

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday June 9, 2021

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/83470147997?pwd=VmpKbW8ySHpwVHNzUHN0NVdFL3B2QT09>

Meeting ID: 834 7014 7997

Passcode: 450627

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. APPROVAL OF MINUTES: April 14, 2021, April 29, 2021 and May 12, 2021 and **ACTION ITEM**
- B. IDAHO CITY EVENT CHECKLIST **ACTION ITEM**
 - 1. JACK PINE ROUND UP UPDATES AND QUESTIONS - DAN MEYER
 - 2. IDAHO CITY FIRE PROTECTION DISTRICT – 4TH OF JULY PARADE
 - 3. POSSIBLE CANCELANATION OF OFF-ROAD STAMPEDE – THE GO AGENCY
- C. BILLS/PAYABLES: MAY 12, 2021 THROUGH JUNE 9, 2021 **ACTION ITEM**

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

IV. OLD BUSINESS

- 1. ALLOW MAYOR AND CLEK TO SIGN DOCUMENTS FOR THE LAND TRADE AGREEMENT WITH THE IDAHO CITY HISTORIC FOUNDATION AND CITY. **ACTION ITEM**

V. NEW BUSINESS

- 1. ROBERT SHOWALTER – GRANT WRITING PROPOSAL **ACTION ITEM**
- 2. MAYORS' RECOMMENDATION FOR RESPONSE TO THE CITY OF IDAHO CITY'S REQUEST FOR PROPOSALS FOR CITY ATTORNEY SERVICES
- 3. COUNCIL APPOINTMENT OF CITY ATTORNEY **ACTION ITEM**

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

VIII. EMPLOYEE UPDATES

- A. PUBLIC WORKS
- B. LAW ENFORCEMENT
- C. CLERK/TREASURER'S OFFICE
 - 1. UTILITY BILLING UPDATES ON PAST DUE ACCOUNTS

IX. COUNCIL UPDATES

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Phillip J Canody
Council members:
Tom Secor Jr
Ken Everhart
HD Hillyard
David Martin

Chief of Police:
Mark Otter
Public Works:
Tami Franklin
Gene Bettys
Dominick Nalley

City Clerk-Treasurer:
Nancy Ling
Deputy Clerk:
Sue Robinson
Janitorial
Dale Rutter

511 Main Street
PO Box 130
Idaho City, ID 83631
(208)392-4584
4cityfolk@gmail.com
idahocityclerk@gmail.com
idahocitypublicworks@gmail.com

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday April 14, 2021

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/86228420244?pwd=dExHVjUrWW5TWDFUU3JjRUFOmMmY4dz09>

Meeting ID: 862 2842 0244

Passcode: 886341

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:00 pm.

ROLL CALL: Everhart, Martin, Secor and Hillyard present.

PLEDGE OF ALLEGIANCE: Mayor Canody led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: MARCH 24, 2021 AND APRIL 8, 2021 **ACTION ITEM**

Secor made a motion to approve the minutes dated March 24, 2021 and April 8, 2021, seconded by Martin. 3 ayes. Hillyard abstained.

B. IDAHO CITY EVENT CHECKLIST **ACTION ITEM**

1. THE GO AGENCY – UPDATED – THE IDAHO CITY OFF ROAD STAMPEDE- June 12, 2021

Chief Otter addressed a couple issues regarding law enforcement and EMS coverage, they don't have that on their plan other than notification and he wants it to be added to the event. Council agrees. A busy weekend to not have it. Councilman Secor asked the Go Agency to get in contact with EBCAD (East Boise County Ambulance District) to have someone on site. Go Agency said they will get in contact with everyone to address the police department and EMS to provide coverage. Chief Otter was adamant in providing coverage considering it is a busy weekend and traffic to consider, not to mention motorcycles on the highway on the weekends. Council does not want to waive fees for this event. 8am until 6pm for the event but will charge for the hours actually using ICPD. Go Agency agreed to talk with ICPD and EBCAB to work out the details. They were informed of the \$25 hour charge for ICPD. If ICPD decides the event is not needing the full coverage for the entire time the city will adjust the amount charged. They will still need to get the catering permit and any possible vendors fees taken care of. Secor made a motion to approve the event with the above conditions, seconded by Martin. 4 ayes. Secor made a motion to approve the alcohol variance on June 12, 2021 from 8am until 6pm for the event located at the rodeo grounds, seconded by Everhart. 4 ayes.

2. IDAHO CITY HISTORICAL FOUNDATION – YARD SALE OF HISTORIC PROPORTIONS

Secor made a motion to approve the event for May 29 and 30, 2021 at the John Brogan Park, seconded by Hillyard. 4 ayes. Secor made a motion to approve the alcohol variance for the event, seconded by Everhart. 4 ayes.

C. BILLS/PAYABLES: MARCH 25, 2021 THROUGH APRIL 14, 2021 **ACTION ITEM**

Secor made a motion to approve the bills dated March 25, 2021 through April 14, 2021 in the amount of \$8,632.51, seconded by Martin. 4 ayes.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing

sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

1. UPDATES

The bids were opened for the water project for the RO System on April 7 at City Hall, 3 bids, Cascade coming in at the lowest. The mayor has signed the paperwork for the agreement with Cascade and all has been sent to DEQ. There will be a preconstruction meeting with engineers, DEQ and Cascade. The membranes may be salvageable, still moving forward on the purchase of new ones.

Working with DEQ to get the wastewater back into compliance. The Waste Water Reuse Permit will need to be turned in May 11, 2021. Groundwater monitoring will continue.

IV. OLD BUSINESS

1. THE IDAHO CITY HISTORICAL FOUNDATION – LAND EXCHANGE PROPOSAL
BLOCK B IDAHO CITY TOWNSITE **ACTION ITEM**

Everhart made a motion to approve the land exchange and move forward with necessary action, seconded by Martin. 4 ayes. Clerk Ptak will get a public hearing in the paper.

V. NEW BUSINESS

1. RETAIL ALCOHOL BEVERAGE LICENSE APPLICATION – THE LOBBY COFFEE
ACTION ITEM

Secor made a motion to approve the retail alcohol beverage license for the Lobby Coffee, seconded by Hillyard. 4 ayes.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

1. ORDINANCE NO. 363 CITY OF IDAHO CITY FRANCHISE AGREEMENT WITH
IDAHO POWER

Council member Secor read Ordinance 363 by title only and was published in the Idaho word March 17, 2021. This ordinance was adopted April 14th, 2021 and had a final publication April 21st, 2021 at which time became in effect. Secor made the motion to approve, seconded by Everhart. 4 ayes.

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Mayor Canody gave an update for public works; the grader will need work done again. Everhart has a lead on a mechanic that may be able to get to the grader sooner than 2 months as is the current mechanic's schedule.

B. LAW ENFORCEMENT

Chief Otter has been busy with multiple accounts of vandalism and monitoring restrooms. The city still needs to get the cameras installed and a hot spot so it can get sent directly to the police department phones. Still working out the details on how to get the wiring done and the wifi for the cameras. He would like to have the visitors center done also. Council asked about the Radar trailer and Mark is still working on the trailer that it sits on.

1. IDAHO CITY POLICE DEPARTMENT MOTOROLA BODY CAMERA AGREEMENT
WITH WATCH GUARD **ACTION ITEM**

Secor made a motion to approve the agreement with Watch Guard to provide service to the ICPD, seconded by Everhart. 4 ayes.

C. CLERK/TREASURER'S OFFICE

1. FY 20/21 2ND QUARTER REPORT

Second quarter report was presented by Clerk Ptak, everything is still looking on track. Street budget will get used heavily after the grader gets worked on.

2. UTILITY BILLING UPDATE ON PAST DUE ACCOUNTS

Accounts are looking good, for the most part everyone is in a pay agreement, the only account is the sewer accounts for Crawford and Longpre. Those accounts need some kind of action taken, still trying to figure out how to handle sewer accounts. Will ask the auditors about the old goldmine accounts, they are going to need to be discharged.

