CITY OF IDAHO CITY

AGENDA

SPECIAL CITY COUNCIL MEETING
Wednesday, July 31, 2024
7:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/4192717240?pwd=UWJUcHFjdm5GMUliNUhFNkJHaUZ2QT09&omn=89950049896
Meeting ID: 419 271 7240
Passcode: iccouncil

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JULY 10, 2024 ***ACTION ITEM***
B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***
C. BILLS/PAYABLES: JULY 11, 2024 THROUGH JULY 24, 2024 ***ACTION ITEM***

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

A. IC SECTION 74-206(1)(B) TO CONSIDER PERSONNEL MATTERS RELATED TO PERFORMANCE
B. IC SECTION 74-206(1)(D) TO CONSIDER RECORDS EXEMPT FROM DISCLOSURE

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

IV. ENGINEER'S REPORT

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

A. REVIEW ONLY - RESOLUTION 2024-06 SCHEDULE OF FEES FOR 2025
B. REVIEW ONLY - RESOLUTION 2024-07 WATER AND SEWER RATES

VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR
B. IDAHO CITY FIRE PROTECTION DISTRICT - ***ACTION ITEM***
C. JOHN DEERE BACKHOE DISCUSSION - ***ACTION ITEM***

VII. NEW BUSINESS

A. EILEN JEWEL WATER BILL – 600 MAIN STREET - ***ACTION ITEM***
B. ADOPT TENTATIVE 2024-2025 BUDGET ***ACTION ITEM***

VIII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION
B. HISTORIC PRESERVATION COMMISSION
C. PLANNING & ZONING COMMISSION
D. IDAHO CITY CHAMBER OF COMMERCE

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS
B. LAW ENFORCEMENT
C. CLERK/TREASURER'S OFFICE
    1. WATER AND SEWER UPDATES, ***ACTION ITEM***
    2. CLEARWATER UPDATE
        a. CLEARWATER COMP PLAN ADDENDUM ***ACTION ITEM***
D. CITY ATTORNEY

X. COUNCIL UPDATES

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

XIII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
idahocitymayor1@cityofic.org
Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Ryan Heffington

Chief of Police:
Brent Watson
idahocitypd.194@cityofic.org
City officers:

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org
Public Works:
Nick Mancera
Dallas DeCory

City Clerk-Treasurer:
Nancy L Ptak
idahocityclerk@cityofic.org
Deputy Clerk
Kaleb Goodlett
idahocityoffice@cityofic.org
Utility Billing Clerk
Sue Robinson
4cityfolk@cityofic.org

511 Main Street
PO Box 130
Idaho City, ID 83631
(208)392-4584
operating hours
Monday- Thursday
8 am - 5 pm
Friday 9am -3pm

CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING
Wednesday, July 10, 2024
7:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting
https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVsSlhNTHRadGo5QT09
Meeting ID: 859 1310 6899
Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 7:01 PM.
ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JUNE 26, 2024 ***ACTION ITEM***

Counselor Elliott made a motion, seconded by Adams, to approve the minutes dated June 26, 2024. 4 ayes. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***

C. BILLS/PAYABLES: JUNE 27, 2024 THROUGH JULY 10, 2024 ***ACTION ITEM***

Counselor Secor made a motion, seconded by Elliott, to approve the bills June 27, 2024 through July 10, 2024 in the amount of $28,400.78. 4 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

IV. ENGINEER'S REPORT

A. VERTICAL INFILTRATION GALLERY QUOTES

Greg Dye with Merrick joined via zoom and explained that one quote was received from Abundant Water Wells, Inc. Dye proceeded to explain the quote and pricing for installation of 2 test wells. Mayor Everhart asked if approved what would be the time from for starting work. Dye responded 2-3 weeks. Discussion on the steps, process, and cities responsibility ensued. Mayor Everhart questioned if council could vote to proceed because the items is not an action item. City Attorney Callahan responded that the agenda could be amended with a motion due to the emergency circumstances and the need to get this work started. Counselor Secor made a motion, seconded by Adams, to amend the agenda for Item IV. - A. vertical infiltration gallery quote, pursuant to Idaho Code Section 74-204 to award the bid for the Vertical Infiltration Gallery, which was not included in the agenda because the only bid was received today, and to declare an emergency necessitating the amendment because of the imminent need to proceed with the time-sensitive project. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion carried. Counselor Secor made a motion, seconded by Heffington, to approve awarding the bid for the installation of 2 test well infiltration galleries at the water plant for $155,320 as bid. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion carried.

