CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING
Wednesday, June 11, 2025
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVsSlhNTHRadGo5QT09
Meeting ID: 859 1310 6899
Passcode: iccouncil

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: MAY 28, 2025 & June 2, 2025 ***ACTION ITEM***
B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***
   1. IDAHO CITY CHAMBER OF COMMERCE 2ND ANNUAL GOLD ON MAIN CAR SHOW JUNE 21, 2025
   2. IDAHO CITY HISTORICAL FOUNDATION 4TH OF JULY IN THE PARK
   3. IDAHO CITY FIRE PROTECTION DISTRICT 4TH OF JULY PARADE
   4. IDAHO CITY FIRE PROTECTION DISTRICT 4TH OF JULY FIREWORKS DISPLAY
C. BILLS/PAYABLES: MAY 29, 2025 THROUGH JUNE 11, 2025 ***ACTION ITEM***

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

IV. ENGINEER'S REPORT

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR ***ACTION ITEM***

VII. NEW BUSINESS

A. COMPENSATION FOR SAND BAY CLEANING ***ACTION ITEM***

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS
B. LAW ENFORCEMENT
C. CLERK/TREASURER'S OFFICE
   1. BUDGET UPDATES
   2. WATER AND SEWER UPDATES, ***ACTION ITEM***
   3. CLEARWATER UPDATE
D. CITY ATTORNEY

IX. COUNCIL UPDATES

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

XII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: JUNE 25, 2025

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
idahocitymayor1@cityofic.org
Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Ryan Heffington

Chief of Police:
Brent Watson
idahocitypd.194@cityofic.org
City officers:
Jake Nye

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org
Public Works:
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Friday 9am -3pm

CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING
Wednesday, May 28, 2025
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting
https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVsSlhNTHRadGo5QT09
Meeting ID: 859 1310 6899
Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 6:00 PM.
ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Secor in attendance. Adams present after the pledge.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: MAY 14, 2025 ***ACTION ITEM***

Councilor Heffington made a motion, seconded by Elliott, to approve the minutes dated May 14, 2025. 3 ayes. Adams abstain. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***

C. BILLS/PAYABLES: MAY 15, 2025 THROUGH MAY 28, 2025 ***ACTION ITEM***

Councilor Secor made a motion, seconded by Elliott, to approve the bills dated May 15, 2025 through May 28, 2025 in the amount of $2,427.52. 4 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

IV. ENGINEER'S REPORT

A. FUNDING SERVICES TASK ORDER 2025-0010 ***ACTION ITEM***

Mayor Everhart explained that the task order is a contract for professional services between the City and Lioness Resource Optimization, LLC. City Attorney Callahan asked that if the task order is approved that Council make it contingent on receiving the written certifications that are required under Idaho law. Councilor Secor made a motion, seconded by Adams, to approve the funding services task order 2025-0010 contingent on written certifications required by Idaho law. 4 ayes. Motion carried.

B. DISCUSSION / APPROVAL OF NEW CITY ENGINEERING CONTRACT ***ACTION ITEM***

City Attorney Callahan explained that she submitted changes back to Consor through their program and is awaiting their response to those changes. Mayor Everhart asked Clerk Ptak to reach out to Consor to see if the information could be sent back and suggested a possible special meeting Monday June 2, 2025 for approval.

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR ***ACTION ITEM***

Clerk Ptak explained that Amanda Callahan had been in touch, but because of her personal stake with the Secor's she could not help but was looking at someone else to do it. City Attorney Callahan had spoken with Amada Callahan and was comfortable with Callahan's Broker providing an opinion letter for the city.

B. TRUDY JACKSON WATER/SEWER CONNECTION SWAP ***ACTION ITEM***

City Attorney Callahan explained that after some research it was found that both the properties water/sewer connections were paid for by the previous owners and were connected to the system prior to Jackson's purchase of the properties. Given that information, the city has used the funds to provide and install the connections, and so the connections are no longer personal to the owner but attached to the real property. Discussion on other connections and the city code ensued. Callahan added that something that currently is not in the city code but may be desirable is to place a time limit on the installation of a water/sewer connection like what is done with a building permit. If the connection is not installed in a specific time frame then the permit would need to be renewed to avoid expiration and the need to reapply. Discussion ensued. Mayor Everhart requested city staff to research open unused connections.

VII. NEW BUSINESS

A. 609 MAIN STREET PROPERTY LINE ***ACTION ITEM***

Mayor Everhart explained to Dean Hanson that the city cannot sell the city property directly to him. It would have to go out for bid, and anyone could bid at that point. Hanson explained that his only concern is the lot line adjustment between 607 and 609 Main. The pins for 609 are in question because the building encroaches on city property and Hanson is looking for a resolution. City Attorney Callahan explained there are a couple of options. 1. The city could write a long-term lease for the city property that is being encroached upon and when the building is not longer standing the property would return to the city. 2. The city could write an easement for the property under the same conditions that if the building ever came down the easement would be void. Discussion ensued. Council proposed an easement to Hanson and because he is having a survey done he would need to provide a legal description of the property being encroached upon for said easement. Once that information is gathered it can be put on a future agenda.

VIII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

James Correll explained that the survey for the Rodeo Grounds is being done, and the boneyard is cleaned up. Once the survey comes back Correll can schedule a meeting with BLM to see if the Rodeo Grounds can be signed back over to the city. Baseball season went very well.

B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson explained that the surveyors are in town and working. Jameson asked Chief Watson to attend the commissions next meeting to discuss code enforcement.

C. PLANNING & ZONING COMMISSION

D. IDAHO CITY CHAMBER OF COMMERCE

Clerk Ptak explained that Carter Elliott was not able to attend but provided information. Elliott was appointed president; Rebecca Barrow is treasurer; Tim Hurlbut was appointed vice president; Sara Nelson will continue serving on the board. The website is live and almost complete. A unit was obtain from 6B storage for storing unused and bulky items from the chamber office. The chamber is working with a content creator to boost social media presence. The Gold on Main car show is scheduled for June 21st. Save the date fliers for Idaho City Days will be going out soon. The 2025 Chamber budget has been passed and approved. They are planning a meeting with SWITA to discuss grant and partnership opportunities. Donated $3000 to the Idaho City High School for the ICOE project.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus thanked Councilor Heffington for his help in getting the water and sewer connection in. Public Works began reading meters and will finish in the next couple of days. There is a sand bay that is almost ready to clean if anyone is available to help. There will be 2 sewer and a water installation next month. Claus is working on getting dust abatement scheduled and will try to coordinate with businesses in town. Discussion on dust abatement cost ensued.

B. LAW ENFORCEMENT

Chief Watson explained that in the last 30 days there have been 102 calls for service in the city. Watson issued 2 citations for theft of services from the RV dump and will continue to monitor. Watson brought up 2 city ordinances. The first is regarding yard sales and the second is regarding public urination. Currently he follows state code and thought it would be nice for the city to have their own code.

C. CLERK/TREASURER'S OFFICE

1. WATER AND SEWER UPDATES, ***ACTION ITEM***

Clerk Ptak explained the water sewer updates in the packet and requested a signature for the adjustments report.

2. CLEARWATER UPDATE

Clerk Ptak explained there have been 19-20 priority project forms come in and they are looking to do a workshop before the council meeting on June 25 to go over the forms that have been received.

D. CITY ATTORNEY

City Attorney Callahan explained that she had a conversation with the attorney for the Fire District and they are looking at possibly doing a purchase over time.

X. COUNCIL UPDATES

Councilor Secor explained the generator at the Sheriff's office was removed and taken up to the water plant, but it may not be usable due to power requirements. Discussion ensued.

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

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Bobby Mathews explained that Chief Watson brough up the issue regarding public urination he wanted to discuss.

Steve Shay asked if there was plans for expansion of the baseball fields and does it have anything to do with the forest service land next to the field. Correll responded that he is working with the forest service to obtain the lease to expand the ball fields. Shay explained that they are looking to work on the trail from the ballfield to Pine Creek (304). Correll added that if he is able to get the forest service land that trail will have to move closer to the highway.

XIII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: JUNE 11, 2025

ADJOURNMENT 7:26 PM

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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CITY OF IDAHO CITY

AGENDA
SPECIAL CITY COUNCIL MEETING
Monday, June 2, 2025
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting
https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFjdm5GMUliNUhFNkJHaUZ2QT09&omn=89880103523
Meeting ID: 419 271 7240
Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the special city council meeting to order at 6:00 PM.
ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance. Adams joined via zoom.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

1. ENGINEER'S REPORT
   A. APPROVAL OF NEW CITY ENGINEERING CONTRACT WITH CONSOR AND DOCUSIGN AUTHORIZATION. ***ACTION ITEM***

Councilor Secor asked City Attorney Callahan if she approved of the contract. Callahan explained that she approved all of the changes that have been made and is good with the city signing the contract. Councilor Secor made a motion, seconded by Elliott, to accept the master consulting services agreement with Consor. Secor aye. Adams aye, Elliot aye, Heffington aye. Motion carried. Councilor Secor made a motion, seconded by Elliott, to authorize the Mayor or City Clerk to sign documents for the master services agreement with Consor through DocuSign. 4 ayes. Motin carried.

ADJOURNMENT 6:03 PM

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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City of Idaho City

Idaho City Clerk's Office
Monday-Thursday 8:00am to 4:30pm
Friday 9:00am to 3:00pm
511 Main St. Idaho City, ID 83631
PO Box 130 Idaho City, ID, 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Event Checklist Application

***Must be submitted at a minimum of 20 days prior to event.**

There is a $52.50
($26.25 for nonprofit,$15.75 for student)
Application Fee for each Event Checklist

Event Overview

Event Name: Idaho City Chamber "Gold on Main" 2nd Annual Car Show
Event Sponsor: Idaho City Chamber
Address of Event: Main Street Idaho City ID 83631
Time(s) and Date(s) of Event: Saturday June 21, 2025 11AM-4PM
Person in charge: Carter Elliott / Becca Barrow Contact Number: [redacted]
Number of Attendees: 1.5K Email: boardmembers@idahocitychamber.org
Event Set-Up and Take Down Times and Dates: Saturday June 21, 2025 8AM-11AM 4PM-6PM
Type of Event (what event encompasses): Car Show, Vendors, Food, Live Music, Beer

List any entrance or participation fees that will be charged (if applicable) or N/A: $20 for early reg $30 for late

General Questions	YES	NO
Is your event charitable / nonprofit? 501c3# [redacted]	☒	☐
Event sponsor has read the Idaho City Park Policy and/or the Historical Foundation Policy & agrees to comply?	☒	☐
Is the event free?	☒	☐
Is this a ticketed event?	☐	☒
Will your event have food (either provided or available for purchase)? *(If yes, please fill out Food Section)*	☒	☐
Will your event have vendors (food, cottage industry, service provider, etc.)? *(If yes, fill out Vendor Section)*	☒	☐
Will there be promotional signage at your event? *(If yes, please provide examples)*	☒	☐
Will your event have alcohol (either provided or available for purchase)? *(If yes, fill out Alcohol Section)* ***Fee required**	☐	☒
Will your event require a park reservation (John Brogan Memorial, Naylor Park, Rodeo Grounds, etc.)? ***Fee may be required**	☐	☒
Will your event have road closure or parade?	☒	☐
Will your event be held after hours (between dusk to dawn)? ***Fee required**	☐	☒
Site Plan Attached? (site plan showing exact locations of all the different function of the event (I.E. show performance spaces; vendor areas; alcohol serving area; emergency services; first aid stations; trash receptacles; porta potties; proposed parking uses, etc.)	☒	☐
Are you proposing to use electrical generators or amplified sound systems? (If yes, show their locations on your site plan and describe below what they will be used for & what precautions will be taken to see they are used properly and safely. If amplified sound will take place after 11pm a noise variance will be required.) ***Fee may be required**	☒	☐

Examples of signage: Food, cottage industry, service provider, car clubs

A fee for council approved events will be set at $25.00 an hour per officer to cover the additional coverage of law enforcement if deemed necessary. The number of hours for events will be determined by the Idaho City Chief of Police. If after-hours work is required the fee shall be $37.50 an hour per officer for those times. Those hours will be determined by the Idaho City Chief of Police.

Emergency Service, Security, and Lost Child Plans

All Events are required to provide security, and emergency service plans to ensure the safety of event attendees. Some events may be allowed to provide private security. Plans must include location of services during the event, signature from security and emergency service provider, date(s), and times the services will be provided, and contact information for the security and emergency services). All emergency service and security plans must receive approval by the Idaho City Police Department.

This form must be completed and then signed by both EMS & ICPD prior to submitting to the city.

The number of required private security staff is based on the number of event attendees:

- For 0-1,000 attendees – at least two (2) security staff are required at all times.
- For each additional 1,000 attendees – one (1) additional security staff is required at all times.

	YES	NO
Have you scheduled security with ICPD?	☐	☒
Have you scheduled emergency services (EMS)?	☐	☒
Have you scheduled private security?	☒	☐

Based on expected attendance, how many security staff will be staffed at all times? 2

Security Company: ICPD

Company Contact Person: Brent Watson

Company Email: _____ Phone: _____

EMS Company: EBLAD Phone: _____

Dates & Times of service: _____ Onsite Contact Name: _____ Phone: _____

Detailed Security Plan:

Detailed security plan for dealing with lost child(ren):

Detailed EMS Plan:

First Aid/Information Table

Location(s) of First-Aid Station: Commercial & Main St

Type(s) of First-Aid Provided: Ambulance Table!

Location(s) of Information Table: _____

Parking

Primary Parking Location: Community Hall Secor lot near station Overflow Parking Location: Seniors & School

List parking fees that will be charged (if applicable):

Parking Plan Description: Parking attendants @ 2 lots from 9-3 Community Hall / Secor lot near station

Traffic Control

	YES	NO
Has the city and/or county been contacted about road closures?	☒	☐

Traffic Control Company:

Company Contact Person:

Company Email: Phone:

Traffic Control & Road Closure Description: Detour Main St to Montgomery night before Post signs & take flyers to residents by Thursday previous to event

Parade Formation Location & Hours:

Parade Dispersal Location & Hours:

Alcohol

	YES	NO
Will alcohol be a part of your event? (If so an alcohol variance will be required.)	☒	☐
Will alcohol be consumed or possessed at the event, but not offered for sale? (If so, if more than a keg or three (3) cases are possessed but not offered for sale, a permit must be secured from the city.)	☐	☒
Will alcohol be offered for sale? (If yes, proper permits must be secured from the State of Idaho and the City of Idaho City, and a designated area for sale and consumption is required. Show the location of this designated area on your site plan.) Alcohol catering permits must be obtained and presented with this event checklist for approval.	☐	☒

Catering **OR** Benevolent, Charitable, and Public Purpose Events Permit Holder:

Type(s) of alcohol to be served at event:

Serving times for alcohol (to/from):

Type(s) of serving containers:

Alcohol catering permit required from the Idaho City Clerk OR Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Detailed plan for age verification (wristbands, ID check, etc.):

Alcohol to be sold by local businesses only open container allowed on Main St in event area.

Detailed alcohol security plan:

Alcohol signage & monitor. Alcohol only to be served in establishments

☒ Attach photos of alcohol area signage that will be displayed at event. Turn over please

☒ Attach detailed map of serving location (including entrances and exits).

☐ Attach photo of wrist band.

☐ Attach completed/approved Alcohol Catering Permit - https://idahocity.municipalimpact.com/documents/170/Alcohol_Catering_Application.pdf **OR** Approved Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Food/Vendors

How many vendors will need electricity? Ø at this point

List vendor fees that will be charged (if applicable) or N/A: $50

	YES	NO
If food is being served, the proper permits from Central District Health (CDH) & Idaho City Clerk must be secured & submitted. *Required	☒	☐
Has the Public Works Department been contacted to schedule vendor electrical inspections, etc.?*	☐	☐

***Electrical inspection required for events – please contact the Public Works Department at (208) 392-4584**

If you will have vendors at event:

☐ Provide a complete list of participating vendors prior to your event.

Restrooms

	YES	NO
Will you be bringing in additional Porto-Potties?	☒	☐

Number of Restrooms: 4

Number of ADA Restrooms: Visitor Center

Location of Restrooms: Main St. /See map

Porto-Potty Company: Goff's Plumbing Inc. Phone: 208-365-4757

Refuse

	YES	NO
Have you contacted Idaho City Public Works (208) 392-4584?	☐	☐

Describe below your plans for trash disposal. What are your plans for trash collection and containment, receptacle locations and after-event cleanup?

Location of trash carts: See Map

Detailed refuse plan for collection, containment, and after event clean-up:

Event and Promotional Signage

☒ Attach photos of signage as well as dimensions of each sign (required at least 10 days prior to event).

Miscellaneous

***Required for all events:* Detailed public notification plan (how will you be letting the public know your event is happening and how street closures, noise, etc. might affect them)**

Attachment Checklist

	YES	N/A
Limited Liability Insurance Plan ***($1,000,000 in the name of City of Idaho City)***	☒	☐
Event Location Map – Site Plan (all areas identified)	☒	☐
Schedule of Events	☒	☐
Detailed Security Plan Requiring Approval by the Idaho City Police Department	☐	☐
Detailed Emergency Services Plan Approval by the Idaho City Police Department	☐	☐
Traffic Control & Parking Plan	☒	☐
Complete List of Participating Vendors	☐	☐
Vendor Permits & Fees	☐	☐
Confirmation of Event Registration with Central District Health (CDH)	☐	☐
Photos of Event and Promotional Signage with Dimensions	☒	☐
Approved Alcohol Catering Permit/Permit for Benevolent, Charitable, and Public Purpose Events	☐	☒
Photos of Alcohol Area Signage	☐	☐
Map of Alcohol Serving Area (including entrances and exits)	☒	☐
Photo of alcohol wristbands (if applicable)	☐	☒
Public Notification Letter	☒	☐
Park Reservation Receipt	☐	☐
Other Pass-Through Cost Receipt(s)	☐	☒
Refuse Plan	☒	☐
Community Hall and/or Rodeo Grounds Reservation Information	☐	☒
Noise Variance Application	☐	☒

Event Fees: *https://idahocity.municipalimpact.com/documents/170/2024-25_Fee_Chart.pdf*

	Amount
☐ **Rodeo Grounds / Amphitheatre fee schedule:**	
▪ **Non-profit groups $82.50/day plus ($4.95) 6% use tax**	$
▪ **City Residents, Groups, & Local Government $185.00/day plus ($11.10) 6% use tax**	$
▪ **Non-City Residents, & Groups $370.00/day plus ($22.20) 6% use tax**	$
▪ **The following security deposit is required, refundable if rental requirements are completed: $150.00** Cleaning deposit will be forfeited if the grounds/ Amphitheatre / parking area are not in same condition as found or better, and the key (if used) is not returned. Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission	$
☐ **Alcohol Catering Permit.....$20/day (3-day limit)**	$
☐ **Food Vendor Permit Fee.....$16.50/day (3-day limit)**	$
☐ **Mobile Food Truck Fee.....$26.25 application fee & $21.00/day / $200/year (5-day limit)**	$
☐ **Vendor License Daily Fee.....$16.50 (Non-profit $7.50)**	$
☐ **Vendor License Yearly Fee (Non-refundable) $55.00 (Non-profit $25.00)**	$
☐ **Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee $220.50**	$
☐ **Carnival or public entertainment with more than 10 concessions, rides, or sideshows, daily fee shall be $22.00 per concession, ride, or sideshow** ▪ An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the city's expenses related to the activity, including but not limited to the provision of Public Works and Police ▪ A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.	$
☐ **Pass through Costs (Electricity, Safety Services, Public Notification, Other)**	$
☐ **Law Enforcement Fee $25/hr. per officer (determined by Chief of Police)**	$
• **After Hours Fee $37.50/hr. per officer (determined by chief of Police)**	$
☐ **Community Hall Fees**	
▪ **Nonprofit groups $44.00/day plus ($2.64) 6% use tax**	$
▪ **City Residents, Groups, & Local Government $165.25 plus ($9.92) 6% use tax**	$
▪ **Non-City Residents, & Groups $330.50 plus ($19.83) 6% use tax**	$
▪ **A $150.00 deposit required; refundable if rental agreement requirements are completed** The council can waive a portion of the fee or set a monthly use fee for groups desiring to use the hall and a set schedule for a class or multi-day event	$
☐ **Temporary Noise Ordinance Application / Noise Variance. $52.50 profit, $26.25 non-profit, $15.75 student**	$
☐ **Event Checklist Fee** ($52.50 profit; $26.25 non-profit; $15.75 student)	$ 26.25
TOTAL:	$ 26.25

ICPD & EMS Use Only

Number of daytime officer hours needed @$25/hr ..... _____

Number of After-Hours officer hours needed @$37.5/hr ..... _____

	YES	NO
Is this Event Checklist Security & EMS Plan approved by ICPD?	☐	☐
Is this Event Checklist Security & EMS Plan approved by EMS?	☐	☐

Chief of Police, City of Idaho City

EMS

Boise County Sheriff's Office (if applicable)

Idaho City Fire Protection District (if applicable)

Office Use Only

		YES	NO
Event Checklist application fee collected? Card ☐ Cash ☐ Check ☑ Receipt # Coming CK # 3005		☑	☐
All applicable fees collected?		☑	☐
Have all applicable attachments been received and reviewed?		☐	☐
Is this Special Event Plan approved?		☐	☐
Alcohol variance approved?	NA ☐	☐	☐
Noise variance approved, & fee collected? Card ☐ Cash ☐ Check ☐ Receipt #	NA ☐	☐	☐

EC Application #: 2025-6 **Date of Approval:** _____

Special Comments/Instructions

City Clerk

Parks Director (if applicable)

City of Idaho City Seal

For Questions or to Submit:
Contact the Idaho City Clerk's Office
Monday-Thursday 8:00am to 5:00pm
Friday 9:00am to 3:00pm
511 Main St, Idaho City, ID 83631
PO Box 130, Idaho City, ID. 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Contact Information:

Idaho City Historical Foundation: Phone: (208)-392-4550 Email: president@idahocityhf.org

Idaho City Police Department: Chief Brent Watson Phone: 208-392-4596 Email: idahocitypd.194@cityofic.org

East Boise County Ambulance District: Phone: (208) 392-6644 Email: ebcaddirector@co.boise.id.us

OFFICE USE ONLY

Rodeo Grounds Walk Through:

Initial walk through performed with public works? ☐ YES ☐ NO
Comments: _____

_____

Final walk through performed with Public Works? ☐ YES ☐ NO
Comments: _____

_____

After event comments:

Was the site cleaned up properly in a timely fashion? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Did the event sponsor meet all of their obligations and responsibilities? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Should this party be allowed to use the city property again? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Signed: _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Western Community Ins Co
PO Box 4848
Pocatello, ID 83205-4848

CONTACT NAME: ZEMAITIS PHIL L
PHONE (A/C, No, Ext): 208-510-6100 FAX (A/C, No): 208-232-3608
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Western Community Ins Co	39519
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
IDAHO CITY CHAMBER OF COMMERCE INC
PO BOX 507
IDAHO CITY ID 83631

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER: AF0670

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY							
	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
A		Y	N	[redacted]	1/14/25	1/14/26	MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER						PRODUCTS - COMP/OP AGG	$ INCLUDED
	X POLICY PRO-JECT LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS / OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N/A						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER
CITY OF IDAHO CITY
511 MAIN ST
PO BOX 130
IDAHO CITY ID 83631

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Chuck McDonald

AGENCY CUSTOMER ID: _____

LOC #: _____

ACORD ADDITIONAL REMARKS SCHEDULE

Page ___ of ___

AGENCY	NAMED INSURED
Western Community Ins Co	IDAHO CITY CHAMBER OF COMMERCE INC PO BOX 507 IDAHO CITY ID 83631
POLICY NUMBER [redacted]	
CARRIER / NAIC CODE	EFFECTIVE DATE

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: _____ FORM TITLE: _____

CITY OF IDAHO CITY
is listed as an additional insured per endorsements
CG 20 11(01/96)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You):
2. Name of Person or Organization (Additional Insured):
3. Additional Premium:

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.

