CITY OF IDAHO CITY

REGULAR CITY COUNCIL MEETING
Wednesday, May 24, 2023
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFjdm5GMUliNUhFNkJHaUZ2QT09
Meeting ID: 419 271 7240
Passcode: iccouncil

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: MAY 10, 2023 & MAY 16, 2023 ***ACTION ITEM***
B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***
   1. IDAHO CITY HISTORICAL FOUNDATION YARD SALE OF HISTORIC PROPORTION.
C. BILLS/PAYABLES: MAY 11, 2023 THROUGH MAY 24, 2023 ***ACTION ITEM***

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

III. ENGINEER'S REPORT

IV. OLD BUSINESS

A. LOCAL OPTIONS TAX CHECKLIST – DISCUSSION

V. NEW BUSINESS

A. TOM'S SERVICE/NANCY HOLBERT LIQUOR LICENSE. ***ACTION ITEM***
B. MYER STREET - PUBLIC ROAD STATUS. ***ACTION ITEM***

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION
B. HISTORIC PRESERVATION COMMISSION
C. PLANNING & ZONING COMMISSION

D. IDAHO CITY CHAMBER OF COMMERCE

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

A. I.C. SECTION 74-206(1)(C) AQUIRING AN INTEREST IN REAL PROPERTY
B. I.C. SECTION 74-206(1)(F) TO COMMUNICATE WITH LEGAL COUNSEL ABOUT IMMINENTLY LIKELY LITIGATION

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS
B. LAW ENFORCEMENT
C. CLERK/TREASURER'S OFFICE
   1. WATER AND SEWER UPDATES, ***ACTION ITEM***
D. CITY ATTORNEY

X. COUNCIL UPDATES

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
idahocitymayor1@cityofic.org
Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Ryan Heffington

Chief of Police:
Mark Otter
icpd100@gmail.com
City officers:
Brent Watson

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org
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City Clerk-Treasurer:
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operating hours
Monday- Thursday
8 am - 5 pm
Friday 9am -3pm

CITY OF IDAHO CITY

AMENDED REGULAR CITY COUNCIL MEETING
Wednesday, May 10, 2023
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFjdm5GMUliNUhFNkJHaUZ2QT09
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MINUTES

CALL MEETING TO ORDER: Mayor Everhart called regular city council meeting to order at 6:00 PM
ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

COUNCIL PRESIDENT SECOR MADE A MOTION, SECONDED BY ELLIOTT, PURSUANT TO IDAHO CODE § 74-204, TO ADOPT THE AMENDED AGENDA :

1. **RESOLUTION 2023-05 AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH TOM'S SERVICE**
2. **RESOLUTION 2023-06 IPAD DONATION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE IDAHO CITY HISTORICAL FOUNDATION FOR USE OF AN ELECTRONIC TABLET**
3. **MAYOR'S LOCAL DISASTER EMERGENCY DECLARATION**

SECOR AYE, ELLIOTT AYE, HEFFINGTON AYE, ADAMS AYE. MOTION CARRIED

II. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: APRIL 26, 2023***ACTION ITEM***

Counselor Elliott made a motion, seconded by Secor, to approve the minutes dated April 26, 2023. 4 ayes. Motion carried

B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***

C. BILLS/PAYABLES: APRIL 27, 2023 THROUGH MAY 10, 2023 ***ACTION ITEM***

Council President Secor made a motion, seconded by Heffington, to pay bills dated April 27, 2023, through May 10, 2023, in the amount of $12,231.36. 4 ayes. Motion carried.

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

1. ADMINISTRATION AND LAW ENFORCEMENT FEES

Council President Secor made a motion, seconded by Elliott, to open the public hearing for administration and law enforcement fees. Secor aye, Elliott aye, Heffington aye, Adams aye. Public hearing opened at 6:05. Clerk Ptak explained items open for the public hearing as follows – Event Checklist $50 application fee for profit organizations, $25 for non-profit, & $10 for students. Idaho City Filming Permit Application fee of $25, & Idaho City Filming Permit per day fee of $25, & $10 for non-profit. Idaho City Mobile Food Truck Permit Application fee of $25, & a $20 per day fee not to exceed 5 days in one location. Idaho City Police Department after hours fee (dusk to dawn) $37.50 an hour per officer determined by the Chief of Police. No one was present for the public hearing and no emails or phone calls were received. Secor made a motion, seconded by Elliott, to close the public hearing. Secor aye, Elliott aye, Heffington aye, Adams aye. Motion carried. Public hearing closed at 6:08

IV. ENGINEER'S REPORT

Mayor Everhart did not have any information from the engineers but had received some information regarding possible water right that the city may not need to purchase but could enter into a long-term lease. The water right is an early 1900's, Mayor Everhart will be reaching out to the engineers to begin the process of possibly acquiring a long-term lease.

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

1. RESOLUTION 2023-04 ADMINISTRATION AND LAW ENFORCEMENT FEES

Council President Secor made a motion, seconded by Elliott, to adopt Resolution 2023-04 Administration and Law Enforcement Fees. Secor aye, Elliott aye, Heffington aye, Adams aye. Motion carried.

2. **RESOLUTION 2023-05 AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH TOM'S SERVICE**
   a. LEASE AGREEMENT WITH TOM'S SERVICE FOR GENTRY'S OUTPOST & LEON'S CAFÉ

Mayor Everhart explained the lease agreement is with Tom's Service for Gentry's Outpost & Leon's Café. The basis of which is, a portion of the business that was built on city property many years ago. To keep everything legal a lease agreement was created for that sliver of property. City Attorney Callahan further explained that the prior lease was only for the encroachment and there was an informal agreement for the parking lot maintenance. Based on discussion at the last council meeting, it was decided to add to the lease the maintenance of the parking lot as a part of the lease agreement. Counselor Elliott made a motion, seconded by Heffington, to approve Resolution 2023-05 and authorize the Mayor to execute a lease agreement with Tom's Service. Heffington aye, Elliott, aye, Secor abstain, Adams aye. Motion carried.

3. **RESOLUTION 2023-06 IPAD DONATION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE IDAHO CITY HISTORICAL FOUNDATION FOR USE OF AN ELECTRONIC TABLET**
   a. MEMORANDUM OF UNDERSTANDING

Council President Secor made a motion, seconded by Heffington, to approve Resolution 2023-06 and authorize the Mayor to execute a memorandum of understanding with the Idaho City Historical Foundation for use of an electronic tablet. Secor aye, Elliott abstain, Heffington aye, Adams aye. Motion carried.

4. ORDINANCE NO. 376 CHRONIC NUISANCE PROPERTY

City Attorney Callahan explained the ordinance incorporates into code with the existing nuisance section Idaho City already has and adds additional information needed. Elliott questioned the broadness of the Owner definition within the Ordinance and Chief Otter explained, it gives him the discretion to decide who the problem is and move forward. Mayor Everhart added that it gives the ability to address the situation how it needs to be addressed rather than to a specific person.

Counselor Secor made a motion, seconded by Elliott, pursuant to section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full, shall be dispensed with and that Ordinance No. 376 be considered immediately. Secor aye, Elliott aye, Heffington aye, Adams aye. Motion carried. Counselor Secor made a motion, seconded by Elliott, Ordinance No. 376 now before the council to be approved. Secor aye, Elliott aye, Heffington aye, Adams aye. Motion carried. The Ordinance will be effective upon publication in the newspaper.

VI. OLD BUSINESS

1. IDAHO CITY ENDURO 100 – BOISE RIDGE RIDERS AMENDING ROUTE. ***ACTION ITEM***

Scott Trosper with Boise Ridge Riders addressed council and explained they were unsure if the Ridge Riders would need to amend their proposed route. Trosper is working with land managers, forest service, & state lands to provide an alternate, should they not be able to access some of route at its highest elevation. The impact the amended route would have on the city is, their ingress and egress would be on Centerville Rd. and would need access to Montgomery St. Trosper further explained that if the Ridge Riders needed to amend their route they would provide road guards, etc. Chief Otter asked if Trosper had been in contact with the Sheriff's Department, and he responded yes, that he had provided the proposed amended route. Otter further explained that ICPD may need to know if the route is amended or not because if the Sheriff's Department does not provide a deputy for Montgomery ICPD may have to. Elliott requested the Ridge Riders let council know by the next meeting on May 24th if their route will be amended or not. Secor made a motion, seconded by Elliott to approve the Idaho City 100 Boise Ridge Riders amended route if needed according to snow conditions. 4 ayes. Motion carried.

