

# CITY OF IDAHO CITY

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## REGULAR CITY COUNCIL MEETING

Wednesday July 24, 2019

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

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## MINUTES

**CALL MEETING TO ORDER:** Mayor Canody called the meeting to order at 6:00.

**ROLL CALL:** Martin, Everhart, Hillyard, and Secor present.

**PLEDGE OF ALLEGIANCE:** Everhart led the Pledge of Allegiance.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

**Amendment to the agenda under new business to discuss the ambulance.**

A. APPROVAL OF MINUTES: JULY 10, 2019 **ACTION ITEM**

Martin motioned to approve July 10, 2019 minutes; Everhart seconded. 4 ayes.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

C. BILLS/PAYABLES: JULY 10, 2019 through July 24, 2019. **ACTION ITEM**

Everhart motioned to pay bills dated July 10, 2019 thru July 24, 2019 in the amount of \$9565.45; Martin seconded, 4 ayes.

### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

### III. ENGINEER'S REPORT

A. DEQ PAY REQUEST (OUTLAY REPORT) FORM SIGNED BY THE ENGINEER AND THE MAYOR **ACTION ITEM**

Kasey Ketterling presented for TO Engineers

#### **WASTEWATER-**

Lagoon Bulge - Email with pics of repair to lagoon needs to be sent to Valerie ASAP RI Bed Lateral Spreading – DEQ agreed that should only be applied to RI bed #4

Wastewater Facility Plan Addendum #4 – DEQ requested addendum and has been presented to Council for review.

Wastewater Facility PO and QAPP – revised has been completed and sent to Paul Sifford for review. Will be sent to DEQ when finalized.

#### **WATER –**

Mayor to sign DEQ payment reimbursement form and letter. 15 days to transfer to City. T-O recommends payment to RC Hayes for site work. Will submit payment request to DEQ after payment has been made.

TONKA arrival date August 14, 2019. Crane needs to be onsite to unload equipment. Kasey will call and get two quotes for crane and notify Clerk/Council members. Everhart asked about late fees being deducted from invoice to TONKA. Kasey spoke to someone who disputed the amount until he explained the hold ups from TONKA, person agreed to the over \$21k deduction. DEQ has requested signed and stamped plans from an Idaho engineer from TONKA. Kasey is waiting for them. Legal advertisement in paper on Wednesday pending receipt of plans from TONKA and approval from DEQ. Kasey will submit to Idaho World and cc Clerk.

EID approved by DEQ July 18, 2019. Categorical exclusion was issued which exempts water plant project from further substantial environmental review.

Everhart asked about testing that will be required on new wells. Discussion between Everhart and Kasey. Kasey said he will check and let Everhart know.

#### **INFILTRATION GALLERY –**

No response from Native tribes regarding proposed infiltration gallery upgrades. Environmental doc submitted to USDA July 24, 2019. Waiting to hear on funding.

### **IV. OLD BUSINESS**

None

### **V. NEW BUSINESS**

#### **1. IDAHO CITY AMBULANCE REPORT FROM EBCAD –**

Melissa Potts, Director of East Boise County Ambulance District, presented the council with a report on how Idaho City has no EMT and only one Ambulance driver. She would like to hold another EMT class in the fall. This is a 2-month class including online. She is looking for ideas on how to get the word out and how to remedy the situation. Clerk suggested that information on class can be put on City website. Idaho City needs to re-establish the 501c3 status. It helps with donations of equipment and grants to the Idaho City ambulance.

#### **2. ADOPT 2019/2020 TENTATIVE BUDGET. *ACTION ITEM***

Everhart made a motion to adopt the FY 2019/2020 Tentative Budget as written; Hillyard seconded. 4 ayes.

### **VI. ORDINANCES AND RESOLUTIONS**

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

#### **1. ORDINANCE NO 356 AMENDING ORDINANCE NO 263 ESTABLISHING CEMETERY FEES.**

##### ***ACTION ITEM***

Everhart made a motion that pursuant to Section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full shall be dispensed with and that Ordinance No. 356 be considered immediately; Secor seconded. 4 ayes.

Everhart herby moves Ordinance No 356 now before the council be approved; Secor seconded. 4 ayes.

### **VII. COMMITTEE REPORTS**

- A. PARKS & RECREATION COMMISSION
- B. HISTORIC PRESERVATION COMMISSION
- C. PLANNING & ZONING COMMISSION
- D. IDAHO CITY CHAMBER OF COMMERCE

### **VIII. EXECUTIVE SESSION**

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

### **IX. EMPLOYEE UPDATES**

#### **A. PUBLIC WORKS**

Tami presented her report. No Parking signs are up on Montgomery. She will be picking up parts for broom this week.

#### **B. LAW ENFORCEMENT**

Mark presented his report. No Parking signs are working great.

#### **C. CLERK/TREASURER'S OFFICE**

##### **1. PUBLIC HEARING NOTICE TO INCREASE FEES AND ESTABLISH FEES.**

Any fee increases over 5% have to have public hearing. Set for August 14, 2019. Second and third quarter reports will be published.

##### **2. RESOLUTION NO 2019-01 SETTING FEES FOR VARIOUS CITY FEES FOR PERMITS AND USE.**

Can't be established until after public hearing.

### **X. COUNCIL UPDATES – Secor apologized for missing budget workshops.**

## XI. MAYOR UPDATES –

Mayor appointed Nancy as P&Z Administrator. Thanked Tami for all the hard work she has done recently.

## XII. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

**ADJOURNMENT** – Mayor adjourned meeting at 6:55 pm.

ATTEST:

Date approved: August 14, 2019

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Nancy L Ptak, City Clerk-Treasurer

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Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:  
Phillip J Canody  
Council members:  
Tom Secor Jr  
Ken Everhart  
HD Hillyard  
David Martin

Chief of Police:  
Mark Otter  
Deputy officers:  
Bryce Johnson  
Mark Brunell  
Janitor/part time office:  
Eleanor Wolery

Public Works:  
Tami Franklin  
Gene Bettys  
City Clerk-Treasurer:  
Nancy Ling  
Deputy Clerk:  
Sue Robinson

511 Main Street  
PO Box 130  
Idaho City, ID 83631  
(208)392-4584  
[4cityfolk@gmail.com](mailto:4cityfolk@gmail.com)  
[idahocityclerk@gmail.com](mailto:idahocityclerk@gmail.com)  
[idahocitypublicworks@gmail.com](mailto:idahocitypublicworks@gmail.com)