2ND ANNUAL

SATURDAY JUNE 21ST

IDAHO CITY

GOLD ON MAIN

CAR SHOW

STREET OPENS 11AM

VENDORS—FOOD—LIVE MUSIC—BEER

PROCEEDS TO BENEFIT THE BOISE BASIN SENIOR CENTER

OPEN TO ALL MAKES, MODELS, CARS, TRUCKS, & MOTORCYCLES

This exciting event is scheduled for Saturday, June 21, 2025, from 11AM to 4PM. Vehicle setup from 9AM to 11AM. The proceeds from the event will be generously donated to the Boise Basin Senior Center, supporting the community and local families in need.

Name:_____

Address:_____City, State, Zip:_____

E-mail:_____Phone:_____

Car Information:	**Category:**	
Year:	Classic (pre1980)	Work in Progress
Make:	Modern (1980-present)	Motorcycle:
Model:	Custom / Modified	Other:
Color	Convertible	

Terms & Conditions: The following release waiver of liability and indemnity agreement must be signed for your registration to be effective. Inconsideration of being permitted to participate in the Idaho City Gold on Main Cara Show being held Saturday, June 21, 2025, the UNDERSIGNED AGREES TO:

- I hereby release, waive, and discharge Idaho City, and or the Idaho City Chamber of Commerce, along with any other sponsors, their officers, employees, volunteers and agents from all liability to the undersigned for any and all loss or damage and any claim or demand on account of injury to the person or property of the undersigned, whether caused by negligence of the releasee or otherwise while undersigned is participating in the event; and here by agrees to indemnify and hold harmless the releasee and each of them from any loss liability damage or cost (including attorney fees) that may incur during the presence of the undersigned participating in the event whether caused by negligence of the releasee or otherwise, that the organizers are not responsible for any damage or loss that may occur during the event.
- THE UNDERSIGNED HAS CAREFULLY READ THIS RELEASE, WAIVER OF LIABILITY AND INDEMNITY AGREEMENT AND FULLY UNDERSTANDS IT'S CONTENTS AND FURTHER AGREES THAT NO ORAL REPRESENTATIONS, STATEMENTS, OR INDUCEMENTS APART FROM THE FOREGOING

Signature of Participant:_____ Date:_____

For more information or any inquiries, please contact Kaleb Goodlett (208-602-2732), Shelly Heffington (208-695-9402). The registration fee is $20. After June 10, 2025 the fee will be $30. To make payment as smooth as possible, participants have the option to either send checks made payable to; Idaho City Chamber of Commerce PO Box 507, Idaho City, ID 83631 or email your registration to boardmembers@idahocitychamber.org and follow this link for payment. https://square.link/u/3ncwbypx

Idaho City Visitors Map

Parking

Parking

Historic Village

Parking

Parking

Diamond Lils

Vendor Parking

Trash Trailer

Harleys

Alta

Leons/Gentrys

Handicap Parking

Hardware Store
Ranger Station
Sheriff's Office

Parking

Path to Recreation Park

Parking

|—| = Road Closure/Alcohol Boundary

|- = Participants

= Restroom

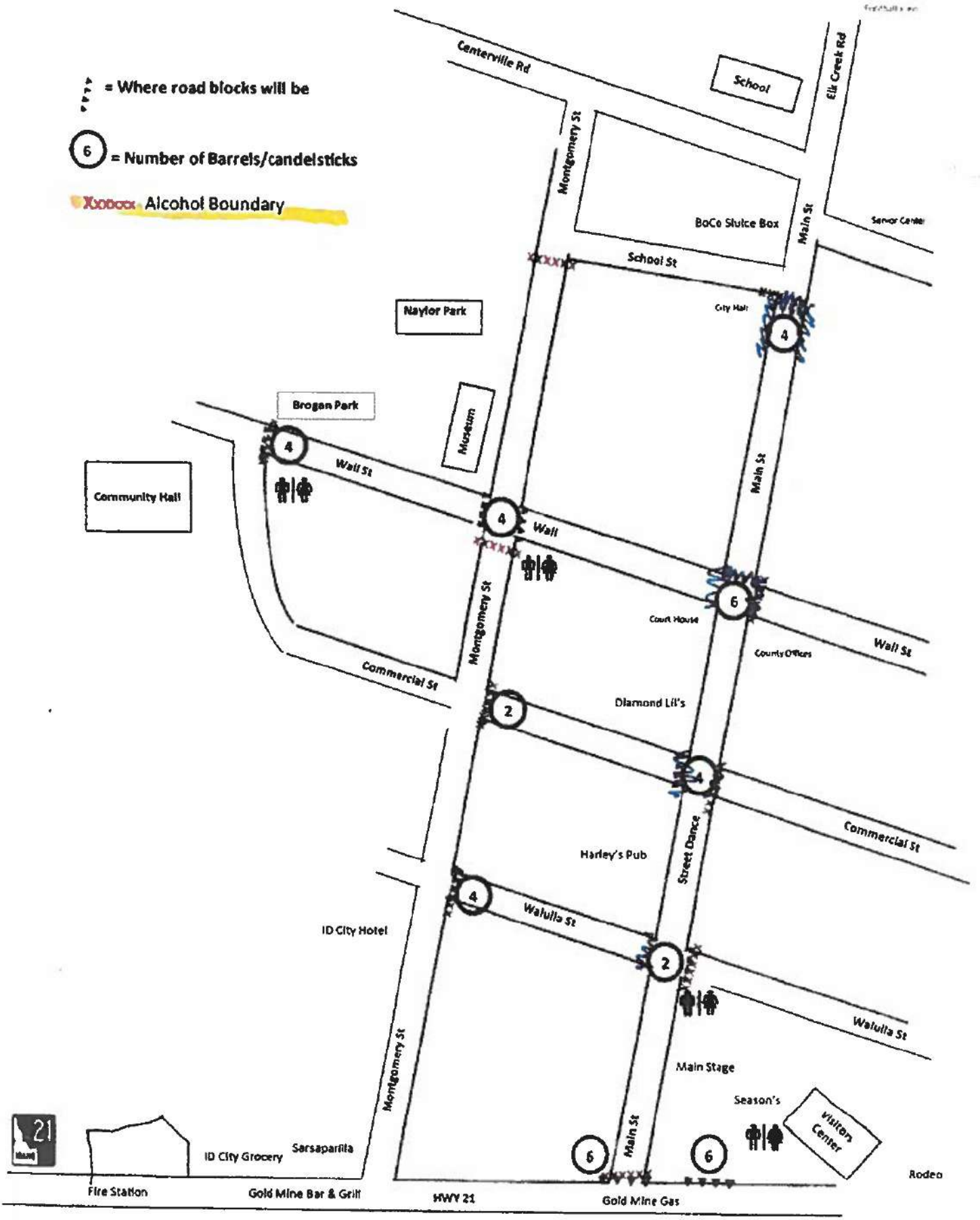
= Stage Area/Food & Drink Vendors

● = Trash

▲ = Donation Box

I = Information

2025 HOLD ON MAIN STREET


= Where road blocks will be
= Number of Barrels/candelsticks
Alcohol Boundary
Centerville Rd
School
Elk Creek Rd
Montgomery St
BoCo Sluice Box
Main St
Senior Center
School St
City Hall
Naylor Park
Brogan Park
Museum
Community Hall
Wall St
Court House
County Offices
Commercial St
Diamond Lil's
Harley's Pub
Street Dance
Walulla St
ID City Hotel
Main Stage
Season's
Visitors Center
Rodeo
ID City Grocery
Sarsaparilla
Fire Station
Gold Mine Bar & Grill
HWY 21
Gold Mine Gas

* Road Closure only on main St. – Alcohol Boundary only on main St.

Idaho City DAYS or Chili cook off

* Show Similar to Main St. only. Map similar

City of Idaho City

511 Main St. | PO Box 130 | Idaho City, ID 83631 | Phone (208) 392-4584
www.idahocity.municipalimpact.com
idahocityclerk@cityofic.org | idahocityoffice@cityofic.org | 4cityfolk@cityofic.org

ALCOHOL CATERING PERMIT #2025-4

NAME: Idaho City Historical Foundation FEE: 20

ADDRESS: PO Box 358 Idaho City, ID 83631

EMAIL ADDRESS: president@idahocityhf.org PHONE NUMBER: [redacted]

LIQUOR LICENSE #: 46675 YEAR: 20 25 PREMISE # NA

DATE(S) OF USE: 6/21/25

HOURS OF USE: 10am TO 4pm

CATERING FOR (GROUP/ORGANIZATION/PERSON): Idaho City Chamber of Commerce

ONSITE CONTACT: Barbara McClain PHONE: [redacted]

LOCATION OF EVENT: Main St. Idaho City

The sponsored event will be open to the named organization(s), group(s), or person(s) and guests for a period of 1 days, not to exceed three (3) consecutive days at a fee of Twenty dollars ($20.00) per day.

Barbara A. McClain 5/27/25

LICENSEE SIGNATURE *DATE*

Unless licensee is disqualified, approval of the permit does certify that the licensee is entitled to hold and use this Idaho Liquor Catering Permit at the above designated premises, subject to provisions of Title 23-1.C.

APPROVAL X *DISAPPROVAL* _____ *DATE:* 5-28-2025

B. Weber 194
Idaho City Chief of Police

Tammy R Folk
City Clerk/Treasurer

City of Idaho City

511 Main St. | PO Box 130 | Idaho City, ID 83631 | Phone (208) 392-4584
www.idahocity.municipalimpact.com
idahocityclerk@cityofic.org | idahocityoffice@cityofic.org | 4cityfolk@cityofic.org

APPLICATION FOR ALCOHOL CATERING PERMIT

PER CITY ORDINANCE NO. 260 SECTION 14
IN ACCORDANCE WITH IDAHO CODE 23-1007A AND/OR 23-1336
AND FOR IDAHO CODE 23-934A

Liquor Licensee: Idaho City Historical Foundation
(Corporation, partnership, or individual listed on the state license)

Licensee Address: PO Box 358 | Idaho City, ID 83631
(City, State, Zip)

Contact Phone #: [redacted] Email: president@idahocityhf.org

STATE LIQUOR LICENSE #: 46675 PREMISE #: NA

ATTACH A COPY OF CURRENT LIQUOR LICENSE

OR ATTACH COPY OF ONE TIME PERMIT FROM DEPT. OF LAW ENFORCEMENT WHERE APPLICABLE.

Event Being Catered: Idaho City Gold on Main Car Show

Event Date(s): 6/21/25

Hours of Use: 10am - 4pm

Onsite Contact: Barbara McClain Phone: [redacted]

Organization or Group or Persons Sponsoring the Event:
Idaho City Chamber of Commerce

Address where alcohol is to be served:
Main Street, Idaho City

Barbara McClain
APPLICANT'S SIGNATURE

5/27/25
DATE

PLEASE COMPLETE AND RETURN WITH THE $20.00 PER DAY FILING FEE TO:

City of Idaho City
P.O. Box 130
Idaho City, ID 83631

Amount paid: $20
Check ☐ Cash ☐ Credit Card ☑
CK # / Receipt # 134179270

Idaho State Police

Cycle Tracking Number: 164734

Non-Profit Beer and/or Wine Permit

License Number: 46675

This is to certify that Idaho City Historical Foundation

For: Chamber of Commerce Car Show

At: Main Street, Idaho City, Boise County

Is hereby entitled to receive, dispense and/or sell beer and/or wine (as indicated below) for its benevolent, charitable or public purposes for the event on the following date(s) and time(s).

Beer	Yes
Wine	No
Liquor	No

IDAHO CITY HISTORICAL
CHAMBER OF COMMERCE CAR
PO BOX 358

IDAHO CITY, ID 83631
Mailing Address

Bureau Chief, Alcohol Beverage Control

Dated: 05/27/2025

Permit Valid:
06/21/2025 - 06/21/2025 10:00AM - 4:00PM

City of Idaho City

Idaho City Clerk's Office
Monday-Thursday 8:00am to 4:30pm
Friday 9:00am to 3:00pm
511 Main St. Idaho City, ID 83631
PO Box 130 Idaho City, ID, 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Event Checklist Application

***Must be submitted at a minimum of 20 days prior to event.**

There is a $52.50
($26.25 for nonprofit,$15.75 for student)
Application Fee for each Event Checklist

Event Overview

Event Name: 4th of July in the Park

Event Sponsor: Idaho City Historical Foundation

Address of Event: 501 Montgomery St.

Time(s) and Date(s) of Event: After the parade until crowd clears out (usually between 4 pm and 5 pm)

Person in charge: Beth Wilson Contact Number: [redacted]

Number of Attendees: 300+ Email: idahocityhistory@gmail.com

Event Set-Up and Take Down Times and Dates: Thursdat 7/3 4pm, Friday 7/4 10 am set up; Friday 7/4 after 5 take down

Type of Event (what event encompasses): Traditional gathering after the parade for the Reading of the Declaration of Independence by audience members and live music. Hot dogs and Beer available for purchase from the Foundation. Other local non-profits are welcome to set up booths.

List any entrance or participation fees that will be charged (if applicable) or N/A: N/A

General Questions	YES	NO
Is your event charitable / nonprofit? 501c3 [redacted]	☑	☐
Event sponsor has read the Idaho City Park Policy and/or the Historical Foundation Policy & agrees to comply?	☑	☐
Is the event free?	☑	☐
Is this a ticketed event?	☐	☑
Will your event have food (either provided or available for purchase)? *(If yes, please fill out Food Section)*	☑	☐
Will your event have vendors (food, cottage industry, service provider, etc.)? *(If yes, fill out Vendor Section)*	☐	☑
Will there be promotional signage at your event? *(If yes, please provide examples)*	☑	☐
Will your event have alcohol (either provided or available for purchase)? *(If yes, fill out Alcohol Section)* ***Fee required**	☐	☐
Will your event require a park reservation (John Brogan Memorial, Naylor Park, Rodeo Grounds, etc.)? ***Fee may be required**	☑	☐
Will your event have road closure or parade?	☐	☑
Will your event be held after hours (between dusk to dawn)? ***Fee required**	☐	☑
Site Plan Attached? (site plan showing exact locations of all the different function of the event (I.E. show performance spaces; vendor areas; alcohol serving area; emergency services; first aid stations; trash receptacles; porta potties; proposed parking uses, etc.)	☑	☐
Are you proposing to use electrical generators or amplified sound systems? (If yes, show their locations on your site plan and describe below what they will be used for & what precautions will be taken to see they are used properly and safely. If amplified sound will take place after 11pm a noise variance will be required.) ***Fee may be required**	☑	☐

We will have live music on the Brogan Park Bandstand. The electricity is wired directly to the bandstand and properly installed. The noise level will be appropriate for people to be able to converse and still enjoy the music.

A fee for council approved events will be set at $25.00 an hour per officer to cover the additional coverage of law enforcement if deemed necessary. The number of hours for events will be determined by the Idaho City Chief of Police. If after-hours work is required the fee shall be $37.50 an hour per officer for those times. Those hours will be determined by the Idaho City Chief of Police.

Emergency Service, Security, and Lost Child Plans

All Events are required to provide security, and emergency service plans to ensure the safety of event attendees. Some events may be allowed to provide private security. Plans must include location of services during the event, signature from security and emergency service provider, date(s), and times the services will be provided, and contact information for the security and emergency services). All emergency service and security plans must receive approval by the Idaho City Police Department.

This form must be completed and then signed by both EMS & ICPD prior to submitting to the city.

The number of required private security staff is based on the number of event attendees:

- For 0-1,000 attendees – at least two (2) security staff are required at all times.
- For each additional 1,000 attendees – one (1) additional security staff is required at all times.

	YES	NO
Have you scheduled security with ICPD?	☐	☑
Have you scheduled emergency services (EMS)?	☐	☑
Have you scheduled private security?	☐	☑

Based on expected attendance, how many security staff will be staffed at all times?

Security Company:

Company Contact Person:

Company Email: Phone:

EMS Company: Phone:

Dates & Times of service: Onsite Contact Name: Phone:

Detailed Security Plan:

Detailed security plan for dealing with lost child(ren):

Detailed EMS Plan:

First Aid/Information Table

Location(s) of First-Aid Station: At the Idaho City Historical Foundation Beer Booth and inside the Boise Basin Museum

Type(s) of First-Aid Provided: Basic minor injury situations. Band Aids, etc

Location(s) of Information Table: Same as the First Aid Station

Parking

Primary Parking Location: Around town/Community Hall Overflow Parking Location: N/A

List parking fees that will be charged (if applicable):

Parking Plan Description:

Traffic Control

	YES	NO
Has the city and/or county been contacted about road closures?	☐	☑

Traffic Control Company:

Company Contact Person:

Company Email: Phone:

Traffic Control & Road Closure Description:

There will be no interference with the normal 4th of July traffic patterns in the City.

Parade Formation Location & Hours:

Parade Dispersal Location & Hours:

Alcohol

	YES	NO
Will alcohol be a part of your event? (If so an alcohol variance will be required.)	☑	☐
Will alcohol be consumed or possessed at the event, but not offered for sale? (If so, if more than a keg or three (3) cases are possessed but not offered for sale, a permit must be secured from the city.)	☐	☑
Will alcohol be offered for sale? (If yes, proper permits must be secured from the State of Idaho and the City of Idaho City, and a designated area for sale and consumption is required. Show the location of this designated area on your site plan.) Alcohol catering permits must be obtained and presented with this event checklist for approval.	☑	☐

Catering **OR** Benevolent, Charitable, and Public Purpose Events Permit Holder:

Type(s) of alcohol to be served at event:

Serving times for alcohol (to/from):

Type(s) of serving containers:

Alcohol catering permit required from the Idaho City Clerk OR Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Detailed plan for age verification (wristbands, ID check, etc.):

Each purchaser must show ID and will have a wrist band. There will be a sign at the beer booth that beer must be consumed only in the park area.

Detailed alcohol security plan:

The kegs are located within the booth area and monitored at all times.

- ☐ Attach photos of alcohol area signage that will be displayed at event.
- ☐ Attach detailed map of serving location (including entrances and exits).
- ☐ Attach photo of wrist band.
- ☑ Attach completed/approved Alcohol Catering Permit - https://idahocity.municipalimpact.com/documents/170/Alcohol_Catering_Application.pdf **OR** Approved Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Food/Vendors

How many vendors will need electricity? If needed proper electrical outlets are located adjacent to the museum

List vendor fees that will be charged (if applicable) or N/A:

	YES	NO
If food is being served, the proper permits from Central District Health (CDH) & Idaho City Clerk must be secured & submitted. *Required	☑	☐
Has the Public Works Department been contacted to schedule vendor electrical inspections, etc.?*	☐	☑

***Electrical inspection required for events – please contact the Public Works Department at (208) 392-4584**

If you will have vendors at event:

☐ Provide a complete list of participating vendors prior to your event.

Restrooms

	YES	NO
Will you be bringing in additional Porto-Potties?	☐	☑

Number of Restrooms: 2--one seasonal porto-pottie and the bathroom inside the museum ADA compliant

Number of ADA Restrooms: 1

Location of Restrooms: Porto pottie near Territorial Prison;other inside museum

Porto-Potty Company: Goff Plumbing Phone: 208-365-4257

Refuse

	YES	NO
Have you contacted Idaho City Public Works (208) 392-4584?	☐	☑

Describe below your plans for trash disposal. What are your plans for trash collection and containment, receptacle locations and after-event cleanup?

Location of trash carts: Trash bin located next to the museum on Wall Street

Detailed refuse plan for collection, containment, and after event clean-up:

There will be trash cans throughout the park. All waste in the cans will be deposited in the trash bin which is emptied every Wednesday. Any overflow will be removed and taken to the land fill at the conclusion of the event.

Event and Promotional Signage

☑ Attach photos of signage as well as dimensions of each sign (required at least 10 days prior to event).

Miscellaneous

***Required for all events:* Detailed public notification plan (how will you be letting the public know your event is happening and how street closures, noise, etc. might affect them)**

We will use the Idaho World and Facebook plus posters around town to let the public know it is happening. we will post our banner at the Visitor's Center a week before the event.
There will be no street closures or excessive noise that will affect the public.

