, and a centralized water source.
2. **RV Campground** Campsites with individual water, sewer, and/or electrical hookups primarily for recreational vehicles.
3. **Campground Resort**: Lodging facilities could include tents, cabins, tiny homes, recreational vehicles, and other similar structures (with restroom facilities). Each unit must be (400) square feet or smaller. (minimum lot size 20 acres)

Section 2: Amendments to Idaho City

1. **Rustic Campground**:
   - Maximum of five sites per acre, which shall be clustered to provide a minimum of 60% of the site as undeveloped open space.
   - Setbacks for campsites must be compliant with zoning regulations.
   - Parking is limited to a maximum of two (2) parking spaces per site.
   - Seasonal use only, allowed from April 1- November 30 (no year-round use).
   - No RV dump stations allowed unless approved by city council in accordance with sewer usage cost per site.
   - Restrooms shall be provided and shall meet Idaho Boise County and Idaho City Public Health District regulations. Community facilities shall not be located more than two hundred (200) feet from any site.
   - Trash receptacles and dumpsters must be provided. In designated Bear Conflict areas, trash receptacles shall be bear-proof.
   - Interior roads must meet standards for fire access roads for Idaho City and Boise County.
   - Stays shall be limited to fourteen (14) consecutive days or less.
2. **RV Campground**:
   - Maximum of five sites per acre. Sites shall be clustered to provide a minimum of 50% of the site as undeveloped open space, parks or recreational amenities.
   - Setbacks for campsites must be compliant with zoning regulations.
   - Trash receptacles and dumpsters must be provided. In designated Bear Conflict areas, trash receptacles shall be bear-proof.
   - Hook-ups for electric, water, and/or wastewater must be provided for RV sites Water and wastewater systems shall meet all State and local requirements (Including Idaho City code, Title 9, "Water and Sewer").
   - If the RV park includes rustic (no hook ups) sites, restrooms shall be provided and shall meet Boise County and Idaho City Public Health

District regulations. Community facilities shall not be located more than two hundred (200) feet from any rustic site.

- Minimum of two (2) parking spaces per RV site. Adequate parking for all guests, visitors, and employees must be provided on-site.
- Interior roads must meet standards for fire access roads for Boise County.
- Stays shall be limited to twenty-nine (29) consecutive days in a ninety (90) day period.
- Minor retail and food services may be provided for campground guests, clearly incidental and subordinate to the primary use of providing lodging.

3. **Campground Resort**:
    - Minimum lot size of twenty (20) acres.
    - Maximum of twenty 5 sites per acre, which shall be clustered to provide a minimum of 50% of the site as undeveloped open space, parks, or recreational amenities.
    - Facilities including platforms, structures, and sewer and water systems, shall be provided and comply with all City, State and Local building code requirements.
    - Adequate trash receptacles and dumpsters shall be provided and regularly disposed of at an authorized solid waste disposal facility. Trash receptacles shall be bear-proof when located in designated Bear Conflict areas.
    - Setbacks for facilities and campsites must be compliant with zoning regulations.
    - Privacy fencing is required when adjacent to any residential zone.
    - For sites that do not have restroom facilities in the lodging structures, community toilets or restrooms shall be provided and shall meet Idaho Public Health District regulations. Community facilities shall not be located more than two hundred (200) feet from any site.
    - For every 10 sites, a minimum of one (1) ADA accessible site meeting standards for American with Disabilities Act (ADA) standards for accessible design must be provided.
    - Minimum of two (2) parking spaces per site. Adequate parking for all guests, visitors, and employees must be provided on-site.
    - Interior roads must meet standards for fire access roads for Boise County.
    - Retail and food services may be provided for campground guests, must meet code requirements for each facility.

Title: Idaho City RV Park Ordinance

Section 1: Definitions

1. "RV Park" shall refer to an area designated for the temporary parking of recreational vehicles.
2. "Setback" shall refer to the distance required between the property line and any structure or boundary.
3. "Fencing" shall refer to any structure built to enclose or delineate the boundaries of the RV park or campground.

Section 2: Setbacks

1. Setbacks may vary depending on zoning regulations and specific circumstances, subject to approval by the Idaho City Planning and Zoning Commission.

