

# CITY OF IDAHO CITY



## REGULAR CITY COUNCIL MEETING

Wednesday, May 23, 2018

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

## MINUTES

**CALL MEETING TO ORDER:** Councilman Secor called the meeting to order at 6:01pm

**ROLL CALL:** Secor, Everhart, present. Martin by phone. Hillyard absent.

**PLEDGE OF ALLEGIANCE:** Secor led the pledge of allegiance.

**AMENDMENT TO AGENDA SHOWN IN BOLD LETTERING** per Idaho Code 67-2343

Everhart made a motion to accept the amendment to the agenda shown in **bold** lettering per Idaho Code 67-2343, adding items C and D under new business, seconded by Martin, 3 ayes.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: MAY 9, 2018 **ACTION ITEM**

Everhart made a motion to approve the minutes dated May 9, 2018, seconded by Martin, 3 ayes.

#### B. BUSINESS LICENSE APPROVAL: NONE AT THIS TIME

#### C. BUILDING PERMITS APPLICATION APPROVAL:

##### 1. SEASON'S MOUNTAIN DINING PROPANE DISPENSER **ACTION ITEM**

Council discussed with Doug Pottenger the issue surrounding the proposed propane tank setbacks. Council feels there needs to be more information regarding property lines. Discussion ensued. Attorney Linville suggested the council allow for the plan to go to (DBS) Division of Building Safety for review while Pottenger gets more information regarding the property lines, council suggested he find the surveys that should have been recorded through the county. Everhart made a motion to approve Season's Mountain Dining Propane Dispenser Building Permit for plan review by DBS, seconded by Martin, 3 ayes.

##### 2. MICHAEL A. TAM **ACTION ITEM**

Everhart made a motion to approve Michael A. Tam's Building Permit for plan review by DBS, seconded by Martin, 3 ayes.

#### D. IDAHO CITY EVENT CHECKLIST:

##### 1. YARD SALE OF HISTORIC PROPORTIONS & ANNUAL PLANT SALE- IDAHO CITY HISTORICAL FOUNDATION **ACTION ITEM**

Everhart made a motion to approve Yard Sale of Historic Proportions & Annual Plant Sale put on by the Idaho City Historical Foundation contingent on proof of insurance, seconded by Martin, 3 ayes.

Everhart made a motion to approve an Alcohol Variance in the area planned out on the event checklist, seconded by Martin, 3 ayes.

#### E. BILLS/PAYABLES: DATED 5/10/18 THROUGH 5/23/18 **ACTION ITEM**

Everhart made a motion to pay the bills dated 2/10/18 through 5/23/18 in the amount of \$8,638.88, seconded by Martin, 3 ayes.

### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

#### A. NONE AT THIS TIME

### III. ENGINEER'S REPORT

#### A. NO ACTION NEEDED AT THIS TIME

### IV. OLD BUSINESS

#### A. STERLING CODIFIERS-IDAHO CITY CODE ONLINE **ACTION ITEM**

Idaho City codes have not been updated since 2011 and Clerk Ling suggests Sterling Codifiers update all ordinances since the last update; the council approved codifying in the budget, so the money is there. While Sterling does the update they can get it ready for online services from there. Clerk Ling explained to the council the value of having this service, Chief Otter and Attorney Linville agree. Everhart made a motion to approve Sterling Codifiers to put city codes on line to be accessed through a future city website, seconded by Martin, 3 ayes.

#### B. IDAHO CITY WEBSITE **ACTION ITEM**

Clerk Ling did a Webinar with Immense Impact LLC and explained the process with the council. She and Chief Otter expressed the value for the community and the city itself of having a website. Council whole heartily agrees. Everhart made a motion to approve Immense Impact, LLC to do an Idaho City Website in the amount of \$788.45 start up, seconded by Martin, 3 ayes.

#### C. SATURDAY MARKET – VENDOR FEES - BECKY GILBERT **ACTION ITEM**

Becky would like to get a blanket fee for the market and council did not feel this was appropriate. Clerk Ling explained the different types of fees and ways to obtain the permits. No action taken

#### D. CEG GRANT PAYOUT WITH REIMBURSEMENT- RHONDA JAMESON **ACTION ITEM**

Everhart made a motion to reimburse Rhonda Jameson \$1000.00 for money spent to be paid back by the CEG Grant, seconded by Martin, 3 ayes.

#### E. DUST ABATEMENT **ACTION ITEM**

Council decided after reviewing estimates from various dust abatement companies that it is not cost affective at this time. No action taken

### V. NEW BUSINESS

#### A. CITY HALL PAINTING PROPOSAL **ACTION ITEM**

Clerk Ling presented the council with a bid proposal for painting city hall from American Heritage Painting Contractors. She also explained the council had previously approved the job but through a different contractor that fell through and could not preform the job. Everhart made a motion to approve the painting of City Hall in the amount of \$5500.00 to be done by American Heritage Painting Contractors, contingent on meeting requirements of Secretary of Interior Standards for Historic Rehabilitation and Idaho State Historical Society Guidelines, seconded by Martin, 3 ayes.