Attachment Checklist

	YES	N/A
Limited Liability Insurance Plan ***($1,000,000 in the name of City of Idaho City)***	☑	☐
Event Location Map – Site Plan (all areas identified)	☑	☐
Schedule of Events	☐	☑
Detailed Security Plan Requiring Approval by the Idaho City Police Department	☐	☑
Detailed Emergency Services Plan Approval by the Idaho City Police Department	☐	☑
Traffic Control & Parking Plan	☐	☑
Complete List of Participating Vendors	☐	☑
Vendor Permits & Fees	☐	☑
Confirmation of Event Registration with Central District Health (CDH)	☑	☐
Photos of Event and Promotional Signage with Dimensions	☑	☐
Approved Alcohol Catering Permit/Permit for Benevolent, Charitable, and Public Purpose Events	☑	☐
Photos of Alcohol Area Signage	☐	☑
Map of Alcohol Serving Area (including entrances and exits)	☐	☑
Photo of alcohol wristbands (if applicable)	☐	☑
Public Notification Letter	☐	☑
Park Reservation Receipt	☐	☑
Other Pass-Through Cost Receipt(s)	☐	☑
Refuse Plan	☐	☑
Community Hall and/or Rodeo Grounds Reservation Information	☐	☑
Noise Variance Application	☐	☑

Event Fees: ***https://idahocity.municipalimpact.com/documents/170/2024-25_Fee_Chart.pdf***

	Amount
☐ **Rodeo Grounds / Amphitheatre fee schedule:**	$
▪ **Non-profit groups $82.50/day plus ($4.95) 6% use tax**	$
▪ **City Residents, Groups, & Local Government $185.00/day plus ($11.10) 6% use tax**	$
▪ **Non-City Residents, & Groups $370.00/day plus ($22.20) 6% use tax**	$
▪ **The following security deposit is required, refundable if rental requirements are completed: $150.00** Cleaning deposit will be forfeited if the grounds/ Amphitheatre / parking area are not in same condition as found or better, and the key (if used) is not returned. Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission	$
☐ **Alcohol Catering Permit.....$20/day (3-day limit)**	$
☐ **Food Vendor Permit Fee.....$16.50/day (3-day limit)**	$
☐ **Mobile Food Truck Fee.....$26.25 application fee & $21.00/day / $200/year (5-day limit)**	$
☐ **Vendor License Daily Fee.....$16.50 (Non-profit $7.50)**	$
☐ **Vendor License Yearly Fee (Non-refundable) $55.00 (Non-profit $25.00)**	$
☐ **Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee $220.50**	$
☐ **Carnival or public entertainment with more than 10 concessions, rides, or sideshows, daily fee shall be $22.00 per concession, ride, or sideshow**	$
▪ An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the city's expenses related to the activity, including but not limited to the provision of Public Works and Police	
▪ A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.	
☐ **Pass through Costs (Electricity, Safety Services, Public Notification, Other)**	$
☐ **Law Enforcement Fee $25/hr. per officer (determined by Chief of Police)**	$
◆ **After Hours Fee $37.50/hr. per officer (determined by chief of Police)**	$
☐ **Community Hall Fees**	$
▪ **Nonprofit groups $44.00/day plus ($2.64) 6% use tax**	$
▪ **City Residents, Groups, & Local Government $165.25 plus ($9.92) 6% use tax**	$
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▪ **A $150.00 deposit required; refundable if rental agreement requirements are completed**	$
The council can waive a portion of the fee or set a monthly use fee for groups desiring to use the hall and a set schedule for a class or multi-day event	
☐ **Temporary Noise Ordinance Application / Noise Variance. $52.50 profit, $26.25 non-profit, $15.75 student**	$
☐ **Event Checklist Fee** ($52.50 profit; $26.25 non-profit; $15.75 student)	$26.50
TOTAL:	$ 26.25

ICPD & EMS Use Only

Number of daytime officer hours needed @$25/hr .....

Number of After-Hours officer hours needed @$37.5/hr .....

	YES	NO
Is this Event Checklist Security & EMS Plan approved by ICPD?	☐	☐
Is this Event Checklist Security & EMS Plan approved by EMS?	☐	☐

B. Watson 194

Chief of Police, City of Idaho City

EMS

Boise County Sheriff's Office (if applicable)

Idaho City Fire Protection District (if applicable)

Office Use Only

	YES	NO
Event Checklist application fee collected? Card ☑ Cash ☐ Check ☐ Receipt # 134941456	☑	☐
All applicable fees collected?	☑	☐
Have all applicable attachments been received and reviewed?	☐	☐
Is this Special Event Plan approved?	☐	☐
Alcohol variance approved? NA ☐	☐	☐
Noise variance approved, & fee collected? Card ☐ Cash ☐ Check ☐ Receipt # NA ☐	☐	☐

EC Application #: 2025-3 **Date of Approval:**

Special Comments/Instructions

City Clerk

Parks Director (if applicable)

You must keep a copy of your approved event checklist on hand at your event.

City of Idaho City Seal

For Questions or to Submit:
Contact the Idaho City Clerk's Office
Monday-Thursday 8:00am to 5:00pm
Friday 9:00am to 3:00pm
511 Main St, Idaho City, ID 83631
PO Box 130, Idaho City, ID, 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Contact Information:

Idaho City Historical Foundation: Phone: (208)-392-4550 Email: president@idahocityhf.org

Idaho City Police Department: Chief Brent Watson Phone: 208-392-4596 Email: idahocitypd.194@cityofic.org

East Boise County Ambulance District: Phone: (208) 392-6644 Email: ebcaddirector@co.boise.id.us

OFFICE USE ONLY

Rodeo Grounds Walk Through:

Initial walk through performed with public works? ☐ YES ☐ NO

Comments:

Final walk through performed with Public Works? ☐ YES ☐ NO

Comments:

After event comments:

Was the site cleaned up properly in a timely fashion? ☐ YES ☐ NO

Comments:

Did the event sponsor meet all of their obligations and responsibilities? ☐ YES ☐ NO

Comments:

Should this party be allowed to use the city property again? ☐ YES ☐ NO

Comments:

Signed: _____

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Jo Colombo	
Fuhriman Insurance 9603 W. Chinden Blvd Garden City ID 83714	PHONE (A/C, No, Ext): (208) 327-3400	FAX (A/C, No):
	E-MAIL ADDRESS: jo@fuhrimanins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : OHIO CAS INS CO	24074
INSURED Idaho City Historical Foundation, Inc PO Box 358 Idaho City ID 83631	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

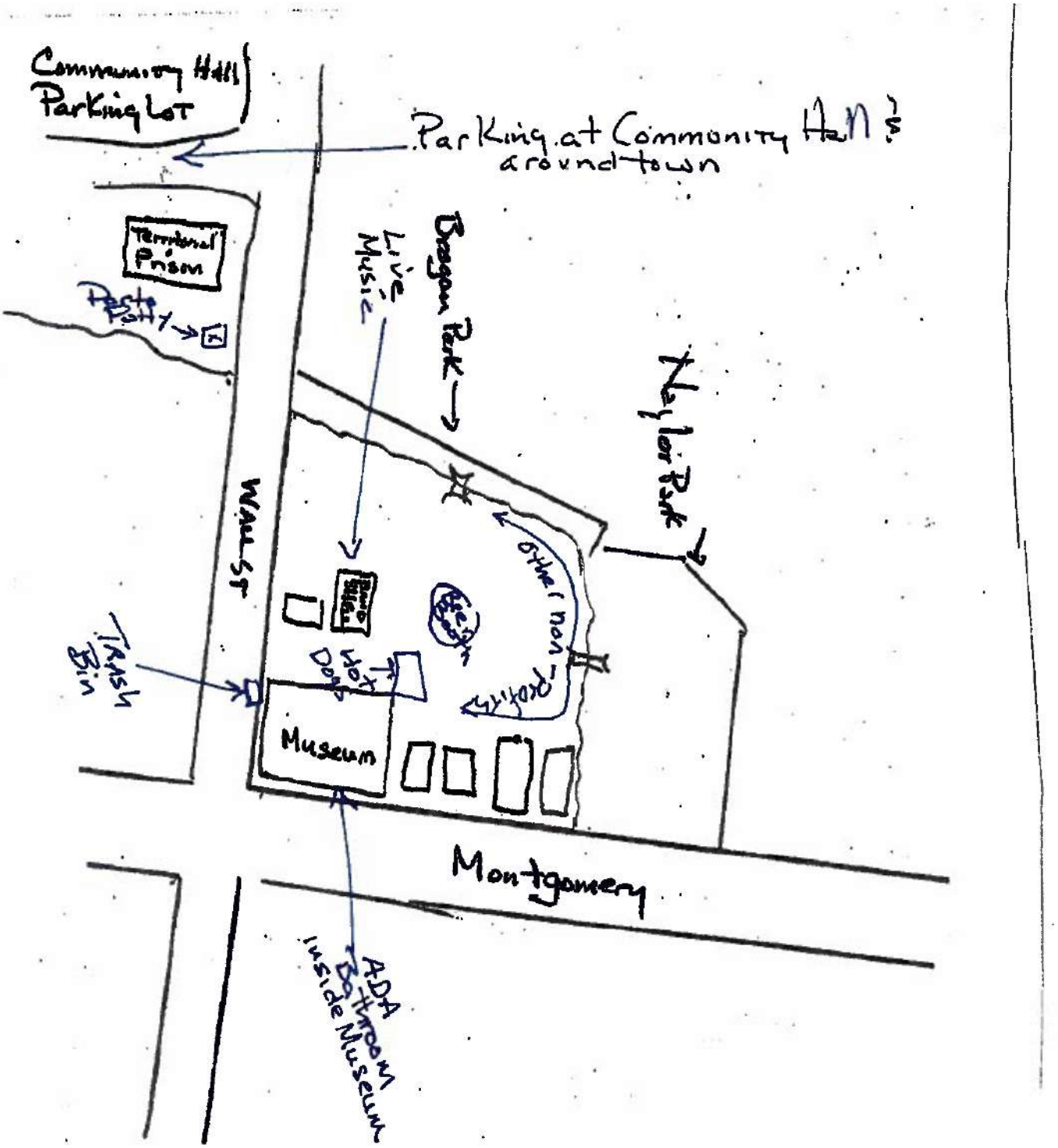
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y		[redacted]	08/30/2024	08/30/2025	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 1,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REF: Locations (1) 501 Montgomery ; (2) 206 W Commercial
The City of Idaho City is listed as Additional Insured.

CERTIFICATE HOLDER	CANCELLATION
City of Idaho City PO Box 130 Idaho City ID 83631	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Jo Colombo

4th of July in the Park
Idaho City Historical Foundation
July 4, 2025
Location: Brogan Park (Corner of Wall & Montgomery)



4th of July Signage

Idaho City Historical Foundation

July 4, 2025

Location: Stamp Mill at Visitor's Center

Idaho State Police

Cycle Tracking Number: 164736

Non-Profit Beer and/or Wine Permit

License Number: 46677

This is to certify that Idaho City Historical Foundation

For: Fourth of July

At: 501 Montgomery Street, Idaho City, Boise County

Is hereby entitled to receive, dispense and/or sell beer and/or wine (as indicated below) for its benevolent, charitable or public purposes for the event on the following date(s) and time(s).

Beer	Yes
Wine	No
Liquor	No

IDAHO CITY HISTORICAL
FOURTH OF JULY
PO BOX 358

IDAHO CITY, ID 83631
Mailing Address

Dated: 05/27/2025

Permit Valid:
07/04/2025 - 07/04/2025 11:00AM - 3:00PM

Bureau Chief, Alcohol Beverage Control

IDAHO *Thank you*

PURCHASE RECEIPT

City of Idaho City
P.O. Box 130
Idaho City ID 83631
(208)392-4584
OTC Local Ref ID: 134941486
6/11/2025 02:00 PM

Your credit card or bank statement will show this charge as City Payment.

Status:	**APPROVED**
Customer Name:	Barbara McClain
Type:	Visa
Credit Card Number:	[redacted]

Items	Quantity	TPE Order ID		Total Amount
City Payment	1	71629302	$26.25	
Note: **2025-5 ICHF 4th of July Checklis**				
Phone Numbe[redacted]				
Total remitted to the City of Idaho City				$26.25
Tyler Technologies Fee	1	71629302	$1.66	
Total Amount Charged				$27.91

Barbara A. McClain
Signature

To offer the convenience of an electronic payment, a service fee has been added to your transaction. This fee goes to our third-party provider, Tyler Technologies. The City does not keep any portion of this fee.

City of Idaho City

Idaho City Clerk's Office
Monday-Thursday 8:00am to 4:30pm
Friday 9:00am to 3:00pm
511 Main St. Idaho City, ID 83631
PO Box 130 Idaho City, ID, 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Event Checklist Application

***Must be submitted at a minimum of 20 days prior to event.**

There is a $52.50
($26.25 for nonprofit,$15.75 for student)
Application Fee for each Event Checklist

Event Overview

Event Name: Parade

Event Sponsor: Idaho City Fire Protection District

Address of Event: Main Street and Montgomery Street

Time(s) and Date(s) of Event: 12:00 noon to 3:30 pm

Person in charge: Terry Teeter - Fire chief Contact Number [redacted]

Number of Attendees: approx. 60 Email: Teeter550@hotmail

Event Set-Up and Take Down Times and Dates: 7/4 12 noon to 4:00 pm

Type of Event (what event encompasses): Parade - down main st. to Hwy 21 - up Montgomery street to high school parking lot.

List any entrance or participation fees that will be charged (if applicable) or N/A: NA

General Questions	YES	NO
Is your event charitable / nonprofit? 501c3#	☑	☐
Event sponsor has read the Idaho City Park Policy and/or the Historical Foundation Policy & agrees to comply?	☑	☐
Is the event free?	☑	☐
Is this a ticketed event?	☐	☑
Will your event have food (either provided or available for purchase)? *(If yes, please fill out Food Section)*	☐	☑
Will your event have vendors (food, cottage industry, service provider, etc.)? *(If yes, fill out Vendor Section)*	☐	☑
Will there be promotional signage at your event? *(If yes, please provide examples)*	☐	☑
Will your event have alcohol (either provided or available for purchase)? *(If yes, fill out Alcohol Section)* ***Fee required**	☐	☑
Will your event require a park reservation (John Brogan Memorial, Naylor Park, Rodeo Grounds, etc.)? ***Fee may be required**	☐	☐
Will your event have road closure or parade?	☑	☐
Will your event be held after hours (between dusk to dawn)? ***Fee required**	☑	☐
Site Plan Attached? (site plan showing exact locations of all the different function of the event (I.E. show performance spaces; vendor areas; alcohol serving area; emergency services; first aid stations; trash receptacles; porta potties; proposed parking uses, etc.)	☑	☐
Are you proposing to use electrical generators or amplified sound systems? (If yes, show their locations on your site plan and describe below what they will be used for & what precautions will be taken to see they are used properly and safely. If amplified sound will take place after 11pm a noise variance will be required.) ***Fee may be required**	☐	☑

A fee for council approved events will be set at $25.00 an hour per officer to cover the additional coverage of law enforcement if deemed necessary. The number of hours for events will be determined by the Idaho City Chief of Police. If after-hours work is required the fee shall be $37.50 an hour per officer for those times. Those hours will be determined by the Idaho City Chief of Police.

Emergency Service, Security, and Lost Child Plans

All Events are required to provide security, and emergency service plans to ensure the safety of event attendees. Some events may be allowed to provide private security. Plans must include location of services during the event, signature from security and emergency service provider, date(s), and times the services will be provided, and contact information for the security and emergency services). All emergency service and security plans must receive approval by the Idaho City Police Department.

This form must be completed and then signed by both EMS & ICPD prior to submitting to the city.

The number of required private security staff is based on the number of event attendees:

- For 0-1,000 attendees – at least two (2) security staff are required at all times.
- For each additional 1,000 attendees – one (1) additional security staff is required at all times.

	YES	NO
Have you scheduled security with ICPD?	☑	☐
Have you scheduled emergency services (EMS)?	☑	☐
Have you scheduled private security?	☐	☑

Based on expected attendance, how many security staff will be staffed at all times? N/A

Security Company: NA

Company Contact Person:

Company Email: Phone:

EMS Company: Idaho City ambulance Phone:

Dates & Times of service: Onsite Contact Name: Phone:

Detailed Security Plan:

x 2 ICPD on Duty all Day

Detailed security plan for dealing with lost child(ren):

Detailed EMS Plan:

First Aid/Information Table

Location(s) of First-Aid Station:

Type(s) of First-Aid Provided:

Location(s) of Information Table:

Parking

Primary Parking Location: _____ Overflow Parking Location: _____

List parking fees that will be charged (if applicable): _____

Parking Plan Description: See Site Plan

Traffic Control

YES	NO
☑	☐

Has the city and/or county been contacted about road closures?

Traffic Control Company: chief of Police has been contacted

Company Contact Person: _____

Company Email: _____ Phone: _____

Traffic Control & Road Closure Description: _____

Parade Formation Location & Hours: High School parking lot 10:00 AM

Parade Dispersal Location & Hours: High School parking lot 2:00 PM

Alcohol

YES	NO
☐	☑
☐	☑
☐	☑

Will alcohol be a part of your event? (If so an alcohol variance will be required.)

Will alcohol be consumed or possessed at the event, but not offered for sale? (If so, if more than a keg or three (3) cases are possessed but not offered for sale, a permit must be secured from the city.)

Will alcohol be offered for sale? (If yes, proper permits must be secured from the State of Idaho and the City of Idaho City, and a designated area for sale and consumption is required. Show the location of this designated area on your site plan.) Alcohol catering permits must be obtained and presented with this event checklist for approval.

Catering **OR** Benevolent, Charitable, and Public Purpose Events Permit Holder: _____

Type(s) of alcohol to be served at event: _____

Serving times for alcohol (to/from): _____

Type(s) of serving containers: _____

Alcohol catering permit required from the Idaho City Clerk OR Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Detailed plan for age verification (wristbands, ID check, etc.):

Detailed alcohol security plan:

☐ Attach photos of alcohol area signage that will be displayed at event.
☐ Attach detailed map of serving location (including entrances and exits).
☐ Attach photo of wrist band.
☐ Attach completed/approved Alcohol Catering Permit - https://idahocity.municipalimpact.com/documents/170/Alcohol_Catering_Application.pdf **OR** Approved Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Food/Vendors

How many vendors will need electricity? _____

List vendor fees that will be charged (if applicable) or N/A: _____

	YES	NO
If food is being served, the proper permits from Central District Health (CDH) & Idaho City Clerk must be secured & submitted. *Required	☐	☑
Has the Public Works Department been contacted to schedule vendor electrical inspections, etc.?*	☐	☑

***Electrical inspection required for events – please contact the Public Works Department at (208) 392-4584**

If you will have vendors at event:

☐ Provide a complete list of participating vendors prior to your event.

Restrooms

	YES	NO
Will you be bringing in additional Porto-Potties?	☐	☑

Number of Restrooms: _____

Number of ADA Restrooms: _____

Location of Restrooms: _____

Porto-Potty Company: _____ Phone: _____

Refuse

	YES	NO
Have you contacted Idaho City Public Works (208) 392-4584?	☐	☑

Describe below your plans for trash disposal. What are your plans for trash collection and containment, receptacle locations and after-event cleanup?

Location of trash carts: _____

Detailed refuse plan for collection, containment, and after event clean-up:

Event and Promotional Signage

☐ Attach photos of signage as well as dimensions of each sign (required at least 10 days prior to event).