Section 3: Fencing Requirements

1. The fence shall be a minimum height of 6 feet and constructed of durable materials such as wood, vinyl, chain-link, or metal.
2. Any gates opening onto public roads shall comply with visibility and safety standards set forth by the Idaho Department of Transportation.
3. Decorative elements or landscaping may be incorporated into the fencing design, subject to approval by the Idaho City Planning and Zoning Commission.
4. Maintenance of the fencing shall be the responsibility of the RV park owner or operator, ensuring it remains in good condition and free from damage or deterioration.

Section 4: Enforcement

1. The Idaho City Police department/Boise County Sheriff's office shall be responsible for enforcing the provisions of this ordinance.
2. Any violations of setback or fencing requirements shall be subject to penalties as outlined in the Idaho City Municipal Code.
3. Non-compliance may result in fines, revocation of permits, or other legal actions deemed necessary by the City.

Section 5: Severability If any provision of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed severable, and the remaining provisions shall continue in full force and effect.

Section 6: Effective Date This ordinance shall take effect immediately upon adoption by the Idaho City Council and publication in accordance with state law.

IDAHO POWER
An IDACORP Company

PLEASE RETURN TO:

Idaho Power Company
Corporate Real Estate
1221 W. Idaho St. (83702)
P.O. Box 70
Boise, ID 83707

Easement—Organization

City of Idaho City

"Grantor(s)", do hereby grant and convey to IDAHO POWER COMPANY, a Corporation, with its principal office located at 1221 W. Idaho Street, Boise, Idaho, 83702 (P.O. Box 70, Boise, ID 83707), its licensees, successors, and assigns, (collectively, "Grantee"), for One Dollar and other valuable considerations, the receipt and sufficiency of which is hereby acknowledged, a permanent and perpetual easement and right of way, at all times sufficient in width for the installation, erection, continued operation, maintenance, repair, alteration, inspection, and/or replacement of the following:

Overhead Facilities: Overhead electrical transmission, distribution and communication lines, including fiber optics, and circuits of Grantee, attached to poles or other supports, together with guys, cross-arms, supports, stabilizers and other attachments and incidental equipment thereon and appurtenances, (all of the foregoing collectively being referred to as the "**Facilities**"), together with the Grantee's right to permit the attachment of the wires, fixtures, cables and conduits of other companies or parties (all of the same being included within the definition of "**Facilities**"), over, on, and across the premises belonging to Grantor(s) in _____Boise_____ County, State of ___Idaho_____, in the location described below.

Grantee is hereby also granted the perpetual right of ingress and egress over Grantor's other property necessary for the full and complete use, occupation, and enjoyment of the easement hereby granted, and together with all rights and privileges incident thereto, including, but not limited to, (i) the right, at Grantee's expense, to cut, trim, and remove trees, brush, bushes, sod, flowers, shrubbery, overhanging branches and other obstructions and improvements which may injure or interfere with Grantee's use, occupation, or enjoyment of this easement, and (ii) the right, at Grantee's expense, to install, construct, operate, inspect, alter, maintain, replace, improve and repair any and all aspects of Grantee's Facilities on, over, through, under and across the lands subject to this easement.

The location of the easement and right of way granted herein is described as follows in Exhibit 'A' Legal Description and shown on Exhibit 'B' Survey Map attached hereto.

Grantor shall not alter the grade or elevation of the land within the right-of-way existing on the date hereof through excavations, grading, installation of berms, or other activities without the prior written approval of Grantee. Grantor shall not place nor build any structure(s) within the easement area except fences and except as otherwise approved by Grantee in writing.
This Easement shall run with the land and be binding upon the parties' successors and assigns.

(Signature page immediately follows)

Checked by: Josh Spurling
Work Order #: 2765409

Executed and delivered this _____ day of _____, _____.

Signature(s) of Grantor(s) *(Include title where applicable)*:

_____ _____

_____ _____

_____ _____

Corporate Verification

STATE OF _____ } ss.

COUNTY OF _____

I, _____ *(Notary's Name)*, a notary public, do hereby certify that on this _____ day of _____, 20 _____, personally appeared before me _____ *(Individual's Name Including Title)* and _____ *(Individual's Name Including Title)*, who, being by me first duly sworn, declared that he/she/they are respectively the duly authorized person(s) of _____ *(Organization Name)*, that he/she/they signed the foregoing document, and acknowledged to me that he/she/they executed the same as the free act and deed on behalf of said organization.

