



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, June 24, 2026

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Team's Meeting

[Idaho City Council Regular Meeting](#) | [Meeting-Join](#) | [Microsoft Teams](#)

CALL MEETING TO ORDER: Mayor Heffington called the regular city council meeting to order at 6:00 PM.

ROLL CALL TO ESTABLISH QUORUM: Clerk Keeton called roll. Mathews, Elliott, Adams, Secor in attendance. Adams joined via Team's

PLEDGE OF ALLEGIANCE: Mayor Heffington led the pledge of allegiance.

Mayor Heffington explained that a motion to amend the agenda is needed to add Consor for the scope of work on the sand bay filters and the good faith reason is a clerical error and the item is time sensitive. Councilor Secor made a motion, seconded by Mathews, to amend the agenda to add the Consor sand bay re-sand as an action item. 4 ayes. Councilor Elliott added that the item is a scope of work from Consor. Motion carried.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JUNE 10, 2026 & JUNE 17, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Mathews, to approve the minutes June 10 & June 17, 2026. 2 ayes, Secor abstain and Adams abstain from the 17th. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. 2026-12 IDAHO CITY CHAMBER – GOLD RUSH RODEO JUNE 26 & 27, 2026

Councilor Secor made a motion, seconded by Elliott, to approve the event checklist 2026-12 Idaho City Chamber – Gold Rush Rodeo June 26 & 27, 2026. 4 ayes. Motion carried. Councilor Secor made a motion, seconded by Elliott, to approve a noise variance until midnight for the Idaho City Chamber – Gold Rush Rodeo June 26 & 27, 2026. 4 ayes. Motion carried. Councilor Secor made a motion, seconded by Elliott, to approve an alcohol variance for the Idaho City Chamber – Gold Rush Rodeo June 26 & 27, 2026 from 5pm to 12am. 4 ayes. Motion carried.

C. BILLS/PAYABLES: JUNE 11, 2026 THROUGH JUNE 24, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Secor, to approve the bills dated June 11, 2026, through June 24, 2026 in the amount of \$5,503.96. 4 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

IV. ENGINEER'S REPORT

A. CONSOR – SAND BAY FILTER SCOPE OF WORK **ACTION ITEM**

Derek Probst with Consor explained that a monthly meeting with Nick has been scheduled and the first meeting will be July 7th. The sanding scope should be finished by Friday and Council should see that, first of next week. The letter that was sent is a draft for council to add any comments or changes. Mayor and Council decided to look through the document and make comments and changes as needed and would get that back to Derek. Council decided to have a special meeting before the workshop on Wednesday July 1st to approve the scope of work. Probst added that he is currently working on a request for funding with DEQ and the scope draft for the pump portion of the project.

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

A. PROPOSED ORDINANCE NO. 394 LOT SPLIT, LOT COMBINATION, & LOT LINE ADJUSTMENTS

Counselor Secor made a motion, seconded by Elliott, pursuant to section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full, shall be dispensed with and that Ordinance No. 394 be considered immediately. Mathews aye, Elliott aye, Secor aye, Adams aye. Motion carried. Counselor Secor made a motion, seconded by Elliott, Ordinance No. 394 now before the council to be approved. Mathews aye, Elliott aye, Secor aye, Adams aye. Motion carried. The Ordinance will be effective upon publication in the newspaper.

B. CHICKENS & ROOSTERS

Clerk Keeton explained that the city currently has an ordinance regarding livestock but does not specifically call out chickens and or roosters. There have been some complaints about a certain rooster in town. Discussion ensued. Council requested the City Clerk to find what other cities have regarding chickens and roosters.

C. BOISE COUNTY ORDINANCE 2025-06

Ben Williams explained that in order for the Boise County Burn Ban ordinance to be in effect the Council would need to adopt the ordinance for it to be in effect within city limits. Once the ordinance is adopted, they when ever the County changes the dates it would automatically take effect in the city. Council wanted to review the County ordinance and revisit on the next agenda as an action item.