V. ORDINANCES AND RESOLUTIONS

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VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR

There has been no response from the surveyor. Mayor Everhart requested the Clerk & Deputy Clerk look into other possible survey companies. Discussion on surveys needed ensued.

B. IDAHO CITY FIRE PROTECTION DISTRICT - ***ACTION ITEM***

Mayor Everhart explained a letter that has been drafted and asked if everyone agreed. Council agreed and would sign.

C. JOHN DEERE BACKHOE DISCUSSION - ***ACTION ITEM***

No new information.

D. RV DUMP DISCUSSION - ***ACTION ITEM***

Mayor Everhart explained the leaks at the RV Dump. Claus has parts ordered for the repair. Given the high usage of water and the issues at the water plant, Mayor Everhart asked if the RV Dump should be closed. Counselor Elliott added that last year when the alternate watering days was put into effect the RV Dump was shut down as well and proposed to do that again. Discussion ensued. Council all agreed to shut down the RV Dump as of July 16, 2024. Counselor Secor made a motion, seconded by Adams, to approve closing the RV Dump beginning Tuesday July 16, 2024 until further notice. 4 ayes. Motion carried.

VII. NEW BUSINESS

A. BBIA VISITORS CENTER BATHROOM UPGRADES & BUDGET

Rhonda Jameson explained that she knows the city does not have money for equipment replacement at the Visitor's Center Bathrooms, but the BBIA does have extra funds and would like to purchase new hand driers and paper dispensers if the city can do the installation. Discussion on the equipment, suppliers, and pricing ensued.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Mayor Everhart explained that another sand bay was cleaned today. Counselor Secor explained that there is an issue with a valve at the baseball field. Parts will be ordered for the repair. Mayor Everhart added that the public works department is looking for a temporary position and a few applications have come in. Mancera is out on vacation and Claus is by herself so any help that can be provided to public works would be great.

B. LAW ENFORCEMENT

Mayor Everhart explained that he and Chief Watson had a meeting with Steve Ellis who had some concerns about being targeted at a past event. Mayor and Chief assured Ellis that was not the case and talked through everything.

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Clerk Ptak explained the budget information in the packet.

2. WATER AND SEWER UPDATES, ***ACTION ITEM***

Clerk Ptak explained the updates in the packet. There is one account that had a leak and is asking for partial forgiveness for the overage but has not turned in any formal documentation. Discussion on seven-day notices ensued.

3. CLEARWATER UPDATE

a. CLEARWATER COMP PLAN ADDENDUM ***ACTION ITEM***

Clerk Ptak explained the addendum in the packet and the scope of work. Ptak asked if council had looked the document over, what they thought, and if they had seen the cost. Working on the comp plan is a separated service from the normal retainer. Ptak suggested going through the list of items to reduce the amount that Clearwater needed to do. Counselor Elliott asked if Ptak and Goodlett could go through and see what could be done by City Hall and what could be done by P&Z. Clerk Ptak added that P&Z will have a public hearing August 12th, which will cover the RV ordinance and the changes to the city zoning matrix. This will allow council to potentially have it on the next agenda to go through before the P&Z public hearing. Discussion on adopting the city's budget and special meeting dates ensued.

D. CITY ATTORNEY

City Attorney Callahan explained the work with P&Z this last Monday. Alex Gross with Boise County will be sending a mark-up of the agreement for inspection services.

IX. COUNCIL UPDATES

Counselor Secor explained some of the changes that will be made at the rodeo grounds to make room for more vendors etc. Counselor Adams explained the ambulance redistricting public hearing will be August 13th. Counselor Elliott is talking with the Historical Foundation about taking on the cameras for the park and leaving the city out of it because they have the Wi-Fi at the museum. Goodlett explained that he is meeting with Chief Watson to get the cameras working and then they can be turned over.