2. MOBILE FOOD TRUCK PERMIT APPLICATION. ***ACTION ITEM***

Council President Secor made a motion, seconded by Adams, to approve the Mobile Food Truck Permit Application as written. 3 ayes, Elliott abstain. Motion carried.

3. IDAHO CITY FILMING GUIDELINES, APPLICATION, AND PERMIT. ***ACTION ITEM***

Counselor Heffington made a motion, seconded by Adams, to approve the Idaho city Filming Guidelines, Application, and Permit as written. 4 ayes. Motion carried.

4. RESOLUTION 94-10 CITY PROPERTY LEASE

Clerk Ptak informed council the property up for discussion and deferred to Counselor Elliott to explain. Elliot explained that there is a document stating that the city owns the piece of property. There was a survey done on it by Verline Gullick less than five years ago before she sold in an attempt to title the piece of land but was unable to because there is no parcel number. Elliott further explained that because now there is a legal description for land it can be given a parcel number and the city owns the land. Clerk Ptak added that she tried to explain this to Boise County, and they will not go for it. Discussion on the property, parcel number, and the lease ensued. City Attorney Callahan added she could reach out and see what information she could get.

5. LOCAL OPTIONS TAX CHECKLIST – DISCUSSION

City Attorney Callahan addressed council and explained the local options tax checklist that was provided. The items that have an X have already been previously discussed by council and the other checkbox items are things that need to be decided. Under

Requirements, council would need to provide findings on the economic impact and revenue generated from recreational purposes or visitors. Under Tax itself, the items are, 1) how long to set the tax for, 2) the purpose of the tax (capitol improvement, including maintenance and improvement of roads, water & sewer systems, and direct costs to collect and enforce the tax), 3) methods for reporting and collecting tax due, and 4) noncompliance (how to enforce). Under Budgeting, 1) City property tax relief fund must be created if more is collected than budgeted and excess will be used for property tax relief for citizens in the following year (50-1045), and 2) determine the budgeted amount. Under Public Hearing, A public hearing is likely required once the ordinance is fully set forth and then after the hearing the Council could adopt a resolution to send the question to an election. And finally Election, which can be a special or general election and must pass by 60% majority. Mayor Everhart requested the local options tax discussion be put on the next agenda, giving council time to go over items on the checklist and get more input. Discussion on the checklist items, Air BNB, overnight rentals, etc., ensued. Mayor Everhart requested that Clerk Ptak gather information regarding forms and administrative items for the next meeting. With that information a decision can be made to see if the tax is even a viable option. Discussion on budgeting for the tax and other concerns ensued. Elliott asked City Attorney Callahan where the city might gather the information on income and economic wellbeing for the first item on the checklist. Callahan responded that she had done some research on how to prove the basis of the city's economic wellbeing. Some of the statistics she found were not narrow enough for the city of Idaho City but some of the information would need to come from business licensing and what kinds of licenses those were. Discussion on other information gathering avenues ensued. City Attorney Callahan added that Crouch had been through this process, and they may be willing to provide information.

VII. NEW BUSINESS

1. SECOR PROPERTY SWAP discussion WITH CITY

Gary Secor addressed council and explained he has heard over the years that the city needs a restroom area closer to the park. Secor has a vacant lot close to the park and city shop, and proposed a swap with the city for the parking lot that he would be leasing. Discussion on the proposal and swap ensued. Mayor Everhart deferred to City Attorney Callahan on the process for such swap, and Callahan responded that the city could exchange property for equal or lesser value which would be determined by appraisal. Secor would need to have his property surveyed and appraised, and the city would need to do the same. Discussion ensued. Counselor Heffington suggested that Secor put together a proposal for what land area he is wanting to swap with the city. Heffington directed the Mayor and staff to meet with Mr. Secor to figure out what portion of the parking lot he is wanting to swap and then council could look through the details and checklist to see if it is an equitable exchange. City Attorney Callahan suggested that for the next council meeting adding an executive session for acquiring an interest in the property.

2. MAYOR'S LOCAL DISASTER EMERGENCY DECLARATION

Mayor Everhart explained that when this came up the creek was about ready to breach the banks. The last time this happened with the creeks there was an issue that damaged pumps and the city could not receive any aid. Looking at the situation this year Mayor wanted to get ahead of the issue in case there was a disaster so the city could receive emergency funding to help resolve the issues. Secor explained that the county has to declare a disaster emergency before the city could declare. Clerk Ptak added that there are steps involved once the declaration is made. Discussion ensued. City Attorney explained that once the Mayor executes the declaration it would last for 7 days. At some point in those 7 days council would need to meet to discuss further action. What are the procedures and limitations needs to be established for duration of emergency, City Council passes resolution that includes steps to address emergency – drafted or reviewed by city attorney, and what Duration should be until the emergency is resolved. Discussion ensued on the current situation and whether to declare. With the information provided Mayor Everhart decided to hold off on the declaration and he would keep an eye on the creek and weather. Secor questioned the decision to wait because the city does not know what damage may have already been done when the creek was so high. Public Works Director Claus explained that there is a sewer line that runs across Elk Creek that is encapsulated in a culvert that is suspended above the creek. When the creek was at its highest point it was brushing against the bottom of the line and if a log happened to float down it would destroy the sewer line. Currently the water level is down but the weather is supposed to warm up and there is still quite a bit of snow at the summit. There is also a log down on the other side of the creek that cannot be reached and if the water level comes up it could hit the sewer line. With the new information provided the Mayor decided to sign the emergency declaration. A special meeting was scheduled for May 16th at 6pm to move forward on the other steps.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

1. I.C. SECTION 74-206(1)(F) TO COMMUNICATE WITH LEGAL COUNSEL ABOUT IMMINENTLY LIKELY LITIGATION.

Council President Secor made a motion, seconded by Elliott, pursuant to Idaho Code § 67-2345, to adjourn to Executive Session to discuss imminently likely litigation. Secor Aye, Adams aye, Elliott aye, Heffington aye. Called into session/adjourned at 7:15. Mayor Everhart called back into regular session at 7:50

IX. EMPLOYEE UPDATES

1. PUBLIC WORKS

Public Works Director Claus addressed council and explained her crew would be grading Montgomery every Friday until Mag comes in and that is scheduled for the 13th or 14th of June. Claus is looking into a water tank that will fit in the back of the truck. The dump truck is starting and running, and up at the cemetery being loaded. When it is full Claus will be called to dump it. Claus wants to put a burn pile at the rodeo grounds in the parking lot which will be burnt up and spread out before the first rodeo in June. There will also be a burn pile at community hall on the slab in the clay area. May 11th the other sand bay will be cleaned with the help of inmate labor. Public works put the sand from the sand bay in the backhoe and took it down to the ball fields for Dax Olvera. There was more vandalism at the bathrooms for the ballfields. One of the dividers in the men's room was ripped off the concrete wall. Claus provided Olvera with a key to the bathrooms so that they can be locked, and Olvera can open for practice/games and lock when they are finished. Discussion on vandalism, public use, and trash ensued. Cemetery is being cleaned by inmate labor. They are pulling things down to the lower road which is extremely muddy. To keep from getting the dump truck stuck Claus will pick things up later in the summer. Claus added that public works is running a culvert down Bear Run and they will need to close Bear Run from just below the Senior Center to Main St. and traffic will be detoured. Discussion on the RV dump water situation ensued. Mayor Everhart added that there was discussion on doing a

count of the number units in the RV parks and Claus responded that has not been done as of yet. Claus will be starting that Thursday, May 11th but would potentially need Police escort. Claus will coordinate with Chief Otter to get this done.

2. LAW ENFORCEMENT

Chief Otter addressed council and informed them that he would look into the vandalism at the ball field bathrooms. Otter explained that the county had put in cameras at their facilities and linked them all to dispatch and maybe it was time the city look into something similar. Discussion on cameras ensued.

