



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, June 10, 2026

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Team's Meeting

[Idaho City Council Regular Meeting | Meeting-Join | Microsoft Teams](#)

CALL MEETING TO ORDER: Mayor Heffington called the regular city council meeting to order at 6:00 PM.

ROLL CALL TO ESTABLISH QUORUM: Clerk Keeton called roll. Mathews, Elliott, Adams in attendance. Secor absent.

PLEDGE OF ALLEGIANCE: Mayor Heffington led the pledge of allegiance.

Mayor Heffington asked everyone to please silence their cell phones, step outside to make a call, be respectful, one person to speak at a time, and no chatter in the audience. Please and thank you.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: MAY 27, 2026 & MAY 28, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Adams, to approve the minutes May 27 & May 28, 2026. Mathews aye, Elliott aye, Adams aye. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. 2026-9 IDAHO CITY FIRE PROTECTION DISTRICT 4TH OF JULY PARADE & FIREWORKS

Councilor Elliott made a motion, seconded by Adams, to approve the event checklist 2026-9 Idaho City Fire Protection District 4th of July Parade & Fireworks. 3 ayes. Motion carried.

2. 2026-10 IDAHO CITY HISTORICAL FOUNDATION 4TH OF JULY IN THE PARK

Councilor Elliott made a motion, seconded by Mathews, to approve the event checklist 2026-10 Idaho City Historical Foundation 4th of July in the Park. 3 ayes. Motion carried. Councilor Elliott made a motion, seconded by Mathews, to approve an alcohol variance for the Idaho City Historical Foundation 4th of July in the Park from 10am to 4pm. 3 ayes. Motion carried.

3. 2026-11 IDAHO CITY CHAMBER – ART IN THE PARK JUNE 13 & 14, 2026

Councilor Elliott explained that the Library has the hall rented for the same weekend and there would be an issue with parking. Carter Elliott explained a couple other areas he could use for parking. Councilor Elliott made a motion, seconded by Adams, to approve the event checklist 2026-11 Idaho City Chamber – Art in the Park June 13 & 14, 2026. 3 ayes. Motion carried.

4. 2026-12 IDAHO CITY CHAMBER – GOLD RUSH RODEO JUNE 26 & 27, 2026

Council discussed the event and missing items and decided to move the item to the next meeting to allow for time to gather the remaining items for council to review.

C. BILLS/PAYABLES: MAY 28, 2026 THROUGH JUNE 10, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Adams, to approve the bills dated May 28, 2026, through June 10, 2026 in the amount of \$12,487.94. 3 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

A. IC SECTION 74-206(1)(A)&(B) TO CONSIDER PERSONNEL MATTERS RELATED TO HIRING & TO CONSIDER PERSONNEL MATTERS RELATED TO PERFORMANCE

Counselor Elliott made a motion, seconded by Adams, to adjourn to Executive Session pursuant to Idaho Code section 74-206(1)(A)&(B) to consider personnel matters related to hiring, and to consider personnel matters related to performance. Mathews aye, Elliott aye, Adams aye. Called into session/adjourned at 6:16pm. Mayor Heffington called back into regular session at 6:42pm.

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

IV. ENGINEER'S REPORT

A. RE: SCOPE OF SERVICES – CITY OF IDAHO CITY, ID – VIG PUMPS & FILTER RE-SANDING

Councilor Elliott asked if there had been a response from Consor and Clerk Keeton responded no. City Attorney Williams explained that he could email the engineering firm for a response.

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VI. OLD BUSINESS

A. IDAHO CITY FIRE PROTECTION DISTRICT

Mayor Heffington explained that the city would like to move forward and come to an agreement. City Attorney Williams will follow up to see where things are.

B. PROPERTY SWAP WITH SECOR

Mayor Heffington explained that the final survey is complete. Clerk Keeton explained that the swap was approved at a previous meeting contingent on the survey and property descriptions. City Attorney Williams added that because it was previously voted on there is no action needed at this time. Williams added once the deeds are recorded the item is complete.

C. SEWER PLANT ROAD

Clerk Keeton explained it has been brought up that the road could be shut down if no easement could be found and asked for direction. Councilor Elliott remembered a possible utility easement and would send an email to the county to see if they could find a record of survey that speaks to the utility easement.

VII. NEW BUSINESS

A. OPEN MEETING LAW

Clerk Keeton explained a few issues with emails and asked that when including other council members to BCC everyone to avoid any open meeting law violations.

B. 2026-2-1 LEON'S CAFÉ & GENTRY'S OUTPOST LIQUOR LICENSE **ACTION ITEM**

Councilor Elliott made a motion, seconded by Adams, to approve 2026-2-1 Leon's Café & Gentry's Outpost Liquor License. 3 ayes. Motion carried.

C. PARKS & REC COMMUNITY GARDENS **ACTION ITEM**

Councilor Elliott explained that in the packet there is a map of a property owned by the city that is behind the city shop and next to the Masonic Hall. CDH and Parks & Rec are looking for an area to propose a community garden. Councilor Adams made a motion, seconded by Mathews, to allow Parks & Recreation to talk with CDH regarding a community garden in the city parcel behind the shop. 3 ayes. Motion carried.

