

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday, May 24, 2023

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFjdM5GMULiNUhFNkJKaUZZOT09>

Meeting ID: 419 271 7240

Passcode: icccouncil

MINUTES

CALL MEETING TO ORDER: Mayor Everhart called regular city council meeting to order at 6:00 PM

ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: MAY 10, 2023 & MAY 16, 2023 **ACTION ITEM**

Counselor Elliott made a motion, seconded by Adams, to approve the minutes dated May 10, 2023 & May 16, 2023. 3 ayes, Secor abstain. Motion carried

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. IDAHO CITY HISTORICAL FOUNDATION YARD SALE OF HISTORIC PROPORTION.

Beth Wilson with Idaho City Historical Foundation addressed council and explained that the event checklist before them is complete for the Yard Sale. Council President Secor made a motion, seconded by Adams, to approve the Event Checklist for the Idaho City Historical Foundation Yard Sale of Historic Proportions May 27 & 28, 2023. 4 ayes. Motion carried. Council President Secor made a motion, seconded by Adams to approve an alcohol variance for the Yard Sale of Historic Proportions Saturday May 27 and Sunday May 28 from 10-4 in the area outlined in the event map. 4 ayes. Motion carried.

C. BILLS/PAYABLES: MAY 11, 2023 THROUGH MAY 24, 2023 **ACTION ITEM**

Counselor Heffington made a motion, seconded by Secor, to pay bills dated May 11, 2023, through May 24, 2023, in the amount of \$22,073.55. 4 ayes. Motion carried.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

Mayor Everhart explained that the engineers would like to do a presentation regarding the facilities plan findings etc. on June 21, 2023 which would be a special meeting. Mayor Everhart asked council if they would prefer to do this meeting as a special meeting or during a regular scheduled meeting. Discussion on the dates and when to have the meeting ensued. It was decided to have the meeting June 28, 2023 if it worked with the Engineer's schedule. Mayor Everhart explained an email that was received – Idaho City ranked 10th overall for DEQ funding out of 99 submittals this year for drinking water design and construction. The preliminary rankings show Idaho City receiving a total of \$3.4 million dollars of grant aid for drinking water improvements, this is a preliminary finding and subject to change. There is a potential that those funds could be available as a grant. Clerk Ptak added, this is why there is an urgency to go over the facility plan. Mayor Everhart added that if need be they could have the meeting on June 7, 2023 with the engineers. Mayor Everhart asked Ptak to check with the Engineers to see if June 28 worked with the timeline and if not they could do it on June 7.

IV. OLD BUSINESS

A. LOCAL OPTIONS TAX CHECKLIST – DISCUSSION

Counselor Elliott had crunched some numbers on potential revenue from the local options tax on lodgings and came up with roughly \$14,000.00 that the city could bring in. The discussion going forward is what it would cost the city to implement and enforce said tax, and does that outweigh the money brought in. Discussion on what lodging type locations are included ensued. Mayor Everhart added that the next step would be to find out from other cities that have the LOT and see how they administer it, what times are involved, the costs, etc. Discussion on lodgings ensued. Elliott suggested talking with Crouch and seeing how things have gone for them since implementing the LOT.

V. NEW BUSINESS

A. TOM'S SERVICE/NANCY HOLBERT LIQUOR LICENSE. ACTION ITEM

Counselor Elliott made a motion, seconded by Adams, to approve the 2023 liquor license for Tom's Service DBA Gentry's Outpost. 3 ayes, Secor abstain. Motion carried.

B. MYER STREET - PUBLIC ROAD STATUS. ACTION ITEM

City Attorney Callahan explain that this would be discussed in the Executive Session. After the Executive Session council returned to the subject. Counselor Elliott made a motion, seconded by Heffington, to hold a public hearing to discuss the road status of Myer Street on July 12, 2023. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion carried.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Clerk Ptak informed council on the first meeting for Parks & Rec. They elected a Chairperson – Dax Olvera, Vice Chair – Shauna Roerber. They established their terms which will be staggered. A couple of members have already been looking into grants to deal with the RV dump. Once the commission has come up with some items they will present them to council. Parks & Rec is also working on the BLM recreation lease. The meeting schedule for Parks & Rec is set for the third Monday of each month at 7pm, and the next meeting is June 19, 2023.

B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson informed council that the commission got a CLG grant accepted for \$10,000, to hire a consultant who would assess all of the buildings in the city limits or the Historic District. The consultant will determine whether the buildings are still contributing historically. This information determines which part of the design guide needs to be used. Jameson further explained that the Hotel is now a contributing building where it was not previously. The last assessment was done in 1975. Jameson added that after a couple of years, if the commission was not able to complete everything needed with the \$10,000 then the commission could apply for more money. The commissioners will be going around the edge of the historic district to determine if there are any buildings that they would like to have assessed that maybe would not have been done in 1975. The goal is not necessarily to change the district borders, but if it is needed there would be a public procedure. Jameson added that the Historic Commission had submitted quite a number of changes to the historic portion of the comprehensive plan to P&Z and had not heard anything back. She wondered if the upcoming workshop for P&Z would be dealing with that comprehensive plan and should commissioners attend. Mayor Everhart explained that council had not gotten to the P&Z update yet and some of Jameson's questions could be addressed at that time.

C. PLANNING & ZONING COMMISSION

Clerk Ptak informed council that Planning and Zoning is having a workshop meeting Saturday May 27th 9:30-11:30am. The commission is a fairly new group and most of them have not seen the comp plan, so this workshop is a time for them to go through the comp plan to ensure any changes they want to make follow that plan. If they decide there are things that need to change with the comp plan the commission would need to make those changes now before moving forward with other items. Ptak further explained that all meetings are open to the public, however this meeting would not allow any citizen input to allow the commission to get through the comp plan entirely. Ptak informed Rhonda Jameson that the changes that the Historic Commission had submitted were made by Rora Canody when she was there, and the city has a copy that will be given to the new P&Z Commission to look over. Ptak will email a copy to Jameson, Parks & Rec, as well as council. Discussion on the comp plan ensued.