3. CLERK/TREASURER'S OFFICE

a. BUDGET UPDATES - APRIL 2023

Clerk Ptak addressed council on the budget. Need to keep an eye on water and general revenue areas, until more revenue comes in. The next big receipt is in July. There is not a lot that can be done in the water area due to the large expenditures in the beginning. Ptak further explained that there will be water rate increases.

b. WATER AND SEWER UPDATES, ***ACTION ITEM***

Clerk Ptak informed council there were a few accounts of concern. This is also some of the information for the water rate study. The city may have to redo the ordinance on how the city deals with late and continuously late accounts. Ptak added that in councils' packet was a breakdown for what is needed for the water rate study. Ptak is hoping to get it completed by next budget season. There is an intensive excel spreadsheet to work with to produce different ideas, tiers, and rates that the city will need to charge for repayment of the bond. Ptak and Kerry Huss at IRWA will gather the information for the study and Jack Cook with IRWA will do the rate for the city. Discussion on the rate and increases ensued.

c. PUBLIC RESTROOM AUTOMATIC LOCKS

Deputy Clerk Goodlett addressed council and informed them on the information he gathered. Locks are $1000 dollars or more plus installation . Anytime Lock & Key had the lowest pricing coming in under $900 per lock. The locks are battery operated and able to be programmed to open and lock when needed. Discussion on cameras and locks ensued.

4. CITY ATTORNEY

City Attorney Callahan addressed council and thanked Clerk Ptak and Claus for providing a tour of the city facilities.

X. COUNCIL UPDATES

Secor no update, Elliott reminded everyone of the Historical Foundation yard sale. Ptak informed Elliott that the city still needs the event checklist for that event. Mayor Everhart added that he has spoken to Beth Wilson, and she would have all the information to council by the 24th meeting. Heffington no update.

XI. MAYOR UPDATES

Mayor Everhart thanked Claus and her crew for all their hard work.

XII. CITIZEN COMMENTS

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Rhonda Jameson had some questions but there were some issues hearing during the meeting. Jameson asked if there was anyway to improve the sound quality would be helpful on the zoom meetings. Jameson was interested in improvements for the visitor's center bathrooms and getting an additional restroom for the public further down Main St.

ADJOURNMENT 8:28

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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CITY OF IDAHO CITY

SPECIAL CITY COUNCIL MEETING
Tuesday May 16, 2023
6:00 pm
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MINUTES

CALL MEETING TO ORDER: Mayor Everhart called special city council meeting to order at 6:00 PM
ROLL CALL: Deputy Clerk Goodlett called roll, Heffington, Elliott, Adams in attendance. Secor absent.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

~~A. IDAHO CITY HISTORICAL FOUNDATION YARD SALE OF HISTORIC PROPORTION. ***ACTION ITEM***~~ Information will be provided for the May 24th Council meeting.

II. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

A. RESOLUTION 2023-07 CITY COUNCIL AFFIRMATION OF LOCAL EMERGENCY DECLARATION

Mayor and council discussed whether or not some of the wording in the resolution needed to change to better suit the situation and include verbiage for possible bank collapse. After further review of the document it was found that the resolution would be in effect "until the threat of flooding and resultant movement of earth have subsided and the City Council expressly authorizes discontinuance of such declaration". All agreed that the resolution would cover the city moving forward. Counselor Elliott made a motion, seconded by Heffington, to authorize the Mayor to sign resolution 2023-07 City Council Affirmation of Local Emergency Declaration. Adams aye, Elliott aye, Heffington aye. Motion carried.

III. EXECUTIVE SESSION

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~~A. I.C. SECTION 74-206(1)(F) TO COMMUNICATE WITH LEGAL COUNSEL ABOUT IMMINENTLY LIKELY LITIGATION.~~

ADJOURNMENT 6:06

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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City of Idaho City

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Event Checklist Application

***Must be submitted at a minimum of 20 days prior to event.**

There is a $50.00
($25 for nonprofit,$15 for student)
Application Fee for each Event Checklist

Event Overview

Event Name: Yard Sale of Historic Proportions

Event Sponsor: Idaho City Historical Foundation

Address of Event: 501 Montgomery Street, Idaho City, ID 83631 John Brogan Park

Time(s) and Date(s) of Event: 10 am to 4 pm daily Saturday May 27, 2023 and May 28, 2023

Person in charge: Beth Wilson Contact Number: [redacted]

Number of Attendees: wild guess 200-300 throughout day Email: president@idahocityhf.org

Event Set-Up and Take Down Times and Dates: Set up Fri 26th 4 pm and Sat 27th 8 am-10 am;Take Down Sun 28th after 4pm

Type of Event (what event encompasses): ICHF will have a large yard sale;other local individuals and organizations are invited to set up their own yard sales or fund raising ventures. ICHF will sell beer. The Community Club will sell food. Idaho City Arts Council will sell plants. There will be live music.

List any entrance or participation fees that will be charged (if applicable) or N/A: N/A

General Questions	YES	NO
Is your event charitable / nonprofit? 501c3# 82-6008868	☑	☐
Event sponsor has read the Idaho City Park Policy and/or the Historical Foundation Policy & agrees to comply?	☑	☐
Will your event have food (either provided or available for purchase)? *(If yes, please fill out Food Section)*	☑	☐
Will your event have vendors (food, cottage industry, service provider, etc.)? *(If yes, fill out Vendor Section)*	☑	☐
Will there be promotional signage at your event? *(If yes, please provide examples)*	☐	☐
Will your event have alcohol (either provided or available for purchase)? *(If yes, fill out Alcohol Section)* ***Fee required**	☑	☐
Will your event require a park reservation (John Brogan Memorial, Naylor Park, etc.)? ***Fee may be required**	☑	☐
Will your event be held after hours (between dusk to dawn)? ***Fee required**	☐	☑
Site Plan Attached? (site plan showing exact locations of all the different function of the event (I.E. show performance spaces; vendor areas; emergency services; trash receptacles; porta potties; proposed parking uses, etc.)	☑	☐
Are you proposing to use electrical generators or amplified sound systems? (If yes, show their locations on your site plan and describe below what they will be used for & what precautions will be taken to see they are used properly and safely. If amplified sound will take place after 11pm a noise variance will be required.)	☑	☐

We will have live music on the Brogan Park Bandstand. The electricity is wired directly to the bandstand and properly installed. The noise level will be appropriate for people being able to have converse and enjoy the music.

A fee for council approved events will be set at $25.00 an hour per officer to cover the additional coverage of law enforcement if deemed necessary. The number of hours for events will be determined by the Idaho City Chief of Police. If after-hours work is required the fee shall be $37.50 an hour per officer for those times. Those hours will be determined by the Idaho City Chief of Police.

Emergency Service, Security, and Lost Child Plans

All Events are required to provide security, and emergency service plans to ensure the safety of event attendees. Some events may be allowed to provide private security. Please attach a copy of your emergency service and security plans to the application upon submission (plan must include location of services during the event, signature from security and emergency service provider, date(s), and times the services will be provided, and contact information for the security and emergency services).
All emergency service and security plans must receive approval by the Idaho City Police Department.
The number of required private security staff is based on the number of event attendees:

- For 0-1,000 attendees – at least two (2) security staff are required at all times.
- For each additional 1,000 attendees – one (1) additional security staff is required at all times.

	YES	NO
Have you scheduled security with ICPD?	☐	☑
Have you scheduled emergency services (EMS)?	☐	☑
Have you scheduled private security?	☐	☑

Based on expected attendance, how many security staff will be staffed at all times? 0

Security Company:

Company Contact Person:

Company Email: Phone:

Detailed security plan for dealing with lost child(ren):

When the information table is notified of a lost child, it will be announced through the PA system at the band stand. If the child is not found immediately or within a reasonable time, the police will be notified.

First Aid/Information Table

Location(s) of First-Aid Station: The is a first aid kit inside the museum adjacent to the park.

Type(s) of First-Aid Provided: Basic minor injury situations. Bandaids etc

Location(s) of Information Table: The information table will be at the ICHF Yard Sale area.

Parking

Primary Parking Location: Around town & Community Hall Overflow Parking Location: Not necessary

List parking fees that will be charged (if applicable):

Parking Plan Description: Our audience is people that are already visit Idaho City and parked around town and using the Community Hall parking for those specifically coming for the Yard Sale.

Traffic Control

	YES	NO
Has the city and/or county been contacted about road closures?	☐	☑

Traffic Control Company:

Company Contact Person:

Company Email: Phone:

Traffic Control Description: There should be no interference with the normal traffic patterns in the city.