3. MICRO TECHNOLOGY SYSTEMS, INC TECH CARE SERVICES AGREEMENT
ACTION ITEM

The agreement with Micro Tech has been going over with the attorney and looks good to approve. Hillyard made a motion to approve the agreement with Micro Tech Systems service, seconded by Martin. Everhart nay, Secor nay, Hillyard aye, Martin aye. Aye by the mayor for a tie breaker.

IX. COUNCIL UPDATES

Martin asked if the city Conex could be moved to a different location so the fire department can move one in for storage. Mayor will ask public works about this. Martin has been in constant contact with fish and game regarding the visitor center pond. Fish coming soon.

X. MAYOR UPDATES

Training available for open meeting laws at the sheriff's office tomorrow at 7pm. Mayor Canody would like to see a couple members attend. Attorney Linville also suggests it would be very beneficial.

XI. CITIZEN COMMENTS

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Mike Tam addressed the city regarding traffic speed bumps on Elk Creek Rd. He would like to see them in place again due to the increasing traffic.

ADJOURNMENT

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

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Mayor:

Phillip J Canody

Council members:

Tom Secor Jr

Ken Everhart

HD Hillyard

David Martin

Chief of Police:

Mark Otter

Public Works:

Tami Franklin

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(208)392-4584

4cityfolk@gmail.com

idahocityclerk@gmail.com

idahocitypublicworks@gmail.com

CITY OF IDAHO CITY



RESCHEDULED REGULAR CITY COUNCIL MEETING

Thursday, April 29, 2021

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/82562925614?pwd=UGpZV1VaS0pPYmhQTEVQU0JReER5Zz09>

Meeting ID: 825 6292 5614

Passcode: 981603

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:02pm

ROLL CALL: Everhart, Secor and Hillyard present. Martin absent.

PLEDGE OF ALLEGIANCE: Mayor Canody led the pledge of allegiance.

I. CONSENT AGENDA

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A. APPROVAL OF MINUTES: APRIL 14, 2021 AND APRIL 23, 2021 **ACTION ITEM**

tabled

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. GOLD DUST RODEO – GOLD DUST ARENA COMMITTEE- JUNE 25 & 26, 2021

Chief Otter has looked it over with no concern. Everhart noticed it was missing hours of operation. Friday 6 pm until 10pm, same for Saturday with the addition of Saturday morning of 10 am until 11 am. Clean up on Sunday. Insurance will be coming anytime soon. An alcohol variance and catering permit will be required. Karaoke needs to be added to the application. The application will get resubmitted with the changes asked for. It will be resubmitted May 12, 2021 council meeting. They will have a pre walk through before the event.

C. BILLS/PAYABLES: APRIL 15, 2021 THROUGH APRIL 29, 2021 **ACTION ITEM**

Everhart made a motion to approve the bills dated April 25, 2021 through April 29, 2021 in the amount of \$ 16149.54 which will include the partial pay request #5 WIIN Grant pay request, seconded by Secor. 3 ayes.

II. PUBLIC HEARINGS

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III. ENGINEER'S REPORT

1. WIIN GRANT PARTIAL PAY REQUEST #5 **ACTION ITEM**

Was added in with the bills.

IV. OLD BUSINESS

1. MORES CREEK SUBDIVISION PHASE 3 DISCUSSION – TROY ASHWORTH

Troy Ashworth addressed the council in regards to the 3rd phase of Mores Creek Subdivision. His hope to make it into two separate subdivisions and annexing into the city. The whole project would be about 80 lots. It is currently not in the city limits. Council informed Troy the city does not have the ability to service and will not for some time. Discussion. The city will not have the ability to expand services for at least 5 plus years. Engineering would need to be consulted to see what the capacity could be for future growth.

V. NEW BUSINESS

1. IDAHO CITY LOT LINE COMBINATION OF RPI0000026951 AND RP06N05E269054 – RICHARD AND TANYA LAMARK ACTION ITEM

Clerk Ptak presented the application for council consideration; city attorney Linville found no reason for council to not approve. Secor made a motion to approve the Idaho City Lot Line Combination of RPI0000026951 and RP06N05E269054 – Richard and Tanya Lamark, seconded by Everhart. 3 ayes.

VI. ORDINANCES AND RESOLUTIONS

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VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Nothing at this time

B. HISTORIC PRESERVATION COMMISSION

Nothing at this time

C. PLANNING & ZONING COMMISSION

Clerk Ptak updated for P&Z in regard to the possible two CUP applications and public hearing possibilities if the CUPs go through.

D. IDAHO CITY CHAMBER OF COMMERCE

Nothing at this time.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Grader getting worked on, cemetery work getting done, clean up, sand bay back on line, meters still getting replaced and updated. The mayor thanked public works for the Historic Foundation, they were extremely thankful for the work provided by the city.

B. LAW ENFORCEMENT

Chief Otter informed the council of a new hire of Ericca Robbins, Cars and kids' event was almost a washout do to rain, but the EMT class came out and held signs. One long court case has finally been closed and the defendants found guilty.

C. CLERK/TREASURER'S OFFICE

Clerk Ptak updated on the budget and the possibility of opening the budget to help the street budget. General fund may be able to help out the street budget for the rest of the year to fix the necessary work that needs to be done on the grader. Four attorney proposals to date have been turned into the city. Auditors are receiving some documents from the clerk's office to get started on audit. First meter read of the spring read has gone fairly smooth with not too many issues, possible leaks will be getting looked into.

X. COUNCIL UPDATES

Hillyard congratulated Chief Otter on the current felony case. No other updates from council.

XI. MAYOR UPDATES

May Canody will be sending a letter to the editor thanking everyone who participated in the clean up in town with the inmates. They did a fantastic job this year. Beth Wilson, Barbra McClain, Trudy Jackson, Linda Stromeyer and Charlotte Watson were the 5 main historic foundation gals helping out every day. The businesses that were involved were also thanked. Rodger Jackson and Todd Neihoff also helped out and donated time and equipment to help with the trees in the cemetery. A big thanks to the Forest Service and the tree service (Asplund) in town also a huge thanks.

XII. CITIZEN COMMENTS

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Doug Pottenger addressed the council regarding the car show, trailer rides and other event. Council said yes, let's get things going, just turn in event checklists. He is also taking care of the park and wanted to know what water to use. He was told to use the one for Ruth's Park. Keep it chained and locked on weekends. John Adams addressed the council in regards to thanking Chief Otter in the hard word to keep the bad elements out of town.

ADJOURNMENT 6:55pm

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

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David Martin

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Mark Otter

Public Works:

Tami Franklin

Gene Bettys

Dominick Nailey

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Nancy Ling

Deputy Clerk:

Sue Robinson

Janitorial

Dale Rutter

511 Main Street

PO Box 130

Idaho City, ID 83631

(208)392-4584

4cityfolk@gmail.com

idahocityclerk@gmail.com

idahocitypublicworks@gmail.com

REQUEST TO APPEAR ON AGENDA

Today's Date: May 17, 2021

Name: Dan Meyer Jack Pine Round Up

Subject: Power, rock removal and staining
the Crows Nest

Will this be an action item? YES X NO

*To ensure that you appear on the agenda, please return this form to City Hall no later than **ONE WEEK PRIOR** to the meeting you wish to appear.*

Date of city council meeting you wish to appear on the agenda:

May 26th 2021

Date of ICHC meeting you wish to appear on the agenda:

Date of ICP&Z meeting you wish to appear on the agenda:

Date of ICP&R meeting you wish to appear on the agenda:

Questions? Please call City Hall at 208-392-4584 or email

idahocityclerk@gmail.com or 4cityfolk@gmail.com



IDAHO CITY EVENT CHECKLIST

EVENT SPONSOR: Jack Pine Round Up Board
DATE(S): August 27th & 28th, 2021
EVENT NAME: Jack Pine Round Up
PERSON IN CHARGE: Dan Meyer
ADDRESS: 100 Falcon Drive, Boise, ID 83716
PHONE: Day [REDACTED] Evenings same

1. PARK POLICY

THE EVENT SPONSOR HAS READ THE IDAHO CITY PARK POLICY AND AGREES TO COMPLY AND TO SEE THAT EVENT PARTICIPANTS COMPLY WITH THE BEST OF THEIR ABILITIES.
INITIAL HERE DM

2. EVENT DESCRIPTION

BRIEFLY DESCRIBE WHAT YOUR EVENT ENCOMPASSES:
A 2 day Rodeo with performances beginning at 6 pm each night

3. SITE PLAN

ATTACH A SITE PLAN SHOWING THE EXACT LOCATION OF ALL THE DIFFERENT FUNCTIONS OR YOUR EVENT (I.E. SHOW PERFORMANCE SPACES; VENDOR AREAS; EMERGENCY SERVICES; TRASH RECEPTACLES; PORTA POTTIES; PROPOSED PARKING USES, ETC.)

4. EVENT HOURS

WHAT ARE THE DAILY HOURS OF OPERATION FOR YOUR EVENT?
5 PM on Friday Evening until 10 PM 10AM Saturday morning until 11AM and 5 PM on Saturday evening until 10PM We will have Setup for the event Thursday evening from 4 pm to 8 pm and Tear down on Sunday from 9 am until finished .

5. GENERATORS OR AMPLIFIED SOUND SYSTEMS

ARE YOU PROPOSING TO USE ELECTRICAL GENERATORS OR AMPLIFIED SOUND SYSTEMS?
X YES ☐ NO

IF SO, PLEASE SHOW THEIR LOCATIONS ON YOUR SITE PLAN AND DESCRIBE IN THE SPACE PROVIDED BELOW WHAT THEY WILL BE USED FOR AND WHAT PRECAUTIONS YOU ARE TAKING TO SEE THAT THEY ARE USED PROPERLY AND SAFELY.

During the rodeo we will have amplified sound which will be controlled professionally by the Announcer and the audio technician. We will also have portable lighting which is run by generators which will also be professionally operated.

6. *DESCRIBE BELOW YOUR PLANS FOR TRASH DISPOSAL. WHAT ARE YOUR PLANS FOR TRASH COLLECTION AND CONTAINMENT, RECEPTACLE LOCATIONS AND AFTER-EVENT CLEANUP? We will have trash receptacles set up at various points on the grounds and they will**

12. FOOD CONCESSIONS

WILL YOU OR ANY OF YOUR VENDORS BE SERVING, SELLING, OR GIVING AWAY FOOD? X
YES ☐ NO

IF SO, THE PROPER PERMITS FROM THE CENTRAL DISTRICT HEALTH DEPARTMENT MUST BE SECURED.

PARKS AND RECREATION FEE SCHEDULE

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR CITY RECREATION FACILITIES AS FOLLOWS:

1. COMMERCIAL OR DEDICATED USE OF ANY CITY RECREATIONAL FACILITIES SHALL BE 5% OF GROSS PROCEEDS OR A MINIMUM CHARGE OF \$75.00 PER DAY PLUS 6% USE TAX.

THE FOLLOWING SECURITY DEPOSIT IS REQUIRED, REFUNDABLE IF RENTAL REQUIREMENTS ARE COMPLETED:

50 TO 99 PEOPLE \$50.00, 100 TO 249 PEOPLE \$100.00, 250 PEOPLE OR MORE \$300.00

EXCEPTIONS MAY BE SET BY THE CITY COUNCIL BASED ON RECOMMENDATION FROM THE IDAHO CITY PARKS AND RECREATION COMMISSION.

VEDORS FEES

1. VENDORS LICENSE DAILY FEE \$15.75.
2. VENDORS LICENSE DAILY FEES (NONPROFIT ORG.) \$7.35.
3. VENDORS LICENSE YEARLY FEE (NON-REFUNDABLE) \$52.50.
4. CARNIVAL OR PUBLIC ENTERTAINMENT WITH LESS THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE \$210.00.
5. CARNIVAL OR PUBLIC ENTERTAINMENT WITH MORE THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE SHALL BE \$21.00 PER CONCESSION, RIDE OR SIDESHOW.

AN ADDITIONAL EVENT LICENSE FEE MAY BE REQUIRED FOR CARNIVALS, PUBLIC ENTERTAINMENT, OR SPONSORED EVENTS IN AN AMOUNT APPROVED BY THE CITY COUNCIL AS MEETING THE CITY'S EXPENSES RELATED TO THE ACTIVITY, INCLUDING BUT NOT LIMITED TO THE PROVISION OF PUBLIC WORKS AND POLICE.

A PERMITTEE FOR A CARNIVAL, PUBLIC ENTERTAINMENT, OR SPONSORED EVENT SHALL ESTABLISH FINANCIAL RESPONSIBILITY IN THE FORM OF AN INSURANCE POLICY ISSUED JOINTLY TO THE OWNER AND THE CITY OF IDAHO CITY IN THE MINIMUM AMOUNT OF ONE MILLION DOLLARS, SINGLE LIMIT.

COMMUNITY HALL RENTAL FEES

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR THE COMMUNITY HALL AS FOLLOWS:

1. NON-PROFIT GROUPS \$42.00 PER DAY PLUS (\$2.52) 6% USE TAX



IDAHO CITY EVENT CHECKLIST

EVENT SPONSOR: Idaho City Fire Protection District
DATE(S): July 4, 2021
EVENT NAME: PARADE
PERSON IN CHARGE: Mitchel TAIN
ADDRESS: PO Box 44 Idaho City ID 83631
PHONE: Daytime [REDACTED] Evenings [REDACTED]

1. PARK POLICY

THE EVENT SPONSOR HAS READ THE IDAHO CITY PARK POLICY AND AGREES TO COMPLY AND TO SEE THAT EVENT PARTICIPANTS COMPLY WITH THE BEST OF THEIR ABILITIES.
INITIAL HERE MT

2. EVENT DESCRIPTION

BRIEFLY DESCRIBE WHAT YOUR EVENT ENCOMPASSES:

PARADE

3. SITE PLAN

ATTACH A SITE PLAN SHOWING THE EXACT LOCATION OF ALL THE DIFFERENT FUNCTIONS OR YOUR EVENT (I.E. SHOW PERFORMANCE SPACES; VENDOR AREAS; EMERGENCY SERVICES; TRASH RECEPTACLES; PORTA POTTIES; PROPOSED PARKING USES, ETC.)

4. EVENT HOURS

WHAT ARE THE DAILY HOURS OF OPERATION FOR YOUR EVENT?

9:00AM starts staggig ends by 1:00 PARADE @ noon

5. GENERATORS OR AMPLIFIED SOUND SYSTEMS

ARE YOU PROPOSING TO USE ELECTRICAL GENERATORS OR AMPLIFIED SOUND SYSTEMS?

☒ YES ☐ NO

IF SO, PLEASE SHOW THEIR LOCATIONS ON YOUR SITE PLAN AND DESCRIBE IN THE SPACE PROVIDED BELOW WHAT THEY WILL BE USED FOR AND WHAT PRECAUTIONS YOU ARE TAKING TO SEE THAT THEY ARE USED PROPERLY AND SAFELY.

Announcer both on MAIN ST. during PARADE 11:30-1:00p

idahocityclerk@gmail.com

6. ***DESCRIBE BELOW YOUR PLANS FOR TRASH DISPOSAL. WHAT ARE YOUR PLANS FOR TRASH COLLECTION AND CONTAINMENT, RECEPTACLE LOCATIONS AND AFTER-EVENT CLEANUP?