Miscellaneous

***Required for all events:* Detailed public notification plan (how will you be letting the public know your event is happening and how street closures, noise, etc. might affect them)**

Idaho World Paper (local)

Attachment Checklist

	YES	N/A
Limited Liability Insurance Plan ***($1,000,000 in the name of City of Idaho City)***	☐	☑
Event Location Map – Site Plan (all areas identified)…Parade Only	☑	☐
Schedule of Events	☑	☐
Detailed Security Plan Requiring Approval by the Idaho City Police Department	☐	☑
Detailed Emergency Services Plan Approval by the Idaho City Police Department	☐	☑
Traffic Control & Parking Plan	☐	☑
Complete List of Participating Vendors	☐	☑
Vendor Permits & Fees	☐	☑
Confirmation of Event Registration with Central District Health (CDH)	☐	☑
Photos of Event and Promotional Signage with Dimensions	☐	☑
Approved Alcohol Catering Permit/Permit for Benevolent, Charitable, and Public Purpose Events	☐	☑
Photos of Alcohol Area Signage	☐	☑
Map of Alcohol Serving Area (including entrances and exits)	☐	☑
Photo of alcohol wristbands (if applicable)	☐	☑
Public Notification Letter	☐	☑
Park Reservation Receipt	☐	☑
Other Pass-Through Cost Receipt(s)	☐	☑
Refuse Plan	☐	☑
Community Hall and/or Rodeo Grounds Reservation Information	☐	☑
Noise Variance Application	☐	☑

Event Fees: ***https://idahocity.municipalimpact.com/documents/170/2024-25_Fee_Chart.pdf***

	Amount
☐ **Rodeo Grounds / Amphitheatre fee schedule:**	
▪ **Non-profit groups $82.50/day plus ($4.95) 6% use tax**	$ N/A
▪ **City Residents, Groups, & Local Government $185.00/day plus ($11.10) 6% use tax**	$
▪ **Non-City Residents, & Groups $370.00/day plus ($22.20) 6% use tax**	$
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☐ **Alcohol Catering Permit…$20/day (3-day limit)**	$ N/A
☐ **Food Vendor Permit Fee…$16.50/day (3-day limit)**	$ N/A
☐ **Mobile Food Truck Fee…$26.25 application fee & $21.00/day / $200/year (5-day limit)**	$ N/A
☐ **Vendor License Daily Fee…$16.50 (Non-profit $7.50)**	$ N/A
☐ **Vendor License Yearly Fee (Non-refundable) $55.00 (Non-profit $25.00)**	$ N/A
☐ **Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee $220.50**	$ N/A
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☐ **Pass through Costs (Electricity, Safety Services, Public Notification, Other)**	$ N/A
☐ **Law Enforcement Fee $25/hr. per officer (determined by Chief of Police)**	$ N/A
▪ **After Hours Fee $37.50/hr. per officer (determined by chief of Police)**	$ N/A
☐ **Community Hall Fees**	
▪ **Nonprofit groups $44.00/day plus ($2.64) 6% use tax**	$ N/A
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▪ **A $150.00 deposit required; refundable if rental agreement requirements are completed** The council can waive a portion of the fee or set a monthly use fee for groups desiring to use the hall and a set schedule for a class or multi-day event	$ N/A
☐ **Temporary Noise Ordinance Application / Noise Variance. $52.50 profit, $26.25 non-profit, $15.75 student**	$ N/A
☐ **Event Checklist Fee ($52.50 profit; $26.25 non-profit; $15.75 student)**	$?
TOTAL:	$ N/A 26.25

ICPD & EMS Use Only

Number of daytime officer hours needed @$25/hr ..... _____

Number of After-Hours officer hours needed @$37.5/hr ..... _____

	YES	NO
Is this Event Checklist Security & EMS Plan approved by ICPD?	☐	☐
Is this Event Checklist Security & EMS Plan approved by EMS?	☐	☐

B Watson 194

Chief of Police, City of Idaho City

EMS

Boise County Sheriff's Office (if applicable)

Idaho City Fire Protection District (if applicable)

Office Use Only

		YES	NO
Event Checklist application fee collected? Card ☑ Cash ☐ Check ☐ Receipt # 1347888462		☑	☐
All applicable fees collected?		☑	☐
Have all applicable attachments been received and reviewed?		☐	☐
Is this Special Event Plan approved?		☐	☐
Alcohol variance approved?	NA ☐	☐	☐
Noise variance approved, & fee collected? Card ☐ Cash ☐ Check ☐ Receipt #	NA ☐	☐	☐

EC Application #: 2025-7 **Date of Approval:** _____

Special Comments/Instructions

City Clerk

Parks Director (if applicable)

City of Idaho City Seal

For Questions or to Submit:
Contact the Idaho City Clerk's Office
Monday-Thursday 8:00am to 5:00pm
Friday 9:00am to 3:00pm
511 Main St. Idaho City, ID 83631
PO Box 130, Idaho City, ID, 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Contact Information:

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Idaho City Police Department: Chief Brent Watson Phone: 208-392-4596 Email: idahocitypd.194@cityofic.org

East Boise County Ambulance District: Phone: (208) 392-6644 Email: ebcaddirector@co.boise.id.us

OFFICE USE ONLY

Rodeo Grounds Walk Through:

Initial walk through performed with public works? ☐ YES ☐ NO
Comments: _____

_____

Final walk through performed with Public Works? ☐ YES ☐ NO
Comments: _____

_____

After event comments:

Was the site cleaned up properly in a timely fashion? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Did the event sponsor meet all of their obligations and responsibilities? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Should this party be allowed to use the city property again? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Signed: _____

CERTIFICATE OF INSURANCE

Issue Date: Monday, August 19, 2024 3:35:32 PM

Agent for Public Entity:
ICRMP DIRECT WRITE
ICRMP DIRECT WRITE — Mary Kummer
PO Box 15249
Boise ID 83716-

ICRMP Member:
Idaho City Fire Protection District
PO Box 490
Idaho City ID 83631-

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policy below. This certificate of insurance does not constitute a contract between the issuing insurer, agent and the certificate holder.

PROGRAM AFFORDING COVERAGE:
Idaho Counties Risk Management Program, Underwriters
P. O. Box 15249
Boise, ID 83715

This certifies coverages listed below are issued to the above member for the time period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certifcate may be issued or may pertain the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

Section Number	Type of Insurance Coverage Form	Policy Number	Inception Date	Expiration Date	Property Deductible (except flood/quake): $10,000
		[redacted]	10/01/2024	09/30/2025	

Section Number	Type of Insurance Coverage Form			Limits
V	**PROPERTY INSURANCE** -OCCURRENCE	1. Buildings, Structures and Property 2. Mobile Equipment and Vehicle Physical Damage		Per valuation clause within policy
VI	**CRIME INSURANCE** OCCURRENCE	1. Employee Dishonesty 2. Loss Inside Premises 3. Loss Outside Premises 4. Notary Bond	Each Occurence Each Occurence Each Occurence Each Occurence	$100,000 $100,000 $100,000 $10,000

Section Number	Type of Insurance Coverage Form			For Claims Pursuant to Title ,Ch.9, Idaho Code	All Other Covered Liability Claims
VII	**AUTOMOBILE LIABILTY** OCCURRENCE	1. Automobile Liability	Each Accident	$500,000	$3,000,000
		2. Automobile Medical Payments	Each Person	$5,000	$5,000
			Each Accident	$100,000	$100,000
		3. Uninsured Motorist	Each Person	$100,000	$100,000
			Each Accident	$300,000	$300,000
VIII	**GENERAL LIABILITY** -OCCURRENCE	1. General Liability	Each Occurrence	$500,000	$3,000,000
IX	**LAW ENFORCEMENT LIABILITY** -OCCURRENCE	1. Law Enforcement Liability	Each Occurrence	$500,000	$3,000,000
X	**ERRORS/OMISSIONS LIABILITY** -CLAIMS MADE	1. Errors Omission Liability	Each Claim	$500,000	$3,000,000
XI	**EMPLOYEE BENEFITS LIABILITY** -CLAIMS MADE	1. Employee Benefits Liability	Each Claim	$500,000	$3,000,000
XII	**EMPLOYMENT PRACTICES LIABILITY** -CLAIMS MADE	1. Employment Practices Liability	Each Claim	$500,000	$20,000
XIII	**SEXUAL MOLESTATION/ABUSE LIABILITY** -CLAIMS MADE	1. Sexual Molestation/Sexual Abuse Liability	Each Claim	$500,000	$3,000,000
XV	**CYBER PRIVACY or SECURITY ENDORSEMENT** -CLAIMS MADE	1. Cyber Privacy or Security Event Endorsement	Each Claim	$1,000,000	$1,000,000

Description of Operations/Locations/Vehicles/Restrictions/Special Items:
Idaho Department of Lands

Value: $0

Evidence of Insurance

Certificate Holder:
City of Idaho City

PO Box 130
Idaho City ID 83631

Cancellation
Should any of the above described policies be cancelled before the expiration date thereof notice will be delivered in accordance with the policy provisions-30 days minimum

Authorized Representative
Justin Nyquist

ICRMP 24/25

CERTIFICATE OF INSURANCE

Issue Date: Monday, August 19, 2024 3:35:33 PM

Agent for Public Entity:
ICRMP DIRECT WRITE
ICRMP DIRECT WRITE — Mary Kummer
PO Box 15249
Boise ID 83716-

ICRMP Member:
Idaho City Fire Protection District
PO Box 490
Idaho City ID 83631-

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policy below. This certificate of insurance does not constitute a contract between the issuing insurer, agent and the certificate holder.

PROGRAM AFFORDING COVERAGE:
Idaho Counties Risk Management Program, Underwriters
P. O. Box 15249
Boise, ID 83715

This certifies coverages listed below are issued to the above member for the time period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain the insurance afforded by the policies described here n is subject to all the terms, exclusions and conditions of such pol cies. Limits shown may have been reduced by paid claims.

Property Deductible (except flood/quake): $10,000

Section Number	Type of Insurance -Coverage Form	Policy Number	Inception Date	Expiration Date
		[redacted]	10/01/2024	09/30/2025

Section Number	Type of Insurance -Coverage Form			Limits
V	**PROPERTY INSURANCE** -OCCURRENCE	1. Buildings, Structures and Property 2. Mobile Equipment and Vehicle Physical Damage		Per valuation clause within policy
VI	**CRIME INSURANCE** -OCCURRENCE	1. Employee Dishonesty	Each Occurence	$100,000
		2. Loss Inside Premises	Each Occurence	$100,000
		3. Loss Outside Premises	Each Occurence	$100,000
		4. Notary Bond	Each Occurence	$10,000

Section Number	Type of Insurance -Coverage Form			For Claims Pursuant to Title ,Ch.9, Idaho Code	All Other Covered Liability Claims
VII	**AUTOMOBILE LIABILTY** -OCCURRENCE	1. Automobile Liability	Each Accident	$500,000	$3,000,000
		2. Automobile Medical Payments	Each Person	$5,000	$5,000
			Each Accident	$100,000	$100,000
		3. Uninsured Motorist	Each Person	$100,000	$100,000
			Each Accident	$300,000	$300,000
VIII	**GENERAL LIABILITY** -OCCURRENCE	1. General Liability	Each Occurrence	$500,000	$3,000,000
IX	**LAW ENFORCEMENT LIABILITY** -OCCURRENCE	1. Law Enforcement Liability	Each Occurrence	$500,000	$3,000,000
X	**ERRORS/OMISSIONS LIABILITY** -CLAIMS MADE	1. Errors Omission Liability	Each Claim	$500,000	$3,000,000
XI	**EMPLOYEE BENEFITS LIABILITY** -CLAIMS MADE	1. Employee Benefits Liability	Each Claim	$500,000	$3,000,000
XII	**EMPLOYMENT PRACTICES LIABILITY** -CLAIMS MADE	1. Employment Practices Liability	Each Claim	$500,000	$20,000
XIII	**SEXUAL MOLESTATION/ABUSE LIABILITY** -CLAIMS MADE	1. Sexual Molestation/Sexual Abuse Liability	Each Claim	$500,000	$3,000,000
XV	**CYBER PRIVACY or SECURITY ENDORSEMENT** -CLAIMS MADE	1. Cyber Privacy or Security Event Endorsement	Each Claim	$1,000,000	$1,000,000

Description of Operations/Locations/Vehicles/Restrictions/Special Items:
Parade and Fireworks Display

Value: $0

For above described item, coverage both for property damage & liability arising from Insured. If Certholder is named as party to lawsuit solely due to relationship with Insured & not as result of its own conduct, we will accept tender of defense, until liability determination. Certholder as Loss Payee as their interest may appear.

Certificate Holder:
City of Idaho City

PO Box 130
Idaho City ID 83631

Cancellation
Should any of the above described policies be cancelled before the expiration date thereof notice will be delivered in accordance with the policy provisions-30 days minimum

Authorized Representative
Justin Nyquist

ICRMP 24-25

From: **Justin Nyquist** JNyquist@icrmp.org
Subject: **4th of July Certificate of Insurance**
Date: **Jun 9, 2025 at 8:33:16 AM**
To: **teeter550@hotmail.com**
Cc: **Mary Kummer** MKummer@icrmp.org

Good morning Chief, I've attached the requested certificate of insurance to this email. If you have any questions or need anything else, please let myself and Mary Kummer know. Thanks!

Justin Nyquist, CPCU, ARM
Underwriting Manager
Direct: (208) 246-8216
www.icrmp.org

CERTIFICATE OF INSURANCE — Issue Date: 6/9/2025

Agent for Public Entity:
ICRMP DIRECT WRITE

ICRMP DIRECT WRITE
PO Box 15249
Boise, ID 83716

ICRMP Member:
Idaho City Fire Protection District
PO Box 490
Idaho City, ID 83631

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policy below. This certificate of insurance does not constitute a contract between the issuing insurer, agent and the certificate holder.

PROGRAM AFFORDING COVERAGE:
Idaho Counties Risk Management Program, Underwriters
P. O. Box 15249
Boise, ID 83715

This certifies coverages listed below are issued to the above member for the time period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certifcate may be issued or may pertain the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

Property Deductible (except flood/quake): $10,000
Auto Damage Deductible: $1,500

Section Number	Type of Insurance -Coverage Form	Policy Number	Date Added	Expiration Date
		[redacted]	6/9/2025	10/1/2025

Section Number	Type of Insurance -Coverage Form			Limits	
V	**PROPERTY INSURANCE** -OCCURRENCE	1. Buildings, Structures and Property 2. Mobile Equipment and Vehicle Physical Damage		Per valuation clause within policy	
VI	**CRIME INSURANCE** -OCCURRENCE	1. Employee Dishonesty	Each Occurence	$100,000	
		2. Loss Inside Premises	Each Occurence	$100,000	
		3. Loss Outside Premises	Each Occurence	$100,000	
		4. Policy in Lieu of Public Officials Surety Bond	Each Occurence	$50,000	
		Notary Bond	Each Occurence	$25,000	
				For Claims Pursuant to Title 6, Ch.9, Idaho Tort Claims Act	**All Other Covered Liability Claims**
VII	**AUTOMOBILE LIABILTY** -OCCURRENCE	1. Automobile Liability	Each Accident	$500,000	$3,000,000
		2. Automobile Medical Payments	Each Person	$5,000	$5,000
			Each Accident	$100,000	$100,000
		3. Uninsured Motorist	Each Person	$100,000	$100,000
			Each Accident	$300,000	$300,000
VIII	**GENERAL LIABILITY**	1. General Liability	Each Occurrence	$500,000	$3,000,000

	-OCCURRENCE				
IX	LAW ENFORCEMENT LIABILITY -OCCURRENCE	1. Law Enforcement Liability	Each Occurrence	$500,000	$3,000,000
X	ERRORS/OMISSIONS LIABILITY -CLAIMS MADE	1. Errors Omission Liability	Each Claim	$500,000	$3,000,000
XI	EMPLOYEE BENEFITS LIABILITY -CLAIMS MADE	1. Employee Benefits Liability	Each Claim	$500,000	$3,000,000
XII	EMPLOYMENT PRACTICES LIABILITY -CLAIMS MADE	1. Employment Practices Liability	Each Claim	$500,000	$3,000,000
XIV	SEXUAL MOLESTATION/ABUSE LIABILITY -CLAIMS MADE	1. Sexual Molestation/Sexual Abuse Liability	Each Claim	$500,000	$3,000,000
XV	CYBER PRIVACY or SECURITY ENDORSEMENT -CLAIMS MADE	1. Cyber Privacy or Security Event Endorsement	Each Claim	$1,000,000	$1,000,000

Description of Operations/Locations/Vehicles/Restrictions/Special Items:
4th of July Parade and Fireworks Display

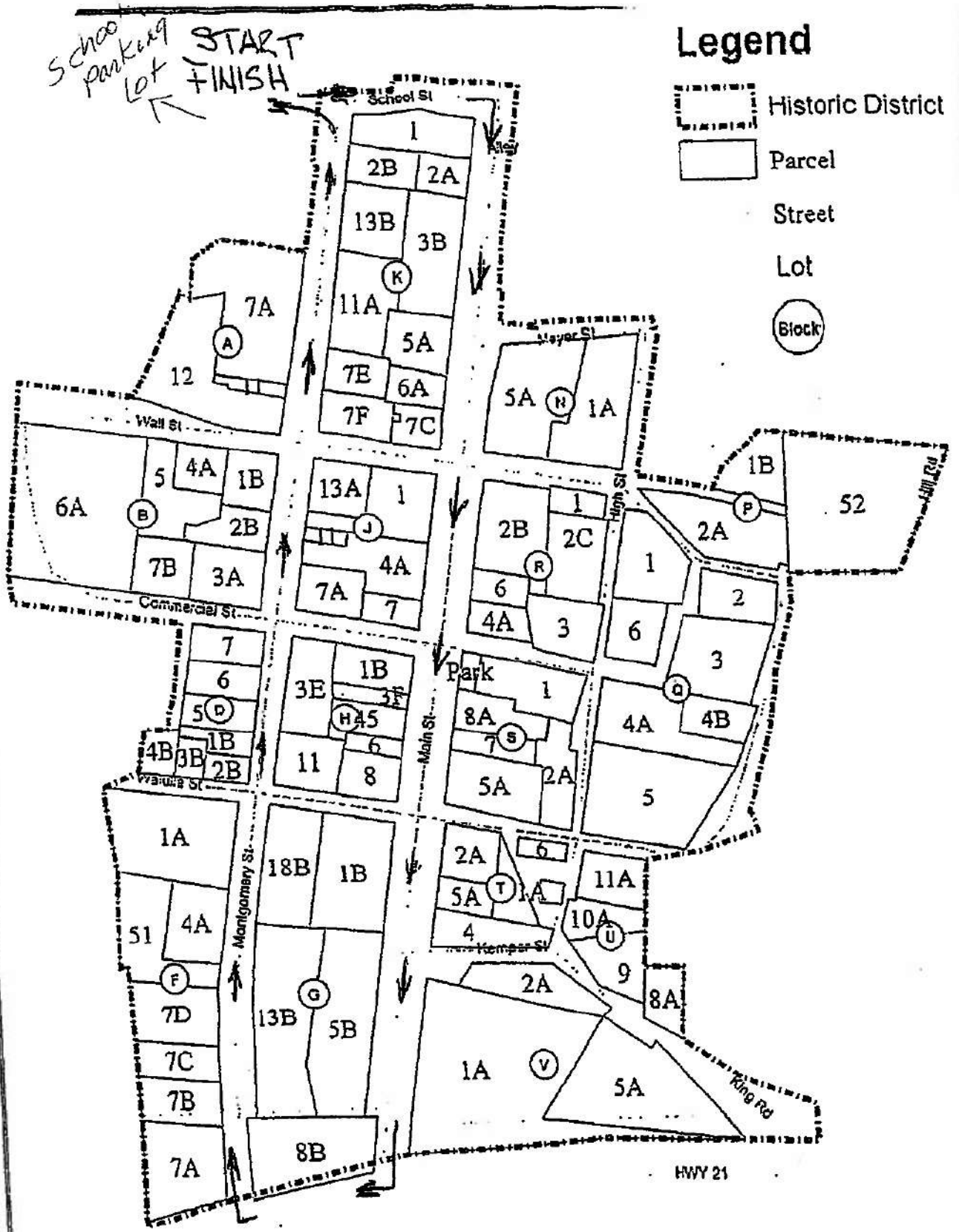
Evidence of Insurance

Certificate Holder:
None listed.

Cancellation
Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions-30 days minimum

Authorized Representative
Justin Nyquist

ICRMP 24/25



Site Plan

N W E S

0 0.015 0.03 0.06 Miles

Idaho City Historic District

This map is only a representation of parcel boundaries and should not be used for legal surveying applications or boundary resolutions. Please contact Boise County Assessor's Office with any questions. 208.392.4415

IDAHO *Thank you*

PURCHASE RECEIPT

City of Idaho City

P.O. Box 130
Idaho City ID 83631
(208)392-4584
OTC Local Ref ID: 134788462
6/9/2025 09:42 AM

Your credit card or bank statement will show this charge as City Payment.

Status:	**APPROVED**
Customer Name:	Terry Teeter
Type:	Visa
Credit Card Number:	[redacted]

Items	Quantity	TPE Order ID		Total Amount
City Payment	1	71576136	$26.25	
Note: **2025-7 ICFPD Parade 7/4/25**				
Phone Numbe[redacted]				
City Payment	1	71576136	$26.25	
Note: **2025-8 ICFPD Fireworks 7/4/25**				
Phone Numbe[redacted]				
Total remitted to the City of Idaho City				$52.50
Tyler Technologies Fee	1	71576136	$2.31	
Total Amount Charged				$54.81

Signature

To offer the convenience of an electronic payment, a service fee has been added to your transaction. This fee goes to our third-party provider, Tyler Technologies. The City does not keep any portion of this fee.

City of Idaho City

Idaho City Clerk's Office
Monday-Thursday 8:00am to 4:30pm
Friday 9:00am to 3:00pm
511 Main St. Idaho City, ID 83631
PO Box 130 Idaho City, ID, 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Event Checklist Application

***Must be submitted at a minimum of 20 days prior to event.**

There is a $52.50
($26.25 for nonprofit,$15.75 for student)
Application Fee for each Event Checklist

Event Overview

Event Name: 4 July Fireworks Display

Event Sponsor: IDAHO City FIRE PROTECTION DISTRICT

Address of Event:

Time(s) and Date(s) of Event: 4 July 2025

Person in charge: Contact Number:

Number of Attendees: Email:

Event Set-Up and Take Down Times and Dates:

Type of Event (what event encompasses): DISCHARGE OF COMMERCIAL level Fireworks

List any entrance or participation fees that will be charged (if applicable) or N/A: N/A

General Questions	YES	NO
Is your event charitable / nonprofit? 501c3#	☒	☐
Event sponsor has read the Idaho City Park Policy and/or the Historical Foundation Policy & agrees to comply?	☒	☐
Is the event free?	☒	☐
Is this a ticketed event?	☐	☒
Will your event have food (either provided or available for purchase)? *(If yes, please fill out Food Section)*	☐	☒
Will your event have vendors (food, cottage industry, service provider, etc.)? *(If yes, fill out Vendor Section)*	☐	☒
Will there be promotional signage at your event? *(If yes, please provide examples)*	☐	☐
Will your event have alcohol (either provided or available for purchase)? *(If yes, fill out Alcohol Section)* ***Fee required**	☐	☒
Will your event require a park reservation (John Brogan Memorial, Naylor Park, Rodeo Grounds, etc.)? ***Fee may be required**	☐	☒
Will your event have road closure or parade?	☐	☒
Will your event be held after hours (between dusk to dawn)? ***Fee required**	☒	☐
Site Plan Attached? (site plan showing exact locations of all the different function of the event (I.E. show performance spaces; vendor areas; alcohol serving area; emergency services; first aid stations; trash receptacles; porta potties; proposed parking uses, etc.)	☒	☐
Are you proposing to use electrical generators or amplified sound systems? (If yes, show their locations on your site plan and describe below what they will be used for & what precautions will be taken to see they are used properly and safely. If amplified sound will take place after 11pm a noise variance will be required.) ***Fee may be required**	☐	☒

portable lights

A fee for council approved events will be set at $25.00 an hour per officer to cover the additional coverage of law enforcement if deemed necessary. The number of hours for events will be determined by the Idaho City Chief of Police. If after-hours work is required the fee shall be $37.50 an hour per officer for those times. Those hours will be determined by the Idaho City Chief of Police. afz

Emergency Service, Security, and Lost Child Plans

All Events are required to provide security, and emergency service plans to ensure the safety of event attendees. Some events may be allowed to provide private security. Plans must include location of services during the event, signature from security and emergency service provider, date(s), and times the services will be provided, and contact information for the security and emergency services). All emergency service and security plans must receive approval by the Idaho City Police Department.

