



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, July 22, 2026

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Team's Meeting

[Idaho City Council Regular Meeting](#) | [Meeting-Join](#) | [Microsoft Teams](#)

CALL MEETING TO ORDER: Mayor Heffington called the regular city council meeting to order at 6:01 PM.

ROLL CALL TO ESTABLISH QUORUM: Clerk Keeton called roll. Mathews, Adams, Secor, Elliott in attendance. Elliott joined via zoom.

PLEDGE OF ALLEGIANCE: Mayor Heffington led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JULY 8, 2026 & JULY 15, 2026 **ACTION ITEM**

Councilor Mathews made a motion, seconded by Secor, to approve the minutes July 8, & July 15, 2026. 4 ayes. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. 2026-13 JACK PINE ROUNDUP AUGUST 28 & 29, 2026

Jackie Bridwell explained the insurance will be done the first part of August and sent to the city. Councilor Secor made a motion, seconded by Adams, to approve the event checklist 2026-13 Jack Pine Roundup August 28, & 29, 2026 contingent on insurance. 4 ayes. Motion carried. Councilor Secor made a motion, seconded by Adams, to approve a noise variance for the Jack Pine Roundup August 28 & 29 until midnight. 4 ayes. Motion carried. Councilor Secor made a motion, seconded by Adams, to approve an alcohol variance for the Jack Pine Roundup August 28 & 29, for the times of the event. 4 ayes. Motion carried.

C. BILLS/PAYABLES: JULY 9, 2026 THROUGH JULY 22, 2026 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the bills dated July 9, 2026, through July 22 2026 in the amount of \$14,639.24. 4 ayes. Motion carried.

II. ENGINEER'S REPORT

Derek Probst with Consor explained that the resanding project is moving forward as scheduled. The pump project scope and contract was sent for review and once signed Consor could move forward. Discussion on executing the contract and special meetings ensued. Council decided to review the Task order and put it on the August 12th agenda. Probst added that the reimbursement request for the generator is moving forward and the next meeting for the water project with Mancera is scheduled for August 8th.

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

A. CHICKEN & ROOSTER ORDINANCE

Councilor Secor made a motion, seconded by Adams to open the public hearing for the proposed ordinance regarding chickens & roosters. 4 ayes. Motion carried. Public Hearing opened at 6:12pm. Multiple citizens commented and explained their opinions against the proposed ordinance and desire to keep chickens and roosters un-regulated. It was also noted that there is an existing ordinance 384 regarding noise, citing section 5-6-3 It shall be unlawful for any person to operate or permit the operation of any loud amplification device in such a manner that the sound therefrom: (B) which states: Noisy animals, The keeping of any animal or bird which by causing frequent or long continued noise shall disturb the comfort or repose of any persons in the vicinity. Councilor Secor made a motion, seconded by Adams to close the public hearing. 4 ayes. Motion carried. Public Hearing closed at 6:26pm.

Mayor Heffington moved the Ordinance and Resolution item E. Chicken & Rooster Ordinance (action item) to the next item on the agenda before Citizen Comments. Councilor Mathews made a motion, seconded by Secor, to do away with the proposed chicken and rooster ordinance and continue with the current noise ordinance. 4 ayes. Motion carried.

IV. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Steve Shay expressed his frustrations with Council & Mayor (previous) regarding the Fire Department land sale and Police Department contract with Boise County. Shay wanted Mayor and Council in the future to focus on infrastructure, and support the local businesses and Emergency Services.

Steve Ellis expressed his concerns with the RV Park rules, regulations, and his current situation. Ellis explained the current staffing & living situations in Idaho City and some of the issues with some of the rules. Ellis asked Council to rethink and reconsider some of the rules in the ordinances as they affect him negatively and also some of his staff that live in those facilities.

Jeannette Buck expressed her concerns with the RV Park rules and the number of RV's allowed. Buck suggested the city reach out to Nampa and Caldwell to see how their ordinance works because the RV Parks in Nampa and Caldwell.

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

A. ORDINANCE NO. 395 ADOPTING THE CURRENT IDAHO BUILDING CODES BASED ON THE 2018 INTERNATIONAL BUILDING CODE

Counselor Secor made a motion, seconded by Adams, pursuant to section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full, shall be dispensed with and that Ordinance No. 395 be considered immediately. Elliott aye, Secor aye, Adams aye, Mathews aye. Motion carried. Counselor Secor made a motion, seconded by Adams, Ordinance No. 395 now before the council to be approved. Mathews aye, Adams aye, Secor aye, Elliott aye. Motion carried. The Ordinance will be effective upon publication in the newspaper.

