



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, May 28, 2025

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW5lQWRNNGE3eVVzSlhNTHRadGo5OT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called the regular city council meeting to order at 6:00 PM.

**ROLL CALL:** Clerk Ptak called roll, Heffington, Elliott, Secor in attendance. Adams present after the pledge.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: MAY 14, 2025 **ACTION ITEM**

Councilor Heffington made a motion, seconded by Elliott, to approve the minutes dated May 14, 2025. 3 ayes. Adams abstain. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

### C. BILLS/PAYABLES: MAY 15, 2025 THROUGH MAY 28, 2025 **ACTION ITEM**

Councilor Secor made a motion, seconded by Elliott, to approve the bills dated May 15, 2025 through May 28, 2025 in the amount of \$2,427.52. 4 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

### A. FUNDING SERVICES TASK ORDER 2025-0010 **ACTION ITEM**

Mayor Everhart explained that the task order is a contract for professional services between the City and Lioness Resource Optimization, LLC. City Attorney Callahan asked that if the task order is approved that Council make it contingent on receiving the written certifications that are required under Idaho law. Councilor Secor made a motion, seconded by Adams, to approve the funding services task order 2025-0010 contingent on written certifications required by Idaho law. 4 ayes. Motion carried.

### B. DISCUSSION / APPROVAL OF NEW CITY ENGINEERING CONTRACT **ACTION ITEM**

City Attorney Callahan explained that she submitted changes back to Consor through their program and is awaiting their response to those changes. Mayor Everhart asked Clerk Ptak to reach out to Consor to see if the information could be sent back and suggested a possible special meeting Monday June 2, 2025 for approval.

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

## VI. OLD BUSINESS

### A. PROPERTY SWAP WITH SECOR **ACTION ITEM**

Clerk Ptak explained that Amanda Callahan had been in touch, but because of her personal stake with the Secor's she could not help but was looking at someone else to do it. City Attorney Callahan had spoken with Amada Callahan and was comfortable with Callahan's Broker providing an opinion letter for the city.

### B. TRUDY JACKSON WATER/SEWER CONNECTION SWAP **ACTION ITEM**

City Attorney Callahan explained that after some research it was found that both the properties water/sewer connections were paid for by the previous owners and were connected to the system prior to Jackson's purchase of the properties. Given that information, the city has used the funds to provide and install the connections, and so the connections are no longer personal to the owner but attached to the real property. Discussion on other connections and the city code ensued. Callahan added that something that currently is not in the city code but may be desirable is to place a time limit on the installation of a water/sewer connection like what is done with a building permit. If the connection is not installed in a specific time frame then the permit would need to be renewed to avoid expiration and the need to reapply. Discussion ensued. Mayor Everhart requested city staff to research open unused connections.

## VII. NEW BUSINESS

### A. 609 MAIN STREET PROPERTY LINE **ACTION ITEM**

Mayor Everhart explained to Dean Hanson that the city cannot sell the city property directly to him. It would have to go out for bid, and anyone could bid at that point. Hanson explained that his only concern is the lot line adjustment between 607 and 609 Main. The pins for 609 are in question because the building encroaches on city property and Hanson is looking for a resolution. City Attorney Callahan explained there are a couple of options. 1. The city could write a long-term lease for the city property that is being encroached upon and when the building is no longer standing the property would return to the city. 2. The city could write an easement for the property under the same conditions that if the building ever came down the easement would be void. Discussion ensued. Council proposed an easement to Hanson and because he is having a survey done he would need to provide a legal description of the property being encroached upon for said easement. Once that information is gathered it can be put on a future agenda.

## VIII. COMMITTEE REPORTS

### A. PARKS & RECREATION COMMISSION

James Correll explained that the survey for the Rodeo Grounds is being done, and the boneyard is cleaned up. Once the survey comes back Correll can schedule a meeting with BLM to see if the Rodeo Grounds can be signed back over to the city. Baseball season went very well.

### B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson explained that the surveyors are in town and working. Jameson asked Chief Watson to attend the commissions next meeting to discuss code enforcement.

### C. PLANNING & ZONING COMMISSION

### D. IDAHO CITY CHAMBER OF COMMERCE

Clerk Ptak explained that Carter Elliott was not able to attend but provided information. Elliott was appointed president; Rebecca Barrow is treasurer; Tim Hurlbut was appointed vice president; Sara Nelson will continue serving on the board. The website is live and almost complete. A unit was obtained from 6B storage for storing unused and bulky items from the chamber office. The chamber is working with a content creator to boost social media presence. The Gold on Main car show is scheduled for June 21<sup>st</sup>. Save the date fliers for Idaho City Days will be going out soon. The 2025 Chamber budget has been passed and approved. They are planning a meeting with SWITA to discuss grant and partnership opportunities. Donated \$3000 to the Idaho City High School for the ICOE project.

## IX. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Public Works Director Claus thanked Councilor Heffington for his help in getting the water and sewer connection in. Public Works began reading meters and will finish in the next couple of days. There is a sand bay that is almost ready to clean if anyone is available to help. There will be 2 sewer and a water installation next month. Claus is working on getting dust abatement scheduled and will try to coordinate with businesses in town. Discussion on dust abatement cost ensued.

### B. LAW ENFORCEMENT

Chief Watson explained that in the last 30 days there have been 102 calls for service in the city. Watson issued 2 citations for theft of services from the RV dump and will continue to monitor. Watson brought up 2 city ordinances. The first is regarding yard sales and the second is regarding public urination. Currently he follows state code and thought it would be nice for the city to have their own code.

### C. CLERK/TREASURER'S OFFICE

#### 1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water sewer updates in the packet and requested a signature for the adjustments report.

#### 2. CLEARWATER UPDATE

Clerk Ptak explained there have been 19-20 priority project forms come in and they are looking to do a workshop before the council meeting on June 25 to go over the forms that have been received.

### D. CITY ATTORNEY

City Attorney Callahan explained that she had a conversation with the attorney for the Fire District and they are looking at possibly doing a purchase over time.

## X. COUNCIL UPDATES

Councilor Secor explained the generator at the Sheriff's office was removed and taken up to the water plant, but it may not be usable due to power requirements. Discussion ensued.

## XI. MAYOR UPDATES

## XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Bobby Mathews explained that Chief Watson brought up the issue regarding public urination he wanted to discuss.

Steve Shay asked if there was plans for expansion of the baseball fields and does it have anything to do with the forest service land next to the field. Correll responded that he is working with the forest service to obtain the lease to expand the ball fields. Shay explained that they are looking to work on the trail from the ballfield to Pine Creek (304). Correll added that if he is able to get the forest service land that trail will have to move closer to the highway.

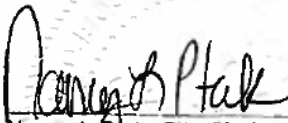
## XIII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: JUNE 11, 2025

ADJOURNMENT 7:26 PM

ATTEST:

Date approved: 6-11-2025



Nancy L. Ptak, City Clerk-Treasurer



Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

### Mayor:

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

### Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

### Chief of Police:

Brent Watson

[idahocitypd.194@cityofic.org](mailto:idahocitypd.194@cityofic.org)

### City officers:

Jake Nye

### Public Works Director:

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

### Public Works:

Nick Mancera

### City Clerk-Treasurer:

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

### Deputy Clerk

Kaleb Goodlett

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

### Utility Billing Clerk

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am -3pm