This form must be completed and then signed by both EMS & ICPD prior to submitting to the city.

The number of required private security staff is based on the number of event attendees:

- For 0-1,000 attendees – at least two (2) security staff are required at all times.
- For each additional 1,000 attendees – one (1) additional security staff is required at all times.

	YES	NO
Have you scheduled security with ICPD?	☒	☐
Have you scheduled emergency services (EMS)?	☒	☐
Have you scheduled private security?	☐	☒

Based on expected attendance, how many security staff will be staffed at all times? ?

Security Company: _____

Company Contact Person: _____

Company Email: _____ Phone: _____

EMS Company: Idaho city ambulance Phone: _____

Dates & Times of service: _____ Onsite Contact Name: _____ Phone: _____

Detailed Security Plan:

X 2 ICPD on duty all Day.

Detailed security plan for dealing with lost child(ren):

Detailed EMS Plan:

First Aid/Information Table

Location(s) of First-Aid Station: N/A

Type(s) of First-Aid Provided: _____

Location(s) of Information Table: _____

Parking

Primary Parking Location: Base ball Field Area Overflow Parking Location: Rodeo Area

List parking fees that will be charged (if applicable):

Parking Plan Description: See site plan

Traffic Control

	YES	NO
Has the city and/or county been contacted about road closures?	☑	☐

Traffic Control Company: Chief of Police has been contacted.

Company Contact Person:

Company Email: Phone:

Traffic Control & Road Closure Description:

Parade Formation Location & Hours:

Parade Dispersal Location & Hours:

Alcohol

	YES	NO
Will alcohol be a part of your event? (If so an alcohol variance will be required.)	☐	☑
Will alcohol be consumed or possessed at the event, but not offered for sale? (If so, if more than a keg or three (3) cases are possessed but not offered for sale, a permit must be secured from the city.)	☐	☑
Will alcohol be offered for sale? (If yes, proper permits must be secured from the State of Idaho and the City of Idaho City, and a designated area for sale and consumption is required. Show the location of this designated area on your site plan.) Alcohol catering permits must be obtained and presented with this event checklist for approval.	☐	☑

Catering **OR** Benevolent, Charitable, and Public Purpose Events Permit Holder:

Type(s) of alcohol to be served at event:

Serving times for alcohol (to/from):

Type(s) of serving containers:

Alcohol catering permit required from the Idaho City Clerk OR Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Detailed plan for age verification (wristbands, ID check, etc.):

N/A

Detailed alcohol security plan:

N/A

☐ Attach photos of alcohol area signage that will be displayed at event.
☐ Attach detailed map of serving location (including entrances and exits).
☐ Attach photo of wrist band.
☐ Attach completed/approved Alcohol Catering Permit - https://idahocity.municipalimpact.com/documents/170/Alcohol_Catering_Application.pdf **OR** Approved Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Food/Vendors

How many vendors will need electricity? _____

List vendor fees that will be charged (if applicable) or N/A: _____

	YES	NO
If food is being served, the proper permits from Central District Health (CDH) & Idaho City Clerk must be secured & submitted. *Required	☐	☑
Has the Public Works Department been contacted to schedule vendor electrical inspections, etc.?*	☐	☑

***Electrical inspection required for events – please contact the Public Works Department at (208) 392-4584**

If you will have vendors at event:

☐ Provide a complete list of participating vendors prior to your event.

Restrooms

	YES	NO
Will you be bringing in additional Porto-Potties?	☐	☑

Number of Restrooms: Use public Rest Room.

Number of ADA Restrooms: _____

Location of Restrooms: _____

Porto-Potty Company: _____ Phone: _____

Refuse

	YES	NO
Have you contacted Idaho City Public Works (208) 392-4584?	☑	☑

Describe below your plans for trash disposal. What are your plans for trash collection and containment, receptacle locations and after-event cleanup?

Location of trash carts: 30 yard dumpster will be available at Base Ball parking Area

Detailed refuse plan for collection, containment, and after event clean-up:

Event and Promotional Signage

N/A ☐ Attach photos of signage as well as dimensions of each sign (required at least 10 days prior to event).

Miscellaneous

***Required for all events:* Detailed public notification plan (how will you be letting the public know your event is happening and how street closures, noise, etc. might affect them)**

- NEWSPAPER ARTICLE Describing change of LOCATION & PARKING AREAS.
- Posters IN TOWN with INFORMATION

Attachment Checklist

	YES	N/A
Limited Liability Insurance Plan ***($1,000,000 in the name of City of Idaho City)***	☑	☐
Event Location Map – Site Plan (all areas identified)	☑	☐
Schedule of Events	☑	☐
Detailed Security Plan Requiring Approval by the Idaho City Police Department	☑	☑
Detailed Emergency Services Plan Approval by the Idaho City Police Department	☐	☑
Traffic Control & Parking Plan ..... See Site Plan	☑	☐
Complete List of Participating Vendors	☐	☑
Vendor Permits & Fees	☐	☑
Confirmation of Event Registration with Central District Health (CDH)	☐	☑
Photos of Event and Promotional Signage with Dimensions	☐	☑
Approved Alcohol Catering Permit/Permit for Benevolent, Charitable, and Public Purpose Events	☐	☑
Photos of Alcohol Area Signage	☐	☑
Map of Alcohol Serving Area (including entrances and exits)	☐	☑
Photo of alcohol wristbands (if applicable)	☐	☑
Public Notification Letter	☐	☑
Park Reservation Receipt	☐	☑
Other Pass-Through Cost Receipt(s)	☐	☑
Refuse Plan	☐	☐
Community Hall and/or Rodeo Grounds Reservation Information	☐	☑
Noise Variance Application	☐	☑

Event Fees: ***https://idahocity.municipalimpact.com/documents/170/2024-25_Fee_Chart.pdf***

	Amount
☐ **Rodeo Grounds / Amphitheatre fee schedule:**	
• **Non-profit groups $82.50/day plus ($4.95) 6% use tax**	$ N/A
• **City Residents, Groups, & Local Government $185.00/day plus ($11.10) 6% use tax**	$
• **Non-City Residents, & Groups $370.00/day plus ($22.20) 6% use tax**	$
• **The following security deposit is required, refundable if rental requirements are completed: $150.00** Cleaning deposit will be forfeited if the grounds/ Amphitheatre / parking area are not in same condition as found or better, and the key (if used) is not returned. Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission	$
☐ **Alcohol Catering Permit.....$20/day (3-day limit)**	$ N/A
☐ **Food Vendor Permit Fee.....$16.50/day (3-day limit)**	$ N/A
☐ **Mobile Food Truck Fee.....$26.25 application fee & $21.00/day / $200/year (5-day limit)**	$ N/A
☐ **Vendor License Daily Fee.....$16.50 (Non-profit $7.50)**	$ N/A
☐ **Vendor License Yearly Fee (Non-refundable) $55.00 (Non-profit $25.00)**	$ N/A
☐ **Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee $220.50**	$ N/A
☐ **Carnival or public entertainment with more than 10 concessions, rides, or sideshows, daily fee shall be $22.00 per concession, ride, or sideshow** • An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the city's expenses related to the activity, including but not limited to the provision of Public Works and Police • A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.	$ N/A
☐ **Pass through Costs (Electricity, Safety Services, Public Notification, Other)**	$ N/A
☐ **Law Enforcement Fee $25/hr. per officer (determined by Chief of Police)**	$ N/A
• **After Hours Fee $37.50/hr. per officer (determined by chief of Police)**	$ N/A
☐ **Community Hall Fees**	
• **Nonprofit groups $44.00/day plus ($2.64) 6% use tax**	$ N/A
• **City Residents, Groups, & Local Government $165.25 plus ($9.92) 6% use tax**	$ N/A
• **Non-City Residents, & Groups $330.50 plus ($19.83) 6% use tax**	$ N/A
• **A $150.00 deposit required; refundable if rental agreement requirements are completed** The council can waive a portion of the fee or set a monthly use fee for groups desiring to use the hall and a set schedule for a class or multi-day event	$ N/A
☐ **Temporary Noise Ordinance Application / Noise Variance. $52.50 profit, $26.25 non-profit, $15.75 student**	$?
☐ **Event Checklist Fee** ($52.50 profit; $26.25 non-profit; $15.75 student)	$?
TOTAL:	$ N/A 26.25

ICPD & EMS Use Only

Number of daytime officer hours needed @$25/hr ..... _____

Number of After-Hours officer hours needed @$37.5/hr ..... _____

	YES	NO
Is this Event Checklist Security & EMS Plan approved by ICPD?	☐	☐
Is this Event Checklist Security & EMS Plan approved by EMS?	☐	☐

B. Watson 194

Chief of Police, City of Idaho City

EMS

Boise County Sheriff's Office (if applicable)

Idaho City Fire Protection District (if applicable)

Office Use Only

		YES	NO
Event Checklist application fee collected? Card ☑ Cash ☐ Check ☐ Receipt # 134788462		☑	☐
All applicable fees collected?		☑	☐
Have all applicable attachments been received and reviewed?		☐	☐
Is this Special Event Plan approved?		☐	☐
Alcohol variance approved?	NA ☐	☐	☐
Noise variance approved, & fee collected? Card ☐ Cash ☐ Check ☐ Receipt #	NA ☐	☐	☐

EC Application #: 2025-8 **Date of Approval:** _____

Special Comments/Instructions

City Clerk

Parks Director (if applicable)

City of Idaho City Seal

For Questions or to Submit:
Contact the Idaho City Clerk's Office
Monday-Thursday 8:00am to 5:00pm
Friday 9:00am to 3:00pm
511 Main St. Idaho City, ID 83631
PO Box 130, Idaho City, ID. 83631
(208) 392-4584
idahocityclerk@cityofic.org
idahocityoffice@cityofic.org

Contact Information:

Idaho City Historical Foundation: Phone: (208)-392-4550 Email: president@idahocityhf.org

Idaho City Police Department: Chief Brent Watson Phone: 208-392-4596 Email: idahocitypd.194@cityofic.org

East Boise County Ambulance District: Phone: (208) 392-6644 Email: ebcaddirector@co.boise.id.us

OFFICE USE ONLY

Rodeo Grounds Walk Through:

Initial walk through performed with public works? ☐ YES ☐ NO
Comments: _____

_____

Final walk through performed with Public Works? ☐ YES ☐ NO
Comments: _____

_____

After event comments:

Was the site cleaned up properly in a timely fashion? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Did the event sponsor meet all of their obligations and responsibilities? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Should this party be allowed to use the city property again? ☐ YES ☐ NO

Comments: _____

_____

_____

_____

Signed: _____

2025 Idaho City Fireworks

This map is only a representation of parcel boundaries and should not be used for legal surveying applications or boundary resolutions. Contact Boise County Assessor's Office with any questions. 208-392-4418

CERTIFICATE OF INSURANCE

Issue Date: Monday, August 19, 2024 3:35:32 PM

Agent for Public Entity:
ICRMP DIRECT WRITE
ICRMP DIRECT WRITE — Mary Kummer
PO Box 15249
Boise ID 83716-

ICRMP Member:
Idaho City Fire Protection District
PO Box 490
Idaho City ID 83631-

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policy below. This certificate of insurance does not constitute a contract between the issuing insurer, agent and the certificate holder.

PROGRAM AFFORDING COVERAGE:
Idaho Counties Risk Management Program, Underwriters
P. O. Box 15249
Boise, ID 83715

This certifies coverages listed below are issued to the above member for the time period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certifcate may be issued or may pertain the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

Section Number	Type of Insurance / Coverage Form	Policy Number	Inception Date	Expiration Date	Property Deductible (except flood/quake): $10,000
		[redacted]	10/01/2024	09/30/2025	

Section Number	Type of Insurance / Coverage Form			Limits
V	**PROPERTY INSURANCE** -OCCURRENCE	1. Buildings, Structures and Property 2. Mobile Equipment and Vehicle Physical Damage		Per valuation clause within policy
VI	**CRIME INSURANCE** -OCCURRENCE	1. Employee Dishonesty	Each Occurence	$100,000
		2. Loss Inside Premises	Each Occurence	$100,000
		3. Loss Outside Premises	Each Occurence	$100,000
		4. Notary Bond	Each Occurence	$10,000

Section Number	Type of Insurance / Coverage Form			For Claims Pursuant to Title ,Ch.9, Idaho Code	All Other Covered Liability Claims
VII	**AUTOMOBILE LIABILTY** -OCCURRENCE	1. Automobile Liability	Each Accident	$500,000	$3,000,000
		2. Automobile Medical Payments	Each Person	$5,000	$5,000
			Each Accident	$100,000	$100,000
		3. Uninsured Motorist	Each Person	$100,000	$100,000
			Each Accident	$300,000	$300,000
VIII	**GENERAL LIABILITY** -OCCURRENCE	1. General Liability	Each Occurrence	$500,000	$3,000,000
IX	**LAW ENFORCEMENT LIABILITY** -OCCURRENCE	1. Law Enforcement Liability	Each Occurrence	$500,000	$3,000,000
X	**ERRORS/OMISSIONS LIABILITY** -CLAIMS MADE	1. Errors Omission Liability	Each Claim	$500,000	$3,000,000
XI	**EMPLOYEE BENEFITS LIABILITY** -CLAIMS MADE	1. Employee Benefits Liability	Each Claim	$500,000	$3,000,000
XII	**EMPLOYMENT PRACTICES LIABILITY** -CLAIMS MADE	1. Employment Practices Liability	Each Claim	$500,000	$20,000
XIII	**SEXUAL MOLESTATION/ABUSE LIABILITY** -CLAIMS MADE	1. Sexual Molestation/Sexual Abuse Liability	Each Claim	$500,000	$3,000,000
XV	**CYBER PRIVACY or SECURITY ENDORSEMENT** -CLAIMS MADE	1. Cyber Privacy or Security Event Endorsement	Each Claim	$1,000,000	$1,000,000

Description of Operations/Locations/Vehicles/Restrictions/Special Items:
Idaho Department of Lands

Value: $0

Evidence of Insurance

Certificate Holder:
City of Idaho City

PO Box 130
Idaho City ID 83631

Cancellation
Should any of the above described policies be canceled before the expiration date thereof notice will be delivered in accordance with the policy provisions-30 days minimum

Authorized Representative
Justin Nyquist

ICRMP 24/25

CERTIFICATE OF INSURANCE

Issue Date: Monday, August 19, 2024 3:35:33 PM

Agent for Public Entity:
ICRMP DIRECT WRITE — Mary Kummer
ICRMP DIRECT WRITE
PO Box 15249
Boise ID 83716-

ICRMP Member:
Idaho City Fire Protection District
PO Box 490
Idaho City ID 83631-

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PROGRAM AFFORDING COVERAGE:
Idaho Counties Risk Management Program, Underwriters
P. O. Box 15249
Boise, ID 83715

This certifies coverages listed below are issued to the above member for the time period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certifcate may be issued or may pertain the insurance afforded by the policies described here n is subject to all the terms, exclusions and conditions of such pol cies. Limits shown may have been reduced by paid claims.

Section Number	Type of Insurance -Coverage Form	Policy Number	Inception Date	Expiration Date	Property Deductible (except flood/quake): $10,000
		[redacted]	10/01/2024	09/30/2025	

Section Number	Type of Insurance -Coverage Form			Limits
V	**PROPERTY INSURANCE** -OCCURRENCE	1. Buildings, Structures and Property 2. Mobile Equipment and Vehicle Physical Damage		Per valuation clause within policy
VI	**CRIME INSURANCE** -OCCURRENCE	1. Employee Dishonesty	Each Occurence	$100,000
		2. Loss Inside Premises	Each Occurence	$100,000
		3. Loss Outside Premises	Each Occurence	$100,000
		4. Notary Bond	Each Occurence	$10,000

Section Number	Type of Insurance -Coverage Form			For Claims Pursuant to Title ,Ch.9, Idaho Code	All Other Covered Liability Claims
VII	**AUTOMOBILE LIABILTY** -OCCURRENCE	1. Automobile Liability	Each Accident	$500,000	$3,000,000
		2. Automobile Medical Payments	Each Person	$5,000	$5,000
			Each Accident	$100,000	$100,000
		3. Uninsured Motorist	Each Person	$100,000	$100,000
			Each Accident	$300,000	$300,000
VIII	**GENERAL LIABILITY** -OCCURRENCE	1. General Liability	Each Occurrence	$500,000	$3,000,000
IX	**LAW ENFORCEMENT LIABILITY** -OCCURRENCE	1. Law Enforcement Liability	Each Occurrence	$500,000	$3,000,000
X	**ERRORS/OMISSIONS LIABILITY** -CLAIMS MADE	1. Errors Omission Liability	Each Claim	$500,000	$3,000,000
XI	**EMPLOYEE BENEFITS LIABILITY** -CLAIMS MADE	1. Employee Benefits Liability	Each Claim	$500,000	$3,000,000
XII	**EMPLOYMENT PRACTICES LIABILITY** -CLAIMS MADE	1. Employment Practices Liability	Each Claim	$500,000	$20,000
XIII	**SEXUAL MOLESTATION/ABUSE LIABILITY** -CLAIMS MADE	1. Sexual Molestation/Sexual Abuse Liability	Each Claim	$500,000	$3,000,000
XV	**CYBER PRIVACY or SECURITY ENDORSEMENT** -CLAIMS MADE	1. Cyber Privacy or Security Event Endorsement	Each Claim	$1,000,000	$1,000,000

Description of Operations/Locations/Vehicles/Restrictions/Special Items:
Parade and Fireworks Display

Value: $0

For above described item, coverage both for property damage & liability arising from Insured. If Certholder is named as party to lawsuit solely due to relationship with Insured & not as result of its own conduct, we will accept tender of defense, until liability determination. Certholder as Loss Payee as their interest may appear.

Certificate Holder:
City of Idaho City

PO Box 130
Idaho City ID 83631

Cancellation
Should any of the above described policies be cancelled before the expiration date thereof notice will be delivered in accordance with the policy provisions-30 days minimum

Authorized Representative
Justin Nyquist

ICRMP 2425

From: **Justin Nyquist** JNyquist@icrmp.org
Subject: **4th of July Certificate of Insurance**
Date: **Jun 9, 2025 at 8:33:16 AM**
To: **teeter550@hotmail.com**
Cc: **Mary Kummer** MKummer@icrmp.org

Good morning Chief, I've attached the requested certificate of insurance to this email. If you have any questions or need anything else, please let myself and Mary Kummer know. Thanks!

Justin Nyquist, CPCU, ARM
Underwriting Manager
Direct: (208) 246-8216
www.icrmp.org

CERTIFICATE OF INSURANCE

Issue Date: 6/9/2025

Agent for Public Entity:
ICRMP DIRECT WRITE

ICRMP DIRECT WRITE
PO Box 15249
Boise, ID 83716

ICRMP Member:
Idaho City Fire Protection District
PO Box 490
Idaho City, ID 83631

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policy below. This certificate of insurance does not constitute a contract between the issuing insurer, agent and the certificate holder.

PROGRAM AFFORDING COVERAGE:
Idaho Counties Risk Management Program, Underwriters
P. O. Box 15249
Boise, ID 83715

This certifies coverages listed below are issued to the above member for the time period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

Section Number	Type of Insurance -Coverage Form	Policy Number	Date Added	Expiration Date	Property Deductible (except flood/quake): $10,000 Auto Damage Deductible: $1,500
		[redacted]	6/9/2025	10/1/2025	

Section Number	Type of Insurance -Coverage Form			Limits	
V	**PROPERTY INSURANCE** -OCCURRENCE	1. Buildings, Structures and Property 2. Mobile Equipment and Vehicle Physical Damage		Per valuation clause within policy	
VI	**CRIME INSURANCE** -OCCURRENCE	1. Employee Dishonesty	Each Occurence	$100,000	
		2. Loss Inside Premises	Each Occurence	$100,000	
		3. Loss Outside Premises	Each Occurence	$100,000	
		4. Policy in Lieu of Public Officials Surety Bond	Each Occurence	$50,000	
		Notary Bond	Each Occurence	$25,000	
				For Claims Pursuant to Title 6, Ch.9, Idaho Tort Claims Act	**All Other Covered Liability Claims**
VII	**AUTOMOBILE LIABILTY** -OCCURRENCE	1. Automobile Liability	Each Accident	$500,000	$3,000,000
		2. Automobile Medical Payments	Each Person	$5,000	$5,000
			Each Accident	$100,000	$100,000
		3. Uninsured Motorist	Each Person	$100,000	$100,000
			Each Accident	$300,000	$300,000
VIII	**GENERAL LIABILITY**	1. General Liability	Each Occurrence	$500,000	$3,000,000

	-OCCURRENCE				
IX	LAW ENFORCEMENT LIABILITY -OCCURRENCE	1. Law Enforcement Liability	Each Occurrence	$500,000	$3,000,000
X	ERRORS/OMISSIONS LIABILITY -CLAIMS MADE	1. Errors Omission Liability	Each Claim	$500,000	$3,000,000
XI	EMPLOYEE BENEFITS LIABILITY -CLAIMS MADE	1. Employee Benefits Liability	Each Claim	$500,000	$3,000,000
XII	EMPLOYMENT PRACTICES LIABILITY -CLAIMS MADE	1. Employment Practices Liability	Each Claim	$500,000	$3,000,000
XIV	SEXUAL MOLESTATION/ABUSE LIABILITY -CLAIMS MADE	1. Sexual Molestation/Sexual Abuse Liability	Each Claim	$500,000	$3,000,000
XV	CYBER PRIVACY or SECURITY ENDORSEMENT -CLAIMS MADE	1. Cyber Privacy or Security Event Endorsement	Each Claim	$1,000,000	$1,000,000

Description of Operations/Locations/Vehicles/Restrictions/Special Items:
4th of July Parade and Fireworks Display

Evidence of Insurance

Certificate Holder:
None listed.

Cancellation
Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions-30 days minimum

Authorized Representative
Justin Nyquist

ICRMP 24/25

IDAHO *Thank you*

PURCHASE RECEIPT

City of Idaho City
P.O. Box 130
Idaho City ID 83631
(208)392-4584
OTC Local Ref ID: 134788462
6/9/2025 09:42 AM

Your credit card or bank statement will show this charge as City Payment.

