

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday, July 13, 2022

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/85105045313?pwd=UGtPMkJwV05YSzI0SldrNkx5UT09>

Meeting ID: 851 0504 5313

MINUTES

CALL MEETING TO ORDER: Mayor Everhart called the meeting to order at 6:02 pm.

ROLL CALL: Martin, Adams, Secor were present. Elliott was present via Zoom.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JUNE 22, 2022 AND JUNE 29, 2022 **ACTION ITEM**

Mayor Everhart indicated that there needed to be a change to the June 22, 2022 minutes section IX., A. Public Works to read "lab" instead of "mud".

Martin made a motion to approve the minutes dated June 22, 2022 with the correction that Mayor Everhart indicated and to approve the minutes dated June 29, 2022 as presented, seconded by Adams, 4 ayes.

B. IDAHO CITY EVENT CHECKLIST **ACTION ITEM**

1. DAN MEYER AND JACKIE BRIDWELL - JACK PINE ROUND UP – AUGUST 26 & 27, 2022

Dan Meyer presented the event checklist for the Jack Pine Round Up on August 26 and 27, 2022. The insurance certificate will be sent prior to the event.

Secor made a motion to approve the event checklist for the Jack Pine Round Up on August 26 and 27, 2022, seconded by Martin, 4 ayes.

Secor made a motion to approve an alcohol variance for the Jack Pine Round Up on August 26 and 27, 2022, seconded by Martin, 4 ayes.

C. BILLS/PAYABLES: JUNE 23, 2022 THROUGH JULY 13, 2022, **ACTION ITEM**

Secor made a motion to pay the bills dated June 23, 2022, through July 13, 2022, in the amount of \$30,782.83, seconded by Adams, 4 ayes.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

1. MOUNTAIN WATERWORKS WATER RIGHTS UPDATES

Mike Woodworth from Mountain Waterworks has been working closely with Dylan Lawrence, water rights attorney at Varin Thomas, to secure water rights for the City. They have had meetings with IDWR (Idaho Department of Water Resources) and the Watermaster to identify alternatives for the City to address their water rights issues.

2. CONTRACT FOR THE DRINKING WATER FACILITY PLAN. THIS IS FROM THE LOI THAT WAS SUBMITTED IN JANUARY 2022, AND THE CITY HAS RECEIVED FUNDING FOR 50 PERCENT OF THE FACILITY PLANNING COST, **ACTION ITEM**

Mountain Waterworks worked with the City to put together a letter of interest to DEQ for accomplishing a Drinking Water Facility Plan and submitted the letter in January. The final rankings from DEQ came out last month and the City of Idaho City was selected for funding 50% of the cost of the Drinking Water Facility Plan. Mountain Waterworks has submitted a contract with the scope of work. The last facility plan was completed in 2009. The facility plan will need to be current, less than 5 years old, in order to attempt to obtain funding for any new projects.

Secor made a motion to allow the Mayor to sign the contract with Mountain Waterworks to move forward with the Drinking Water Facility Plan, Adams seconded, 4 ayes.

3. AMENDMENT FOR CLOSEOUT OF THE DRINKING WATER PROJECT. THIS AMENDMENT PROPOSES TO TRANSFER THE REMAINING DOLLARS IN THE SRF ACCOUNT TO COVER ENGINEERING STARTUP COSTS. THERE IS NO NET COST TO THE CITY, AND MOUNTAIN WATERWORKS WILL WRITEOFF THE AMOUNT OF TIME INVESTED BY ITS STAFF WHICH EXCEEDS THE AVAILABLE FUNDING, **ACTION ITEM**

Mountain Waterworks submitted an amendment to closeout the Drinking Water Project by having the City transfer the remaining money in the SRF account to cover the startup costs. Mountain Waterworks will write off the remaining balance.

Secor made a motion to authorize the Mayor to sign the amendment for closeout of the Drinking Water Project by Mountain Waterworks as proposed, seconded by Martin, 4 ayes.

IV. OLD BUSINESS

1. KURT GINDLING – THE SPRINGS – REQUEST TO EXTEND CITY SEWER INFRASTRUCTURE, **ACTION ITEM**

Kurt Gindling, representing Jessie Pearson owner of The Springs, presented they were given warning from Central District Health that if the septic system fails The Springs will not be able to make any repairs or adjustments to the septic system or replace it. When the septic system fails, the business will be shut down until a solution can be reached. They would like to have the City sewer system extend further down Highway 21 to include their business. They would like the City to supply a written statement indicating if extending the sewer line is feasible and if it is in future plans. The owner of the Springs is willing to donate land for the lift station and would help to secure grants for the funding.

Councilmember Secor addressed the issue stating that when The Springs was designed around 2012, the owner of The Springs knew that the septic system was a problem. The mayor at the time reached out to Boise State to design the project. The City paid for the design which included the lift station but at that time The Springs did not want to pursue that avenue.

Mike Woodworth from Mountain Waterworks stated that the City received a new wastewater draft permit from DEQ which allows it to do the reuse that it is currently doing. There are some compliance activities to evaluate the impacts that the wastewater treatment plant and process is having on Mores Creek and the groundwater. Mayor Everhart indicated that the City's wastewater plant is nearly at capacity and the City is working on plans to expand but it will be a long process.

Gindling asked if there were plans in the future to extend the sewer lines down Hwy 21. Mayor Everhart replied there have been discussions to expand the City sewer lines. If a property is within 1000 feet of the sewer line, then they need to access City sewer services. If the sewer line is extended to The Springs, it would need to be understood how many homes would also need to connect and how much this would impact the current infrastructure.