#### B. MERCANTILE REPAIRS, SAFETY FENCE AND WATER DRAINAGE ISSUES - TRUDY JACKSON **ACTION ITEM**

Trudy Jackson and Greg Doyle presented the council with plans regarding the Mercantile restoration project. The first obstacle is the drainage issues. They would need to remove some of the boardwalk to address the water drainage. They would like to put up a temporary fence for safety. Everhart made a motion to allow Trudy to put a temporary safety fence around the Mercantile and take up the boardwalk to work on water drainage issues, seconded by Martin, 3 ayes.

#### C. REZONING 403 MONTGOMERY STREET FROM COMMERCIAL TO RESIDENTIAL-GARY SECOR **ACTION ITEM**

Attorney Linville suggested this not happen until there are others on the same block wanting the same type of rezoning and put it all into one ordinance to add to the Planning and Zoning and follow the procedures for rezoning. No action taken

#### D. APPLICATION TO USE RIGHT OF WAY UTILITIES AND ENCROACHMENTS-TRACK UTILITIES LLC **ACTION ITEM**

Everhart made a motion to approve the application to use right of way utilities and encroachments submitted by Track Utilities LLC, to do utility work on Bear Run and Main Street based on the Boise County application with the changes made to reflect that it is Idaho City authorizing the work to be done, seconded by Martin, 3 ayes.

### VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

#### A. NONE AT THIS TIME

### VII. COMMITTEE REPORTS

#### A. PARKS & RECREATION COMMISSION

No one from the commission was available.

**B. HISTORIC PRESERVATION COMMISSION**

Rhonda Jameson reported the commission is currently working with Trudy Jackson and her projects with The Merc, they are also working with Saint Joseph's Catholic Church. Rhonda Jameson asked for some clarification on the Planning and Zoning Map. It reflects the future use and governs future use. Rhonda will provide Clerk Ling with the information needed to provide the paint contractor for city hall.

**C. PLANNING & ZONING COMMITTEE**

RC Hayes reported they are still looking for someone to work with them. Gary Secor thinks he might have someone outside of city limits that might be involved.

**D. IDAHO CITY CHAMBER OF COMMERCE**

Peter Scarborough reported on the new elected chamber positions, they are reviewing the bids for the painting of the visitor center, and Idaho City Days checklist will be getting presented soon.

**VIII. EXECUTIVE SESSION**

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

**A. NONE AT THIS TIME**

**IX. EMPLOYEE UPDATES**

**A. PUBLIC WORKS**

Tami Franklin reported she has been weed spraying, purchasing double scale for the sewer treatment, and working with LTACH on strengthening grant approval. Public works has been trying to fix the potholes and not having much luck, Gene has been grading the roads. Council discussed the pros and cons of using the chlorine gas at the sewer plant and wants to make sure all safety precautions are being met and purchase the proper equipment to make it happen.

**B. LAW ENFORCEMENT**

Chief Otter reported his guys are working out great, they have issued quite a few speeding tickets, they have had quite a few juvenile problems and they are getting resolved. Mike Tam asked what the city can do to prevent the excessive speed on Elk Creek; he has witnessed a child almost getting hit. The council and Chief Otter discussed speed bumps and radar trailers.

**C. CLERK/TREASURER'S OFFICE**

Clerk Ling reported that she will be working half days to try to burn up some comp time. She is also currently working on the budget.

**X. COUNCIL UPDATES**

None at this time

**XI. MAYOR UPDATES**

**XII. CITIZEN ISSUES**

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Trudy Jackson reported on the cemetery and the work getting done. She has asked for the city to not allow a trash can up there, it is just creates more trash from people unloading their vehicle trash and it ends up all over the place. She also wanted to thank Public Works for all their help in the recent repairs due to a storm.

**ADJOURNMENT ACTION ITEM**

Everhart made a motion to adjourn the Regular City Council Meeting, Wednesday, May 23, 2018 at 7:45 pm, seconded by Martin, 3 ayes.

ATTEST:

Date approved: June 13, 2018

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Nancy L Ling, City Clerk-Treasurer

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Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Phillip J Canody

Council members:

Tom Secor Jr

Ken Everhart

HD Hillyard

David Martin

Public Works:

Tami Franklin

Gene Bettys

Chief of Police:

Mark Otter

City Clerk-Treasurer:

Nancy Ling

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Deputy Clerk:

Sue Robinson