D. FRIENDS OF IDAHO CITY 501c3 **ACTION ITEM**

Councilor Elliott explained that she spoke with Clearwater on how to start a 501c3 and they directed her to the City Attorney. City Attorney Williams said he would look into it.

E. WATER MASTER SERVICES **ACTION ITEM**

Mayor Heffington tabled the item.

F. CONSULTANT & PROFESSIONAL SERVICE REQUESTS

Clerk Keeton explained the information in the packet concerning contacting the City Attorney and Clearwater.

G. IDAHO CITY POLICE DEPARTMENT / CONTRACT WITH BOISE COUNTY **ACTION ITEM**

Mayor Heffington tabled the item and explained the city is working on a contract with Boise County for services.

H. BOARDWALKS / HISTORICAL

Mayor Heffington explained that in the past the Historical Foundation would use inmate labor and help take care of the boardwalks. Mayor Heffington wanted to see if they would like to continue with this. Councilor Elliott explained that they might have done that if the city had spoken to them sooner, but could see if it was a possibility for next year.

I. MOBILE FOOD TRUCK PERMIT

Councilor Mathews explained he did some research on food trucks and how different cities in Idaho dealt with them. Mathews cited an email he sent the city regarding this information and read the mock ordinance he created. The purpose of the ordinance is to regulate food vendors and food trucks operating within Idaho City in order to promote public health and safety, protect local businesses, provide orderly use of public and private property, and establish consistent operating standards. Mathews went through the different sections of the mock ordinance and made explanations as needed. Discussion on the different sections of the mock ordinance ensued. Council discussed having a public hearing and seeing what the public had to say regarding the ordinance and directed the City Clerk to move forward with publishing the public hearing for the next available meeting.

J. TRUDY'S KITCHEN LOT COMBINATION RPI00000266010 & RPI00000266020 **ACTION ITEM**

Marc Carignan with P&Z explained that they recommended the property owner provide updated drawings and schematics that show the current property boundaries and easements. Discussion on the easements ensued. Council requested City Attorney Williams look this item over and provide a recommendation.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Mancera provided a written update in Council's packet. Mayor Heffington read the update aloud, that covered the Highway 21 project, street maintenance, dust abatement, weed control at the sewer plant, and sand bay cleaning.

B. LAW ENFORCEMENT

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Clerk Keeton explained the budget update in the packet.

2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Keeton explained the water sewer update in the packet.

3. CLEARWATER UPDATE

Clerk Keeton explained they are working on some HR information.

4. STAFF & DEPARTMENT INFORMATION FOR CITY OUTREACH EFFORTS

Clerk Keeton asked council to read this item and provide as much information as possible.

D. CITY ATTORNEY

IX. COUNCIL UPDATES

Councilor Mathews asked if council was comfortable with the current locations of food trucks. Discussion on the use of power at the Visitor Center ensued and Mayor Heffington asked that they be disconnected from city power. Discussion on food trucks ensued. Mathews asked how everyone would feel about the city doing a float in the 4th of July parade and discussion ensued. Councilor Elliott explained that she would like to move forward with removing the dead trees around Community Hall. Elliott will ask the Historical Foundation about help with the boardwalks. The Forest Service is planning to take out the trail fit items around the airport loop and Elliott asked if anyone could think of any community projects that the funds from the Mayor's walking challenge could be used for. Elliott reached out to Idaho Rural Water, and they are in conferences but would reach out the end of this month with a date for a presentation. Idaho Power will be coming up to look at moving the power underground for Community Hall. Elliott would also like to revisit making the RV Dump a mandatory pay for services and discussion ensued. Councilor Adams explained that on July 22nd EBCED, surrounding Fire Departments, and Sheriff's Department will be doing an active shooter training at the school.

X. MAYOR UPDATES

Mayor Heffington explained that things have been busy and he has tried to be very hands-on.

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Shauna Asher expressed her concerns with Trudy's RV park and quoted some potential code violations. Mayor Heffington asked if Asher would like to be added to the next agenda to allow for more discussion on the topic.

Jackie Bridwell explained that she is here on behalf of Jack Pine Roundup and is presenting the city a donation of \$1000 to be used towards the Community Hall restoration. Jack Pine has also acquired another framework for a set of bleachers, and the lumber is being donated by Franklin Building Supply. That completed bleacher will be donated to the rodeo grounds.

Steve Shay thanked Mayor and Council for the changes that are being made.

Bob Amidon explained that that city passed an RV ordinance not long ago and the RV park at Trudy's does not conform to that ordinance. Mayor Heffington explained that it is being investigated.

XII. UPCOMING MEETINGS

A. NEXT BUDGET WORKSHOP: JUNE 17, 2026

B. NEXT REGULAR MEETING: JUNE 24, 2026

ADJOURNMENT 8:26 PM

ATTEST:


Nancy L. Keeton, City Clerk-Treasurer

Date approved: 6/24/2026


Ryan Heffington, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

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Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Bobby Mathews

Public Works:
Jaden Howell