

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday, July 25, 2018

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:04 pm.

ROLL CALL: Martin, Hillyard, Secor and Everhart present.

PLEDGE OF ALLEGIANCE: Hillyard led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JULY 11, 2018 **ACTION ITEM**

Martin made a motion to approve the minutes dated July 11, 2018, seconded by Secor. 3 ayes. Hillyard abstained.

B. BUSINESS LICENSE APPROVAL: ~~KAYAK PIZZA & SUBS~~ — ~~SECOR~~ **ACTION ITEM**

C. BUILDING PERMITS APPLICATION APPROVAL: NONE

D. IDAHO CITY EVENT CHECKLIST: NONE

E. BILLS/PAYABLES: DATED JULY 12, 2018 THROUGH JULY 25, 2018 **ACTION ITEM**

Secor made a motion to pay the bills dated July 12, 2018 through July 25, 2018 in the amount of \$14,628.92, seconded by Hillyard. 4 ayes.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

None at this time.

III. ENGINEER'S REPORT

A. PREPARING A BID FOR CONTRACTOR SELECTION FOR SLOW SAND FILTERS RE-SANDING **ACTION ITEM**

Sand bay 1 should be back online soon, there is still extra sand from the first re-sanding. The bays already sanded will need to be cleaned prior to re-sanding bay 3. This should be ready by September 1st. Secor made a motion to allow T-O Engineers to move forward on preparing a bid for contractor selection for slow sand filters re-sanding bay 3, seconded by Everhart. 4 ayes.

B. UPDATE ON INFILTRATION GALLERY REPLACEMENT **ACTION ITEM**

The city will need to come up with information to collaborate with the pump when the water levels dropped and what the city did to remedy it. The data does not show the levels dropping to an emergency level. The city was proactive but it was just a band aid for the situation. Tami and Clerk Ling have information to support what the city did to make sure the water level stayed out of the low dangerous levels and will give to Kasey to support the need of emergency assistance to improve the water flow levels.

Tonka will be here to unload the container for the pilot testing for the RO treatment towards the end of August. Kasey and Tami will get it coordinated with Tonka to get them set up on the property.

IV. OLD BUSINESS

V. NEW BUSINESS

A. FEMA GRANTS PORTAL - DAMAGE ASSESSMENT TRAINING - BOB SHOWALTER

Bob Showalter presented the council with information regarding how the FEMA grants program works and how the Hazard Mitigation Plan works with it in regards to the county, city and federal involvement. He suggested the city clerk get some training and information on this to be prepared for any emergency situations. Clerk Ling will look into this further. Council thanked him for the information.

B. IDAHO CITY HISTORICAL FOUNDATION – CLG GRANT – BETH WILSON **ACTION ITEM**

Beth Wilson presented the council with bills that went towards the preservation of the Idaho City Territorial Penitentiary. They have spent over \$2000.00 in monies and volunteer time. Council complimented on a job well done.

Secor made a motion to approve the \$2000.00 payout to the Idaho City Historical Foundation that will be reimbursed through the CLG Grant, seconded by Martin. 4 ayes.

C. PORT A POTTIES – BETH WILSON **ACTION ITEM**

Secor made a motion to assist the Idaho City Historical Foundation to pay for the port a potties used Idaho City Territorial Penitentiary Park in the amount of 500.00 seconded by Martin. 4 ayes. Secor would like to see a permanent restroom in that area in the future. Council agrees. Beth will take this idea and run it by the foundation and see if there are possibly any grants available to make this happen. They would like this to be in partnership with the foundation in that they would be responsible for the maintenance.

D. ADOPT TENTATIVE 18/19 BUDGET **ACTION ITEM**

Secor made a motion to adopt the tentative budget for the fiscal year 2018/2019 in the amount of \$1,373,439.00, seconded by Hillyard. 4 ayes.

E. SEWER PLANT ROAD PROPERTY - CURTISS SHAW

Curtiss presented the council with a proposal to swap property with the city in regards to the sewer plant road. There are a lot of issues around easements and such. Council suggested that he present a written proposal spelling everything out and has the city attorney look it over. This is not something they can comment on without the city attorney present.

Mayor Canody called for a five minute recess.