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

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XII. UPCOMING MEETINGS

A. NEXT BUDGET WORK SESSION: JULY 24, 2024
B. NEXT REGULAR MEETING: JULY 24, 2024

ADJOURNMENT 7:54 PM

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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Mayor:
Ken Everhart
idahocitymayor1@cityofic.org

Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Ryan Heffington

Chief of Police:
Brent Watson
Idahocitypd.194@cityofic.org

City officers:

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org

Public Works:
Nick Mancera
Dallas DeCory

City Clerk-Treasurer:
Nancy L Ptak
idahocityclerk@cityofic.org

Deputy Clerk
Kaleb Goodlett
idahocityoffice@cityofic.org

Utility Billing Clerk
Sue Robinson
4cityfolk@cityofic.org

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Line #	Check/ Claim	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
27364S		4 JACK'S TIRE & OIL									
	2817		734.50								
1		2405722030 07/09/24 2021 Explorer tire & oil	734.50			10		42100	640		10100
		Total Check:	**734.50**								
27365S		23 IDAHO RURAL WATER ASSOCIATION									
	2818		150.00								
1		2186 07/09/24 Prep annual CCR	150.00*			52		43500	113		10100
		Total Check:	**150.00**								
27366S		61 HOME DEPOT CREDIT SERVICES									
	2819		228.38								
1		9023415 07/05/24 Buckets	37.99			51		43400	610		10100
2		9013782 07/05/24 Plywood	190.39			51		43400	610		10100
		Total Check:	**228.38**								
27367S		179 WEX BANK									
	2820		1,047.80								
1		98035225 06/30/24 Fuel	93.56			20		43200	480		10100
2		98035225 06/30/24 Fuel	311.87			51		43400	480		10100
3		98035225 06/30/24 Fuel	218.31			52		43500	480		10100
4		98035225 06/30/24 Law Fuel	424.06			10		42100	480		10100
		Total Check:	**1,047.80**								
27368S		38 IDAHO DEPARTMENT OF HEALTH AND									
	2821		72.00								
1		20240708 07/08/24 Water tests	72.00			51		43400	681		10100
		Total Check:	**72.00**								
27369S		42 NORCO INC									
	2822		52.20								
1		41033573 06/30/24 Cylinder rent	52.20			52		43500	630		10100
		Total Check:	**52.20**								
27370S		195 CONTROL ENGINEERS									
	2823		250.00								
1		30569 07/09/24 Remote programming	250.00			51		43400	580		10100
		Total Check:	**250.00**								
27371S		21 IDAHO POWER									

Line #	Check/ Claim	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	2824		3,191.42								
1		07/01/24 act#2202974826 commercial rd	9.86								
						20	43200		672		10100
2		07/01/24 act#2204647370 elk crk/placer	9.86			20	43200		672		10100
3		07/01/24 act#2205733500 street lights	373.56			20	43200		672		10100
4		07/01/24 act#2206173730 city shop	16.96			20	43200		675		10100
30%											
5		07/01/24 act#2206173730 city shop	27.70			51	43400		671		10100
49%											
6		07/01/24 act#2206173730 city shop	11.88			52	43500		671		10100
21%											
7		07/05/24 act#2201668064 amphitheater	35.00			10	41500		930		10100
8		07/05/24 acc#2203080029 hw 21 rodeo are	28.56			10	41500		930		10100
9		07/05/24 acc#2202255424 skating rink	25.84			10	41500		930		10100
10		07/05/24 acc#2220462101 220 hw 21 lift	31.35			52	43500		671		10100
11		07/05/24 acc#2205377613 hill rd booster	206.88			51	43400		671		10100
12		07/05/24 acc#2221325844 water tank	27.02			51	43400		671		10100
13		07/05/24 acc#2204493726 3945 hw 21 PH	27.54			51	43400		671		10100
14		07/05/24 acc#2202137416 city pumps	9.85			51	43400		671		10100
15		07/05/24 acc#2202808321 water treatment	821.00			51	43400		671		10100
16		07/05/24 acc#2206171999 city hall	50.56			10	41500		670		10100
50%											
17		07/05/24 acc#2206171999 city hall	35.39			51	43400		671		10100
35%											
18		07/05/24 acc#2206171999 city hall	15.17			52	43500		671		10100
15%											
19		07/05/24 acc#2205634021 207 w comm/emer	25.84			20	43200		672		10100
20		07/05/24 acc#2206002632 ballfields RR	34.41			10	41500		930		10100
21		07/05/24 acc#2204467670 rodeo gnd RR	33.83			10	41500		930		10100
22		07/05/24 acc#2207091329 3847 hw 21 SP	462.98			52	43500		671		10100
23		07/05/24 acc#2204805382 community hall	165.34			10	41500		673		10100
24		07/05/24 acc#2204647305 main & hw21 VC	92.02			10	41500		674		10100
25		07/05/24 acc#2207764602 3861 HWY 21 RO	613.02			51	43400		671		10100
		Total Check:	**3,191.42**								

