

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday, June 26, 2019

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:01pm

ROLL CALL Martin, Everhart, Secor present. Hillyard absent.

PLEDGE OF ALLEGIANCE: Mayor Canody led the pledge of allegiance

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JUNE 12, 2019 **ACTION ITEM**

Secor motioned to approve the minutes dated June 12, 2019, seconded Martin. 3 ayes

B. IDAHO CITY EVENT CHECKLIST: IDAHO HISTORY 1800 TO PRESENT-SKIP MEYERS/BETH WILSON **ACTION ITEM**

Skip Meyers presented the event checklist for Idaho History 1800 to Present. Everhart made a motion to approve the Event Checklist for Idaho History 1800 to Present, seconded by Martin. 3 ayes.

C. BILLS/PAYABLES: JUNE 13, 2019 through JUNE 26, 2019 **ACTION ITEM**

Martin motioned to pay the bills dated June 13-26, 2019 in the amount of \$36,246.75, seconded by Secor. Everhart abstained. Secor abstains from Toms Service. 2 ayes.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

III. ENGINEER'S REPORT

Kasey Ketterling presented the council with an update on TONKA shipment is delayed to mid-August. Discussion of late charges being charged to TONKA. EID still under review by DEQ. Infiltration Gallery still needs approval. Two Native American tribes in the area need to be notified as well as the state historical office.

A. RECOMMENDATION OF A RETAINER FOR REVIEWING MORES CREEK DEVELOPMENT PHASE **ACTION ITEM**

City should take a retainer of \$5,000 from the owner for consulting fees to review the preliminary plat and site plan. Attorney recommends that City should not bear the cost of engineering review. Discussion of passing costs through to Owner and having them pay directly. Invoices would be separate so that they could be delivered to owner for payment.

B. CONSIDER A CHANGE ORDER FOR THE WATER TREATMENT SITE WORK **ACTION ITEM**

Everhart made a motion for the Mayor to sign the change order for water treatment site work conduit and the Idaho Power consent form, Martin seconded. Secor abstained, 2 ayes.

C. IDAHO POWER CONSENT FORM **ACTION ITEM**

This is to engineer for RO Treatment site power. Approximate 5-6 hours.

IV. OLD BUSINESS

A. JASON AND COURTNEY ROEBER-WATER AND SEWER CONNECTIONS - ANNEXATION **ACTION ITEM-**

Rough costs of \$8500 through Mountain Waterworks for water extension. Extensions have to be done by a city affiliated engineer. Sewer is at end of property. Water would need to be extended to reach property approximately 200-300 feet. Attorney recommends that Proposed Consent be submitted and City would then need to do an Ordinance to Annex property. Once the Consent is done, Roebers can continue with development of property. Discussion of who shall bear cost and contacting Fire district. City will need to get costs of extension, Roebers need to pay sewer/water hook up fees prior to extension, and Consent to Annex will need to be filled out. City willing to work with Roebers to hook into City utilities.

V. NEW BUSINESS

A. CHRIS JUSZCZAK/ASHLEY ELLIOTT-ASSESSOR'S DE-ANNEXATION OF TWO IDAHO CITY PROPERTIES –

State tax assessor brought to County's attention two properties that were annexed to Idaho City on Centerville Road and out at Twin Springs. County Assessor would like City to de-annex the properties and give them back to County. An Ordinance would need to be done by City. County Assessor willing to work with City to solve issue. Only buildings are within City limits, rest of property is County. The annexation has no value to the city, but could be problematic to the property owners.

B. 2018 AUDIT-BAILEY AND CO.-CASSIE ZATTIERO –

Cassie presented the Audit from Bailey and Co. ending September 30, 2018 and discussed with the Council.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION-

John Roberts and Mayor had discussion of where Parks and Rec is headed. Two new members to be appointed and all others will, maybe, need to be reappointed. Doug went to Skate Park with a juvenile from the area and noticed that repairs need to be made. The juvenile and friends would like to volunteer to make the repairs with adult supervision. Parks and Rec Commission needs to approve any repairs and then bring it to the Council for approval.

1.APPOINT RAFE HOLMES AND DEANNA GALLEGOS TO COMMISSION **ACTION ITEM –**

Everhart motioned to appoint Rafe Holmes and Deanna Gallegos to the Parks and Recreation Commission for a term of 3 years, seconded by Secor. 3 ayes

B. HISTORIC PRESERVATION COMMISSION-

Application for The Boise Basin Mercantile has four stages to be reviewed; Odd Fellows plumbing grant was denied; Masonic Hall is writing a grant for Assessment/Discovery/ Engineering for the building.