VI. OLD BUSINESS

A. IDAHO CITY FIRE PROTECTION DISTRICT

City Attorney Williams has heard half of the story from the Fire District and has identified their attorney, but has not hear the cities position. Councilor Secor believed there was a tentative agreement at the last meeting between attorney's and representatives. Kenny Everhart explained that there was an agreement between the city and the Fire District to sell the property to the District for a specific value and after the meeting it was left to the attorneys for final paperwork. City Attorney Williams will follow up with the District's attorney and Council asked for the item to be on the next agenda as an action item.

B. SEWER PLANT ROAD

Councilor Elliott explained that along with the survey in the packet the County found the deed showing the city has access to the road in question.

C. IDAHO CITY POLICE DEPARTMENT / CONTRACT WITH BOISE COUNTY **ACTION ITEM**

Councilor Elliott asked if there have been any changes to the letter that was received and if not she did not want to take any action. Mayor Heffington explained that previously the council was not able to discuss the options and what council would like to see on the document. Discussion on the letter that was received ensued. Council wanted to discuss the item during the budget workshops and be added to future agendas if needed.

VII. NEW BUSINESS

A. DIGITAL SPEED LIMIT SIGN

Chief Watson explained that the County had applied for a grant to get the most recent sign updated. Councilor Elliott believed that having another sign at the other end of town would be great and thought a grant would be a great way to get one when available. Council asked Chief Watson to look into this with the County.

B. IDAHO CITY PIONEER CEMETERY "NEW SECTION" MAINTENANCE **ACTION ITEM**

Marie Nelson explained that she was able to help the Historical Foundation clean up the old section of the cemetery and offered to take on the job of cleaning the new section of the cemetery. Nelson added that she would be volunteering to do the cleanup, but would need some help from the city on occasion for picking up material and use of some tools. Mayor and Council thanked Nelson for her willingness to help.

C. WATER METER LOCATION **ACTION ITEM**

Public Works Director Mancera explained that St. Vincent on Walulla is looking to move their water meter because of some driveway work. Discussion on meter location ensued. Kenny Everhart suggested shortening the can, lowering the meter, and installing a traffic rated water lid over it and then the meter does not need to be moved. Council needed more information and Nick Mancera requested someone to come look at the issue and add it to the next agenda.

D. LETTER OF INTENT FROM HANK ELLIOTT – PARKS & REC **ACTION ITEM**

E. LETTER OF INTENT FROM DEANNA NELSON – PARKS & REC **ACTION ITEM**

Councilor Secor made a motion, seconded by Mathews, to accept the letters of intent from Hank Elliott and Deanna Nelson to the Parks & Rec Commission. 3 ayes, Elliott abstain. Motion carried.

F. PRIVATE ELK CREEK ROAD **ACTION ITEM**

Bob Amidon explained that Councilor Mathews was questioning the road at a County Commissioners meeting and Amidon wanted to provide the information for the city and be on record that the road is private. All information was provided in the Council packet. Amidon added that there are a set of bleachers at the Rodeo Grounds that belong to him and he would like to donate those to the Rodeo Grounds for use. The Cowboy Campground also had a fund raiser a couple of weeks ago and Amidon provided the city with a check for the Community Hall renovations.

VIII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Clerk Keeton explained that Parks & Rec had Clearwater training at their last meeting.

B. HISTORIC PRESERVATION COMMISSION

C. PLANNING & ZONING COMMISSION

D. IDAHO CITY CHAMBER OF COMMERCE

Carter Elliott explained that most of their work is on the rodeo. They are working on plans for the Visitor Center improvements and signs for Main and Montgomery with business directories have been ordered.

E. COMMUNITY COMMITTEE

Councilor Elliott explained that they will be removing trees at Community Hall the 27th of July through August 3rd.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Mancera explained there have been many projects going on recently. They have been watering roads whenever able. Dust abatement should be coming this next Tuesday to apply a new material. Highway 21 valves have been shut down to allow the tank to build and at this point it is looking like the leak is on the South side of the highway. Mancera is working with IRWA for leak detection when they have narrowed down the area. There have been a lot of issues at the water plant due to the sand bays, and Mayor Heffington has been working with people who are putting together parts and pricing to reduce the problems. One of the PRV's has been rebuilt and next week the system will be run under normal operation to see if the other tank will begin to fill. Kenny Everhart added that he has some filter canisters that the city may be able to use to filter the creek water pump if needed. Everhart also requested to be included on correspondence with Consor regarding the water plant and water project to offer advise where needed.