Police MAIN ST & Montgomery for trash haul to dump

***ITEMS 7, 8 AND 9 MUST BE PREAPPROVED BY THE CITY CHIEF OF POLICE AND INITIALED PRIOR TO SUBMITTAL TO THE CITY CLERK FOR COUNCIL REVIEW. ***

A FEE FOR COUNCIL APPROVED EVENTS WILL BE SET AT \$25.00 AN HOUR PER OFFICER TO COVER ADDITIONAL COVERAGE OF LAW ENFORCEMENT IF DEEMED NECESSARY. THE NUMBER OF HOURS FOR EVENTS WILL BE DETERMINED BY THE IDAHO CITY CHIEF OF POLICE.

7. ***DESCRIBE BELOW YOUR SECURITY PLAN AND YOUR EMERGENCY SERVICES PLAN FOR THE EVENT:

All emergency on hand during parade

CITY CHIEF OF POLICE INITIAL HERE _____

8. ***DESCRIBE BELOW YOUR TRAFFIC CONTROL/PARKING PLAN:

city marshal to direct traffic on HWY 21

CITY CHIEF OF POLICE INITIAL HERE _____

9. ***CONSUMPTION OR POSSESSION OF ALCOHOL

WILL ALCOHOL BE CONSUMED OR POSSESSED AT THE EVENT?

YES

☒ NO

IF SO, IF MORE THAN A KEG OR THREE (3) CASES ARE POSSESSED BUT NOT OFFERED FOR SALE, A PERMIT MUST BE SECURED FROM THE CITY.

WILL THE ALCOHOL BE OFFERED FOR SALE?

YES

☒ NO

IF YES, PROPER PERMITS MUST BE SECURED FROM THE STATE OF IDAHO AND THE CITY OF IDAHO CITY AND A DESIGNATED AREA FOR SALE AND CONSUMPTION IS REQUIRED. SHOW THE LOCATION OF THIS DESIGNATED AREA ON YOUR SITE PLAN.

CITY CHIEF OF POLICE INITIAL HERE _____

10. PROOF OF INSURANCE

ATTACH A COPY OF THE FORM SHOWING THE CITY OF IDAHO CITY AS CO-INSURED IN THE AMOUNT OF \$1,000,000.

11. VENDOR PERMITS

THE EVENT SPONSOR IS AWARE THAT ANY VENDOR WITHIN THEIR EVENT MUST HAVE A VENDOR'S PERMIT FROM THE CITY PRIOR TO CONDUCTING BUSINESS AND TAKES FULL RESPONSIBILITY HEREIN TO SEE THAT COMPLIANCE IS MET.

INITIAL HERE MM

12. FOOD CONCESSIONS

WILL YOU OR ANY OF YOUR VENDORS BE SERVING, SELLING, OR GIVING AWAY FOOD?

☒ YES

☐ NO

WATERmelon in park

IF SO, THE PROPER PERMITS FROM THE CENTRAL DISTRICT HEALTH DEPARTMENT MUST BE SECURED.

PARKS AND RECREATION FEE SCHEDULE

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR CITY RECREATION FACILITIES AS FOLLOWS:

1. COMMERCIAL OR DEDICATED USE OF ANY CITY RECREATIONAL FACILITIES SHALL BE 5% OF GROSS PROCEEDS OR A MINIMUM CHARGE OF \$75.00 PER DAY PLUS 6% USE TAX.

THE FOLLOWING SECURITY DEPOSIT IS REQUIRED, REFUNDABLE IF RENTAL REQUIREMENTS ARE COMPLETED:

50 TO 99 PEOPLE \$50.00, 100 TO 249 PEOPLE \$100.00, 250 PEOPLE OR MORE \$300.00

EXCEPTIONS MAY BE SET BY THE CITY COUNCIL BASED ON RECOMMENDATION FROM THE IDAHO CITY PARKS AND RECREATION COMMISSION.

VEDORS FEES

1. VENDORS LICENSE DAILY FEE \$15.75.
2. VENDORS LICENSE DAILY FEES (NONPROFIT ORG.) \$7.35.
3. VENDORS LICENSE YEARLY FEE (NON-REFUNDABLE) \$52.50.
4. CARNIVAL OR PUBLIC ENTERTAINMENT WITH LESS THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE \$210.00.
5. CARNIVAL OR PUBLIC ENTERTAINMENT WITH MORE THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE SHALL BE \$21.00 PER CONCESSION, RIDE OR SIDESHOW.

AN ADDITIONAL EVENT LICENSE FEE MAY BE REQUIRED FOR CARNIVALS, PUBLIC ENTERTAINMENT, OR SPONSORED EVENTS IN AN AMOUNT APPROVED BY THE CITY COUNCIL AS MEETING THE CITY'S EXPENSES RELATED TO THE ACTIVITY, INCLUDING BUT NOT LIMITED TO THE PROVISION OF PUBLIC WORKS AND POLICE.

A PERMITTEE FOR A CARNIVAL, PUBLIC ENTERTAINMENT, OR SPONSORED EVENT SHALL ESTABLISH FINANCIAL RESPONSIBILITY IN THE FORM OF AN INSURANCE POLICY ISSUED JOINTLY TO THE OWNER AND THE CITY OF IDAHO CITY IN THE MINIMUM AMOUNT OF ONE MILLION DOLLARS, SINGLE LIMIT.

COMMUNITY HALL RENTAL FEES

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR THE COMMUNITY HALL AS FOLLOWS:

1. NON-PROFIT GROUPS \$42.00 PER DAY PLUS (\$2.52) 6% USE TAX
2. PRIVATE GROUPS AND GOVERNMENT AGENCIES \$84.00 FOR 5 OR FEWER HOURS PLUS (\$5.04) 6% USE TAX
3. PRIVATE GROUPS AND GOVERNMENT AGENCIES \$157.50 FOR MORE THAN 5 HOURS PLUS (\$9.45) 6% USE TAX

A \$50.00 DEPOSIT REQUIRED; REFUNDABLE IF RENTAL AGREEMENT REQUIREMENTS ARE COMPLETED.

THE COUNCIL CAN WAIVE A PORTION OF THE FEE OR SET A MONTHLY USE FEE FOR GROUPS DESIRING TO USE THE HALL ON A SET SCHEDULE FOR A CLASS OR MULTI-DAY EVENT.

OFFICE USE ONLY:

ALL ATTACHMENTS AND/OR PERMITS AND FEES RECEIVED:

SITE PLAN _____

PROOF OF INSURANCE _____

ALCOHOL/CATERING PERMITS _____

VENDOR'S PERMITS _____

DATE EVENT CHECKLIST RECEIVED AND FOUND TO BE COMPLETE: _____

APPROVED: _____ DENIED: _____

AFTER EVENT COMMENTS:

WAS THE SITE CLEANED UP PROPERLY IN A TIMELY FASHION? YES NO

COMMENTS _____

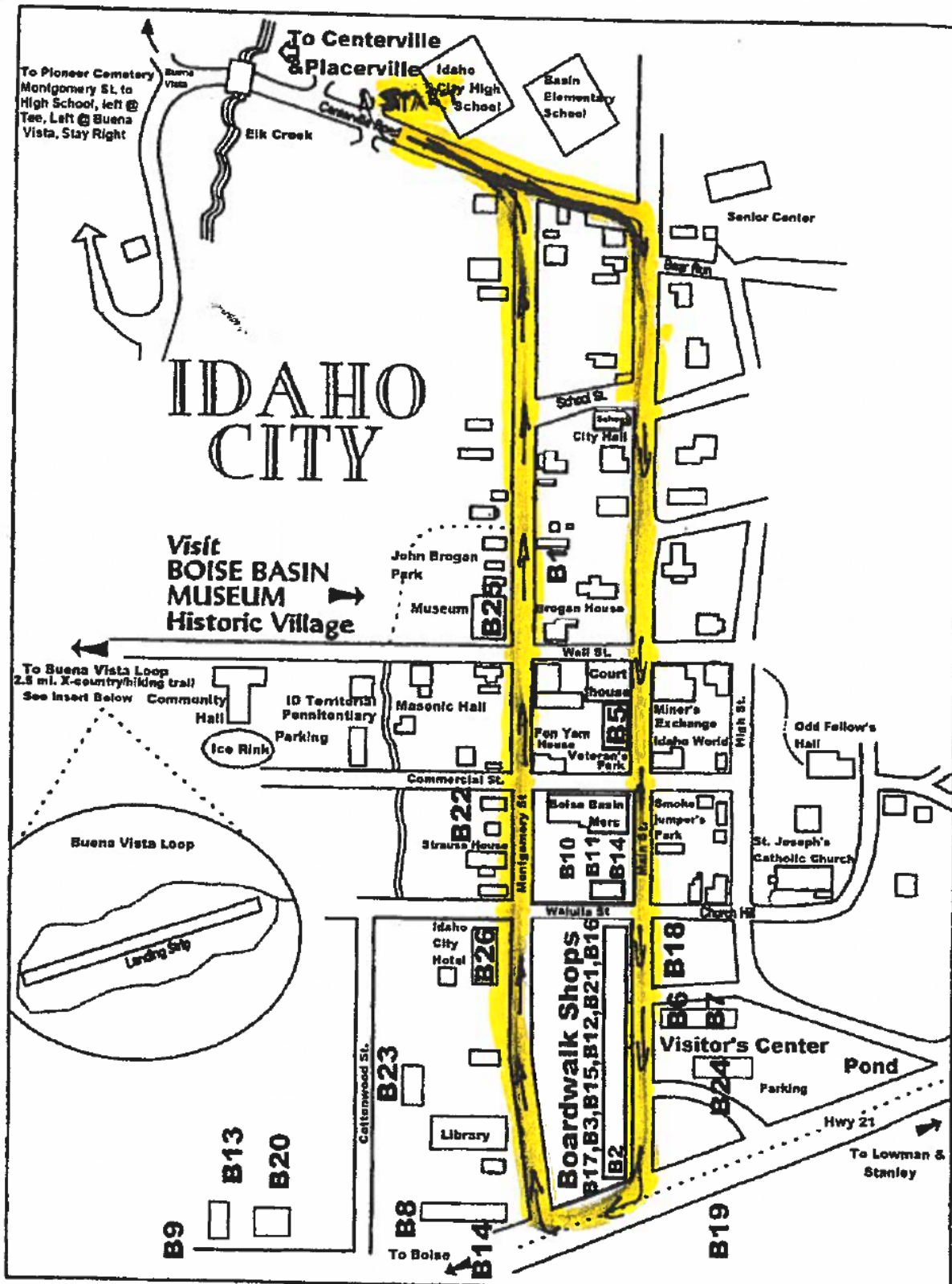
DID THE EVENT SPONSOR MEET ALL OF THEIR OBLIGATIONS AND RESPONSIBILITIES? YES NO

COMMENTS _____

SHOULD THIS PARTY BE ALLOWED TO USE CITY PROPERTY AGAIN? YES NO

COMMENTS _____

SIGNED: _____



From: Heidi Reeder [REDACTED]
Subject: Idaho City Fire Protection District- Fireworks - Parades
Date: Jun 2, 2021 at 2:28:24 PM
To: Terry Teeter teeter550@hotmail.com

Good Afternoon

The ICRMP policy covers Fireworks displays put on by fire departments. Parades are covered as well.

As a reminder, please use caution and operate in a safe manner

Thank you and have a great day!

Heidi Reeder

HD Insurance

[Helping Those Who Help Others](#)

p: [REDACTED]

f: [REDACTED]

a: 175 E 50th St, Boise, ID 83714

w: [REDACTED]



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This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message."

Before printing this e-mail, please consider whether printing is necessary. Think Green!



Nancy L Ptak <idahocityclerk@gmail.com>

Updated Venue Map and Event Checklist

Paige Wilson

Fri, Apr 9, 2021 at 12:53 PM

To: Nancy L Ptak <idahocityclerk@gmail.com>

Hi Nancy!

Here is the updated venue map and Event Checklist that you requested for the upcoming City Council meeting. Let me know if you need anything else from me! Julia and I will be joining in on the zoom meeting on Wednesday for that meeting.

All the best,
Paige Wilson



Paige Wilson, Events Coordinator

P: (208) 912-6353

W: thegoagency.com



adding EMT
ICPD

Catering permit

4 attachments

Untitled presentation-3.pdf
337K

of Idaho.pdf
3533K

Stampede Release Liability Waiver.docx.pdf
107K

Idaho City Stampede Proof of Insurance.pdf
210K



IDAHO CITY EVENT CHECKLIST

EVENT SPONSOR: The Go Agency
DATE(S): June 12th, 2021
EVENT NAME: The Idaho City Off-Road Stampede
PERSON IN CHARGE: Paige Wilson & Julia Sanchez
ADDRESS: 106 N 10th St, Boise ID, 83702
PHONE: Daytime [REDACTED] Evenings Same as daytime

1. PARK POLICY

THE EVENT SPONSOR HAS READ THE IDAHO CITY PARK POLICY AND AGREES TO COMPLY AND TO SEE THAT EVENT PARTICIPANTS COMPLY WITH THE BEST OF THEIR ABILITIES.
INITIAL HERE PW

2. EVENT DESCRIPTION

BRIEFLY DESCRIBE WHAT YOUR EVENT ENCOMPASSES:

Off-road Stampede includes forest Thru Run + venue games: UTV soccer, jousting, & barrel racing. Event hosts local vendors, & a beer garden as well.

3. SITE PLAN

ATTACH A SITE PLAN SHOWING THE EXACT LOCATION OF ALL THE DIFFERENT FUNCTIONS OR YOUR EVENT (I.E. SHOW PERFORMANCE SPACES; VENDOR AREAS; EMERGENCY SERVICES; TRASH RECEPTACLES; PORTA POTTIES; PROPOSED PARKING USES, ETC.)

4. EVENT HOURS

WHAT ARE THE DAILY HOURS OF OPERATION FOR YOUR EVENT?

June 12th, 2021 8AM-6PM

5. GENERATORS OR AMPLIFIED SOUND SYSTEMS

ARE YOU PROPOSING TO USE ELECTRICAL GENERATORS OR AMPLIFIED SOUND SYSTEMS?

☒ YES ☐ NO

IF SO, PLEASE SHOW THEIR LOCATIONS ON YOUR SITE PLAN AND DESCRIBE IN THE SPACE PROVIDED BELOW WHAT THEY WILL BE USED FOR AND WHAT PRECAUTIONS YOU ARE TAKING TO SEE THAT THEY ARE USED PROPERLY AND SAFELY.

6. ***DESCRIBE BELOW YOUR PLANS FOR TRASH DISPOSAL. WHAT ARE YOUR PLANS FOR TRASH COLLECTION AND CONTAINMENT, RECEPTACLE LOCATIONS AND AFTER-EVENT CLEANUP?

Trash cans will be placed throughout venue site appropriately, and all garbage will be disposed of outside of Idaho City.

***ITEMS 7, 8 AND 9 MUST BE PREAPPROVED BY THE CITY CHIEF OF POLICE AND INITIALED PRIOR TO SUBMITTAL TO THE CITY CLERK FOR COUNCIL REVIEW. ***

A FEE FOR COUNCIL APPROVED EVENTS WILL BE SET AT \$25.00 AN HOUR PER OFFICER TO COVER ADDITIONAL COVERAGE OF LAW ENFORCEMENT IF DEEMED NECESSARY. THE NUMBER OF HOURS FOR EVENTS WILL BE DETERMINED BY THE IDAHO CITY CHIEF OF POLICE.