Status:	**APPROVED**
Customer Name:	Terry Teeter
Type:	Visa
Credit Card Number:	[redacted]

Items	Quantity	TPE Order ID		Total Amount
City Payment	1	71576136	$26.25	
Note: **2025-7 ICFPD Parade 7/4/25**				
Phone Numbe[redacted]				
City Payment	1	71576136	$26.25	
Note: **2025-8 ICFPD Fireworks 7/4/25**				
Phone Numbe[redacted]				
Total remitted to the City of Idaho City				$52.50
Tyler Technologies Fee	1	71576136	$2.31	
Total Amount Charged				$54.81

Signature

To offer the convenience of an electronic payment, a service fee has been added to your transaction. This fee goes to our third-party provider, Tyler Technologies. The City does not keep any portion of this fee.

For Pay Date = 06/11/25, Cash - Checking
* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
3214	27832S	182 XEROX FINANCIAL	121.30							
1		40548226 05/25/25 Copier lease	42.45			10	41500	330		10100
2		40548226 05/25/25 Copier lease	48.52			51	43400	330		10100
3		40548226 05/25/25 Copier lease	30.33			52	43500	330		10100
3215	27833S	119 HANSON JANITORIAL SUPPLY, INC	608.49							
1		778122 05/16/25 Janitorial supplies	608.49			10	41500	611		10100
3216	27834S	303 tickIoT, Inc.	107.05							
1		149-2594 06/02/25 VOIP Phones	37.47			10	41500	490		10100
2		149-2594 06/02/25 VOIP Phones	42.82			51	43400	490		10100
3		149-2594 06/02/25 VOIP Phones	26.76			52	43500	490		10100
3217	27835S	48 IDAHO WORLD PUBLISHING LLC	69.12							
Publishing										
1		9119 05/20/25 Auction publication	16.59			10	41500	440		10100
2		9119 05/20/25 Auction publication	6.91			20	43200	440		10100
3		9119 05/20/25 Auction publication	38.71			51	43400	440		10100
4		9119 05/20/25 Auction publication	6.91			52	43500	440		10100
3218	27836S	235 MICROTECH SYSTEMS	1,173.00							
1		88247 06/02/25 IT Services	175.95			10	41500	350		10100
2		88247 06/02/25 IT Services	586.50			51	43400	350		10100
3		88247 06/02/25 IT Services	410.55			52	43500	350		10100
3219	27837S	999999 BOISE RIDGE RIDERS	150.00							
1		11/19/24 Com Hall Dep Refund BRR 053025	150.00*			10	41500	360		10100
3220	27838S	238 AOKA Engineering LLC	1,177.68							
1		41 06/03/25 2025-01 Plan review	900.28			10	41500	405		10100
2		41 06/03/25 2025-02 Plan review	97.40			10	41500	405		10100
3		41 06/03/25 2025-01 inspection	30.00			10	41500	405		10100
4		41 06/03/25 2025-01 inspection	30.00			10	41500	405		10100
5		41 06/03/25 2025-01 inspection	30.00			10	41500	405		10100
6		41 06/03/25 2024-02 inspection	30.00			10	41500	405		10100
7		41 06/03/25 2025-01 inspection	30.00			10	41500	405		10100
8		41 06/03/25 2024-02 inspection	30.00			10	41500	405		10100
3222	27839S	10 ANALYTICAL LABORATORIES, INC	1,980.00							
1		2504177 05/31/25 Wastewater Monitoring	1,980.00			52	43500	683		10100

For Pay Date = 06/11/25, Cash - Checking
* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
3223	27840S	115 CORE & MAIN	207.58							
1		055308 05/28/25 Sewer pipe break - parts	207.58			52	43500	630		10100
3224	27841S	28 IDAHO CITY GROCERY	86.93							
1		05/02/25 Sand bay cleaning	35.14*			51	43400	630		10100
2		05/09/25 Sand bay cleaning	45.81*			51	43400	630		10100
3		05/22/25 Sewer samples	5.98			52	43500	610		10100
3225	27842S	247 ANDERSON HARDWARE SUPPLY	90.03							
Shop Supplies										
Shop Supplies										
Shop Supplies										
Shop Supplies										
1		31472 05/05/25 Hardware	0.91			20	43200	612		10100
2		31472 05/05/25 Hardware	3.37			51	43400	612		10100
3		31472 05/05/25 Hardware	1.84			52	43500	612		10100
4		31906 05/15/25 Small tools	3.60			20	43200	612		10100
5		31906 05/15/25 Small tools	13.19			51	43400	612		10100
6		31906 05/15/25 Small tools	7.19			52	43500	612		10100
7		31942 05/16/25 Hardware	3.54			20	43200	612		10100
8		31942 05/16/25 Hardware	12.99			51	43400	612		10100
9		31942 05/16/25 Hardware	7.08			52	43500	612		10100
10		31945 05/16/25 Hardware & bits	5.44			20	43200	612		10100
11		31945 05/16/25 Hardware & bits	19.98			51	43400	612		10100
12		31945 05/16/25 Hardware & bits	10.90			52	43500	612		10100
3226	27843S	81 OXARC	106.84							
1		0062042823 05/31/25 Cylinder rent	106.84			52	43500	680		10100
3227	27844S	999999 STACI BAUMHOFF	150.00							
1		06/06/25 Comm Hall Dep Refund 6/7/25	150.00*			10	41500	360		10100
3228	27845S	121 DIGLINE	21.45							
1		0076675 05/31/25 Monthly services	15.01*			51	43400	630		10100
2		0076675 05/31/25 Monthly services	6.44			52	43500	630		10100
3229	27846S	38 IDAHO DEPARTMENT OF HEALTH AND	84.00							
1		20250602 06/02/25 Water tests	84.00			51	43400	681		10100

For Pay Date = 06/11/25, Cash - Checking
* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
3230	27847S	226 DRUG FREE IDAHO INC	150.00							
Dues & Subscriptions										
1	11779	06/01/25 Annual renewal	52.50			10	41500	460		10100
2	11779	06/01/25 Annual renewal	60.00			51	43400	460		10100
3	11779	06/01/25 Annual renewal	37.50			52	43500	460		10100
3231	27848S	21 IDAHO POWER	3,533.27							
1		06/01/25 act#2202974826 commercial rd	10.03			20	43200	672		10100
2		06/01/25 act#2204647370 elk crk/placer	10.03			20	43200	672		10100
3		06/01/25 act#2205733500 street lights	391.79			20	43200	672		10100
4		06/01/25 act#2206173730 city shop	16.37			20	43200	675		10100
30%										
5		06/01/25 act#2206173730 city shop	26.73			51	43400	671		10100
49%										
6		06/01/25 act#2206173730 city shop	11.45			52	43500	671		10100
21%										
7		06/05/25 act#2201668064 amphitheater	25.84			10	41500	930		10100
8		06/05/25 acc#2203080029 hw 21 rodeo are	25.84			10	41500	930		10100
9		06/05/25 acc#2202255424 skating rink	25.84			10	41500	930		10100
10		06/05/25 acc#2220462101 220 hw 21 lift	28.94			52	43500	671		10100
11		06/05/25 acc#2205377613 hill rd booster	191.77			51	43400	671		10100
12		06/05/25 acc#2221325844 water tank	99.21			51	43400	671		10100
13		06/05/25 acc#2204493726 3945 hw 21 PH	49.72			51	43400	671		10100
14		06/05/25 acc#2202137416 city pumps	10.03			51	43400	671		10100
15		06/05/25 acc#2202808321 water treatment	944.99			51	43400	671		10100
16		06/05/25 acc#2206171999 city hall	73.89			10	41500	670		10100
50%										
17		06/05/25 acc#2206171999 city hall	51.72			51	43400	671		10100
35%										
18		06/05/25 acc#2206171999 city hall	22.16			52	43500	671		10100
15%										
19		06/05/25 acc#2205634021 207 w comm/emer	25.84			20	43200	672		10100
20		06/05/25 acc#2206002632 ballfields RR	36.10			10	41500	930		10100
21		06/05/25 acc#2204467670 rodeo gnd RR	29.81			10	41500	930		10100
22		06/05/25 acc#2207091329 3847 hw 21 SP	591.33			52	43500	671		10100
23		06/05/25 acc#2204805382 community hall	294.26			10	41500	673		10100
24		06/05/25 acc#2204647305 main & hw21 VC	292.60			10	41500	674		10100
25		06/05/25 acc#2207764602 3861 HWY 21 RO	246.98			51	43400	671		10100

For Pay Date = 06/11/25, Cash - Checking
* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3232	27849S	264 FP Mailing Solutions	65.85								
1		106675302 06/07/25 Postbase contract	23.05			10		41500	330		10100
2		106675302 06/07/25 Postbase contract	26.34			51		43400	330		10100
3		106675302 06/07/25 Postbase contract	16.46			52		43500	330		10100
3233	27850S	6 MILLER ENTERPRISES	459.22								
1		117263 06/09/25 Monthly services	160.72*			10		41500	341		10100
2		117263 06/09/25 Monthly services	183.69*			51		43400	341		10100
3		117263 06/09/25 Monthly services	114.81*			52		43500	341		10100
3234	27851S	999999 KIRK HUFFAKER PRESERVATON	1,000.00								
1		1250 05/05/25 Project initiation pmnt 1of3	1,000.00			10		41500	940		10100
3235	27852S	171 US BANK	211.14								
1		1341930313 04/25/25 HP Ink	4.99			10		41500	305		10100
2		1341930313 04/25/25 Sales tax	0.30			10		41500	590		10100
3		14716140 04/28/25 Wifi adaptor	29.88			52		43500	305		10100
4		14716140 04/28/25 Sales tax	1.79			10		41500	590		10100
5		1342862170 04/30/25 HP Ink	20.99			10		41500	305		10100
6		1342862170 04/30/25 Sales tax	1.26			10		41500	590		10100
7		1343617039 05/03/25 HP Ink	20.99			10		41500	305		10100
8		1343617039 05/03/25 Sales tax	1.26			10		41500	590		10100
9		0365801 05/15/25 ICHPC postcards	19.85			10		41500	940		10100
10		0365801 05/15/25 Sales tax	1.19			10		41500	590		10100
11		1347406560 05/22/25 HP Ink	5.49			10		41500	305		10100
12		1347406560 05/22/25 Sales tax	0.33			10		41500	590		10100
13		7218 05/07/25 Monitor - water plant	97.00			51		43400	305		10100
14		7218 05/07/25 Sales tax	5.82			10		41500	590		10100
3236	27853S	179 WEX BANK	1,162.11								
1		105118349 05/31/25 Fuel	74.74			20		43200	480		10100
2		105118349 05/31/25 Fuel	249.15			51		43400	480		10100
3		105118349 05/31/25 Fuel	174.40			52		43500	480		10100
4		105118349 05/31/25 Law fuel	663.82			10		42100	480		10100
3237	27854S	286 Merrick & Co.	8,045.00								
1		10207827 06/10/25 DWIP 234.0090	8,045.00			51		43400	720		10100
3238	27855S	293 Abundant Water Wells, Inc.	37,559.00								
1		3 05/21/25 Vert. Infill Gall. DW2405LF	29,593.00			51		43400	720		10100
2		4 05/21/25 Vert. Infill Gall. DW2405LF	7,966.00			51		43400	720		10100

# of Claims 24 Total: 58,319.06

CITY OF IDAHO CITY
Fund Summary for Claims
For the Accounting Period: 6/25

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	5,147.16
20 STREET FUND	
10100 Checking-Cash in Bank	549.20
51 WATER FUND	
10100 Checking-Cash in Bank	48,787.37
52 SEWER FUND	
10100 Checking-Cash in Bank	3,835.33
Total:	**58,319.06**

CITY OF IDAHO CITY
Claim Approval Signature Page
For the Accounting Period: 6 / 25

City of Idaho City
PO Box 130
511 Main Street
Idaho City, Idaho 83631-0130

CASH VOUCHERS

Authorized by: _____ Date: _____

CUSTOMER COST QUOTE FOR IDAHO POWER FACILITIES

Customer or Project Name: IDAHO CITY - INSTALL 45C4 3 PHASE POLE 10" NORTH OF EXISTING POLE

Construction Costs

Line Installation Costs		
1. Line Installation/Upgrade Charge		$1,716
2. Customer Credits	(Betterment, Metering, Salvage)	$(720)
3. Customer Performed Construction Work Credit		$0
4. Net Line Installation Cost		**$996**
Unusual Conditions		
5. Unusual Conditions		$2,188
6. Unusual Conditions Bank Letter of Credit	(Only for over $10,000)	$0
7. Net Unusual Conditions		**$2,188**
Terminal Facilities Costs		
8. Terminal Facilities		$0
9. Terminal Facilities Allowances		$0
10. Terminal Facilities Salvage		$0
11. Net Terminal Facilities Cost		**$0**
12. Underground Service and Attachment Charges		**$0**
13. Engineering Charge		**$0**
14. Permits		**$0**
15. Relocation or Removal		**$4,609**
16. Miscellaneous Charges/Adjustments		**$0**
17. Net Construction Costs	(Line Items 4, 7, 11, 12, 13, 14, 15, 16)	**$7,793**
18. Prepaid Charges	(Engineering, Permits & Right-of-Way) $0	
19. Vested Interest Charge		$0
20. Customer Payment Due Prior to Construction Scheduling		**$7,793**

This cost may not include all construction costs, see page 3 if additional service charges apply.

Notes: Due to labor shortages and pandemic-related supply chain issues, Idaho Power anticipates a possible shortage of certain materials and equipment necessary to complete the Work (as defined below) which may delay completion of the Work.

Customer understands that charges for relocation, transfer or removal of non-Idaho Power equipment attached to Idahc Power facilities are not included in this Customer Cost Quote. It is the customer's responsibility to coordinate this work with the affected utility. All charges associated with this work are the responsibility of the Customer. For utility contact information, please call 208-388-2886.

Customer understands that Idaho Power determines the metering requirements at such time that Customer submits a service request and requested electrical load during final design of the Project as contemplated herein.

Notice: This Customer Cost Quote shall be binding on both Idaho Power Company ("Idaho Power") and Customer for a period of 60 days from the quoted date indicated below, subject to changes in information provided by the Customer or changes in Idaho Power's ability to obtain satisfactory rights-of-way or to comply with governmental regulations, including but not limited to the rules, regulations, and tariffs of the Idaho Public Utilities Commission ("IPUC") and the Public Utility Commission of Oregon ("OPUC"). Customer must make payment of the quoted amount not less than (30) days prior to the start of the construction work set forth in this agreement ("Work"). However, Idaho Power does not represent or warrant that the Work will commence within 30 days of receipt of payment. The start of the Work is subject to Idaho Power's ability to obtain the necessary labor, materials and equipment.

Internal use

Service Request Number:	Customer Account Number:	Work Order Number:	Design Number:	Version:
00537805		27680474	0000177035	002

By Initialing below, Customer acknowledges and agrees to the following:

N/A
Customer initials

The Customer has received the Underground Residential Conduit Installation brochure/packet or will access the information available online at https://docs.idahopower.com/pdfs/ServiceBilling/customerservice/newConstruction/UGResConduitInstall.pdf

N/A
Customer initials

Final Grade: Customer understands that as of _____ the above-named project will be ready for facilities to be installed by Idaho Power. All roadways and cable routes must have all grading and sub grading completed by this date. The project must be properly referenced and have grade stakes installed at all Idaho Power device locations and as might be necessary to establish proper elevations and burial depths for Idaho Power facilities. The Customer will be responsible for the total cost of damage to Idaho Power facilities resulting from any subsequent changes in property, any needed relocation, repair, or lines, lot lines, elevations, grades, excavations, or profiles causing improper locations or burial depths of above-ground equipment, below-ground equipment, cable, or conduit.

Customer initials

Unusual Conditions: As defined in Idaho Power's line installation tariff, Rule H, Unusual Conditions are construction conditions not normally encountered, but which Idaho Power may encounter during construction which impose additional, project-specific costs. These conditions include, but are not limited to: frost, landscape replacement, road compaction, pavement replacement, chip-sealing, rock digging/trenching, boring, nonstandard facilities or construction practices, and other than available voltage requirements. The total cost for all Unusual Conditions, in connection with the work as set forth on this Customer Cost Quote will be based on the actual costs incurred by Idaho Power related to the conditions encountered during performance of the Work. Upon completion of all Work, Idaho Power will refund to Customer any Unusual Conditions amount set forth on this Customer Cost Quote sheet but, not incurred by Idaho Power.

Prior to commencement of the work, Customer shall identify for Idaho Power the location of all underground pipes, lines, and other facilities (collectively, the "Underground Lines") that may be on Customer's property where Idaho Power is working. Customer agrees to be responsible for identification and location of all Underground Lines and shall indemnify, defend, reimburse and hold harmless Idaho Power and its successors and their respective directors, officers, members, employees, representatives and agents for, from, and against any and all claims, liabilities, losses, damages, expenses, suits, actions, proceedings, judgement and costs of any kind (collectively, "Damages"), whether actual or merely alleged and whether directly incurred or from a third party, arising out of or relating to Customer's failure to properly or adequately identify and locate the Underground Lines, except to the extent finally determined by a court of law that such Damages resulted from the gross negligence or willful misconduct of Idaho Power, its agents, subcontractors, employees, officers or directors.

The Customer acknowledges Idaho Power's Rule C (Service and Limitations), Section 7 (Right of Way) on file with the IPUC OPUC: "The Customer shall, without cost to Idaho Power, grant Idaho Power a right-of-way for Idaho Power's lines and apparatus across and upon the property owned or controlled by the Customer, necessary or incidental to the supplying of Electric Service and shall permit access thereto by Idaho Power's employees at all reasonable hours." By signing this Customer Cost Quote, Customer grants to Idaho Power a perpetual right-of-way over the Customer's property for the installation, operation, replacement and maintenance of power facilities to provide electrical service to the Customer and any future owners of the Customer's property.

Construction Costs available for refund

(Vested Interest limited to 5 years or 4 additional applicants) $0

Customer Payment Due Prior to Scheduling Construction **$7,793**

N/A
Customer initials

Underground Service Attachment Charges to be billed separately

The Customer understands that Underground Service Attachment Charges will be billed separately on the first month's power bill after service installation has been completed. In addition, the Customer has reviewed and acknowledges their responsibility for these costs. Idaho and Oregon cost information are available online at:

ID: https://docs.idahopower.com/pdfs/ServiceBilling/customerservice/newConstruction/IdahoCostInfo.pdf

OR: https://docs.idahopower.com/pdfs/ServiceBilling/customerservice/newConstruction/OregonCostInfo.pdf

Please sign and return all relevant forms along with the amount stated on the Customer Cost Quote to:

IDAHO POWER COMPANY
10790 Franklin Rd

Boise, ID 83709

Customer Signature _____ Date _____

Idaho Power Representative ERIC CLAMPITT Quote Date 05/12/2025

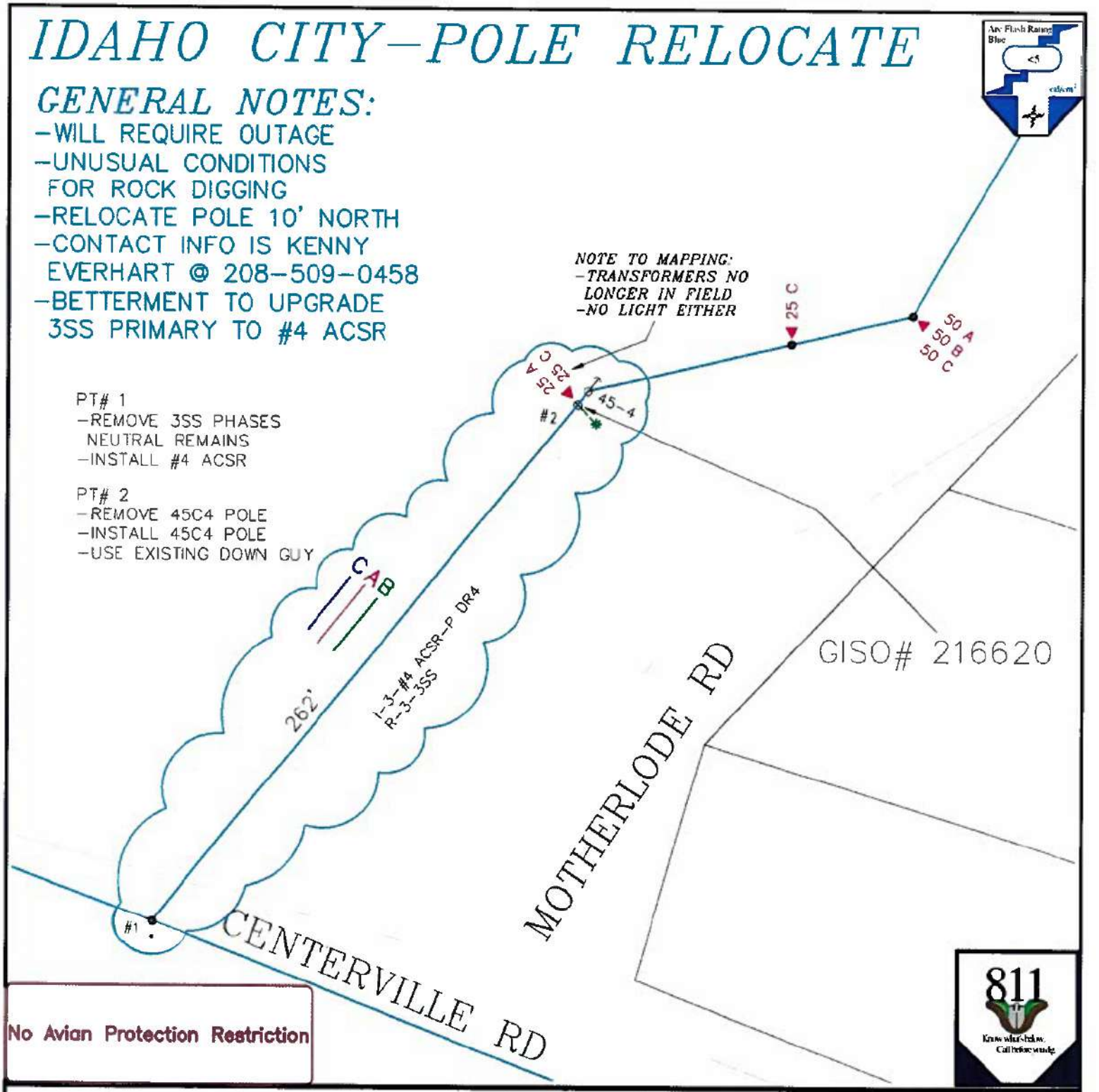
Internal use

Service Request Number:	Customer Account Number:	Work Order Number:	Design Number:	Version:
00537805		27680474	0000177035	002