Woodworth, City Engineer, suggested the City apply for a planning grant for wastewater from DEQ for next year in order to move forward with the research on this project. The Springs and the City could work together with a cost-sharing agreement for the project. The DEQ grant applications are due in early January and results of awards are available around June.

Plans for the original design for sewer lines at The Springs were filed with DEQ and Jessie Pearson should inquire about getting a copy of those plans.

The Clinic Building for The Springs would like to hook up to City water. It was previously determined that the Clinic Building can hook up to City water once the water moratorium is lifted. The council previously approved the work to connect to the City water can be started at this time. Public Works Director Claus will inspect the work upon completion.

V. NEW BUSINESS

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

1. EXECUTIVE SESSION TO DISCUSS THE ACQUISITION OF AN INTEREST IN REAL PROPERTY AND TO COMMUNICATE WITH COUNSEL ABOUT THE IMMINENTLY LIKELY LEGAL PROCEEDINGS UNDER IDAHO CODE SECTION 74-206(1)(c),(f)

Secor made a motion to move into executive session pursuant to Idaho Code Section 74-206 (1)(c),(f), seconded by Martin. Martin-aye, Adams-aye, Secor-aye, Elliott-aye. [Time 6:19 pm to 7:08 pm].

Dylan Lawrence from Varin Thomas and Mike Woodworth from Mountain Waterworks joined the executive session.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus replaced two fire hydrants. Two more will be replaced and Digline is being called. MAG, for dust control, will be applied to the streets on July 20, 2022. Most of the streets will be treated at a cost of \$10,500.00. The rodeo grounds repairs are pretty much completed. A sign was made for the RV Dump Station to indicate where donations can be placed. DEQ sanitary survey was completed in May and the City received a list of minor items to be completed. The items are currently being completed and most will be completed by the end of the week. The City's next Sanitary Survey is in 5 years.

B. LAW ENFORCEMENT

Chief Otter reported that summer has been busy. The Forest Service does not currently have law enforcement personnel. It is impacting the City with crime that is happening on Forest Service land.

The signage for the patrol car is complete and will be installed soon.

Chief Otter is attending a conference and will be informed about what grants are available for purchasing speed limit signs and to fund extra patrol.

C. CLERK/TREASURER'S OFFICE

Clerk Ptak indicated that there is a possible closure for City Hall on July 20, 2022 in order to install a generator. A new cemetery sign needs to be completed for the sign that was stolen at the bend, indicating where to turn. Public Works employee, Bettys will make and install a replacement sign.

1. BUDGET UPDATES

Clerk Ptak provided budget updates through the month of June 2022. July 27, 2022 was tentatively set to adopt the tentative budget. The last day to adopt the budget is August 8, 2022. August 3, 2022 will need to be a Special Council Meeting to adopt the budget. Councilmember Secor asked for \$4000 be set aside for the water fund for next year to purchase water rights. Mayor Everhart suggested that the amount should be \$5000 with the addition of homes being built.

2. WATER AND SEWER UPDATES, **ACTION ITEM**

108 Elk Creek has previously been notified that there is a large leak on the property. The owner needs to repair the leak. Public Works Director will talk to the owner about shutting off the meter until the leak is fixed. City Attorney Callahan suggested that the City draft and present a formal demand letter to the owner to fix the leak. There are some delinquent water and sewer accounts. The residents are making payments.

D. CITY ATTORNEY

City Attorney Callahan sent a letter to the property owners at 302 Elk Creek Rd. about the delinquent sewer bill. She has not received a response from the property owner. They have been contacted twice. One more letter will be sent indicating that if they do not begin a payment plan, a lien will be placed on the property. The monthly sewer bills will continue to accrue.

IX. COUNCIL UPDATES

No updates

X. MAYOR UPDATES

Mayor Everhart has received a resignation letter from Councilmember Martin. His last day will be July 31, 2022. Mayor Everhart thanked Councilmember Martin for his service and appreciates all he has done for the City. With the increase of the staff in City Hall, Mayor Everhart would like to increase the days of operation from four days to five days. He suggests that City Hall be open on Fridays starting in the new fiscal year on October 1, 2022.

Mayor Everhart would like to discuss Holiday pay with City Attorney Callahan.

There are possibly several beaver dams that are causing a pond to dry up on the Hayes property. Public Works Director Claus will meet with the property owner to see if the City can help with the problem.

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Public Works Director Claus spoke on behalf of Lisa Hanson – The sewer line at their property on Main Street was blocked on the 4th of July weekend. A repair company was employed but the problem was not resolved. Mayor Everhart suggested that Lisa Hanson contact another company for a second opinion to clean and camera the sewer line to find out what the problem is.

ADJOURNMENT: 8:07

BUDGET WORKSHOP

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor or Tom Secor, Council President

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Ken Everhart

idahocitymayor1@cityofic.org

Council members:

Tom Secor Jr

Dave Martin

Ashley M Elliott

Mari Adams

Chief of Police:

Mark Otter

icpd100@gmail.com

City officers:

Mathew Archuleta

Ericca Robbins

Brent Watson

Public Works Director:

Tami Claus

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Public Works:

Gene Bettys

Dominick Nalley

Janitorial:

Dale Rutter

City Clerk-Treasurer:

Nancy L Ptak

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Deputy Clerk:

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