Alcohol

	YES	NO
Will alcohol be a part of your event? (If so an alcohol variance will be required.)	☑	☐
Will alcohol be consumed or possessed at the event, but not offered for sale? (If so, if more than a keg or three (3) cases are possessed but not offered for sale, a permit must be secured from the city.)	☐	☑
Will alcohol be offered for sale? (If yes, proper permits must be secured from the State of Idaho and the City of Idaho City, and a designated area for sale and consumption is required. Show the location of this designated area on your site plan.)	☑	☐

Catering **OR** Benevolent, Charitable, and Public Purpose Events Permit Holder: Kurt Gindling The Springs

Type(s) of alcohol to be served at event: Beer

Serving times for alcohol (to/from): 10 am to 4 pm daily

Type(s) of serving containers: Plastic cups and glasses/cups

Alcohol catering permit required from the Idaho City Clerk OR Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Detailed plan for age verification (wristbands, ID check, etc.):

All purchasers of beer will have to have proper ID and will be given a wristband. There will be a sign at the beer booth informing them that the beer will have to be consumed within the park area.

Detailed alcohol security plan:

The kegs are located within the booth area and monitored at all times. At night they will be stored in the museum.

☐ Attach photos of alcohol area signage that will be displayed at event.
☐ Attach detailed map of serving location (including entrances and exits).
☐ Attach photo of wrist band.
☐ Attach completed/approved Alcohol Catering Permit - https://idahocity.municipalimpact.com/documents/170/Liquor_Catering_application.pdf **OR** Approved Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Food/Vendors

How many vendors will need electricity? Electricity if needed will be provided at Brogan Park

List vendor fees that will be charged (if applicable) or N/A: N/A

	YES	NO
If food is being served, the proper permits from Central District Health (CDH) & Idaho City Clerk must be secured & submitted. *Required	☑	☐
Has the Public Works Department been contacted to schedule vendor electrical inspections, etc.?*	☐	☑

***Electrical inspection required for events – please contact the Public Works Department at (208) 392-4584**

If you will have vendors at event:

☐ Provide a complete list of participating vendors prior to your event.

Restrooms

	YES	NO
Will you be bringing in additional Porto-Potties?	☑	☐

Number of Restrooms: One

Number of ADA Restrooms: One inside the museum

Location of Restrooms: The museum rest room and a porta potty located at the Territorial Prison on Wall Street

Porto-Potty Company: Rocky Mountain Portable Toilets Phone: 208-789-0395

Refuse

YES	NO
☐	☑

Have you contacted Idaho City Public Works (208) 392-4584?

Describe below your plans for trash disposal. What are your plans for trash collection and containment, receptacle locations and after-event cleanup?

Location of trash carts: There is a trash bin located next to the museum on Wall Street.

Detailed refuse plan for collection, containment, and after event clean-up:

There will be trash cans throughout the park. All waste in the cans will be deposited in the trash bin. Any overflow will be removed and taken to the land fill.

Event and Promotional Signage

☐ Attach photos of signage as well as dimensions of each sign (required at least 10 days prior to event).

Miscellaneous

***Required for all events:* Detailed public notification plan (how will you be letting the public know your event is happening and how street closures, noise, etc. might affect them)**

We will use the Idaho World, Facebook and posters to publicize our event.
There will be no street closures or noise issues that would affect the public.

Event Fees: https://idahocity.municipalimpact.com/documents/170/2022-23_fee_chart.pdf

	Amount
☐ **Parks and Recreation fee schedule:** Commercial or dedicated use of and city recreational facilities shall be **5% of gross proceeds** or a minimum charge of $78.75 per day plus 6% use tax.	$
☐ **The following security deposit is required, refundable if rental requirements are completed:** 50-99 people $50.00, 100-249 people $100.00, 250 or more people $300.00 Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission.	$
☐ **Alcohol Catering Permit.....$20/day (3-day limit).....**	$ Already purchased
☐ **Food Vendor Permit Fee.....$15.75/day (3-day limit).....**	$ Community Club
☐ **Mobile Food Truck Fee.....$25 application fee & $20/day (5-day limit).....**	$
☐ **Vendor License Daily Fee.....$15.75 (Nonprofit $7.35).....**	$
☐ **Vendor License Yearly Fee (Non-refundable) $52.50.....**	$
☐ **Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee $210.00.....**	$
☐ **Carnival or public entertainment with more than 10 concessions, rides, or sideshows, daily fee shall be $21.00 per concession, ride, or sideshow.....** ▪ An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the city's expenses related to the activity, including but not limited to the provision of Public Works and Police ▪ A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.	$
☐ **Pass through Costs (Electricity, Safety Services, Public Notification, Other).....**	$
☐ **Law Enforcement Fee $25/hr. per office (determined by Chief of Police)** ◆ **After Hours Fee $37.50/hr. per officer (determined by chief of Police)**	$
☐ **Community Hall Fees**	
▪ **Nonprofit groups $42.00/day plus ($2.52) 6% use tax.....**	$
▪ **Private groups & government agencies $84.00 plus ($5.04) 6% use tax -5 hours and less .....**	$
▪ **Private groups & government agencies $157.50 plus ($9.45) 6% use tax -more than 5 hours.**	$
▪ **A $150.00 deposit required; refundable if rental agreement requirements are completed.....** The council can waive a portion of the fee or set a monthly use fee for groups desiring to use the hall and a set schedule for a class or multi-day event.	$
TOTAL:.....	$

Attachment Checklist

	YES	N/A
Limited Liability Insurance Plan ***($1,000,000 in the name of City of Idaho City)***	☑	☐
Event Location Map – Site Plan (all areas identified)	☑	☐
Schedule of Events	☐	☑
Detailed Security Plan Requiring Approval by the Idaho City Police Department	☐	☑
Detailed Emergency Services Plan Approval by the Idaho City Police Department	☐	☑
Traffic Control & Parking Plan	☐	☑
Complete List of Participating Vendors	☐	☑
Vendor Permits & Fees	☐	☑
Confirmation of Event Registration with Central District Health (CDH)	☐	☑
Photos of Event and Promotional Signage with Dimensions	☐	☑
Approved Alcohol Catering Permit/Permit for Benevolent, Charitable, and Public Purpose Events	☑	☐
Photos of Alcohol Area Signage	☐	☑
Map of Alcohol Serving Area (including entrances and exits)	☐	☑
Photo of alcohol wristbands (if applicable)	☐	☑
Public Notification Letter	☐	☑
Park Reservation Receipt	☐	☑
Other Pass-Through Cost Receipt(s)	☐	☑
Refuse Plan	☐	☑
Community Hall Reservation Information	☐	☑

Office Use Only

	YES	NO
Have all applicable attachments been received and reviewed?	☐	☐
Is this Special Event Plan approved?	☐	☐

EC Application #: _____ **Date of Approval:** _____

Special Comments/Instructions

City Clerk

Parks Director (if applicable)

Chief of Police, City of Idaho City (if applicable)

Idaho City Fire Protection District (if applicable)

You must keep a copy of your approved event checklist on hand at your event.

City of Idaho City Seal

For Questions or to Submit:
Contact the Idaho City Clerk's Office
Monday-Friday 8:00am to 5:00pm
511 Main St, Idaho City, ID 83631
PO Box 130, Idaho City, ID, 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Contact Information:

Idaho City Historical Foundation: Phone: (208)-392-4550 Email: president@idahocityhistoricalfoundation.org

Idaho City Police Department: Chief Mark Otter Phone: 208-392-4596 Email: icpd100@cityofic.org

East Boise County Ambulance District: Phone: (208) 392-6644 Email: ebcaddirector@co.boise.id.us

OFFICE USE ONLY

After event comments:

Was the site cleaned up properly in a timely fashion? ☐ YES ☐ NO

Comments:

Did the event sponsor meet all of their obligations and responsibilities? ☐ YES ☐ NO