27372S 235 MICROTECH SYSTEMS

	2825		1,071.31								
1	80425	07/20/24 IT Services	321.39*			10	41500		350		10100
2	80425	07/20/24 IT Services	535.66*			51	43400		350		10100
3	80425	07/20/24 IT Services	214.26*			52	43500		350		10100
		Total Check:	**1,071.31**								

27373S 240 KURITA AMERICA INC

Line #	Check/ Claim	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
	2826		3,650.68							
1		833776 07/22/24 RO Chemical - Dechlor 104	3,457.40			51	43400	680		10100
2		833776 07/22/24 Sales Tax	193.28*			10	41500	590		10100
		Total Check:	**3,650.68**							
27374S		6 MILLER ENTERPRISES								
	2827		103.88							
1		117181 07/02/24 Monthly services	47.78			10	41500	341		10100
2		117181 07/02/24 Monthly services	28.05			51	43400	341		10100
3		117181 07/02/24 Monthly services	28.05			52	43500	341		10100
		Total Check:	**103.88**							
27375S		204 TAMRA CLAUS								
	2828		9.76							
1		na 07/18/24 Planners	9.76			10	41500	305		10100
		Total Check:	**9.76**							
27376S		24 HACH COMPANY								
	2829		25,861.82							
1		14112694 07/17/24 Turbidity Controllers	10,290.00*			51	43400	615		10100
2		14112694 07/17/24 WarrantyPlus Partnership	879.00*			51	43400	630		10100
3		14103695 07/12/24 Turbidity Meters	11,292.00*			51	43400	615		10100
4		14103695 07/12/24 Freight	215.82*			51	43400	630		10100
5		14103695 07/12/24 WarrantyPlus Partnership	3,185.00*			51	43400	630		10100
		Total Check:	**25,861.82**							
27377S		999999 MOUNTAINEERS 4H CLUB								
	2830		150.00							
1		na 07/23/24 Rodeo Grounds Deposit Refund	150.00*			10	41500	365		10100
		Total Check:	**150.00**							

# of Claims 14 **Total: 36,573.75**

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	2,346.33
20 STREET FUND	
10100 Checking-Cash in Bank	529.64
51 WATER FUND	
10100 Checking-Cash in Bank	32,513.58
52 SEWER FUND	
10100 Checking-Cash in Bank	1,184.20
Total:	**36,573.75**

Ciy of Idaho City
PO Box 130
511 Main Street
Idaho City, Idaho 83631-0130

CASH VOUCHERS

Authorized by: _____ Date: _____

RESOLUTION NO. 2024-06

A RESOLUTION SETTING FEES FOR VARIOUS CITY FEES FOR PERMITS AND USE

ADMINISTRATON FEES FOR 2025

WHEREAS, the City Council wishes to set fees for administration related directly to the costs incurred, the fees are as follows:

PUBLIC RECORDS REQUEST FOR 2025

1. (10) (a) Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be charged for the first two (2) hours of labor in responding to a request for public records, or for copying the first one hundred (100) pages of paper records that are requested. For responses that exceed the above, the following fees shall apply:

COPYING FEES

Black .10 per page

Color .50 per page

Copies of City information or data held in any, but written form will be calculated as to the direct costs incurred in copying such information or data.