B. LAW ENFORCEMENT

Chief Watson explained there have been 130 calls for the month. Things have been busy and the rodeo is coming up. Discussion on law enforcement, the County, and services ensued. Council requested to have someone from the Sheriff's office to be present for the conversation regarding the contract with the County.

C. CLERK/TREASURER'S OFFICE

1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Keeton explained the water sewer update in the packet. Keeton added that she has been at ICRMP training the last couple of days and has gathered some really good information. Keeton will be providing lots of comparable financial numbers for the budget workshop. Keeton also suggested the law enforcement issue be a public hearing to hear citizens input. Council requested the law enforcement item be added to the public hearing at the July 8th meeting.

2. CLEARWATER UPDATE

D. CITY ATTORNEY

City Attorney Williams explained that he found a possible grant for water and or sewer and would pass the information along. Williams looked into the possibility of a 501c3, and it is not possible for the city, but a council member as an individual could move forward and then contract with the city. Williams was also asked about a property by the Community Hall, and the ownership is in question. Councilor Elliott explained that the city owns the property, and then further explained the property issue. The Accessors office should have record of the proof Williams is requesting but a survey would still need to be done.

X. COUNCIL UPDATES

Councilor Adams is doing that active shooter, mass casualty training on July 27th with the Fire District and other departments. Councilor Elliott explained she received the contact information for inmate labor so the city can now request them for projects going forward and they will be providing some information on contracting. Idaho Rural Water will be at the July 15th workshop meeting to discuss how they can help. Councilor Mathews asked if there are any events planned in the next 20 days that have not turned in an event checklist and there are not. Mathews went on to explain that he believed things need to go back to basics and the rules should be followed going forward. Mathews added he understand that there are complaints and issues the public sees, but he would appreciate it if people could come with some solutions as well.

XI. MAYOR UPDATES

Mayor Heffington explained that he is working on temporary pumps for the water plant. Councilor Mathews added that he has heard a lot regarding the RV ordinance and asked if council could revisit it. Council all agreed and discussion ensued.

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Teishia Mathews requested a possible variance to allow a few trailers to stay on her property at 3872 Hwy 21 during an event in August for the Shriners. Councilor Secor explained that the ordinance allows for 14 days and Council discussion ensued. City Attorney Williams verified that private property owners could in fact have RV's on their property up to 14 days per ordinance.

Shauna Asher questioned the RV ordinance and asked why things are not being enforced. Council Secor explained that there is no camping allowed on city property, but someone could have an RV on private property for up to 14 days. Asher went on to ask for a city-wide burn ban and explained the reasons.

Trudy Jackson explained that at the last council meeting she asked for a lot line adjustment and it was denied, and she wondered why. Discussion ensued. Council decided to have a special meeting Friday June 26th to address this item. Council decided to have a special meeting July 26th at 9am to handle this item.

Steve Shay explained that he helped clean a sand bay this last Saturday and found some issues. Shay also wondered why more funds from the water project have not been spent and when is the city going to get things moving forward. Councilor Elliott explained that they are working with the engineers to move forward on a couple of projects, but there is a process.


XIII. UPCOMING MEETINGS


- A. NEXT BUDGET WORKSHOP: JULY 1, 2026
- B. BUDGET WORKSHOP: JULY 15, 2026
- C. NEXT REGULAR MEETING: JULY 8, 2026

ADJOURNMENT 8:22 PM

ATTEST:

Date approved: 7/8/26


Nancy L. Keeton, City Clerk-Treasurer


Ryan Heffington, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor: Ryan Heffington idahocitymayor1@cityofic.org	Chief of Police: Brent Watson idahocitypd.194@cityofic.org	Public Works Director: Nick Mancera idahocitypublicworks@cityofic.org	City Clerk-Treasurer: Nancy L Keeton idahocityclerk@cityofic.org	511 Main Street PO Box 130 Idaho City, ID 83631 (208)392-4584
Council members: Tom Secor Jr Ashley M Elliott Mari Adams Bobby Mathews	City officers: Jake Nye	Public Works: Jaden Howell	Deputy Clerk Kaleb Goodlett idahocityoffice@cityofic.org	operating hours Monday- Thursday 8 am - 4:30 pm Friday 9am - 3pm