(NOTARY SEAL)

_____
Notary Public
My Commission Expires on _____

Skinner
Land Survey
17842 Sand Hollow Road
Caldwell, Idaho 83607
(208)454-0933
WWW.SKINNERLANDSURVEY.COM
surveys@skinnerlandsurvey.com

Thomas J. Wellard, PLS
Rodney Clark, PE

EXHIBIT A

April 9, 2024

Legal Description

Job No. DE1123

10.00 Foot Power Line Easement #1

This easement lies in the SE ¼ NW ¼ of Section 26 in Township 6 North, Range 5 East of the Boise Meridian, Boise County, Idaho and is more particularly described as follows:

COMMENCING at the Southeast corner of the SE ¼ NW ¼, (C ¼ Corner, Section 26), a found brass cap monument;

thence North 00°01'57" West along the East boundary of the SE ¼ NW ¼ a distance of 475.28 feet to the **TRUE POINT OF BEGINNING**, a found 5/8 inch diameter rebar;

thence South 09°20'16" West a distance of 88.60 feet;

thence North 80°39'44" West a distance of 10.00 feet;

thence North 09°20'16" East a distance of 87.17 feet;

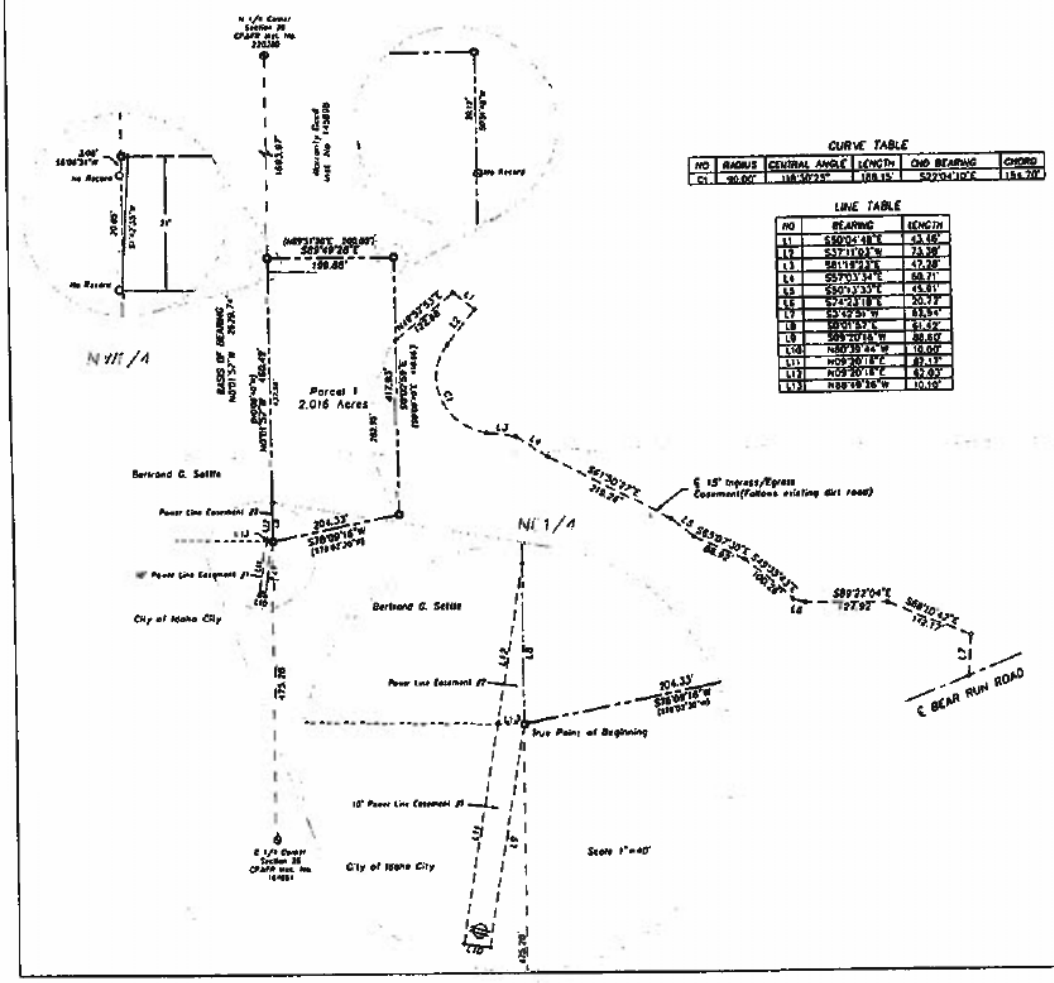
thence South 88°49'26" East a distance of 10.10 feet to the **TRUE POINT OF BEGINNING**, said easement being subject to any and all easements and rights of way of record or implied.