1.CAMP REPORT JUNE 2019-ICHPC-RHONDA JAMESON

Would like to have an Ordinance for sign usage for Historic District only; would like to see a stronger legal basis in the ordinance. SHPO (State Historic Preservation Office) may have funds to have an attorney review Ordinance/Design Guide. Asking for permission to pursue those issues. SHPO is going to review design Guideline. Changes to Certificate of Appropriateness.

C. PLANNING & ZONING COMMISSION-

Peter Scarborough stated that they will be reviewing Unified Application packet at next meeting; separately they will be recommending fee schedules to City Council. Pete has a line on a 42" large printer for \$500. Saw the Idaho World story on the Zoning Ordinance and would like to see it put out more. Planning and Zoning

neglected to recognize the recommendation to appoint the Administrator by the Mayor. Their recommendation for Administrator is Pete Scarborough. Mayor will take recommendation under advisement. Secor would like to see Planning and Zoning to seek a City Building Inspector. Clerk has reached out and is waiting for responses. Secor advised that anyone with construction background could take the Inspector test.

1. RECOMMENDATION OF POND LOT SPLIT-MORES CREEK DEVELOPMENT

ACTION ITEM-

Pete Scarborough presented that Planning and Zoning is recommending the Lot 49 split. The pond area would be donated to the HOA as a common area and be 1.35 acres and the other part which consists of 2.5 acres would be rezoned for commercial at a later time. Survey and legal description have been submitted by the owner. Secor made motion to approve the Planning and Zoning recommendation of the Pond Lot split in the Mores Creek Crossing Development, seconded by Martin. Everhart abstained; 2 ayes.

D. IDAHO CITY CHAMBER OF COMMERCE-no one was present

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS-

Tami recommended a small dumpster be acquired for up at the RV dump. She got prices for a 2 yard one at \$78/month with once a week dump. Secor recommends a larger one (4 or 6 yards). This would be May to end of hunting season. Tami will call about a 4 yard and order. Tami and Gene fixed everything on the rodeo grounds. The welder only asked for tickets to the Rodeo for the work he did. Rodeo has requested sand at the chutes. Hydraulic pump on the sweeper is broke and will cost \$600 to repair. She told them to fix it. Branch holding the tire swing at the Rodeo grounds playground broke. Gene will cut the branch up into rounds. Totem poles at Visitor Center are pushed over, she did it. They are rotten and not worth saving. She ordered one new fire hydrant. Everhart advised that Mountain Waterworks is working up the protocols for the FINES testing. Everhart can run samples down for Tami. Everhart went to AIS class to get guidelines for loans. SRF funding requires American Iron and Steel and Davis-Bacon. Went to AIC (Association of Idaho Cities) conference.

B. LAW ENFORCEMENT-

Chief Otter will be meeting with ITD about new crosswalk and traffic camera placement. He spoke to Nampa about acquiring Ford Explorers from them; they are waiting for their City Council approval. Placed cones on Montgomery over the weekend and it helped to stop parking issues in the no parking areas.

C. CLERK/TREASURER'S OFFICE-

1. ELECTION CALENDAR 2019 –

Clerk Ptak went over requirements of publishing and when candidate filing requirements are for Everhart and Secor council seats.

2. SCHEDULE COUNCIL BUDGET PREPARATIONS FOR 2019/2020 BUDGET-

August 28, 2019 is public hearing date. Special meeting will be held August 7, 2019 to adopt budget. Tuesdays July 9 and July 23 at 6:00 pm for budget hearings for Council. Tentative July 24 for budget adoption date with August 7 as absolute date.

X. COUNCIL UPDATES –

Council is unhappy with current City engineering firm. Secor would like an RFQ for City Engineer. Everhart agrees. He requested information on sand bay and had not received anything two weeks later. Everhart submitted that Mountain Waterworks is ready to present an RFQ to the Council. Discussion of how long it is taking to complete current project and cost. Mayor would like to discuss with City Attorney. Everhart will ask Mountain Waterworks to present at next council meeting.

XI. MAYOR UPDATES – no

XII. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT *ACTION ITEM* Everhart made motion to adjourn; Martin seconded; 3 ayes. Meeting adjourned at 8:07pm.

ATTEST:

Date approved: July 10, 2019

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Phillip J Canody

Council members:

Tom Secor Jr

Ken Everhart

HD Hillyard

David Martin

Public Works:

Tami Franklin

Gene Bettys

Chief of Police:

Mark Otter

City Clerk-Treasurer:

Nancy L Ptak

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Deputy Clerk:

Sue Robinson