

Approved  
Dec 18, 2025  
[Signature]

## Idaho City Historic Preservation Commission

### Monthly Meeting Minutes

July 17, 2024

City Hall, Idaho City 6:00 pm

- I. **Call to Order/Establish quorum**
  - a. Kirkland, McClain, Jameson present/quorum. Emery absent.
  
- II. **Approval of minutes (Action Items)**
  - a. June 19, 2024 Approved unanimously, without edits Motion by McClain. 2<sup>nd</sup> by Kirkland
  - b. June 24, 2024 Approved unanimously, without edits Motion by McClain. 2<sup>nd</sup> by Kirkland
  
- III. **Applications for Certificates of Appropriateness (Action items)**
  - a. Theresa Meyer 243 Main St.- fence Approved unanimously with initialed note
  - b. Don Stancheck – Path of Tradition, 229 Main st. – sign. Approved two projects unanimously
  
- IV. **Violations**
  - a. Establish protocol and procedures for current violations – Plan: Educate all new owners and warn all those who are currently in violation of the consequences and get Chief Watson involved.
  
- V. **Old Business**
  - a. **National Registry Survey Update Project – Choose proposals (Action item)**
    - i. Chronicle Heritage – 1<sup>st</sup> choice by all commissioners, after giving them one week to accept or reject project, and if reject, we will move on to the second choice, Painter Preservation.
    - ii. Painter Preservation – 2<sup>nd</sup> choice
    - iii. November CLG Grant – SHPO will release their call for applications in November. All commissioners agreed to submit an extension of the first NRS Project – Part 2 for an amount recommended by SHPO. \$10,000-\$15,000
  - b. **Comprehensive Plan**
    - i. Choose two representatives for committee (Action item)
      1. Jameson and McClain will go, with Kirkland as a backup. McClain will represent both ICHF and ICHPC. Bec would only be able to Zoom from Garden Valley.
    - ii. Review last draft – The commissioners reviewed the proposed draft section “Historical Content” and it was approved to present to Planning and Zoning at their next meeting.
  
- VI. **New Business**
  - a. Distribute 2 tickets to the ISHS state Museum and Old Penn (Expiring September 30, 2024)
    - i. Carol and Rhonda will use the tickets to go to the State Museum at a future arranged date.
  
- VII. **Next meeting date and proposed agenda items August 14, 2024**
  - a. Involve Chief Watson in code enforcement.
  - b. Review Planning and Zoning progress on Comprehensive Plan.
  
- VIII. **Adjourn**

Sent <sup>early to</sup> Mid Nov. w/ Application

Greeting residents and owners in the Idaho City Historic District, (All)

Winter is almost on us, so the ICHPC would like to remind you that the next two meetings to get your Certificate of Appropriateness applications in are:

November 21, 2024 and again on December 19, 2024

**Who needs to submit applications to the City of Idaho City?**

- Anyone who has unapproved projects on the exterior of your building, including signage.
- Anyone who will be starting a new project and would like guidance from the commission.
- Anyone ready to start a project.
- Anyone considering demolition or tree removal.

Remember, you *will* need a certificate of appropriateness to obtain a Building Permit, but you don't need one and then the other. We don't ever want to hold up a project. Put both applications in ASAP. Your approved Building Permit will be valid as soon your application has been approved for a Certificate.

Attached is an application for a certificate of Appropriateness for your convenience, to keep on hand. Turn completed applications into City Hall or through the front door slot, for the Commission review. The Design Guide is available from City Hall or on the City website, via the QRC

\_\_\_\_\_Below, are some observations of unapproved features made by our commissioners:

Address\_\_\_\_\_

You have unapproved new features on your property. This does NOT mean any features would or wouldn't necessarily be approved. You just haven't submitted an application for a Certificate of Appropriateness, so you are in violation of City ordinance #270. No problem. Just get an application in ASAP.

\_\_\_\_\_Signage.          \_\_\_\_\_Exterior building changes.

\_\_\_\_\_You look great. Thank You!

Other:

Still need help? Just email the commissioners at [idahocityhpc@gmail.com](mailto:idahocityhpc@gmail.com).

We are here to help,

The Commissioners of the Idaho City Historic Preservation Commission,  
Rhonda Jameson, Chairman Barbara McClain, Carol Kirkland Commissioners

PS Would You like to be a Commissioner? We'd love to have you join us!