

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday July 28, 2021

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/89566777589?pwd=WmhnMEY3amNacElvSm10SjlCTzNZUT09>

Meeting ID: 895 6677 7589

Passcode: 437658

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:05 after technical difficulties.

ROLL CALL: Secor, Everhart, Hillyard and Martin present.

PLEDGE OF ALLEGIANCE: Mayor Canody led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JULY 14, 2021 AND JULY 16, 2021 **ACTION ITEM**

Martin made a motion to approve the minutes dated July 14, 2021 and July 16, 2021, seconded by Everhart. Secor abstained from July 16, Hillyard abstained from July 14, all ayes.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. JACK PINE ROUND UP – JACK PINE ROUND UP BOARD

Dan Meyer was present to present the checklist for the Jack Pine Round up dated August 27 and 28, 2021. Clerk Ptak gave an update of concerns Chief Otter had regarding the noise variance. They will be asking for this on both days until 2am. Everhart asked about the insurance, it should be delivered to the city clerk within days. Everhart made a motion to approve the Idaho City event checklist for the Jack Pine Round up for August 27 and 28, 2021, contingent on insurance, seconded by Secor. 4 ayes. Everhart made a motion to approve the alcohol variance for the event from 9am until 2am, seconded by Martin. 4 ayes. Everhart made a motion to approve the noise variance for the event from 9 am until 2am, seconded by Martin. 4 ayes. Dan asked if they could have one more work day on August 14, council had no issues. Everyone thanked the Jack Pine Roundup Board for all the work put into the grounds, most work that has ever been done by a committee.

C. BILLS/PAYABLES: JULY 15, 2021 THROUGH JULY 28, 2021 **ACTION ITEM**

Hillyard made a motion to pay the bills dated July 15, 2021 through July 28, 2021 in the amount of \$20,999.51, seconded by Martin. 3 ayes, Secor abstained.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

Kristina Gillespie-Jaques addressed the council, discussing current projects, potential projects and recommendations to the council. A work session was decided upon and Clerk Ptak will post an agenda for a meeting for August 11, 2021 at 2:00pm. Agenda items will be emailed to her to get it posted in time for the meeting. To date, construction is still underway for the water system under the WIIN Grant, this will allow for use of the groundwater wells. An extension with DEQ to use the funds has been granted to allow time to finish the project.

The city's wastewater Re-use permit application has been received by IDEQ and deemed complete. IDEQ is now in the process of preparing a permit to the city in draft form to be reviewed prior to issuance. The permit will

have conditions that will influence future wastewater systems upgrades and needs. Groundwater/surface water interaction evaluation will be a compliance activity to address for new permit. This will include installation of additional monitoring wells and addition of new surface water sampling locations.

An ongoing issue concern, back in 2016 due to the weather activity the city had an embankment collapse, disrupting and interfering with the city's water system. This problem was not reported in the 2-year time frame to be able to get emergency funds to help the water system. Moving forward, activity last spring, seismic activity has further damaged and has collapsing of the embankment, creating new issues for the water system intake. These concerns have been brought to the attention of USDA and the possibility of receiving emergency funds to fix the issues, possible new infiltration gallery replacement, based on the seismic activity.

1. WATER AND SEWER CAPACITY DISCUSSION

To be addressed at workshop. The possible ECWAG report could provide additional grant funds for emergency surface water intake system. This will be further discussed with UDSA Rural Development and will help in determining what the possible water capacity will be for the city.

2. RATE STUDY DISCUSSION

To be addressed at workshop. More information needs to

3. ALLOW MAYOR TO SIGN IDAHO CITY WINN GRANT WATER PROJECT INVOICE #5675 JUNE 2021 PAY REQUEST PACKAGE #8. **ACTION ITEM**

Secor made a motion to allow the mayor to sign Idaho City WINN Grant water project invoice #5675, pay request #8, seconded by Everhart. 4 ayes.

IV. OLD BUSINESS

1. ALLOW MAYOR TO SIGN CONTRACT FOR LEGAL SERVICES FOR ERIK B THOMSON, GEM COUNTY PROSECUTING ATTORNEY, PROVIDING SERVICES FOR CITY OF IDAHO CITY PROSECUTING ATTORNEY **ACTION ITEM**

Everhart made a motion to allow the mayor to sign the contract for legal services for Erik B Thompson to provide services for Idaho City as the prosecuting attorney, seconded by Martin. 4 ayes.