B. ORDINANCE NO. 396 RV USE AND DEFINITIONS

Council decided to table the ordinance for further review.

C. ORDINANCE NO. 397 REQUIREMENTS FOR FORMULA & LARGE-SCALE COMMERCIAL BUSINESS

Council decided to table the ordinance for Attorney approval and further review.

D. ORDINANCE NO. 398 BUSINESS LICENSE AMENDING ORDINANCE NO. 273 AND INCORPORATING ORDINANCE NO. 355

Council decided to table the ordinance for further review.

E. CHICKEN & ROOSTER ORDINANCE - REVIEW

See above under public hearing.

VI. OLD BUSINESS

A. IDAHO CITY FIRE PROTECTION DISTRICT **ACTION ITEM**

City Attorney Williams explained that legally the process needs to be worked through. Procedurally there needs to be a declaration of intent where it is discussed why it is in the best interest of the city, the value of the sale needs to be articulated, and then a motion would be made. Then the Clerk would post notice of a public hearing. Then there would be a vote and ordinance which can be done at the same meeting. A closing date is set by contract and Williams recommended setting the closing date after the new fiscal year otherwise the budget would have to be re-opened. The value that has been discussed is \$127,000. Councilor Adams made a motion, seconded by Mathews, of intent for the sale of the Idaho City Fire Department property in the amount of \$127,000, and authorize the City Clerk to move forward with the necessary process. Councilor Elliott explained that the sale is in the best interest of the city because it would generate immediate revenue and the property is not used by the city. Mathews aye, Adams aye, Secor aye, Elliott aye. Motion carried.

B. IDAHO CITY POLICE DEPARTMENT / CONTRACT WITH BOISE COUNTY **ACTION ITEM**

Councilor Elliott thanked Sheriff Turner for his responses to the questions that were sent out. City Attorney Williams explained that there were a couple of red line changes to the contract that included some language, the payment amount, and clerical errors. Williams went on to explain the need for those changes. Sheriff Turner added that he spoke with Chief Watson and there is one payment left on the Explorer that he will cover as well as the remaining amount owed on the tasers. Motion by Adams to authorize the mayor to sign the agreement between the City of Idaho City and Boise County for the provision of law enforcement services, with the following changes, to be made by counsel: (1) correction of clerical errors; (2) clarification that the payment is \$180,000 for each year of the contract; and (3) clarification of indemnification language

related to enforcement of city ordinances, seconded by Mathews. Elliott nay, Secor aye, Adams aye, Mathews aye. Motion carried.

VII. NEW BUSINESS

A. BOISE BASIN SENIOR CENTER – BEAR RUN – PAST & FUTURE **ACTION ITEM**

Theresa Teneyck with the Senior Center explained there is a problem with the ditch that runs along the side of the building and Bear Run. The issue is that with any large rain and runoff, the water leaves the ditch and floods the parking lot. The most recent rainstorm actually brought water and mud into the back storerooms of the Senior Center. Teneyck requested the cities help with fixing the issue with the ditch and also requested reimbursement for the \$50 cleaning that was required after the flooding. Councilor Adams made a motion, Seconded by Mathews, to reimburse the Senior Center for the \$50 cleaning fee. 4 ayes. Motion carried.

B. UPDATING LEASE AGREEMENT FOR VISITORS CENTER – IDAHO CITY CHAMBER – BBIA

Clerk Keeton explained that this was discussed at the last workshop to potentially create revenue.

C. EBCED WATER BILL / LEAK **ACTION ITEM**

Jon Chavez with EBCED explained a few months ago there was a leak. The leak has been repaired and EBCED is requesting an adjustment for the water usage. Councilor Elliott made a motion, Seconded by Mathews, to forgive the water overage in the amount of \$167.03. Mathews aye, Adams abstain, Secor abstain, Elliott aye. Motion carried.