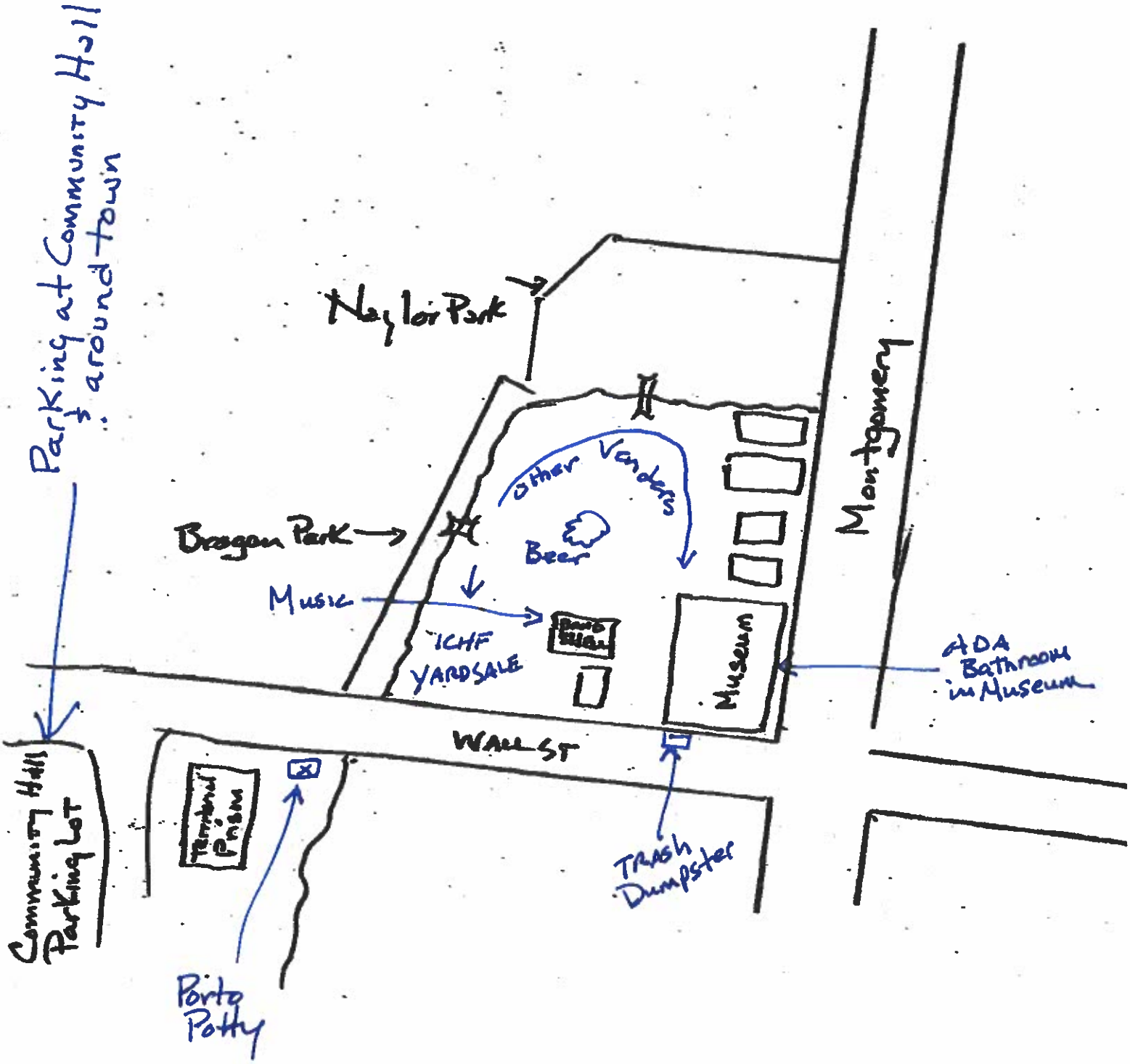
Comments:

Should this party be allowed to use the city property again? ☐ YES ☐ NO

Comments:

Signed:_____

Yard Sale of Historic Proportions
Idaho City Historical Foundation
May 27th & 28th, 2023
Location: Brogan Park, corner of Wall & Montgomery



City of Idaho City

511 Main St. | PO Box 130 | Idaho City, ID 83631 | Phone (208) 392-4584
www.idahocity.municipalimpact.com
idahocityclerk@cityofic.org | idahocityoffice@cityofic.org | 4cityfolk@cityofic.org

IDAHO LIQUOR CATERING PERMIT

NAME: The Springs FEE: $40

ADDRESS: 374 Z Hwy 21, Idaho City, ID 83631

EMAIL ADDRESS: info@thespringsid.com PHONE NUMBER: 208-392-9500

LIQUOR LICENSE #: [redacted] YEAR: 2023

DATE(S) OF USE: 5/27/23 - 5/28/23

HOURS OF USE: 9AM TO 9PM

CATERING FOR: (GROUP/ORGANIZATION/PERSON)

Idaho City Historical Foundation

LOCATION OF EVENT: Brogan Park

The sponsored event will be open to the named organization(s), group(s), or person(s) and guests for a period of 2 days, not to exceed three (3) consecutive days at a fee of Twenty dollars ($20.00) per day.

4/10/23

LICENSEE SIGNATURE *DATE*

Unless licensee is disqualified, approval of the permit does certify that the licensee is entitled to hold and use this Idaho Liquor Catering Permit at the above designated premises, subject to provisions of Title 23-1.C.

APPROVAL X *DISAPPROVAL* _____ *DATE:* _____

Idaho City Chief of Police *City Clerk/Treasurer*

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Fuhriman Insurance
9603 W. Chinden Blvd
Garden City ID 83714

CONTACT NAME: Angie East
PHONE (A/C, No, Ext): (208) 327-3400 FAX (A/C, No):
E-MAIL ADDRESS: angie@fuhrimanins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: WEST AMERICAN INS CO	44393
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Idaho City Historical Foundation
PO Box 358
Idaho City ID 83631

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] SPC GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		BKW57989140	08/30/2022	08/30/2023	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 1,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A						[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REF: Location #1, 501 Montgomery
The City of Idaho City is listed as Additional Insured.

CERTIFICATE HOLDER

City of Idaho City
PO Box 130
Idaho City ID 83631

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Jo Colombo

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
2253		61 HOME DEPOT CREDIT SERVICES	685.40							
	4071150	04/28/23 Shop Tools	25.86			20	43200	613		10100
	4071150	04/28/23 Shop Tools	549.61			51	43400	613		10100
	4071150	04/28/23 Shop Tools	71.13			52	43500	613		10100
	4071150	04/28/23 Sales Tax	38.80			10	41500	590		10100
2254		179 WEX BANK	1,059.86							
	88926929	04/30/23 Fuel	66.30			20	43200	480		10100
	88926929	04/30/23 Fuel	221.01			51	43400	480		10100
	88926929	04/30/23 Fuel	154.70			52	43500	480		10100
	88926929	04/30/23 Fuel - Law	617.85			10	42100	480		10100
2255		48 IDAHO WORLD PUBLISHING LLC	170.88							
	7356	05/11/23 Ord 174 - Water Revenue Bond	170.88			51	43400	440		10100
2257		21 IDAHO POWER	3,966.54							
		05/01/23 act#2202974826 commercial rd	10.18			20	43200	672		10100
		05/01/23 act#2204647370 elk crk/placer	10.18			20	43200	672		10100
		05/01/23 act#2205733500 street lights	362.83			20	43200	672		10100
		05/01/23 act#2206173730 city shop	17.51			20	43200	675		10100
30%										
		05/01/23 act#2206173730 city shop	28.61			51	43400	671		10100
49%										
		05/01/23 act#2206173730 city shop	12.26			52	43500	671		10100
21%										
		05/05/23 act#2201668064 amphitheater	5.21			10	41500	930		10100
		05/05/23 acc#2203080029 hw 21 rodeo are	8.56			10	41500	930		10100
		05/05/23 acc#2202255424 skating rink	5.21			10	41500	930		10100
		05/05/23 acc#2220462101 220 hw 21 lift	13.55			52	43500	671		10100
		05/05/23 acc#2205377613 hill rd booster	301.38			51	43400	671		10100
		05/05/23 acc#2221325844 water tank	117.90			51	43400	671		10100
		05/05/23 acc#2204493726 3945 hw 21 PH	7.56			51	43400	671		10100
		05/05/23 acc#2202137416 city pumps	10.18			51	43400	671		10100
		05/05/23 acc#2202808321 water treatment	931.22			51	43400	671		10100
		05/05/23 acc#2206171999 city hall	137.87			10	41500	670		10100
50%										
		05/05/23 acc#2206171999 city hall	96.51			51	43400	671		10100
35%										
		05/05/23 acc#2206171999 city hall	41.36			52	43500	671		10100
15%										
		05/05/23 acc#2205634021 207 w comm/emer	5.21			20	43200	672		10100
		05/05/23 acc#2206002632 ballfields RR	15.06			10	41500	930		10100
		05/05/23 acc#2204467670 rodeo gnd RR	5.21			10	41500	930		10100
		05/05/23 acc#2207091329 3847 hw 21 SP	634.73			52	43500	671		10100