D. IDAHO CITY CHAMBER OF COMMERCE

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

A. I.C. SECTION 74-206(1)(C) ACQUIRING AN INTEREST IN REAL PROPERTY

B. I.C. SECTION 74-206(1)(F) TO COMMUNICATE WITH LEGAL COUNSEL ABOUT IMMINENTLY LIKELY LITIGATION

Council President Secor made a motion, seconded by Adams, pursuant to Idaho Code § 67-2345, to adjourn to Executive Session to discuss acquiring an interest in real property, & imminently likely litigation. Secor Aye, Adams aye, Elliott aye, Heffington aye. Called into session/adjourned at 6:40. Mayor Everhart called back into regular session at 6:58. Mayor Everhart asked to return to the Myer Street – Public Road Status item under New Business item B. (see above)

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus informed council that they had removed all material from the cemetery. Claus will be pulling samples on Friday but will be a little out of compliance because the probe for pH, oxygen, etc. is not working. A new sensor has been ordered. Claus is going to contact IRWA to see if they have a sensor that can be borrowed until the new one comes in. Claus added that there is quite a bit of work to be done at the sewer plant removing trees and making it accessible for well driller. Public works

will be putting a water tank in the truck so they can start watering and grading Montgomery next week until mag comes in on June 13. Mayor Everhart asked for an update on the water services in Mores Creek Crossing. Claus responded that 2 have been completed and the others are scheduled. Discussion on the different locations and meters ensued. Mayor Everhart asked about the sewer connection for the first house in the sub, and Claus responded that it is on her list to complete. Discussion on another location in the sub and their services ensued.

B. LAW ENFORCEMENT

Mayor Everhart explained that there have been a few instances with a business owner in town and Chief Otter has been dealing with it and doing a great job. Brent Watson is on full time. Ptak added that Watson is working on grant monies from ITD.

C. CLERK/TREASURER'S OFFICE

Clerk Ptak informed council that someone with ICPD had started a grant application on the children, pedestrian safety program for the cross walk from the Visitors Center across HWY 21. Ptak went through the application and resubmitted it. There is a possibility the city could get the grant for \$240,000.00 to put said walkway in. The only issue is there is a time constraint for when the first part is completed and when the deadline for project completion is. Ptak added that she will be getting with Black Mountain to look at some solutions to some of the line items in the budget. Ptak is also looking into redoing the ordinance for the cemetery to make things stricter.

1. WATER AND SEWER UPDATES, ACTION ITEM

Clerk Ptak is looking at the water sewer ordinance regarding payments, late fees, etc., and would like to set a meeting with Claus, Mayor Everhart, Robinson, and Goodlett to make sure everyone is on the same page as far as how the billing works, timelines, what it would take for Public Works to send out notices etc.

D. CITY ATTORNEY

X. COUNCIL UPDATES

Secor no update. Adams no update. Elliott asked if anyone had donations for the upcoming Historical Foundation yard sale. The donations can be dropped off Friday after 4pm, or Saturday 8-10. Heffington no update.

XI. MAYOR UPDATES

Mayor Everhart was approached by a citizen that was painting the backstop and dugouts at the ballfield. They had tried to get everything done but ran out of paint due to everything being dried out and not being maintained. The citizen had requested if there was anything in the mayor's fund or other to help get the project completed. Mayor Everhart requested Clerk Ptak look into seeing if there were any funds to help out. Discussion on the items needed and helping out ensued.

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

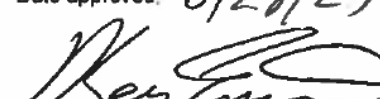
Mike Tam addressed council and informed them that everything is lined up for the statue of Java. Tam questioned if the park was available to place the statue. Mayor Everhart asked where exactly Tam is wanting to place the statue. Tam responded Veterans Park or Planning and Zoning near the well. Elliott added that the P&Z location was county property, and the Veterans Park location was deeded to the Historical Foundation. Mayor Everhart directed Tam to contact Beth Wilson with the Historical Foundation regarding Veterans Park which he believed would be the best location. Discussion on vandalism ensued.

Trudy Jackson addressed council and informed them on the work done at the cemetery. A kiosk is being built to have a guest book and place for brochures for the cemetery. Jackson added that there are some issues with headstones not being updated which can cause an issue with the city not knowing who is where. During the cleanup they removed small trees and had to take down one larger tree, but there were no issues. The wood was given to Beth Wilson. Jackson added that the inmates were offered to the city again in the fall. Discussion on all of the work that was completed with the inmates ensued. Jackson added that she is available when the headstones are being set to ensure they are set the correct way. Ptak added that the city may be resurveying the cemetery to get all the correct information.

ADJOURNMENT: 7:38

ATTEST:


Nancy L Ptak, City Clerk-Treasurer

Date approved: 6/28/23

Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Ken Everhart

idahocitymayor1@cityofic.org

Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

Chief of Police:

Mark Otter

icpd100@gmail.com

City officers:

Brent Watson

Public Works Director:

Tami Claus

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Public Works:

Nick Mancera

Dallas DeCory

City Clerk-Treasurer:

Nancy L Ptak

idahocityclerk@cityofic.org

Deputy Clerk

Kaleb Goodlett

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Utility Billing Clerk

Sue Robinson

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am -3pm