D. AARON BELL LETTER OF INTENT – PLANNING & ZONING COMMISSION **ACTION ITEM**

Mayor Heffington appointed Aaron Bell to the Planning & Zoning Commission. Councilor Adams made a motion, seconded by Mathews, to approve Mayor Heffington's appointment of Aaron Bell to the Planning & Zoning Commission. 4 ayes. Motion carried.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

A. IDAHO CODE 74-206(1)(F) TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING / IMMINENTLY-LIKELY LITIGATION

Councilor Secor made a motion, seconded by Adams, to adjourn to Executive Session pursuant to Idaho Code section 74-206(1)(F) to communicate with legal counsel regarding pending/imminently-likely litigation. Called into session/adjourned at 7:31pm. Mayor Heffington explained the roll call vote was missed going into Executive Session. Mayor Heffington called the vote, Mathews aye, Adams aye, Secor aye, Elliott aye. Mayor Heffington called back into regular session at 7:56pm.

IX. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

B. HISTORIC PRESERVATION COMMISSION

C. PLANNING & ZONING COMMISSION

1. 100 PLACER VARIANCE APPLICATION **ACTION ITEM**

Jon Adams explained that they discussed the variance for 100 Placer at the last meeting and approved. Councilor Secor made a motion, seconded by Adams to approve the 100 Placer variance application. 4 ayes. Motion carried.

2. 101 E. WALULLA VARIANCES & ZONING CHANGE

Jon Adams explained that the commission believes that the request should be formally brought to P&Z and follow the correct channels, but they were ready to approve. Clerk Keeton explained that there is some information in the zoning matrix ordinance that will need to be updated and then have public hearings for the proposed changes. Aaron Bell explained some of the issues with the lot and what needs to be done.

D. IDAHO CITY CHAMBER OF COMMERCE

Carter Elliott explained that the Chamber is currently working on a more structured plan for events moving forward. Elliott explained two new events for 2026 including a drive-in theatre weekend and a Christmas/winter festival. There will also be a couple new events for 2027. The Chamber is working on Idaho City Days currently and waiting to hear if they received the Southwest Idaho Travel Association Grant.

E. COMMUNITY COMMITTEE

Councilor Elliott explained they will be working on taking down the dead trees around Community Hall this next week.

X. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Mancera provided a written update for Council. Update included continual sand bay cleaning, issues with the communication of the water plant and the Hill Road tank, temporary pumps should begin being installed next week, and after the meeting tonight Mancera will be doing leak detection with IRWA. The water meter for the Catholic Church was also brought up and Mancera explained his thoughts that the customer should be responsible to hire a contractor to move or block the meter at their expense. Mayor requested the Clerk to write a formal letter explaining to the customer.

B. LAW ENFORCEMENT

C. CLERK/TREASURER'S OFFICE

1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Keeton explained the water sewer update in the packet.

2. CLEARWATER UPDATE

Clerk Keeton explained that Clearwater will be helping with the Fire Department and press releases. Keeton added that some information on inmate labor came in and the possibility for the city to contract with SIC1 for services. Keeton also included the quarterly budget for Council to look over.

D. CITY ATTORNEY

City Attorney Williams spoke with the land surveyor on the land swap and some questions on an invoice came up and asked the city to look into this and clarify.

XI. COUNCIL UPDATES

Councilor Mathews thanked the Fire Protection District & Steve Shay for taking care of the fire on Bear Run. Councilor Adams explained that there will be an event at Osprey baseball field on Saturday.

XII. MAYOR UPDATES

Mayor Heffington explained that he is working on the pumps and hoping things will be working the first week of August.

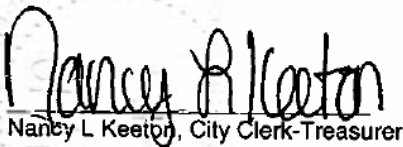
XIII. UPCOMING MEETINGS

- A. NEXT WORKSHOP MEETING: JULY 23 & 28, 2026 – 5PM
- B. SCHEDULE SPECIAL MEETING BEFORE AUGUST 7, 2026 TO ADOPT TENTATIVE BUDGET
- C. NEXT REGULAR MEETING: AUGUST 12, 2026

ADJOURNMENT 8:35 PM

ATTEST:

Date approved: 8/12/2026


Nancy L. Keeton, City Clerk-Treasurer


Ryan Heffington, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ryan Heffington
idahocitymayor1@cityofic.org

Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Bobby Mathews

Chief of Police:
Brent Watson
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City officers:
Jake Nye

Public Works Director:
Nick Mancera
idahocitypublicworks@cityofic.org

Public Works:
Jaden Howell

City Clerk-Treasurer:
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Deputy Clerk
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operating hours
Monday- Thursday
8 am – 4:30 pm
Friday by Appointment