Mayor Canody called the meeting back to order at 6:59 pm.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

VII. COMMITTEE REPORTS

- A. PARKS & RECREATION COMMISSION - none
- B. HISTORIC PRESERVATION COMMISSION - none
- C. PLANNING & ZONING COMMITTEE

- 1. LETTER OF INTENT – TYRELL JEWELL **ACTION ITEM**
- 2. LETTER OF INTENT – DAWN NICHOLSON **ACTION ITEM**

With the appointment of the two individuals that would allow the committee to become a commission. Secor made a motion to appoint Tyrell Jewell and Dawn Nicholson to be on the planning and zoning commission, seconded by Everhart. 4 ayes.

Clerk Ling will get with the commission and explain what needs to happen from here on out.

D. IDAHO CITY CHAMBER OF COMMERCE

Pete Scarborough presented the council with an invite for the city/mayor to participate in the opening ceremony for Idaho City Days and give a speech on the history of Idaho City. He is hoping to have the event checklist for the Idaho City Days in soon as this event will be happening in October of this year. The new sign on the walkway is almost done with new poles and such. The Visitor's Center is done with their paint job and just now working on getting the signs finished up and hopefully the sign at the stamp mill.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Tami Franklin reported on the replacement of meters and pits. She is working on reports for Kasey at TO. She is working on getting a letter ready for residents with large water leaks. The Street fund is almost used up and there will be no room for street improvements. The grader will have the plow ready for work in October so we can use the new fiscal year budget. The old grader used up a lot of the street budget. The city has been on alternate watering days.

B. LAW ENFORCEMENT

Chief of Police Mark Otter introduced Mark Burnell and what the city is looking into for training for other agency. Percentages on crime have gone up, but the deputies and chief have been keeping up. Total offenses were 41

for the year to date with a 115.79% increase from last year. Total arrests were 39 for the year to date with an increase of 387.5% increase from last year. Case clearings have also gone up substantially.

C. CLERK/TREASURER'S OFFICE

1. ICRMP RISK MANAGEMENT DISCOUNT PROGRAM

Clerk Ling would like to get the city set up on ICRMP's discount program as it will save the city 5% on the liability insurance to the tune of about \$750-\$1000 in the following year. She will need to upload documents and policies from the city for employees to get online and review to get this discount. One policy that has not yet been adopted by the city is the Vehicle Use Policy.

2. VEHICLE USE POLICY REVIEW – ICRMP- REVIEW

Clerk Ling has taken an example from ICRMP and put together a policy for council to review and adopt at a later time if they choose. She has also sent it to the city attorney for review.

3. VENDOR SET UP AREAS

Clerk Ling and Chief Otter have received complaints regarding where vendors are setting up in town. They have come up with a plan to have a map ready for those who come into city hall and receive a vendor permit. As it stands right now, vendors may use any of the city property such as parks and parking areas. Council agrees with Clerk Ling and Chief Otter to allow the vendors to use city parking and parks with some common courtesy. A single vendor should only need a space and a half (the size of a pop-up), not three or four spaces. The people in town may want to complain about this but it is up to the city and law enforcement to allow or not allow a vendor to set up.

Clerk Ling reminded the council of her upcoming training for FEMA-Floodplain Development.

X. COUNCIL UPDATES

Councilmember Hillyard might be working out of town for a while again and will have to call in for meetings. He also has a bike ride coming up and there will be a few staying in town for the weekend.

XI. MAYOR UPDATES

XII. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT **ACTION ITEM**

Martin made a motion to adjourn the Regular City Council Meeting, Wednesday, July 25, 2018 at 7:728pm, seconded by Secor, 4 ayes.

ATTEST:

Date approved: 8/8/2018

Nancy L Ling, City Clerk-Treasurer

Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Phillip J Canody

Council members:

Tom Secor Jr

Ken Everhart

HD Hillyard

David Martin

Public Works:

Tami Franklin

Gene Bettys

Chief of Police:

Mark Otter

City Clerk-Treasurer:

Nancy Ling

511 Main Street

PO Box 130

Idaho City, ID 83631

(208)392-4584

4cityfolk@gmail.com

Deputy Clerk:

Sue Robinson