NFS FEES FOR 2025

1. Returned checks shall be subject to a charge of $25.00.

ALCOHOLIC BEVERAGE LICENSE FEES FOR 2025

WHEREAS, Idaho City Ordinance No. 260 provides that license fees for the sale of alcoholic beverages be set by resolution of the City Council each year.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

1. Beer to be consumed on premises: The 2025 license fee for retail sale of beer to be consumed on the premises where sold shall be $150.00
2. Beer not to be consumed on premises: The 2025 license fee for retail sale of beer, none of which is to be consumed on the premises where sold, shall be $50.00.
3. Wine to be consumed on premises: The 2025 license fee for retail sale of wine to be consumed on the premises where sold shall be $150.00.
4. Wine not to be consumed on premises: The 2025 license fee for retail sale of wine, none of which is to be consumed on the premises where sold, shall be $75.00.
5. Liquor: The 2025 license fee for retail sale of liquor by the drink shall be $300.00.
6. License name transfer $25.00.

BUSINESS AND VENDOR LICENSE FEES FOR 2025

WHEREAS, Idaho City Ordinance No. 273 provides that business and vendor license fees be set by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

1. Business license application fee (non-refundable) $75.00.
2. Business license annual renewal fee $63.00.
3. Business license late fee $25.00.
4. Business license name transfer $25.00.
5. Idaho City Filming permit application fee $26.25
6. Idaho City Filming permit daily fee $26.25
7. Idaho City Filming permit daily fee (nonprofit org.) $10.50
8. Mobile food truck application fee $26.25
9. Mobile food truck permit daily fee $21 (5-day limit in one location)

10. Mobile food truck annual permit $200.00 (5-day limit in one location)
11. Vendors license daily fee $16.50.
12. Vendors license daily fees (nonprofit org.) $7.50.
13. Vendors license yearly fee (non-refundable) $55.00.
14. Vendors license yearly fees (nonprofit org.) $25.00
15. Door-to-Door Solicitation Permit $55.00 per year & $25.00 per solicitor
16. Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee $220.50.
17. Carnival or public entertainment with more than 10 concessions, rides, or sideshows, daily fee shall be $22.00 per concession, ride, or sideshow.

An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the City's expenses related to the activity, including but not limited to the provision of public works and police.

A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.

CEMETERY FEES FOR 2025

WHEREAS, Idaho City Ordinance No. 356 provides that cemetery fees be set by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

1. Burial Lot Sales-nonresident shall be	$800.00.
2. Burial Lot Sales-resident shall be	$400.00.
3. Opening and Closing Lots Weekdays shall be	$375.00.
4. Opening and Closing Lots Saturday shall be	$425.00.
5. Cremations Buried in Lots Weekday shall be	$150.00.
6. Cremations Buried in Lots Saturday shall be	$200.00.
7. Transfer of Ownership fee shall be	$25.00.

COMMUNITY HALL RENTAL FEES FOR 2025

WHEREAS, the City Council wishes to set use fees for the Community Hall as follows:

1. Non-profit groups $44.00 per day plus 6% use tax
2. City citizens, groups and local government agencies $165.25 per day plus 6% use tax
3. Non city citizens and groups $330.50 per day plus 6% use tax

A $150.00 deposit required; refundable if rental agreement requirements are completed.

The Council can waive a portion of the fee or set a monthly use fee for groups desiring to use the Hall on a set schedule for a class or multi-day event.

DOG AND LIVESTOCK LICENSE FEES FOR 2025

WHEREAS, the City of Idaho City has adopted a Regulation of Dogs and Livestock Ordinance; and

WHEREAS, the Regulation Ordinance provides for the setting of fees for Dog Licenses, Kennel Licenses and Seizure/Boarding/Disposal fees by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

1. Fees for dog licenses shall be $11.00 for spayed or neutered dogs and $27.50 for dogs that have not been spayed or neutered. If a renewal license is not purchased by January 31, 2024, the cost of the license shall be $22.00 for spayed or neutered dogs and $55.00 for dogs that have not been spayed or neutered.
2. Fee for replacement tag shall be $5.25 per tag.
3. Fees for kennel licenses shall be $66.00.
4. Fees for seizure of a dog at large shall be $82.50.
5. Disposal fees shall be actual costs incurred.