IDAHO CITY–POLE RELOCATE

GENERAL NOTES:

- –WILL REQUIRE OUTAGE
- –UNUSUAL CONDITIONS FOR ROCK DIGGING
- –RELOCATE POLE 10' NORTH
- –CONTACT INFO IS KENNY EVERHART @ 208–509–0458
- –BETTERMENT TO UPGRADE 3SS PRIMARY TO #4 ACSR



UNITS SCALE 0 1 2 3 4

Customer:

Date:

Job Title:
IDAHO CITY - INSTALL 45C4 3 PHASE POLE 10" NORTH OF EXISTING POLE

Additional Description:

Additional Description:
LAT: 43.832322 LON: -115.836179

SWPP: ----

North

Feeder Map File Name: EKRT4115					Surveyed or GPS: NONE	FDR By: ----	Designer: ETC7510
					Joint Use Attachment: NO	Date: ----	
Qua	Twn	Rng	Sec	Mer	Pre-Built Date: ----		Design No: 0000177035
1	06N	05E	26	BM	Built as Designed: ----	ArcFM By: ----	
State	County				Construction Date: ----		Work Order No: 27680474
ID	Boise				Operating Voltage: 34.5kV	Date: ----	

IDAHO POWER Co. WORK ORDER MAP

SCALE: 1" = 50

Sheet 1 of 1

Idaho Power Company
Service Request

Date: 5/12/2025

Service Request Number: 00537805

IDAHO CITY - INSTALL 45C4 3 PHASE POLE 10" NORTH OF EXISTING POLE

Work Order Number:	**27680474**	Eng Hours:	**00008**
Request Type:	**RS**	Eng Fee Amount(Att98):	**776.00**
Rate Sch.:		Eng Fee Amount(Att16):	
Reply By:		Eng Fee Service Agreement No:	
		Eng Fee Service Agreement Date:	
		Customer No:	
Feeder:	**EKRT41B**		
Service Location:	**11 MOTHERLODE RD IDAHO CITY, ID 83631**		
Required in Service Date:	**4/23/2025**		
Planning Center/Team:	**EBIC**		

Contact Detail:

CUST	**IDAHO CITY - CITY OF** **PO BOX 130, IDAHO CITY ID 83631**	**208-509-0458**	**idahocityclerk@cityofic.org**
IPCO	**ERIC CLAMPITT** **10790 Franklin Rd, BOISE ID 83709**	**208-388-2799**	**EClampitt@idahopower.com**
RFND	**IDAHO CITY - CITY OF** **PO BOX 130, IDAHO CITY ID 83631**	**208-509-0458**	**idahocityclerk@cityofic.org**

Attribute Information
RES/COM

Service Voltage	**0**	No. Of Meters	
Number of Phases	**3**	Meter Location	
KW Motor Load:		Ct Loc	
Largest Motor		Primary OH/UG	**OH**
1 Phase KW Demand		Service OH/UG	
3 Phase KW Demand		Srv Owner	
Vested Int. Connected Load		Panel Amp Size	**0**
Commercial Deposit Amount		Service Pole Riser	
SIC Number			

Description

INSTALL 45C4 3 PHASE POLE 10" NORTH OF EXISTING POLE

Any changes to the project including but not limited to increases in load, timing of load schedule, location of service, and requested voltage may result in additional charges and/or delay of service. It is necessary to communicate changes as soon as possible.

		ERIC CLAMPITT	5-12-2025
Client Signature	Date	Idaho Power Representative Signature	Date

Victoria Burlison – Victory Realty
Licensed & Designated Broker
[redacted]

5/28/2025

To Whom It May Concern,

I'm writing to provide a professional real estate perspective on the value between a buildable lot within Idaho City limits versus land or property designated solely for parking use also within Idaho City limits, particularly since Idaho City has a unique real estate market. Additionally, since everything is multi-use zoning in Idaho City, it is hard to differentiate on values between commercial and residential lots when looking at the accessed values which often leads to notable differences.

Buildable Lot vs. Parking-Only Lot

A buildable lot in Idaho City represents far greater potential currently and in future value than a lot limited to use as a parking area. Here's why:

1. **Development Potential**: A buildable lot can support improvements—homes, cabins, shops, or mixed-use structures—that generate income or offer long-term use. Structures not only increase land value but also can produce rental income or resale profits.
2. **Appreciation**: Land with buildable rights typically appreciates more significantly over time, especially in growing or tourist-towns like Idaho City.
3. **Market Demand**: The buyer pool for buildable lots is larger and more diverse. Developers, homeowners, and investors all seek buildable land. In contrast, a parking-only lot has a much narrower appeal, often limited to adjacent property owners or businesses with specific needs.
4. **Financing and Resale**: Buildable lots are generally more attractive to lenders and easier to finance.

In short, A buildable lot—especially one with residential or mixed-use rights—presents a significantly stronger investment opportunity than a non-buildable, parking-only parcel.

Sincerely,
Victoria Burlison
Authentisign
Victoria Burlison
Victory Realty

CITY OF IDAHO CITY

Revenue Budget vs. Actual

For the Accounting Period: 5 / 25

Fund	Fund Descript	Accoun	Account Description	Received Current Month	Received YTD	Estimated Revenue	Revenue to be Received
10	GENERAL FUND	31100	Property Taxes	0.00	81,997.45	138,781.00	56,783.55
10	GENERAL FUND	31200	Property Tax Penalty and Interest	0.00	697.68	2,375.00	1,677.32
10	GENERAL FUND	31400	Court Revenue	467.10	2,618.10	14,000.00	11,381.90
10	GENERAL FUND	32100	Beer Licenses	0.00	0.00	1,300.00	1,300.00
10	GENERAL FUND	32200	Liquor Licenses	0.00	0.00	900.00	900.00
10	GENERAL FUND	32300	Wine Licenses	0.00	0.00	1,425.00	1,425.00
10	GENERAL FUND	32400	Business Licenses	0.00	3,649.00	3,480.00	-169.00
10	GENERAL FUND	32500	Vendors Permits	462.00	632.50	2,163.00	1,530.50
10	GENERAL FUND	32510	Food Truck Permits	520.75	747.00	800.00	53.00
10	GENERAL FUND	32600	Catering Permits	40.00	120.00	160.00	40.00
10	GENERAL FUND	32700	Building Permits	530.06	530.06	12,000.00	11,469.94
10	GENERAL FUND	32800	Animal Licenses	0.00	99.00	250.00	151.00
10	GENERAL FUND	32900	Idaho Power Storage Space	0.00	500.00	500.00	0.00
10	GENERAL FUND	33500	State Liquor Appropriation	0.00	19,224.00	31,035.00	11,811.00
10	GENERAL FUND	33700	State Sales Tax	0.00	0.00	12,807.00	12,807.00
10	GENERAL FUND	33800	State Revenue Sharing	0.00	41,002.83	50,747.00	9,744.17
10	GENERAL FUND	33940	Law Enforcement Grants	0.00	5,775.36	26,000.00	20,224.64
10	GENERAL FUND	33950	CLG Grant (Historic)	0.00	0.00	15,000.00	15,000.00
10	GENERAL FUND	34140	Copy Fees	0.00	0.00	25.00	25.00
10	GENERAL FUND	34200	Event Checklist Fees	52.50	131.25	300.00	168.75
10	GENERAL FUND	34210	Event Fees- Law Enforcement	0.00	0.00	1,000.00	1,000.00
10	GENERAL FUND	34220	Noise Variance Application	0.00	0.00	100.00	100.00
10	GENERAL FUND	34410	Cemetery Plots	1,900.00	2,100.00	5,000.00	2,900.00
10	GENERAL FUND	34500	PLANNING and ZONING FEES	0.00	552.50	1,000.00	447.50
10	GENERAL FUND	36100	Checking Interest	0.00	42.44	155.00	112.56
10	GENERAL FUND	36200	Savings Interest	0.00	0.00	181.00	181.00
10	GENERAL FUND	36400	LGIP MONTHLY-reinvestment	0.00	137.20	200.00	62.80
10	GENERAL FUND	36500	Misc Receipts	0.00	1,774.05	0.00	-1,774.05
10	GENERAL FUND	37200	Community Hall Rentals	165.25	7,829.50	6,500.00	-1,329.50
10	GENERAL FUND	37210	Rodeo Grounds Rental	165.00	165.00	500.00	335.00
10	GENERAL FUND	37300	Community Hall Cleaning Deposit	0.00	2,100.00	2,500.00	400.00
10	GENERAL FUND	37310	Rodeo Grounds Deposit	150.00	300.00	600.00	300.00
10	GENERAL FUND	37400	Community Hall Rental Sales Tax	0.00	102.48	180.00	77.52
10	GENERAL FUND	37410	Rodeo Grounds Sales Tax	0.00	0.00	25.00	25.00
10	GENERAL FUND	37800	Power Reimb-Visitor's Center	0.00	1,322.10	2,388.00	1,065.90
10	GENERAL FUND	38300	Lease Agreement Payments	0.00	0.00	500.00	500.00
10	GENERAL FUND	38500	Idaho Power Franchise	0.00	2,056.16	0.00	-2,056.16
10	GENERAL FUND	38900	Law Contracts	0.00	0.00	1,000.00	1,000.00
10	GENERAL FUND	39700	Fire District Lease	0.00	1,000.00	1,000.00	0.00
			Total	4,452.66	177,205.66	336,877.00	159,671.34

20	STREET FUND	31100	Property Taxes	0.00	16,251.32	26,435.00	10,183.68
20	STREET FUND	31200	Property Tax Penalty and Interest	0.00	299.01	1,061.00	761.99
20	STREET FUND	31300	Personal Property Tax Replacement	0.00	2,407.13	4,733.00	2,325.87
20	STREET FUND	33100	Restricted Highway Fund / NQ	0.00	4,466.66	5,608.00	1,141.34
20	STREET FUND	33110	HO354 / HB308 Rebuild America / GFQ	0.00	0.00	11,519.00	11,519.00
20	STREET FUND	33120	HB362	0.00	869.60	2,873.00	2,003.40
20	STREET FUND	33200	Highway Users Revenue / OQ	0.00	14,929.02	19,464.00	4,534.98
20	STREET FUND	36400	LGIP MONTHLY-reinvestment	0.00	277.55	300.00	22.45
20	STREET FUND	38501	Idaho Power Franchise - Streets	0.00	4,760.87	7,545.00	2,784.13
			Total	0.00	44,261.16	79,538.00	35,276.84
51	WATER FUND	34800	Users Fees	0.00	198,974.37	348,913.00	149,938.63
51	WATER FUND	34805	User Fees - DEQ Water Bond Payment	0.00	40,531.50	80,000.00	39,468.50
51	WATER FUND	34810	Hook-up Fees	3,750.17	3,975.68	18,375.00	14,399.32
51	WATER FUND	34820	On/Off Fees	0.00	70.00	500.00	430.00
51	WATER FUND	34840	Special Users Hook-up Fees	0.00	1,171.28	500.00	-671.28
51	WATER FUND	34850	Users Late Fees	0.00	1,576.98	1,994.00	417.02
51	WATER FUND	34860	RV Dump Donations	149.10	439.23	1,000.00	560.77
51	WATER FUND	36400	LGIP MONTHLY-reinvestment	0.00	3,700.68	8,000.00	4,299.32
51	WATER FUND	36600	NSF Fee	0.00	0.00	75.00	75.00
51	WATER FUND	38200	DEQ Loan-Water Bond	0.00	0.00	3,085,428.00	3,085,428.00
51	WATER FUND	38250	USDA-GRANT FUNDS	0.00	188,559.00	0.00	-188,559.00
			Total	3,899.27	438,998.72	3,544,785.00	3,105,786.28
52	SEWER FUND	34800	Users Fees	0.00	125,884.33	216,295.00	90,410.67
52	SEWER FUND	34810	Hook-up Fees	3,750.17	3,975.68	18,375.00	14,399.32
52	SEWER FUND	34830	Special Users Fees	0.00	414.75	250.00	-164.75
52	SEWER FUND	34850	Users Late Fees	0.00	-743.99	2,500.00	3,243.99
52	SEWER FUND	34860	RV Dump Donations	63.90	188.24	620.00	431.76
52	SEWER FUND	36400	LGIP MONTHLY-reinvestment	0.00	2,993.38	5,000.00	2,006.62
			Total	3,814.07	132,712.39	243,040.00	110,327.61

Statement of Expenditure - Budget vs. Actual Report

For the Accounting Period: 5 / 25

Fund	Account	Object	Committed Current Month	Committed YTD	Current Appropriation	Available Appropriation
10 GENERAL FUND	41500 Administrative	110 Employee Salary	0.00	19,327.10	19,117.00	-210.10
10 GENERAL FUND	41500 Administrative	111 Council Salary	0.00	4,200.00	7,200.00	3,000.00
10 GENERAL FUND	41500 Administrative	112 Mayor's Expense Account	0.00	100.00	500.00	400.00
10 GENERAL FUND	41500 Administrative	210 FICA and Medicare	0.00	1,799.77	1,467.00	-332.77
10 GENERAL FUND	41500 Administrative	220 Health & Life Insurance	267.75	4,903.99	3,889.00	-1,014.99
10 GENERAL FUND	41500 Administrative	240 Retirement	0.00	2,730.69	1,720.00	-1,010.69
10 GENERAL FUND	41500 Administrative	260 Worker's Compensation	0.00	0.00	1,500.00	1,500.00
10 GENERAL FUND	41500 Administrative	305 Office Supplies	106.86	571.91	1,017.00	445.09
10 GENERAL FUND	41500 Administrative	310 Postage	237.60	637.60	600.00	-37.60
10 GENERAL FUND	41500 Administrative	330 Office Equipment	1,334.75	1,755.67	2,409.00	653.33
10 GENERAL FUND	41500 Administrative	331 Software & Internet Services	262.50	2,808.70	2,717.00	-91.70
10 GENERAL FUND	41500 Administrative	341 Solid Waste Fees	170.76	855.03	865.00	9.97
10 GENERAL FUND	41500 Administrative	342 Professional Services	2,000.40	2,000.40	2,000.00	-0.40
10 GENERAL FUND	41500 Administrative	350 IT Services	193.44	1,191.85	1,916.00	724.15
10 GENERAL FUND	41500 Administrative	360 Community Hall Deposit Refund	450.00	3,798.25	2,500.00	-1,298.25
10 GENERAL FUND	41500 Administrative	365 Rodeo Grounds Deposit Refund	0.00	0.00	600.00	600.00
10 GENERAL FUND	41500 Administrative	370 Bank Charges	0.00	931.84	1,900.00	968.16
10 GENERAL FUND	41500 Administrative	405 DIVISION of BUILDING SAFTEY	0.00	150.00	5,000.00	4,850.00
10 GENERAL FUND	41500 Administrative	420 Liability/Property Insurance	0.00	2,081.76	2,082.00	0.24
10 GENERAL FUND	41500 Administrative	430 Auditor Fees	0.00	2,205.00	2,220.00	15.00
10 GENERAL FUND	41500 Administrative	440 Publishing & Printing	67.31	214.69	500.00	285.31
10 GENERAL FUND	41500 Administrative	450 Travel & Mileage	66.50	66.50	618.00	551.50
10 GENERAL FUND	41500 Administrative	460 Dues & Subscriptions	0.00	386.31	709.00	322.69
10 GENERAL FUND	41500 Administrative	470 Training	0.00	0.00	750.00	750.00
10 GENERAL FUND	41500 Administrative	490 Telephone Services - SIMPLII	152.17	892.59	1,320.00	427.41
10 GENERAL FUND	41500 Administrative	491 CENTURY LINK - internet services	0.00	169.14	403.00	233.86
10 GENERAL FUND	41500 Administrative	492 CELL PHONES - VERIZON WIRELESS	0.00	256.11	946.00	689.89
10 GENERAL FUND	41500 Administrative	493 COUNCIL IPads - VERIZON WIRELESS	0.00	187.82	468.00	280.18
10 GENERAL FUND	41500 Administrative	560 Cemetery Expense	0.00	0.00	16,500.00	16,500.00
10 GENERAL FUND	41500 Administrative	570 Attorney Fees	255.10	1,822.09	3,337.00	1,514.91
10 GENERAL FUND	41500 Administrative	590 Sales/Use Tax Payable	55.30	190.93	500.00	309.07
10 GENERAL FUND	41500 Administrative	611 Supplies - Cleaning - Buildings	0.00	311.54	2,500.00	2,188.46
10 GENERAL FUND	41500 Administrative	620 Repairs - Visitor's Center	27.06	27.06	1,000.00	972.94
10 GENERAL FUND	41500 Administrative	621 Repairs - Community Hall	201.36	201.36	1,000.00	798.64
10 GENERAL FUND	41500 Administrative	622 Repairs - Rodeo Grounds	0.00	39.98	200.00	160.02
10 GENERAL FUND	41500 Administrative	623 Repairs - City Hall	618.60	3,910.24	2,958.00	-952.24
10 GENERAL FUND	41500 Administrative	650 Propane - City Hall	0.00	206.26	1,262.00	1,055.74
10 GENERAL FUND	41500 Administrative	670 Power - City Hall	106.12	964.63	1,500.00	535.37
10 GENERAL FUND	41500 Administrative	673 Power - Community Hall	421.52	3,349.37	4,200.00	850.63
10 GENERAL FUND	41500 Administrative	674 Power - Visitor's Center	333.42	2,492.82	3,587.00	1,094.18
10 GENERAL FUND	41500 Administrative	910 Ordinance Codification	0.00	397.06	895.00	497.94
10 GENERAL FUND	41500 Administrative	915 PLANNING and ZONING EXPENSES	0.00	0.00	1,000.00	1,000.00
10 GENERAL FUND	41500 Administrative	930 Parks & Rec Expenses	161.58	1,495.71	2,000.00	504.29
10 GENERAL FUND	41500 Administrative	940 Historic District Expenses	0.00	0.00	15,000.00	15,000.00
		Total	7,490.10	69,631.77	124,372.00	54,740.23

10	GENERAL FUND	42100	Law Enforcement	110	Employee Salary	0.00	61,292.68	119,600.00	58,307.32
10	GENERAL FUND	42100	Law Enforcement	210	FICA and Medicare	0.00	4,688.88	9,149.00	4,460.12
10	GENERAL FUND	42100	Law Enforcement	220	Health & Life Insurance	0.00	1,061.54	15,000.00	13,938.46
10	GENERAL FUND	42100	Law Enforcement	240	Retirement	0.00	8,485.57	16,760.00	8,274.43
10	GENERAL FUND	42100	Law Enforcement	260	Worker's Compensation	0.00	2,059.00	2,952.00	893.00
10	GENERAL FUND	42100	Law Enforcement	305	Office Supplies	0.00	46.61	0.00	-46.61
10	GENERAL FUND	42100	Law Enforcement	330	Office Equipment	0.00	0.00	600.00	600.00
10	GENERAL FUND	42100	Law Enforcement	380	Uniform Expense	95.80	791.80	1,200.00	408.20
10	GENERAL FUND	42100	Law Enforcement	390	Misc Expense	399.98	438.98	1,000.00	561.02
10	GENERAL FUND	42100	Law Enforcement	391	Towing Expense	0.00	197.35	0.00	-197.35
10	GENERAL FUND	42100	Law Enforcement	420	Liability/Property Insurance	0.00	4,944.18	4,944.00	-0.18
10	GENERAL FUND	42100	Law Enforcement	470	Training	0.00	360.50	600.00	239.50
10	GENERAL FUND	42100	Law Enforcement	480	Fuel & Oil	1,132.30	4,635.88	6,000.00	1,364.12
10	GENERAL FUND	42100	Law Enforcement	492	CELL PHONES - VERIZON WIRELESS	0.00	546.90	1,700.00	1,153.10
10	GENERAL FUND	42100	Law Enforcement	540	Equipment Repairs	0.00	0.00	1,000.00	1,000.00
10	GENERAL FUND	42100	Law Enforcement	570	Attorney Fees	0.00	9,000.00	12,000.00	3,000.00
10	GENERAL FUND	42100	Law Enforcement	615	New Equipment	0.00	2,787.96	1,000.00	-1,787.96
10	GENERAL FUND	42100	Law Enforcement	640	Vehicle Expense	0.00	11,702.88	19,000.00	7,297.12
					Total	1,628.08	113,040.71	212,505.00	99,464.29
20	STREET FUND	43200	Street	110	Employee Salary	0.00	16,078.40	25,201.00	9,122.60
20	STREET FUND	43200	Street	210	FICA and Medicare	0.00	1,230.02	1,928.00	697.98
20	STREET FUND	43200	Street	220	Health & Life Insurance	0.00	2,945.52	6,156.00	3,210.48
20	STREET FUND	43200	Street	240	Retirement	0.00	1,860.68	3,014.00	1,153.32
20	STREET FUND	43200	Street	260	Worker's Compensation	0.00	575.00	575.00	0.00
20	STREET FUND	43200	Street	420	Liability/Property Insurance	0.00	520.44	520.00	-0.44
20	STREET FUND	43200	Street	430	Auditor Fees	0.00	735.00	740.00	5.00
20	STREET FUND	43200	Street	440	Publishing & Printing	6.05	44.26	125.00	80.74
20	STREET FUND	43200	Street	480	Fuel & Oil	102.17	963.42	1,596.00	632.58
20	STREET FUND	43200	Street	540	Equipment Repairs	0.00	0.00	2,100.00	2,100.00
20	STREET FUND	43200	Street	610	Supplies - Fund Specific	0.00	0.00	300.00	300.00
20	STREET FUND	43200	Street	612	Supplies - SHOP PUBLIC WORKS	17.92	217.64	692.00	474.36
20	STREET FUND	43200	Street	614	Signs	0.00	0.00	500.00	500.00
20	STREET FUND	43200	Street	615	New Equipment	0.00	996.95	3,000.00	2,003.05
20	STREET FUND	43200	Street	632	Dust Abatement	0.00	0.00	11,000.00	11,000.00
20	STREET FUND	43200	Street	633	Snow Removal - Streets	0.00	0.00	2,000.00	2,000.00
20	STREET FUND	43200	Street	634	Boardwalk Repairs	0.00	0.00	500.00	500.00
20	STREET FUND	43200	Street	635	Street Maintenance	0.00	9,256.59	4,500.00	-4,756.59
20	STREET FUND	43200	Street	672	Power-Street Lights	437.69	3,007.32	4,850.00	1,842.68
20	STREET FUND	43200	Street	675	Power - Shop	20.93	155.28	240.00	84.72
20	STREET FUND	43200	Street	742	Backhoe Payments	0.00	3,529.69	3,310.00	-219.69
20	STREET FUND	43200	Street	743	Loader Payments	0.00	4,612.70	4,613.00	0.30
20	STREET FUND	43200	Street	820	Contingency Fund	0.00	0.00	2,078.00	2,078.00
					Total	584.76	46,728.91	79,538.00	32,809.09