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		05/05/23 acc#2204805382 community hall	352.60			10		41500	673		10100
		05/05/23 acc#2204647305 main & hw21 VC	355.92			10		41500	674		10100
		05/05/23 acc#2207764602 3861 HWY 21 RO	479.73			51		43400	671		10100
2258		33 BOISE OFFICE EQUIPMENT	9.88								
	3438427	05/05/23 Copier Services	3.45			10		41500	330		10100
	3438427	05/05/23 Copier Services	5.34*			51		43400	330		10100
	3438427	05/05/23 Copier Services	1.09			52		43500	330		10100
2259		182 XEROX FINANCIAL	200.62								
	4223939	05/05/23 Copier lease	70.22			10		41500	330		10100
	4223939	05/05/23 Copier lease	108.33*			51		43400	330		10100
	4223939	05/05/23 Copier lease	22.07			52		43500	330		10100
2260		259 BAUMHOFF CONSTRUCTION	3,010.00								
	3322	05/16/23 Road mix delivered to Montgome	3,010.00*			20		43200	635		10100
2261		4 JACK'S TIRE & OIL	690.50								
	23-0388019	05/17/23 Tires - 22 Ford Intercepto	690.50			10		42100	640		10100
2262		235 MICROTECH SYSTEMS	960.00								
	68044	05/20/23 Tech Services	288.00			10		41500	350		10100
	68044	05/20/23 Tech Services	480.00*			51		43400	350		10100
	68044	05/20/23 Tech Services	192.00*			52		43500	350		10100
2263		185 COASTLINE EQUIPMENT	1,180.34								
	1014634	05/04/23 Backhoe Repair	200.66*			20		43200	540		10100
	1014634	05/04/23 Backhoe Repair	649.19			51		43400	540		10100
	1014634	05/04/23 Backhoe Repair	330.49			52		43500	540		10100
2265		274 Boise County Cleaning Company	280.00								
	337	05/12/23 City Hall Cleaning	280.00			10		41500	611		10100
2266		12 AMERIGAS	149.99								
	3149889684	04/30/23 Tank -Pick up charge	104.99			51		43400	651		10100
	3149889684	04/30/23 Tank -Pick up charge	45.00			52		43500	651		10100
2267		115 CORE & MAIN	8,078.21								
	766711	05/12/23 WWTP Parts	422.40*			52		43500	610		10100
	766451	05/12/23 Water - Parts	7,655.81*			51		43400	610		10100

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
2268		273 Nick Mancera	93.60								
	na	05/22/23 Mileage	37.44			10		41500	450		10100
	na	05/22/23 Mileage	39.31			51		43400	450		10100
	na	05/22/23 Mileage	16.85			52		43500	450		10100
2270		117 MOTOROLA SOLUTIONS, INC	1,100.00								
	1187098320	05/04/23 SAA Cert. class - C. Wasso	1,100.00*			10		42100	470		10100
2271		23 IDAHO RURAL WATER ASSOCIATION	437.73								
	1735	04/30/23 Responsible Operator Charge	437.73			52		43500	113		10100

# of Claims 16 Total: 22,073.55

CITY OF IDAHO CITY
Fund Summary for Claims
For the Accounting Period: 5/23

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	$4,011.90
20 STREET FUND	
10100 Checking-Cash in Bank	$3,708.73
51 WATER FUND	
10100 Checking-Cash in Bank	$11,957.56
52 SEWER FUND	
10100 Checking-Cash in Bank	$2,395.36
Total:	**$22,073.55**

CITY OF IDAHO CITY
Claim Approval Signature Page
For the Accounting Period: 5 / 23

Ciy of Idaho City
PO Box 130
511 Main Street
Idaho City. Idaho 83631-0130

CASH VOUCHERS

Authorized by: _____ Date: _____

Gmail

Nancy Ptak <idahocityclerk@cityofic.org>

Preliminary DEQ Ranking

Mike Woodworth [redacted]> Wed, May 24, 2023 at 2:15 PM
To: "idahocityclerk@cityofic.org" <idahocityclerk@cityofic.org>
Cc: "idahocitymayor1@cityofic.org" <idahocitymayor1@cityofic.org>, Kristina Gillespie <[redacted]

Hi Nancy,

Good to talk to you yesterday. Let me know if you see anything regarding water right documentation from Gary Secor Sr.

Also – as discussed yesterday, we would like to schedule a time to present the Facility Plan findings to council – likely June 21st based on our review of calendars. Finally, Kristina will be reaching out to you next week to discuss next steps on the DEQ funding – but Idaho City did rank 10th overall out of 99 submittals for drinking water design and construction. This is great news, and the preliminary rankings show Idaho City receiving total of $3,400,000 of grant aid for drinking water improvements. Note that this is a preliminary ranking and subject to change, but is great news for the City!

Thank you and let me know if you have any questions.

Mike

Mike Woodworth, P.E. | Civil Water Project Manager | Mountain Waterworks

1161 W River St, STE 130 | Boise, ID 83702

T: +1 208-780-3990 | **C:** [redacted] | mountainwtr.com | www.merrick.com

Mountain WATERWORKS

Now part of Merrick & Company

Engineering | Architecture | Design-Build | Surveying | Planning | Geospatial Solutions | Landscape Architecture

Local Option Non-Property Tax Outline

1. Requirements:
   - X Population not in excess of 10,000 – (Decennial Census)
   - ☐ Major portion of economic well-being from businesses catering to recreational need and meetings needs of people traveling to Idaho City
     - Cities needs to make specific findings based on evidence, examples: business licenses, chamber of commerce?
2. Tax itself:
   - X Occupancy tax upon hotel, motel, and other sleeping accommodations rented for less than 30 days
   - X Specific tax to be imposed: 2%
   - ☐ How long should tax last?
   - ☐ Purpose of the tax: Capital improvements and infrastructure, including maintenance and improvement of roads and water and sewer systems, and direct costs to collect and enforce tax
   - ☐ Methods for reporting and collecting taxes due
     - i. Who will administer, the City or contract with Tax Commission?
     - ii. Due date for tax?
     - iii. Develop forms (can be done after voter approval)
   - ☐ Noncompliance – how discovered and addressed
3. Budgeting:
   - ☐ City property tax relief fund must be created if more is collected than budgeted and excess will be used for property tax relief for citizens in the following year (50-1045)
   - ☐ Determine budgeted amount
4. Public Hearing
   - ☐ A public hearing is likely required once the ordinance is fully set forth and then after the hearing the Council could adopt a resolution to send the question to an election.
5. Election – Can be a special or general election and must pass by 60% majority

Timeline:

- After making final findings and decisions, draft ordinance
- Hold Public Hearing
- Vote on Resolution to send to election
- Election (special or general)
- If approved, adopt ordinance
- Begin implementation (education, administration, collection forms, etc.)

Local Options Tax

Is it worth it mathematically?
Tiny Homes on average are assessed at $30,000. The City's levy rate was .0034.That means we "missed out" on $204 per tiny home. Gold Mine has 10 (?) cabins and smoke jumper 6 (?) tiny homes. As far as property taxes go that means the City is missing out on $3,264 for the year.
Other places for rent in Idaho city that it could impact:

- Idaho City Hotel has 5 rooms
- In-Town Boardwalk house
- The Prospector has 6 rooms
- Camper/RV on Bear run
- 3 Trudy's cabins

32 "rooms" in Idaho City would be impacted.
On Average a night in Idaho City is $150. On average a room is rented 150 nights a year.

2% x $150 (cost of room) x 150 (nights) = $450 per room a year
$450 (2% for the year) x 32 (rooms) = $14,400

So if you can follow this, I think the city would earn $14,400 extra a year

Ashley Elliott

City of Idaho City

511 Main St. | PO Box 130 | Idaho City, ID 83631 | Phone (208) 392-4584
www.idahocity.municipalimpact.com
idahocityclerk@cityofic.org | idahocityoffice@cityofic.org | 4cityfolk@cityofic.org

LIQUOR LICENSE APPLICATION FOR YEAR 2023

☑ **New (complete entire application)**
☐ **Renewal** ***(complete Section A, note only changes or modifications in the rest of the application. sign and return)***

Date Rec: 5/23/23
Receipt #CK 39171
Amt. Rcvd: $150.00
2023-69

SECTION A:
Name of Applicant: Nancy A. Holbert

Name of Business: Tom's Service DBA Gentry's Outpost

Describe your business: ☒ retail business ☐ bar only ☐ restaurant only ☐ bar/restaurant combination

Mailing & Physical Address: 200 Main PO Box 327 Idaho City Id

Phone No: Email:

Indicate Licenses needed:

Beer consumed on premises	$150.00	
Beer not consumed on premises	$ 75.00	75.00
Wine consumed on premises	$150.00	
Wine not consumed on premises	$ 75.00	75.00
Liquor	$400.00	
License Transfer	$ 25.00	
Total Enclosed		$ 150.00

SECTION B:
Social Security # Federal ID # [redacted] State ID # [redacted]

If premises are not owned by the applicant, attach copy of lease or other evidence whereby the applicant is entitled to possession of the property.