7. ***DESCRIBE BELOW YOUR SECURITY PLAN AND YOUR EMERGENCY SERVICES PLAN FOR THE EVENT:

No security will be contracted for event. Local Sheriff's department & EMS will be notified & aware of event.

ONE officer and EMS on site MDO

CITY CHIEF OF POLICE INITIAL HERE MDO

8. ***DESCRIBE BELOW YOUR TRAFFIC CONTROL/PARKING PLAN:

At the rodeo grounds, we will have marked spacing for parking vehicles, loading zones, & EMS lanes. The entrance to the venue will have yield/stop signs around the venue for extra safety precautions.

CITY CHIEF OF POLICE INITIAL HERE MDO

9. ***CONSUMPTION OR POSSESSION OF ALCOHOL

WILL ALCOHOL BE CONSUMED OR POSSESSED AT THE EVENT? ☒ YES ☐ NO

IF SO, IF MORE THAN A KEG OR THREE (3) CASES ARE POSSESSED BUT NOT OFFERED FOR SALE, A PERMIT MUST BE SECURED FROM THE CITY.

WILL THE ALCOHOL BE OFFERED FOR SALE? ☒ YES ☐ NO

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CITY CHIEF OF POLICE INITIAL HERE MDO

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INITIAL HERE AW

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PROOF OF INSURANCE _____

ALCOHOL/CATERING PERMITS _____

VENDOR'S PERMITS _____

DATE EVENT CHECKLIST RECEIVED AND FOUND TO BE COMPLETE: _____

APPROVED: _____ DENIED: _____

AFTER EVENT COMMENTS:

WAS THE SITE CLEANED UP PROPERLY IN A TIMELY FASHION? ☐ YES ☐ NO

COMMENTS _____

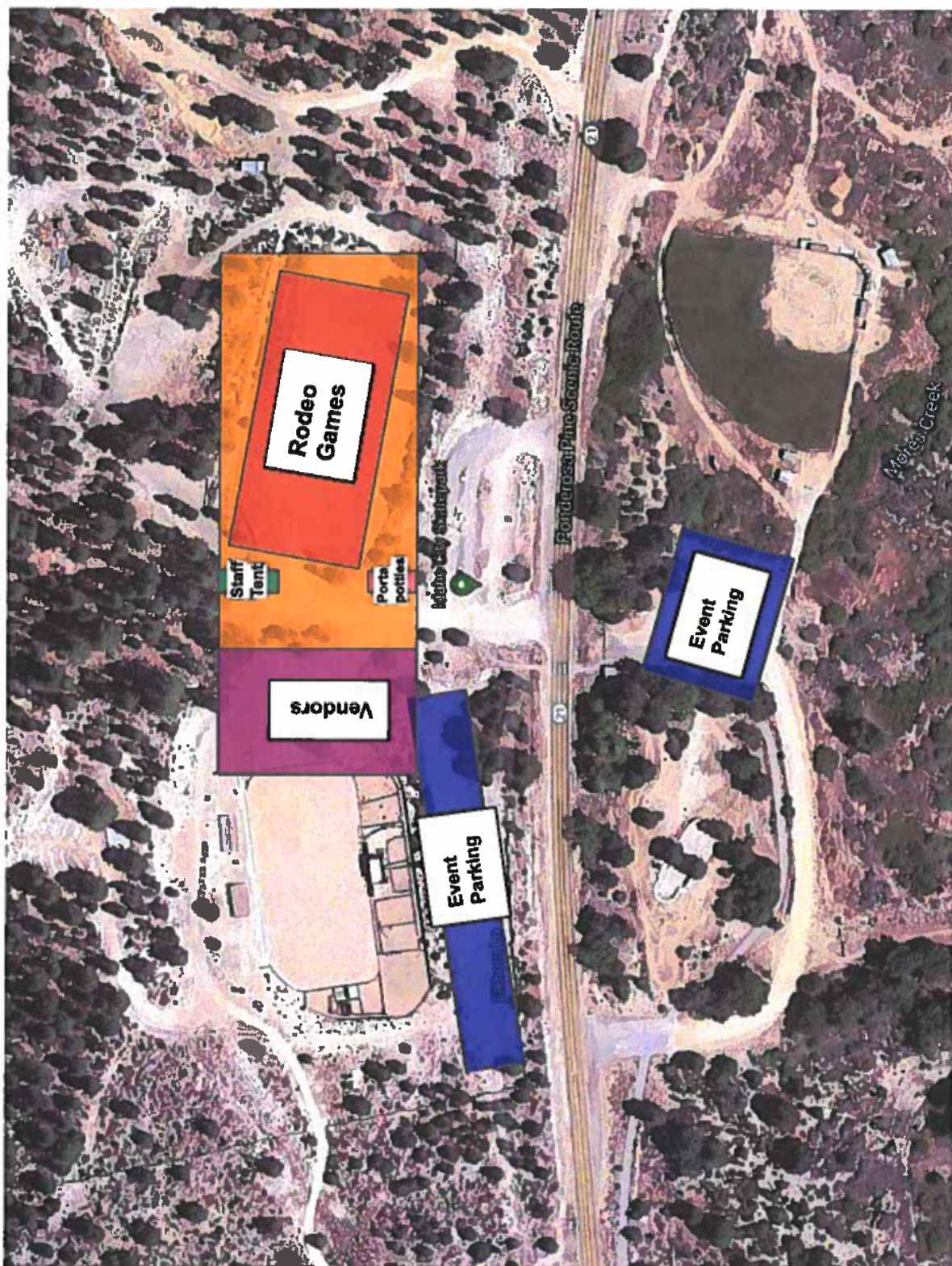
DID THE EVENT SPONSOR MEET ALL OF THEIR OBLIGATIONS AND RESPONSIBILITIES? ☐ YES ☐ NO

COMMENTS _____

SHOULD THIS PARTY BE ALLOWED TO USE CITY PROPERTY AGAIN? ☐ YES ☐ NO

COMMENTS _____

SIGNED: _____





RELEASE OF LIABILITY

READ CAREFULLY - THIS AFFECTS YOUR LEGAL RIGHTS

In exchange for participation in the activities of The Off Road Stampede (Trail Trivia Ride, UTV Soccer, UTV Barrel Racing, and UTV Pinata Beatdown) organized by The Go Agency/GoOutLocal.com Inc., of 106 N. 6th Street, Boise, Idaho, 83702 and/or use of the property, facilities and services of The Go Agency/GoOutLocal.com Inc., I, _____, agree for myself and (if applicable) for the members of my family to the following:

1. **AGREEMENT TO FOLLOW DIRECTIONS.** I agree to observe and obey all posted rules and warnings, and further agree to follow any oral instructions or directions given by The Go Agency/GoOutLocal.com Inc., or the employees, representatives or agents of The Go Agency/GoOutLocal.com Inc.
2. **ASSUMPTION OF THE RISKS AND RELEASE.** I recognize that there are certain risks associated with the above described activities and I assume full responsibility for personal injury to myself and (if applicable) my family members, and further release and discharge The Go Agency/GoOutLocal.com Inc. for injury, loss or damage arising out of my or my family's use of or presence upon the facilities of The Go Agency/GoOutLocal.com Inc., whether caused by the fault or myself, my family, The Go Agency/GoOutLocal.com Inc. or other third parties.
3. **INDEMNIFICATION.** I agree to indemnify and defend The Go Agency/GoOutLocal.com Inc. against all claims, causes of action, damages, judgments, costs or expense, including attorney fees and other litigation costs, which may in any way arise from my or my family's use of or presence upon the facilities of The Go Agency/GoOutLocal.com Inc.
4. **FEES.** I agree to pay for all damages to the facilities of The Go Agency/GoOutLocal.com Inc. caused by any negligent, reckless, or willful actions by me or my family.
5. **APPLICABLE LAW.** Any legal or equitable claim that may arise from participation in the above shall be resolved under _____ Idaho law.
6. **NO DURESS.** I agree and acknowledge that I am under no pressure or duress to sign this Agreement and that I have been given a reasonable opportunity to review it before signing. I further agree and acknowledge that I am free to have my own legal counsel review this Agreement if I so desire. I further agree and acknowledge that The Go Agency/GoOutLocal.com Inc. has offered to refund any fees I have paid to use its facilities if I choose not to sign this Agreement.
7. **ARM'S LENGTH AGREEMENT.** This Agreement and each of its terms are the product of an arm's length negotiation between the Parties. In the event any ambiguity is found to exist in the interpretation of this Agreement, or any of its provisions, the Parties, and each of them, explicitly reject the application of any legal or equitable rule of interpretation which would lead to a construction either "for" or "against" a particular party based upon their status as the drafter or a specific term, language, or provision giving rise to such ambiguity.
8. **ENFORCEABILITY.** The invalidity or unenforceability of any provision of this Agreement, whether standing alone or as applied to a particular occurrence or circumstance, shall not affect the validity or enforceability of any other provision of this Agreement or of any other applications of such provision, as the case may be, and such invalid or unenforceable provision shall be deemed not to be a part of this Agreement.
9. **DISPUTE RESOLUTION.** The parties will attempt to resolve any dispute arising out of or relating to this Agreement through friendly negotiations amongst parties. If the matter is not resolved by negotiation, the parties will resolve the dispute using the below Alternative Dispute Resolution (ADR) procedure.
10. **EMERGENCY CONTACT.** In case of an emergency, please call () - . (Relationship:).

I HAVE READ THIS DOCUMENT AND UNDERSTAND IT. I FURTHER UNDERSTAND THAT BY SIGNING THIS RELEASE, I VOLUNTARILY SURRENDER CERTAIN LEGAL RIGHTS.

Dated: _____

Signature: _____

Parent or Guardian Signature (if under 18): _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Integrity Insurance 2680 S Eagle Rd Ste 100 Meridian, ID 83642	CONTACT NAME: Brianna Harger	
	PHONE (A/C, No, Ext): (208)949-2300 FAX (A/C, No): (208)949-2301	
INSURED Go Out Local Com 106 N 6th St Ste M4 Boise, ID 83702-5980	E-MAIL ADDRESS: caleb@integrity-insurance.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: AUTO OWNERS	NAIC # 18988
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 00013477-252465**REVISION NUMBER:** 30

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> 54706-Add Ins GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			5220721500	03/01/2020	03/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ EXC GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Idaho City Stampede

CERTIFICATE HOLDER**CANCELLATION**

Idaho City Stampede

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

 (BLH)

© 1988-2015 ACORD CORPORATION. All rights reserved.



Nancy L Ptak <idahocityclerk@gmail.com>

Idaho City Stampede

Nancy L Ptak <idahocityclerk@gmail.com>

Tue, May 18, 2021 at 9:51 AM

To: Julia Sanchez [REDACTED]

I can do a credit card over the phone or a check in the mail. The agency we use for credit cards will charge 3 percent plus 1 dollar.

catering permit is \$20 a day

Use of the rodeo area is \$100 a day with a deposit of \$50, refundable if all is cleaned up after the event.

Nancy L Ptak (Ling) - City Clerk/Treasurer
City of Idaho City
511 Main Street
PO Box 130
Idaho City, ID 83631
(208) 392-4584

June 12th, 2021

Knowledge is knowing a tomato is a fruit. Wisdom is not putting it in a fruit salad. ~unknown~



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[Quoted text hidden]



Nancy L Ptak <idahocityclerk@gmail.com>

Agenda

Robert Showalter <[REDACTED]>

Tue, May 18, 2021 at 10:11 PM

To: "idahocityclerk@gmail.com" <idahocityclerk@gmail.com>

Hello Nancy,

Could you please add me to the next agenda to speak with the council members about grants?

Thank you,
Bob Showalter

RECEIVED

APR 29 2021

ERICK B. THOMSON
GEM COUNTY PROSECUTING ATTORNEY

306 East Main Street
P.O. Box 671
Emmett, ID 83617
Telephone (208)365-2106
Fax (208)365-9411

Richard K. Linville
Deputy Prosecuting Attorney

Tahja L. Jensen
Deputy Prosecuting Attorney

04/29/2021

City of Idaho City
P.O. Box 130
Idaho City, ID 83631

Re: City Attorney Duties

Dear Mayor and Council Members:

Please consider this submission as my application to continue to provide prosecution services for Idaho City. I am enclosing with this letter a resume for myself as the attorney designated as accountable for the contract. I work with two other attorneys currently. Tahja Jensen currently has a civil practice for the county. While she does have criminal experience, it is more likely that she would only handle these services in an emergency. Her resume is available upon request. The other attorney that I work with, Richard Linville, has announced his well-earned retirement. I will be hiring a third attorney to replace him, and that attorney's services will also be included in this contract. My intent is to hire someone with criminal prosecution



RECEIVED
APR 30 2021

JOAN E. CALLAHAN

Direct Line: (208) 947-2084
E-mail: joan@naylorhales.com

Eric F. Nelson
Jacob H. Naylor
Tyler D. Williams
Joan E. Callahan
Landon S. Brown
Reid K. Peterson

Of Counsel
Kirtlan G. Naylor
Roger J. Hales

Retired
Robert G. Hamlin

**City of Idaho City
Response to Request for Proposals
City Attorney Services
April 30, 2021**

Applicant:

Naylor & Hales, P.C.
950 W. Bannock Street, Ste. 610
Boise, ID 83702
(208) 383-9511
(208) 383-9516 (fax)
Website: <http://www.naylorhales.com/>

Firm Contact:
Joan E. Callahan
(208) 947-2084 (direct)
Email: joan@naylorhales.com

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM

PAST DUE 60 OR MORE DAYS

For target date 05/05/2021

CITY OF IDAHO CITY

12:30:11 - 05/05/2021

Account	Route - Meter	Customer Name	Service Address	User Type	Balance	Past Due
	Fund - Service					
20001-00	02-01		302 ELK CREEK ROAD	COMMERCIAL		
	51 - WATER BASE					
	52 - SEWER				8756.26	7925.62
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE				1711.89	1222.77
	51 - OVERPAYMENT					
			Subtotal for Account 20001-00 :		10468.15	9148.39
20002-00	02-02		305 ELK CREEK ROAD	RESIDENTIAL		
	51 - WATER BASE				312.00	187.20
	51 - WATER USAGE				49.96	37.47
	52 - SEWER				202.05	132.83
	51 - WATER LATE FEE				22.47	22.47
	52 - SEWER LATE FEE				38.95	38.95
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20002-00 :		625.43	418.92
20004-00	02-04		300 ELK CREEK ROAD	RESIDENTIAL		
	51 - WATER BASE					
	52 - SEWER				761.42	692.20
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE				158.49	111.77
	51 - OVERPAYMENT					
			Subtotal for Account 20004-00 :		917.91	803.97
20009-00	02-09		210 ELK CREEK ROAD	RESIDENTIAL		
	51 - WATER BASE				312.00	187.20
	51 - WATER USAGE				1807.21	1385.56
	52 - SEWER				173.05	103.83
	51 - WATER LATE FEE				705.59	74.47
	52 - SEWER LATE FEE				765.15	74.47
	51 - OVERPAYMENT					
			Subtotal for Account 20009-00 :		3763.00	1805.53
20027-00	02-27		507 MAIN STREET	RESIDENTIAL		
	51 - WATER BASE				187.18	62.38
	51 - WATER USAGE				13.91	5.67
	52 - SEWER				103.83	34.61
	51 - WATER LATE FEE				6.81	
	52 - SEWER LATE FEE				6.81	
	51 - OVERPAYMENT					
			Subtotal for Account 20027-00 :		318.54	102.66
20058-00	02-58		403 MONTGOMERY STREET	RESIDENTIAL		
	51 - WATER BASE				187.20	62.40
	51 - WATER USAGE				5.34	1.49
	52 - SEWER				103.83	34.61
	51 - WATER LATE FEE				25.56	
	52 - SEWER LATE FEE				25.56	
	51 - NSF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20058-00 :		347.49	98.50
20061-00	02-61		510 MONTGOMERY STRE	RESIDENTIAL		
	51 - WATER BASE				187.20	62.40
	51 - WATER USAGE				11.21	0.27
	52 - SEWER				103.83	34.61
	51 - WATER LATE FEE				18.81	
	52 - SEWER LATE FEE				18.81	
	51 - OVERPAYMENT					
			Subtotal for Account 20061-00 :		339.86	97.28