PROFESSIONAL LAND SURVEYOR
LICENSED
15352
4/9/24
STATE OF IDAHO
THOMAS J. WELLARD

EXHIBIT MAP

A PORTION OF THE SW 1/4 NE 1/4 AND SE 1/4 NW 1/4 OF SECTION 26, TOWNSHIP 6 NORTH, RANGE 5 EAST, BOISE MERIDIAN, BOISE COUNTY, IDAHO

EXHIBIT B



CURVE TABLE

NO	RADIUS	CENTRAL ANGLE	LENGTH	CHD BEARING	CHORD
C1	90.00'	118°30'25"	186.15'	S02°04'10"E	156.70'

LINE TABLE

NO	BEARING	LENGTH
L1	S50°04'48"E	43.48'
L2	S37°11'03"W	73.38'
L3	S81°19'23"E	47.28'
L4	S57°01'34"E	88.71'
L5	S50°13'33"E	45.81'
L6	S74°23'18"E	20.77'
L7	S37°27'51"W	61.54'
L8	S89°51'57"E	61.52'
L9	S89°20'18"W	88.80'
L10	N80°39'44"W	10.00'
L11	N09°20'18"E	83.13'
L12	N09°20'18"E	62.93'
L13	N88°49'16"W	10.10'

Reference Surveys:
Inst. No. 274617
Inst. No. 220124
Inst. No. 208951
Inst. No. 220381
Inst. No. 130142

Reference Deeds:
Inst. No. 269094

N

0 100' 200'
Scale: 1" = 100'

LEGEND

- BRASS CAP MONUMENT - FOUND
- 2" PIPE - FOUND
- 5/8" REBAR - FOUND
- 1/2" REBAR - FOUND
- CALCULATED POINT
- PROPERTY BOUNDARY LINE
- SECTION/ALIQUOT PART LINE
- EASEMENT CENTERLINE
- FENCE LINE
- (XXX.XX) DATA OF RECORD

Surveyor's Narrative:
This Exhibit Map was produced at the request of Charles Maxwell to accompany a legal description for a power line easement from the existing power pole. See Record of Survey Instrument Number 274617 for additional boundary and survey information.

PROFESSIONAL LAND SURVEYOR 15552 STATE OF IDAHO THOMAS J. SKINNER

INDEX No. 451-26-4-3-0-00-00
INDEX No. 451-26-1-3-0-00-00

SURVEY FOR: CHARLES MAXWELL

Drawn By: ZCL
Date: March 14, 2024
Surveyed By: ZCL
Job No. 06-123

Skinner Land Survey
19848 Sand Hollow Road
Caldwell, Idaho 83607
(208)-454-0833
WWW.SKINNERLANDSURVEY.COM

UTILITY BILLING SYSTEM Report ID: 1020

PAST DUE 60 OR MORE DAYS For target date 05/07/2024

CITY OF IDAHO CITY

15:58:31 - 05/07/2024

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20001-03	00-NONE	[redacted]	302 ELK CREEK ROAD		COMMERCIAL	
	51 - WATER BASE					
	52 - SEWER			10240.50		9804.42
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			8243.85		8243.85
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20001-03 :	18484.35		18048.27
20021-00	02-21	[redacted]	605 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE			196.50		130.98
	51 - WATER USAGE			6.03		0.56
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE			19.72		6.57
	52 - SEWER LATE FEE			21.04		6.57
	51 - OVERPAYMENT					
			Subtotal for Account 20021-00 :	352.31		217.36
20061-00	02-61	[redacted]	510 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE			196.56		131.04
	51 - WATER USAGE					
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE			19.65		6.55
	52 - SEWER LATE FEE			20.96		6.55
	51 - OVERPAYMENT					
			Subtotal for Account 20061-00 :	346.19		216.82
20066-00	02-66	[redacted]	608 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE			187.47		121.95
	51 - WATER USAGE			9.87		8.24
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20066-00 :	306.36		202.87
20071-00	02-71	[redacted]	609 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE			134.42		68.90
	51 - WATER USAGE			5.40		2.77
	52 - SEWER			72.68		36.34
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20071-00 :	212.50		108.01
20077-00	02-77	[redacted]	606 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE			182.87		117.35
	51 - WATER USAGE			1.07		
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20077-00 :	292.96		190.03
20082-00	02-82	[redacted]	110 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE			196.56		131.04
	51 - WATER USAGE			1.22		0.72
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE			19.77		6.59
	52 - SEWER LATE FEE			21.08		6.59
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20082-00 :	347.65		217.62