If application is for a partnership, indicate if it is a ☐ general or ☐ limited partnership.

List the names and addresses of all partners:

If application is for a corporation, list the officers, directors, and principal stockholders of the corporation.

Names and addresses of all persons who have any financial interest in the business (if not listed above):

I certify that the information supplied above is correct to the best of my knowledge. Within 30 days of the City's receipt of this application I will submit proof that the corresponding licenses from the State and County have been obtained. I further certify that the business named above will comply with all State, County and City laws, ordinances and regulations concerning said sales and in case of revocation of any State or County license the corresponding City license will be surrendered immediately to the City Clerk of Idaho City.

Nancy A. Holbert — Signature of Applicant
Owner — Title
5-23-23 — Date

CITY OF IDAHO CITY
STATE OF IDAHO

2023 **NO. 9**

RETAIL ALCOHOLIC BEVERAGE LICENSE

This is to Certify that TOM'S SERVICE

Doing business as GENTRY'S OUTPOST

At 200 MAIN STREET
IDAHO CITY, IDAHO 83631

a(n) Restaurant Business, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Council in regard to sale of Alcoholic Beverages and Ordinances passed by the Council of the City of Idaho City, on file in the Office of the City Clerk at the Idaho City Hall, Idaho City, Idaho, Boise County.

Beer XX Retail Liquor Retail Wine XX Wine by the Drink

Beer to be consumed on the premises

Beer not to be consumed on the premises $75.00

Wine to be consumed on the premises

Wine not to be consumed on the premises $75.00

Liquor

Transfer fee

Total Fee $150.00

Expires August 31, 2023, Midnight.

Witness my hand and seal this _____ day of

_____, 2023.

_____
KEN EVERHART, MAYOR

ATTEST:

_____
NANCY L. PTAK, CLERK-TREASURER

2023

BOISE COUNTY
STATE OF IDAHO

No. 40

RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT NANCY A HOLBERT
doing business as TOM'S SERVICE
at 200 MAIN STREET, IDAHO CITY, ID 83631
a(n) INDIVIDUAL, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Boise County Courthouse, Idaho City, Idaho.

dated: Beer: 08/30/2004 Retail Liquor: 08/30/2004 Retail Wine: 08/30/2004 Wine By Drink: 08/30/2004 Wine Sunday: 08/30/2004

Draft and Bottled or Canned Beer	0.00
Bottled or Canned Beer to be consumed on premises	0.00
Bottled or Canned Beer not to be consumed on premises	6.24
Retail Liquor- 40	0.00
Retail Wine	25.00
Wine by the Drink	0.00
Special Wine (Sunday)	0.00
TOTAL FEE:	31.24

Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 09/01/2022 and EXPIRES 08/31/2023.
Witness my hand and seal this 23rd day of May, 2023.

Chairman

Commissioner

Commissioner

(SEAL) Mary Prisco
Clerk of the Board of County Commissioners

(This license must be conspicuously displayed)

BC100

State of Idaho
Idaho State Police

Cycle Tracking Number: 141141

Premises Number: 6B-35423

Retail Alcohol Beverage License

License Year: 2023

License Number: 35423

This is to certify, that Nancy A. Holbert

doing business as: Tom's Service

is licensed to sell alcoholic beverages as stated below at:

200 Main St, Idaho City, Boise County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.

County and city licenses are also required in order to operate.

Liquor	No	
Beer	Yes	$50.00
Wine by the bottle	Yes	$100.00
Wine by the glass	No	
Kegs to go	No	
Growlers	No	
Restaurant	No	
On-premises consumption	No	
Multipurpose arena	No	
Plaza	No	

TOTAL FEE: $150.00

Signature of Licensee, Corporate Officer, LLC Member or Partner

NANCY A. HOLBERT
TOM'S SERVICE
PO BOX 327

IDAHO CITY, ID 83631
Mailing Address

License Valid: 05/11/2023 - 08/31/2023

***Expires:* 08/31/2023**

Director of Idaho State Police

THIS LICENSE MUST BE CONSPICUOUSLY DISPLAYED

ABC FORM NO: ABC 03

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — **For target date 05/03/2023** — **10:08:46 - 05/03/2023**

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20001-00	03-10	[redacted]	302 ELK CREEK ROAD		COMMERCIAL	
	51 - WATER BASE					
	52 - SEWER	$110 5/23/23 $500 5/9/23 Pay Agreement		15048.16		14217.52
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			10791.95		10791.95
	51 - OVERPAYMENT					
			Subtotal for Account 20001-00 :	25840.11		25009.47
20002-00	02-02	[redacted]	305 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE			276.43		151.63
	51 - WATER USAGE	$250 CC 5/16/23 Last pd. $200 2/23/23 7-day		3.70		2.22
✓	52 - SEWER			173.05		103.83
	51 - WATER LATE FEE			39.85		15.39
	52 - SEWER LATE FEE			54.06		22.58
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20002-00 :	547.09		295.65
20004-00	03-11	[redacted]	300 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE					
	52 - SEWER	$120 5/23/23 $100 5/9/23 Pay Agreement		262.45		193.23
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			986.64		986.64
	51 - OVERPAYMENT					
			Subtotal for Account 20004-00 :	1249.09		1179.87
20013-00	02-13	[redacted]	106 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE		Last pd $200 4/18/23	146.61		21.81
	51 - WATER USAGE	$200 CK 5/16/23				
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			18.72		18.72
	52 - SEWER LATE FEE			18.72		18.72
	51 - OVERPAYMENT					
			Subtotal for Account 20013-00 :	287.88		93.86
20017-00	02-17	[redacted]	100 WILLIAMS DRIVE		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE	5/8/23	7-day			
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			6.24		
	52 - SEWER LATE FEE			6.24		
	51 - OVERPAYMENT					
			Subtotal for Account 20017-00 :	303.51		97.01
20019-00	02-19	[redacted]	607 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE	Last paid $200 3/28/23 PAST DUE		15.00		5.00
	52 - SEWER			109.86		40.64
	51 - WATER LATE FEE			20.22		20.22
	52 - SEWER LATE FEE			20.22		20.22
	51 - OVERPAYMENT					
			Subtotal for Account 20019-00 :	352.50		148.48
20028-00	02-28	[redacted]	504 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE	$125 CK 5/9/23 PAST DUE		47.79		15.93
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			15.66		7.83
	52 - SEWER LATE FEE			17.23		7.83
	51 - NSF FEE			25.00		
	51 - OVERPAYMENT					
			Subtotal for Account 20028-00 :	396.71		128.60

Pd in full

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — **For target date 05/03/2023** — **10:08:47 - 05/03/2023**

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20049-00	02-49	[redacted]	304 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			4.26		1.42
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			7.90		1.52
	52 - SEWER LATE FEE			13.39		6.23
	51 - OVERPAYMENT					
			Subtotal for Account 20049-00 :	316.58		106.18
20055-00	02-55	[redacted]	401 MONTGOMERY STREET		COMMERCIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			8.10		2.70
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			6.51		
	52 - SEWER LATE FEE			6.51		
	51 - OVERPAYMENT					
			Subtotal for Account 20055-00 :	312.15		99.71
20063-00	02-63	[redacted]	601 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			10.66		
	52 - SEWER			93.90		24.68
	51 - WATER LATE FEE			6.77		
	52 - SEWER LATE FEE			6.77		
	51 - OVERPAYMENT					
			Subtotal for Account 20063-00 :	242.90		24.68
20066-00	02-66	[redacted]	608 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE			149.20		24.40
	51 - WATER USAGE			10.32		3.44
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			5.74		
	52 - SEWER LATE FEE			5.74		
	51 - OVERPAYMENT					
			Subtotal for Account 20066-00 :	274.83		62.45
20071-00	02-71	[redacted]	609 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE					
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			8.34		8.34
	52 - SEWER LATE FEE			18.24		18.24
	51 - OVERPAYMENT					
			Subtotal for Account 20071-00 :	317.61		123.59
20077-00	02-77	[redacted]	606 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE			148.62		23.82
	51 - WATER USAGE					
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			5.68		
	52 - SEWER LATE FEE			5.68		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20077-00 :	263.81		58.43
20082-00	02-82	[redacted]	110 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			2.22		0.74
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			6.31		
	52 - SEWER LATE FEE			6.31		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20082-00 :	305.87		97.75