51 WATER FUND	43400 Water	110 Employee Salary	0.00	73,147.21	131,613.00	58,465.79
51 WATER FUND	43400 Water	111 Council Salary	0.00	3,500.00	7,200.00	3,700.00
51 WATER FUND	43400 Water	113 Certified Plant Operator	0.00	0.00	5,000.00	5,000.00
51 WATER FUND	43400 Water	210 FICA and Medicare	0.00	5,863.73	9,885.00	4,021.27
51 WATER FUND	43400 Water	220 Health & Life Insurance	306.00	14,897.26	24,665.00	9,767.74
51 WATER FUND	43400 Water	240 Retirement	0.00	8,302.90	15,023.00	6,720.10
51 WATER FUND	43400 Water	260 Worker's Compensation	0.00	2,790.00	2,790.00	0.00
51 WATER FUND	43400 Water	305 Office Supplies	72.99	729.11	1,162.00	432.89
51 WATER FUND	43400 Water	310 Postage	379.68	728.28	1,050.00	321.72
51 WATER FUND	43400 Water	330 Office Equipment	1,446.47	1,927.56	2,754.00	826.44
51 WATER FUND	43400 Water	331 Software & Internet Services	577.50	6,179.14	5,495.00	-684.14
51 WATER FUND	43400 Water	341 Solid Waste Fees	195.16	977.18	989.00	11.82
51 WATER FUND	43400 Water	342 Professional Services	1,999.80	1,999.80	2,000.00	0.20
51 WATER FUND	43400 Water	350 IT Services	644.82	3,972.95	6,386.00	2,413.05
51 WATER FUND	43400 Water	420 Liability/Property Insurance	0.00	9,367.92	9,368.00	0.08
51 WATER FUND	43400 Water	430 Auditor Fees	0.00	6,615.00	6,660.00	45.00
51 WATER FUND	43400 Water	440 Publishing & Printing	33.87	247.83	500.00	252.17
51 WATER FUND	43400 Water	450 Travel & Mileage	66.50	337.82	706.00	368.18
51 WATER FUND	43400 Water	460 Dues & Subscriptions	0.00	384.36	810.00	425.64
51 WATER FUND	43400 Water	470 Training	0.00	0.00	1,000.00	1,000.00
51 WATER FUND	43400 Water	480 Fuel & Oil	340.59	3,211.51	5,319.00	2,107.49
51 WATER FUND	43400 Water	490 Telephone Services - SIMPLII	173.92	1,020.15	1,508.00	487.85
51 WATER FUND	43400 Water	491 CENTURY LINK - internet services	106.37	803.57	1,469.00	665.43
51 WATER FUND	43400 Water	492 CELL PHONES - VERIZON WIRELESS	0.00	292.72	1,082.00	789.28
51 WATER FUND	43400 Water	493 COUNCIL IPads - VERIZON WIRELESS	0.00	214.66	534.00	319.34
51 WATER FUND	43400 Water	540 Equipment Repairs	252.00	14,259.82	5,775.00	-8,484.82
51 WATER FUND	43400 Water	570 Attorney Fees	850.35	6,073.67	11,124.00	5,050.33
51 WATER FUND	43400 Water	580 Engineers Fees	0.00	472.50	5,000.00	4,527.50
51 WATER FUND	43400 Water	610 Supplies - Fund Specific	0.00	911.70	1,500.00	588.30
51 WATER FUND	43400 Water	612 Supplies - SHOP PUBLIC WORKS	65.70	797.90	2,538.00	1,740.10
51 WATER FUND	43400 Water	615 New Equipment	0.00	4,019.96	10,000.00	5,980.04
51 WATER FUND	43400 Water	630 Maintenance and Operations	2,490.97	38,763.56	20,000.00	-18,763.56
51 WATER FUND	43400 Water	640 Vehicle Expense	0.00	0.00	1,500.00	1,500.00
51 WATER FUND	43400 Water	650 Propane - City Hall	0.00	546.35	1,442.00	895.65
51 WATER FUND	43400 Water	652 Propane - water and sewer	411.09	4,083.57	1,597.00	-2,486.57
51 WATER FUND	43400 Water	671 Power WATER AND SEWER	1,904.01	15,943.82	22,000.00	6,056.18
51 WATER FUND	43400 Water	680 Chemicals	1,020.00	5,495.25	10,000.00	4,504.75
51 WATER FUND	43400 Water	681 Water Tests	0.00	5,648.00	10,000.00	4,352.00
51 WATER FUND	43400 Water	720 Water Improvement Project	0.00	155,517.48	3,085,428.00	2,929,910.52
51 WATER FUND	43400 Water	742 Backhoe Payments	0.00	12,942.23	12,135.00	-807.23
51 WATER FUND	43400 Water	743 Loader Payments	0.00	16,913.20	16,913.00	-0.20
51 WATER FUND	43400 Water	820 Contingency Fund	0.00	0.00	1,843.00	1,843.00
51 WATER FUND	43400 Water	850 Water Bond	0.00	80,000.00	80,000.00	0.00
51 WATER FUND	43400 Water	910 Ordinance Codification	0.00	453.78	1,022.00	568.22
		Total	13,337.79	510,353.45	3,544,785.00	3,034,431.55

52 SEWER FUND	43500 Sewer	110	Employee Salary	0.00	44,213.50	87,229.00	43,015.50
52 SEWER FUND	43500 Sewer	111	Council Salary	0.00	700.00	3,600.00	2,900.00
52 SEWER FUND	43500 Sewer	113	Certified Plant Operator	1,000.00	7,262.50	7,732.00	469.50
52 SEWER FUND	43500 Sewer	210	FICA and Medicare	0.00	3,435.70	6,673.00	3,237.30
52 SEWER FUND	43500 Sewer	220	Health & Life Insurance	191.25	8,571.67	17,194.00	8,622.33
52 SEWER FUND	43500 Sewer	240	Retirement	0.00	4,899.54	10,002.00	5,102.46
52 SEWER FUND	43500 Sewer	260	Worker's Compensation	0.00	1,800.00	1,800.00	0.00
52 SEWER FUND	43500 Sewer	305	Office Supplies	45.62	363.70	726.00	362.30
52 SEWER FUND	43500 Sewer	310	Postage	162.72	312.12	450.00	137.88
52 SEWER FUND	43500 Sewer	330	Office Equipment	927.08	1,404.26	1,721.00	316.74
52 SEWER FUND	43500 Sewer	331	Software & Internet Services	210.00	2,246.96	2,135.00	-111.96
52 SEWER FUND	43500 Sewer	341	Solid Waste Fees	121.97	610.74	618.00	7.26
52 SEWER FUND	43500 Sewer	342	Professional Services	1,999.80	1,999.80	2,000.00	0.20
52 SEWER FUND	43500 Sewer	350	IT Services	451.37	2,781.05	4,470.00	1,688.95
52 SEWER FUND	43500 Sewer	420	Liability/Property Insurance	0.00	9,107.70	9,108.00	0.30
52 SEWER FUND	43500 Sewer	430	Auditor Fees	0.00	5,145.00	5,180.00	35.00
52 SEWER FUND	43500 Sewer	440	Publishing & Printing	6.05	44.26	100.00	55.74
52 SEWER FUND	43500 Sewer	450	Travel & Mileage	61.18	635.74	442.00	-193.74
52 SEWER FUND	43500 Sewer	460	Dues & Subscriptions	0.00	240.23	506.00	265.77
52 SEWER FUND	43500 Sewer	470	Training	0.00	0.00	500.00	500.00
52 SEWER FUND	43500 Sewer	480	Fuel & Oil	238.41	2,248.05	3,723.00	1,474.95
52 SEWER FUND	43500 Sewer	490	Telephone Services - SIMPLII	108.70	637.60	943.00	305.40
52 SEWER FUND	43500 Sewer	491	CENTURY LINK - internet services	185.04	1,142.53	1,968.00	825.47
52 SEWER FUND	43500 Sewer	492	CELL PHONES - VERIZON WIRELESS	0.00	182.95	676.00	493.05
52 SEWER FUND	43500 Sewer	493	COUNCIL IPads - VERIZON WIRELESS	0.00	134.17	334.00	199.83
52 SEWER FUND	43500 Sewer	540	Equipment Repairs	108.00	108.00	2,625.00	2,517.00
52 SEWER FUND	43500 Sewer	570	Attorney Fees	595.24	4,251.56	7,787.00	3,535.44
52 SEWER FUND	43500 Sewer	580	Engineers Fees	0.00	11,900.00	5,000.00	-6,900.00
52 SEWER FUND	43500 Sewer	610	Supplies - Fund Specific	0.00	446.98	500.00	53.02
52 SEWER FUND	43500 Sewer	612	Supplies - SHOP PUBLIC WORKS	35.85	435.26	1,384.00	948.74
52 SEWER FUND	43500 Sewer	615	New Equipment	0.00	1,756.35	0.00	-1,756.35
52 SEWER FUND	43500 Sewer	630	Maintenance and Operations	63.39	7,319.87	10,000.00	2,680.13
52 SEWER FUND	43500 Sewer	640	Vehicle Expense	0.00	0.00	500.00	500.00
52 SEWER FUND	43500 Sewer	650	Propane - City Hall	0.00	147.33	901.00	753.67
52 SEWER FUND	43500 Sewer	652	Propane - water and sewer	176.18	1,750.09	685.00	-1,065.09
52 SEWER FUND	43500 Sewer	671	Power WATER AND SEWER	770.28	5,427.90	7,000.00	1,572.10
52 SEWER FUND	43500 Sewer	680	Chemicals	103.53	5,277.68	6,000.00	722.32
52 SEWER FUND	43500 Sewer	683	Sewer Tests	836.00	7,445.00	12,000.00	4,555.00
52 SEWER FUND	43500 Sewer	742	Backhoe Payments	0.00	7,059.40	6,619.00	-440.40
52 SEWER FUND	43500 Sewer	743	Loader Payments	0.00	9,225.38	9,225.00	-0.38
52 SEWER FUND	43500 Sewer	820	Contingency Fund	0.00	0.00	2,345.00	2,345.00
52 SEWER FUND	43500 Sewer	910	Ordinance Codification	0.00	283.61	639.00	355.39
			Total	8,397.66	162,954.18	243,040.00	80,085.82

UTILITY BILLING SYSTEM Report ID: 1020

PAST DUE 60 OR MORE DAYS For target date 06/05/2025

CITY OF IDAHO CITY

08:03:56 - 06/05/2025

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20001-03	00-NONE	[redacted]	302 ELK CREEK ROAD		COMMERCIAL	
	51 - WATER BASE	Agreement				
	52 - SEWER			7156.74		6502.62
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			7494.41		7494.41
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20001-03 :	14651.15		13997.03
20002-00	02-02	[redacted]	305 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE	7-Day		196.56		131.04
	51 - WATER USAGE			2.08		2.08
	51 - DEQ - DW1104			51.75		34.50
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE			19.97		6.66
	52 - SEWER LATE FEE			13.93		6.66
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20002-00 :	393.31		253.62
20031-00	02-31	[redacted]	418 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE	7-Day		209.61		144.09
	51 - WATER USAGE			46.71		46.71
	51 - DEQ - DW1104			51.75		34.50
	52 - SEWER			145.36		109.02
	51 - WATER LATE FEE			30.05		10.97
	52 - SEWER LATE FEE			21.87		10.97
	51 - OVERPAYMENT					
			Subtotal for Account 20031-00 :	505.35		356.26
20121-00	02-121	[redacted]	207 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	7-Day		196.56		131.04
	51 - WATER USAGE			9.38		9.38
	51 - DEQ - DW1104			51.75		34.50
	52 - SEWER	PD in full 6/9/25		109.02		72.68
	51 - WATER LATE FEE	Portal		21.06		7.02
	52 - SEWER LATE FEE			14.29		7.02
	51 - OVERPAYMENT					
			Subtotal for Account 20121-00 :	402.06		261.64
20125-00	02-125	[redacted]	309 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	Letter Sent		156.95		91.43
	51 - WATER USAGE			4.92		4.92
	51 - DEQ - DW1104			34.50		17.25
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE			19.28		9.64
	52 - SEWER LATE FEE			18.27		11.00
	51 - MISC					
	51 - ON/OFF FEE					
	51 - NSF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20125-00 :	342.94		206.92
20126-00	02-126	[redacted]	316 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	Agreement		206.61		141.09
	51 - WATER USAGE					
	51 - DEQ - DW1104			51.75		34.50
	52 - SEWER			145.36		109.02
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20126-00 :	403.72		284.61

UTILITY BILLING SYSTEM Report ID: 1020

PAST DUE 60 OR MORE DAYS For target date 06/05/2025

CITY OF IDAHO CITY

08:03:56 - 06/05/2025

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20131-00	02-131	[redacted]	116 COTTONWOOD STREET		RESIDENTIAL	
	51 - WATER BASE	??	Last PD 9/6/24	589.66		524.16
	51 - WATER USAGE			155.25		138.00
	51 - DEQ - DW1104			327.06		290.72
	52 - SEWER			209.67		157.25
	51 - WATER LATE FEE			234.12		205.05
	52 - SEWER LATE FEE					
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20131-00 :	1515.78		1315.18
20139-00	02-139	[redacted]	109 COMMERCIAL STREET		RESIDENTIAL	
	51 - WATER BASE	Letter Sent		131.04		65.52
	51 - WATER USAGE			13.86		3.58
	51 - DEQ - DW1104	PD $200 6/10/25		34.50		17.25
	52 - SEWER			79.08		42.74
	51 - WATER LATE FEE			13.82		6.91
	52 - SEWER LATE FEE			11.18		6.91
	51 - OVERPAYMENT					
			Subtotal for Account 20139-00 :	283.48		142.91
20143-00	02-143	[redacted]	201 COMMERCIAL STREET		RESIDENTIAL	
	51 - WATER BASE	Letter Sent		162.75		97.23
	51 - WATER USAGE			10.72		10.72
	51 - DEQ - DW1104	PD in full 6/10/25		34.50		17.25
	52 - SEWER	Portal		109.02		72.68
	51 - WATER LATE FEE			21.60		10.80
	52 - SEWER LATE FEE			19.49		12.22
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20143-00 :	358.08		220.90
20163-00	02-163	[redacted]	2 SUMMERVOLD ROAD		RESIDENTIAL	
	51 - WATER BASE	7-Day		196.56		131.04
	51 - WATER USAGE	No resident - shut off		4.48		4.48
	51 - DEQ - DW1104			51.75		34.50
	51 - WATER LATE FEE			20.33		6.78
	52 - SEWER LATE FEE			6.78		6.78
	51 - OVERPAYMENT					
			Subtotal for Account 20163-00 :	279.90		183.58
20209-00	02-209	[redacted]	302 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	[redacted]		196.56		131.04
	51 - WATER USAGE	PD $270 6/5/25		17.28		17.28
	51 - DEQ - DW1104			51.10		33.85
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE			22.25		7.42
	52 - SEWER LATE FEE			14.69		7.42
	51 - OVERPAYMENT					
			Subtotal for Account 20209-00 :	410.90		269.69
20223-00	02-223	[redacted]	132 PROSPECTOR LANE		RESIDENTIAL	
	51 - WATER BASE	Deposit paid + check		458.66		393.16
	51 - WATER USAGE	coming for past due		37.88		14.86
	51 - DEQ - DW1104			86.25		69.00
	52 - SEWER			327.06		290.72
	51 - WATER LATE FEE	PD 6/9/25 $808.95		7.04		7.04
	52 - SEWER LATE FEE			34.17		34.17
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20223-00 :	951.08		808.95

UTILITY BILLING SYSTEM Report ID: 1020

PAST DUE 60 OR MORE DAYS For target date 06/05/2025

CITY OF IDAHO CITY

08:03:56 - 06/05/2025

Account	Route - Meter Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20232-00	02-232	[redacted]	207 E WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	Letter sent		131.04		65.52
	51 - WATER USAGE			13.04		2.61
	51 - DEQ - DW1104	PD 200 4/5/25		34.50		17.25
	52 - SEWER	portal		85.12		48.78
	51 - WATER LATE FEE			13.62		6.81
	52 - SEWER LATE FEE			11.69		6.81
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20232-00 :	289.01		147.78
20246-00	02-246	[redacted]	416 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE	7-Day		196.56		131.04
	51 - WATER USAGE			37.32		14.90
	51 - DEQ - DW1104			51.75		34.50
	52 - SEWER			109.02		72.68
	51 - WATER LATE FEE			21.89		7.30
	52 - SEWER LATE FEE			14.57		7.30
	51 - OVERPAYMENT					
			Subtotal for Account 20246-00 :	431.11		267.72
20278-00	02-278	[redacted]	301 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	Letter sent		131.04		65.52
	51 - WATER USAGE			32.03		1.71
	51 - DEQ - DW1104	PD $188 6/5/25		34.50		17.25
	52 - SEWER			93.82		57.48
	51 - WATER LATE FEE			13.45		13.45
	52 - SEWER LATE FEE			13.45		13.45
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20278-00 :	318.29		168.86

Total Balance: 21536.16

Total Past Due: 18885.65

CITY OF IDAHO CITY
FORMULA BUSINESS ORDINANCE - DRAFT

I. Permits

The City and its agents, employees and departments shall not approve any subdivision, conditional use permit, variance, building permit, grading permit, business license, other permits, other licenses or other entitlements for the use ("prohibited uses") of land or structures within any district in the City absent compliance with this chapter.

II. Definitions

A. Formula Business Uses. For purposes of this chapter, "formula business use" is a business which is required by contractual or other arrangement or affiliation to maintain a standardized ("formula") array of services and/or merchandise, menu, employee uniforms, decor, facade design, signage, color scheme, trademark or service mark, name, or similar standardized features; and which causes it to be substantially identical to 25 or more other businesses in the United States regardless of ownership or location at the time that the application is deemed complete.

B. Other terms

"Color scheme" means selection of colors used throughout, such as on the furnishings, permanent fixtures, and wall coverings, or as used on the facade.

"Decor" means the style of interior furnishings, which may include, but is not limited to, style of furniture, wall coverings or permanent fixtures.

"Facade" means the face or front of a building, including awnings, looking onto a street or an open space.

"Ground floor street front" means that portion of a building within 75 feet of a public street.

"Service mark" means word, phrase, symbol or design, or a combination of words, phrases, symbols or designs that identifies and distinguishes the source of a service from one party from those of others.

"Signage" means a sign pursuant to this title.

"Standardized array of merchandise" means 50 percent or more of in-stock merchandise from a single distributor bearing uniform markings.

"Standardized array of services" means a substantially common menu or set of services priced and performed in a consistent manner.

"Trademark" means a word, phrase, symbol or design, or a combination of words, phrases, symbols or designs that identifies and distinguishes the source of the goods from one party from those of others.

"Uniform apparel" means standardized items of clothing including but not limited to standardized aprons, pants, shirts, smocks, dresses, hats, and pins (other than name tags) as well as standardized colors of clothing.

III. Exemptions

This chapter shall not apply to:

A. Those land use applications (namely, subdivisions, conditional use permits, variances, design review, General Plan amendment, rezoning, building or grading permits) which were deemed complete prior to the adoption of the ordinance codified in this chapter;

B. Business licenses approved prior to the adoption of the ordinance codified in this chapter;

C. Construction required to comply with fire and/or life safety requirements;

D. Disability accessibility work;

E. Renovation of existing formula businesses, including renovations involving the addition of square footage comprising up to 15 percent of the gross floor area of the existing establishment or 1,500 gross square feet, whichever is less;

F. Changes in ownership of existing formula businesses where there is no substantial change to the land use classification of the use, or in the mode or character of the operation;

G. Change in formula business model or franchise where the existing formula business is substantially the same type of business offering similar array of services and/or merchandise.

H. Banks and credit unions;

I. Offices and tax preparation services, except as specified in SMC 17.340.040(A); and

IV. Conditional use permit requirement.

A conditional use permit shall be required for any formula business not otherwise prohibited.

V. Conditional use permit procedures.

Procedures for formula business conditional use permit applications shall conform to Chapter _____.

VI. Conditional use permit findings.

In acting on a formula business conditional use permit application, the Planning & Zoning Commission, or City Council on appeal, shall determine:

A. If the establishment, maintenance, or operation of the proposed use or development applied for will not, under the circumstances of the particular case, be detrimental to the health, safety, peace, comfort, and general welfare of persons residing or working in the neighborhood of such proposed use or development, or be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the City;

B. That the formula business establishment will complement existing businesses, and promote diversity and variety to ensure a balanced mix of commercial uses available to serve both residents and visitors;

C. That the proposed use, together with its design and improvements, is consistent with the unique and historic character of Idaho City, has an exterior design which appropriately limits “formula” architectural, sign, and other components, and will preserve the distinctive visual appearance and shopping/dining experience of Idaho City for its residents and visitors.