Agreement

PD in Full 5/10/24

7-Day

Last Pd. $102.20 3/7/24

Pd. in full 5/16/24

7-Day

Last Pd. $331.78 2/12/24

Agreement

Pd. $250 5/20/24

PAST DUE

Agreement

Pd. $250 5/20/24

Pd. in full cc 5/16/24

7-Day

Last Pd. $333.02 2/8/24

UTILITY BILLING SYSTEM Report ID: 1020

PAST DUE 60 OR MORE DAYS For target date 05/07/2024

CITY OF IDAHO CITY

15:58:31 - 05/07/2024

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20115-00	02-115	[redacted]	102 E WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	Pd. $395.25 5/21/24	PAST DUE	196.56		131.04
	51 - WATER USAGE			0.21		0.14
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE			19.68		6.56
	52 - SEWER LATE FEE			20.99		6.56
	51 - OVERPAYMENT					
			Subtotal for Account 20115-00 :	346.46		216.98
20116-00	02-116	[redacted]	100 E WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	Pd. $395.26 5/21/24	PAST DUE	196.46		130.94
	51 - WATER USAGE			109.02		72.68
	52 - SEWER			19.63		6.54
	51 - WATER LATE FEE			20.94		6.54
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20116-00 :	346.05		216.70
20126-00	02-126	[redacted]	316 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE		PAST DUE	132.90		67.38
	51 - WATER USAGE			72.68		36.34
	52 - SEWER			6.74		
	51 - WATER LATE FEE			6.74		
	52 - SEWER LATE FEE					
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20126-00 :	219.06		103.72
20131-00	02-131	[redacted]	116 COTTONWOOD STREET		RESIDENTIAL	
	51 - WATER BASE	METER OUT		455.52		390.00
	51 - WATER USAGE			252.65		216.31
	52 - SEWER			137.61		91.11
	51 - WATER LATE FEE			159.12		100.92
	52 - SEWER LATE FEE			75.00		75.00
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20131-00 :	1079.90		873.34
20209-00	02-209	[redacted]	302 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE		PAST DUE	131.04		65.52
	51 - WATER USAGE			13.49		13.49
	52 - SEWER			84.17		47.83
	51 - WATER LATE FEE			7.90		
	52 - SEWER LATE FEE			9.80		1.73
	51 - OVERPAYMENT					
			Subtotal for Account 20209-00 :	246.40		128.57
20237-00	02-237	[redacted]	24 BUENA VISTA ROAD		RESIDENTIAL	
	51 - WATER BASE		PAST DUE	131.04		65.52
	51 - WATER USAGE			25.74		25.74
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE			10.16		1.03
	52 - SEWER LATE FEE			10.38		1.03
	51 - OVERPAYMENT					
			Subtotal for Account 20237-00 :	286.32		166.00
20259-00	02-259	[redacted]	110 PINE CONE BLUFF		RESIDENTIAL	
	52 - SEWER	Pd in full 5/21/24		109.02		72.68
			Subtotal for Account 20259-00 :	109.02		72.68
20304-00	02-304	[redacted]	112 PROSPECTOR		RESIDENTIAL	
	51 - WATER BASE		PAST DUE	160.95		95.43
	51 - WATER USAGE			9.74		
	52 - SEWER			89.99		53.65
	51 - WATER LATE FEE			13.53		3.99
	52 - SEWER LATE FEE			14.55		4.19
			Subtotal for Account 20304-00 :	288.76		157.26

Total Balance: 23264.29

Total Past Due: 21136.23