Pd. $204.61 CR 5/11/23 7-day

Pd. $199.42 5/4/23

Pd in full

$245 Cash 5/8/23

Last Pd. $180 4/6/23

Agreement Last Pd. $130 4/6/23

Last Pd 8200 3/28/23

PAST DUE

Pd in full

CR

7-day

UTILITY BILLING SYSTEM Report ID: 1020 — CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS — For target date 05/03/2023 — 10:08:47 - 05/03/2023

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20088-00	02-68	[redacted]	101 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE		Pd. $191.17 on 5/3/23	312.00		187.20
	51 - WATER USAGE			7.75		4.65
	52 - SEWER			378.51		309.29
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE		Balance $507.09			
			Subtotal for Account 20088-00 :	698.26		501.14
20123-00	02-123	[redacted]	303 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE					
	52 - SEWER		Pd in full — Before 7-day	103.83		34.61
	51 - WATER LATE FEE			6.24		
	52 - SEWER LATE FEE			6.24		
	51 - OVERPAYMENT					
			Subtotal for Account 20123-00 :	303.51		97.01
20125-00	02-125	[redacted]	309 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	Has setup auto pay at bank to start in June.	$150 5/10/23 One more payment this month — Defaulted on agreement 7-day	249.60		124.80
	51 - WATER USAGE			12.68		6.34
	52 - SEWER			171.62		102.40
	51 - WATER LATE FEE			72.89		59.78
	52 - SEWER LATE FEE			101.83		75.22
	51 - OVERPAYMENT					
			Subtotal for Account 20125-00 :	606.62		368.54
20126-00	02-126	[redacted]	316 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE		Last pd $80 3/21/23	249.60		124.80
	51 - WATER USAGE					
	52 - SEWER		PAST DUE	142.87		73.65
	51 - WATER LATE FEE			17.77		17.77
	52 - SEWER LATE FEE			21.64		21.64
	51 - OVERPAYMENT					
			Subtotal for Account 20126-00 :	431.88		237.86
20165-00	02-165	[redacted]	3895 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE		Pd. $784.48 5/4/23	748.80		249.60
	51 - WATER USAGE			12.60		4.20
	52 - SEWER			415.32		138.44
	51 - WATER LATE FEE			25.38		
	52 - SEWER LATE FEE			25.38		
	51 - OVERPAYMENT					
			Subtotal for Account 20165-00 :	1227.48		392.24
20167-00	02-167	[redacted]	3884 HIGHWAY 21		RESIDENTIAL	
	51 - WATER BASE		Last Pd $232.57 on 4/11/23	179.66		25.56
	51 - WATER USAGE					
	52 - SEWER			311.49		103.83
	51 - OVERPAYMENT					
			Subtotal for Account 20167-00 :	491.35		129.39
20168-00	02-168	[redacted]	3886 HIGHWAY 21		RESIDENTIAL	
	51 - WATER BASE		Last Pd. $232.57 4/11/23	154.30		
	51 - WATER USAGE			4.46		
	52 - SEWER			203.07		64.63
	51 - OVERPAYMENT					
			Subtotal for Account 20168-00 :	361.83		64.63
20169-00	02-169	[redacted]	3875 HIGHWAY 21		COMMERCIAL	
✔	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE		Last pd. $346.28 2/15/23 7-day	26.73		8.91
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE		Pd. in full	7.13		
	52 - SEWER LATE FEE			7.13		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20169-00 :	332.02		105.92

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — **For target date 05/03/2023** — **10:08:47 - 05/03/2023**

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20170-00	02-170	[redacted]	3878 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			78.99		26.33
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			8.87		
	52 - SEWER LATE FEE			8.87		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20170-00 :	387.76		123.34
20171-00	02-171	[redacted]	3876 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			974.64		324.88
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			38.73		
	52 - SEWER LATE FEE			38.73		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20171-00 :	1343.13		421.89
20172-00	02-172	[redacted]	3876 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE			280.80		93.60
	51 - WATER USAGE			86.07		28.69
	52 - SEWER			155.76		51.92
	51 - WATER LATE FEE			12.23		
	52 - SEWER LATE FEE			12.23		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20172-00 :	547.09		174.21
20173-00	02-173	[redacted]	3874 HIGHWAY 21		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			23.91		7.97
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			7.04		
	52 - SEWER LATE FEE			7.04		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20173-00 :	329.02		104.98
20181-00	02-181	[redacted]	3839 HIGHWAY 21		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE					
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			6.24		
	52 - SEWER LATE FEE			6.24		
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20181-00 :	303.51		97.01
20183-00	02-183	[redacted]	3841 HIGHWAY 21		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			30.39		10.13
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			14.50		7.25
	52 - SEWER LATE FEE			15.95		7.25
	51 - OVERPAYMENT					
			Subtotal for Account 20183-00 :	351.87		121.64
20209-00	02-209	[redacted]	302 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			18.50		
	52 - SEWER			69.26		0.04
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20209-00 :	212.56		0.04

$405.52

Pd in full 5/11/23

$1420.59

1-day

$571.55

Last pd 2/15/23

$343.08

Pd in full 5/16/23

Last pd $206.50 2/08/23

$125 CK 5/9/23

PAST DUE

Pd in full 5/16/23

Last pd. 4/6/23 $100

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — **For target date 05/03/2023** — **10:08:47 - 05/03/2023**

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20217-00	02-217	[redacted]	112 PROSPECTOR LANE		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE					
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			6.24		
	52 - SEWER LATE FEE			6.24		
	51 - NSF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20217-00 :	303.51		97.01
20241-00	02-241	[redacted]	403 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			5.40		
	52 - SEWER			69.41		0.19
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20241-00 :	199.61		0.19
20242-00	02-242	[redacted]	420 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE			171.29		46.49
	51 - WATER USAGE			32.01		10.67
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			5.72		
	52 - SEWER LATE FEE			5.72		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20242-00 :	318.57		91.77
20246-00	02-246	[redacted]	416 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			14.79		4.93
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			6.73		
	52 - SEWER LATE FEE			6.73		
	51 - OVERPAYMENT					
			Subtotal for Account 20246-00 :	319.28		101.94
20278-00	02-278	[redacted]	301 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			6.22		
	52 - SEWER			69.46		0.24
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20278-00 :	200.48		0.24
20291-00	02-291	[redacted]	204 LAINEY LANE		RESIDENTIAL	
	51 - WATER BASE			436.80		312.00
	52 - SEWER			242.27		173.05
	51 - WATER LATE FEE			106.08		49.92
	52 - SEWER LATE FEE			128.05		54.92
			Subtotal for Account 20291-00 :	913.20		589.89
20293-00	02-293	[redacted]	232 MORES CREEK DRIVE		RESIDENTIAL	
	51 - WATER BASE			436.80		312.00
	52 - SEWER			242.27		173.05
	51 - WATER LATE FEE			106.08		49.92
	52 - SEWER LATE FEE			128.05		54.92
			Subtotal for Account 20293-00 :	913.20		589.89

Pd in full

Last pd $84.64 2/16/23 7-day

CC

Last pd. $199.23 1/11/23

Pd in full

$320 CHK 7-day

Pd $300 5/9/23

7-day $19.28 Balance

Last pd. $100 4/11/23

PAST DUE

PAST DUE

UTILITY BILLING SYSTEM Report ID: 1020 — CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS — For target date 05/03/2023 — 10:08:47 - 05/03/2023

Account	Route - Meter Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
30002-00	03-02	[redacted]	304 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE	$120 5/23/23 $100 5/9/23 Pay Agreement		262.45		193.23
	52 - SEWER			986.64		986.64
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 30002-00 :	1249.09		1179.87

Total Balance: 43357.47

Total Past Due: 33116.37