2. ALLOW MAYOR TO SIGN ENGAGEMENT LETTER FOR LEGAL SERVICES FOR JOAN E CALLAHAN WITH NAYLOR AND HALES, P.C. PROVIDING SERVICES FOR CITY OF IDAHO CITY AS THE CIVIL CITY ATTORNEY **ACTION ITEM**

Secor made a motion to allow the mayor to sign the engagement letter allowing for legal services for Joan E Callahan, with Naylor and Hales, P.C to act as the civil attorney, seconded by Everhart. 4 ayes.

V. NEW BUSINESS

1. THE GOLDMINE NOISE VARIANCE AUGUST 27 & 28, 2021 AND SEPTEMBER 24 & 25, 2021 **ACTION ITEM**

Steve Twillegar addressed the council and asked for a noise variance for the mentioned dates. They anticipate going longer into the evening during these dates as they are busy nights for them with additional bands and for the music festival in September. Everhart made a motion to allow a noise variance on August 27 and 28, 2021 along with September 24 and 25, 2021 until 1 am, seconded by Martin. 4 ayes.

2. PROPOSAL FOR PLAN REVIEW AND INSPECTION SERVICES FOR CITY OF IDAHO CITY BUILDING PERMIT DEPARTMENT – AOKA ENGINEERING

Ganesh Chapagain with Aoka Engineering gave a proposal to the mayor and council for plan reviews and building code inspections services for the building department of Idaho City. Secor asked about the turn around time on building plan reviews, 4 to 5 business days for residential services, longer for commercial depending on the size and value. The inspections would be a 48 hour after notice, business days. The way they would operate would be more contact with the owners, builders, contractors. Taking the many steps currently in place down to a minimum and keeping the clerk informed of the progress of each permit. Aoka was comfortable with the fee schedule and their portion would actually be less of a percentage than the city currently has with the state. Council would like to have this on the next agenda to look over any contract, further review the proposal and possibly make a motion to approve for the services they are offering. City Attorney feels this is a direction the city can go, the city has showed the need, advertising, qualifications. She feels that the council could take action at the next meeting is they so desire. No other applicant has been able to offer these services. Jim Tenner was also available to offer his qualifications and what he can bring to the city, his is based in Nampa and would be the one most likely be the one to handle the permits.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

None at this time

B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson updated the council in regards to the grant that was obtained a couple of years ago in the amount of \$1800 to run through the city and was approved but unable to use during COVID. The grant is still available for use and she would like council's permission to submit invoices to cover conference fees, this will need to be done at the next meeting and added to the agenda or bills for approval. An extra chair position is still needed to be filled for the commission. Clerk Ptak will advertise on the website for the position.

C. PLANNING & ZONING COMMISSION

1. IDAHO CITY ESTATES PHASE 2-SUBDIVISION PRELIMINARY PLAT FINDINGS OF FACT, AND RECOMMENDATION TO CITY COUNCIL

After review by city attorney Joan Callahan, it was determined the publication notice in the paper was 3 days short of city code, it was suggested it go back to planning and zoning for another public hearing to avoid any potential risk down the road. This would allow time for the applicant to address the issues brought up by planning and zoning before returning to the council to take action on. Clerk Ptak will contact planning and zoning chairperson Rora Canody to set a meeting for this. Joan Callahan will attend the regular meeting of planning and zoning to discuss procedures and roles of the commission to help establish understanding on the reasonability of the commission. Mayor Canody asked for this item to go back to planning and zoning for further action. There was concern from the Darcelle Sander, representing the applicant, this would set them back and wanted to know if they were going to start over from the beginning. This is not the case, just to republish the notice and have a new public hearing. Work with planning and zoning.

D. IDAHO CITY CHAMBER OF COMMERCE

None at this time

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public works director Tami Franklin updated the council on work done at the new section of the cemetery, tree removal. Scrap metal to be taken down for recycling and money used to purchase road mix for future use. A site at the old dog pound area would be the best place to store this and sand, talk of contains bought to store additional water and sewer supplies. She has asked the council again to consider the purchase of an ATV of some type to help with smaller tasks in town to eliminate the use of the bigger trucks, save gas time and money. The budget will be looked into to see if this is an option for this year or next. The funds would come from water and sewer since this is what it would be getting used for, meter readings, sewer plant RI bed raking, etc.