Death in family - just sent out
bill w/ PAST DUE stamp

pd \$100 on 6/2/21 OK

Sent to new address / they are
new owners

pd. in full

WILL BE IN 5/10/21 TO PAY
pd.

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM

CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS

For target date 05/05/2021

12:30:11 - 05/05/2021

Account	Route - Meter	Customer Name	Service Address	User Type	Balance	Past Due
Fund - Service						
20077-00	02-77	[REDACTED]	606 MONTGOMERY STRE	RESIDENTIAL		
51 - WATER BASE					365.43	240.63
51 - WATER USAGE						
52 - SEWER					207.66	138.44
51 - WATER LATE FEE					35.34	11.26
52 - SEWER LATE FEE					37.60	11.26
51 - OVERPAYMENT						
Pay agreement 5-10-21 Pd. \$240 6/18/21						
Subtotal for Account 20077-00					648.03	401.63
20088-00	02-88	[REDACTED]	101 PLACER STREET	RESIDENTIAL		
51 - WATER BASE					374.40	249.60
51 - WATER USAGE					12.84	7.84
52 - SEWER					307.61	238.39
51 - WATER LATE FEE					19.01	19.01
52 - SEWER LATE FEE					48.56	19.01
Will be paying on this week Pd. \$250 6/2/21 OK						
Subtotal for Account 20088-00					762.42	533.85
20108-00	02-108	[REDACTED]	208 WALULLA STREET E	RESIDENTIAL		
51 - WATER BASE					177.63	52.83
51 - WATER USAGE					29.10	4.39
52 - SEWER					103.83	34.61
51 - WATER LATE FEE					17.16	
52 - SEWER LATE FEE					17.16	
51 - MISC						
51 - NSF FEE						
51 - OVERPAYMENT						
Pd in full \$350 OK 6/1/21						
Subtotal for Account 20108-00					344.88	91.83
20125-00	02-125	[REDACTED]	309 WALULLA STREET W	RESIDENTIAL		
51 - WATER BASE					374.40	249.60
51 - WATER USAGE					13.73	2.72
52 - SEWER					207.66	138.44
51 - WATER LATE FEE					90.08	90.08
52 - SEWER LATE FEE					125.82	125.82
51 - OVERPAYMENT						
Pd. 225 on 5/25/21 Pay Agreement						
Subtotal for Account 20125-00					811.69	606.66
20133-00	02-133	[REDACTED]	112 COTTONWOOD STREE	RESIDENTIAL		
51 - WATER BASE					399.20	274.40
51 - WATER USAGE					4.49	4.08
52 - SEWER					310.60	241.38
51 - WATER LATE FEE					11.26	11.26
52 - SEWER LATE FEE					49.45	49.45
51 - MISC						
51 - OVERPAYMENT						
Filed for Bankruptcy Pd. \$110 OK 6/1/21						
Subtotal for Account 20133-00					775.02	580.59
20143-00	02-143	[REDACTED]	201 COMMERCIAL STREET	RESIDENTIAL		
51 - WATER BASE					187.20	62.40
51 - WATER USAGE					19.17	2.90
52 - SEWER					103.83	34.61
51 - WATER LATE FEE					23.93	23.93
52 - SEWER LATE FEE					41.18	41.18
51 - OVERPAYMENT						
Pd. 445.31 in full 6/8/21						
Subtotal for Account 20143-00					375.31	165.02
20159-00	02-159	[REDACTED]	500 HIGH STREET	RESIDENTIAL		
51 - WATER BASE					187.20	62.40
51 - WATER USAGE					1.08	0.54
52 - SEWER					103.83	34.61
51 - WATER LATE FEE					18.87	
52 - SEWER LATE FEE					18.87	
51 - OVERPAYMENT						
Pd in Full						
Subtotal for Account 20159-00					329.85	97.55

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM

CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS

For target date 05/05/2021

12:30:11 - 05/05/2021

Account	Route - Meter	Customer Name	Service Address	User Type	Balance	Past Due
Fund - Service						
20163-00	02-163		2 SUMMERVOLD	RESIDENTIAL		
	51 - WATER BASE				212.40	87.60
	51 - WATER USAGE				2.29	0.40
	51 - WATER LATE FEE				18.82	0.02
	52 - SEWER LATE FEE				18.82	0.02
			Subtotal for Account 20163-00 :		252.33	88.04
20193-01	00-NONE		3865 HIGHWAY 21	RESIDENTIAL		
	51 - WATER BASE				1661.30	1661.30
	52 - SEWER				4266.43	4266.43
	51 - WATER LATE FEE				3820.70	3820.70
	52 - SEWER LATE FEE				2035.74	2035.74
			Subtotal for Account 20193-01 :		11894.17	11894.17
20194-01	00-NONE		3867 HIGHWAY 21	COMMERCIAL		
	51 - WATER BASE					
	52 - SEWER					
	51 - WATER LATE FEE				488.61	488.61
	52 - SEWER LATE FEE				411.31	411.31
			Subtotal for Account 20194-01 :		897.92	897.92
20196-00	02-196		3873 HIGHWAY 21	RESIDENTIAL		
	51 - WATER BASE				2820.80	1747.20
	51 - WATER USAGE				199.40	38.88
	52 - SEWER				2085.82	1601.28
	51 - OVERPAYMENT					
			Subtotal for Account 20196-00 :		4906.02	3387.36
20197-00	02-197		3879 HIGHWAY 21	RESIDENTIAL		
	51 - WATER BASE				1778.25	1154.25
	51 - WATER USAGE				209.88	89.12
	52 - SEWER				1038.30	692.20
			Subtotal for Account 20197-00 :		3026.43	1935.57
20217-00	02-217		117 PROSPECTOR LANE	RESIDENTIAL		
	51 - WATER BASE				249.60	124.80
	51 - WATER USAGE				13.68	8.12
	52 - SEWER				142.55	73.33
	51 - WATER LATE FEE				73.65	33.48
	52 - SEWER LATE FEE				116.09	50.66
	51 - OVERPAYMENT					
			Subtotal for Account 20217-00 :		595.57	281.39
20223-00	02-223		132 PROSPECTOR LANE	RESIDENTIAL		
	51 - WATER BASE				187.20	62.40
	51 - WATER USAGE				5.88	2.30
	52 - SEWER				103.83	34.61
	51 - WATER LATE FEE				25.88	8.47
	52 - SEWER LATE FEE				29.75	6.47
			Subtotal for Account 20223-00 :		352.54	112.25
30002-00	03-02		304 ELK CREEK ROAD	RESIDENTIAL		
	51 - WATER BASE					
	52 - SEWER				761.42	692.20
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE				156.49	111.77
	51 - OVERPAYMENT					
			Subtotal for Account 30002-00 :		917.91	803.97

Total Balance: 43658.47

Total Past Due: 34353.05