1. MAILBOXES IN THE IDAHO CITY CITY LIMITS PROPOSAL TO COUNCIL FOR CONSIDERATION.

US postmaster Michelle Audette had been in contact with clerk Ptak and thought this might be something public works director Tami Franklin would like to present to council. After many years of destroying mailboxes that are not visible or shoveled out in the winter months, it makes perfect sense to implement. The safety of the mail delivery person is also a concern. With all the new residents moving in to town and wanting mail boxes, issues need to be addressed. Tami would like the council to consider, city attorney Joan Callahan will look into this further and see if it should be done as an ordinance, resolution, or policy. This will come back to council at a future meeting.

B. LAW ENFORCEMENT

The electronic speed sign should be up and running by the weekend. State had to put up. The new leased vehicle is in the process of getting set up for service. Nice vehicle.

1. HORIZON STRUCTURES KENNELS – ANIMAL CONTROL FACILITY – CONSIDERATION FROM ALL CITY ENTITIES IN BOISE COUNTY AND BOISE COUNTY

It was thought at this time to be too expensive for the city to consider, even with the other cities involved. More information would be needed, such as who, where and how will it be operated and maintained.

C. CLERK/TREASURER'S OFFICE

1. WATER AND SEWER BILL UPDATES

Clerk Ptak has been working with city attorney, Joan Callahan, to come up with some options for the council to make a determination of the accounts belonging to Pioneer Mobile Park and the Longpre/Crawford accounts. These two accounts are extremely delinquent, but shutting them off is not an option as of yet, too many tenants rely on this service. Most of them are on fixed incomes or them supplemental incomes. There will still need to be some research done on the accounts before bring to council to have them make a determination. The rest of the accounts have all been paid in full or they have signed up for payment agreements, no shut off notices for the month.

2. BUDGET UPDATES – SET MEETING FOR BUDGET PREPARATION WITH COUNCIL AND MAYOR

Clerk Ptak updated on the audit, which is usually done by now and used for the next budget. Bailey and Co are completely swamped and behind.

A workshop meeting was set up for budgeting for August 16 at 6pm, to have council and mayor present to work on the budget. This will be open to the public, but with no public input. Clerk and Mayor will have some of it done for the council to go consider. Tami Franklin will also provide numbers along with the Chief Otter.

X. COUNCIL UPDATES

Hillyard wanted to know if anyone knew if the culvert by the airport was city or not. It is not. There is a tree that may be a hazard, but how to handle the safety issue of it was his concern.

Everhart has concerns of the water usage and the overuse of the city, feels something needs to be considered regarding new construction. Clerk Ptak informed the council of the grant monies recently received may be able to use for purchasing water rights. The concern is also on the sewer side, what can be done, does the city issue a moratorium? All options will be looked into with engineers and city attorney. The big worry is about the water and hoping the city doesn't get shut off because of the overuse of water rights.

Martin has issues with the increasing amount of speeding on the trails and roads. The new speed sign might help with this.

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Sabrina Amidon addressed the council, she agrees with Martin about the trails getting used by motor vehicles and the speed, causing concern and danger for the foot traffic and others using the trails. They are not motor trails. She also would hope for some day to have the lower speed limit start earlier than it does since traffic has been increasing.

She invited the council and mayor to come out and see what all Cowboy Campground has to offer.

ADJOURNMENT 7:38pm

ATTEST:

Date approved: August 11, 2021

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:	Chief of Police:	City Clerk-Treasurer:	511 Main Street
Phillip J Canody	Mark Otter	Nancy Ling	PO Box 130
Council members:	Public Works:	Deputy Clerk:	Idaho City, ID 83631
Tom Secor Jr	Tami Franklin	Sue Robinson	(208)392-4584
Ken Everhart	Gene Bettys	Janitorial	4cityfolk@gmail.com
HD Hillyard	Dominick Nalley	Dale Rutter	idahocityclerk@gmail.com
David Martin			idahocitypublicworks@gmail.com