EVENT CHECKLIST APPLICATION FEE SCHEDULE 2025

1. Event Checklist Applications shall be subject to a filing fee
   a. $52.50 for profit organizations
   b. $26.25 for non-profit organizations
   c. $15.75 for students
2. Noise Variance Applications shall be subject to a filing fee
   a. $52.50 for profit organizations
   b. $26.25 for non-profit organizations
   c. $15.75 for students

IDAHO CITY POLICE DEPARTMENT SERVICE RATES FOR 2025

WHEREAS, the City Council finds that there is a need to adopt a schedule of charges for providing police protection and other emergency services by the Idaho City Police Department to promote the welfare of the citizens of Idaho City; and the establishment of such charges, not to exceed those approved by the Idaho Code.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and the City Council that service rates are set as follows:

1. A fee for council approved events will be set at $25.00 an hour per officer to cover additional coverage of law enforcement.
2. The number of hours for events will be determined by the Idaho City Chief of Police.
3. A fee for council approved events that are held after hours (between dusk to dawn) shall be $37.50 an hour per officer and determined by the Chief of Police.

PARKING VIOLATION FINE FOR 2025

WHEREAS, Idaho City Code 6-1-5 provides that the City Council shall establish a schedule of fines for parking violations by Resolution, the fine for violation of any parking restriction set forth in Chapter 1, Title 6 of the Idaho City Code shall be $52.50. Imposition of such fine shall not affect or limit the power of the City to impound or remove vehicles pursuant to the provisions of Idaho City Code 6-1-1-E, 6-1-8, or other provision of law.

RODEO ARENA & AMPHITHEATRE FEE SCHEDULE (FORMERLY KNOWN AS PARKS AND RECREATION) FOR 2025

WHEREAS, the City Council wishes to set use fees for City Recreation Facilities as follows:

1. Non-profit groups $82.50 per day plus 6% use tax
2. City citizens, groups and local government agencies $185.00 per day plus 6% use tax
3. Non city citizens and groups $370 per day plus 6% use tax

A $150.00 deposit required; refundable if rental agreement requirements are completed.

Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission.

PLANNING AND ZONING ADMINISTRATIVE FEES 2025

WHEREAS, the City Council wishes to set fees for Idaho City Planning and Zoning as follows:

1. Lot Line Adjustment	$52.50
2. Property Lot Line Split	$52.50
3. Amendment to Comprehensive Plan and/or map	$525.00
+ a) Processing fee per photocopy page, black and white	$0.10
+ b) Postage, Publication, Recording fees & Legal Notices	
4. Amendment to Idaho City Development Code	$525.00
+ a) Processing fee per photocopy page	$0.10
+ b) Postage, Publication, Recording fees & Legal Notices	

5. Annexation $525.00
   + a) Processing fee per photocopy page $0.10
   + b) Postage, Publication, Recording fees & Legal Notices
6. Annexation (minor) $262.50

7. Large Scale Development $1575.00
   + a) Processing fee per photocopy page $0.10
   + b) Postage, Publication, Recording fees & Legal Notices
8. Subdivision, creating not more than 3 lots or parcels $525.00
   + a) Processing fee per photocopy page $0.10
   + b) Postage, Publication, Recording fees & Legal Notices
9. Subdivision, creating 4 to 10 lots or parcels $1,050.00
   + a) Processing fee per photocopy page $0.10
   + b) Postage, Publication, Recording fees & Legal Notices
   + c) any additional fees incurred by an independent engineering and/or surveying consultant retained by the City for further professional review and approval necessary to verify compliance of final construction plans which substantially conform to final subdivision plans approve by City Council.
   +d) After three (3) additional Inspections of project $105.00
10. Conditional Use Permit $525.00
   + a) Processing fee per photocopy page $0.10
   + b) Postage, Publication, Recording fees & Legal Notice
11. Special Use Permit $525.00
   + a) Processing fee per photocopy page $0.10
   + b) Postage, Publication, Recording fees & Legal Notices
12. Vacation of Public Right of Way $525.00
   + a) Processing fee per photocopy page $0.10
   + b) Postage, Publication, Recording fees & Legal Notices
13. Variance $157.50
   + a) Processing fee per photocopy page $0.10
   + b) Postage, Publication, Recording fees & Legal Notices
14. Zoning Map Change (Rezoning) $525.00
   + a) Processing fee per photocopy page $0.10
   + b) Postage, Publication, Recording fees & Legal Notices
15. City Engineer and or Attorney Fees ACTUAL COST

NOW, THEREFORE, the fees set forth above are hereby adopted and in full force and effect.

PASSED BY THE COUNCIL of the City of Idaho City this _____ day of August, 2024.

APPROVED BY THE MAYOR of the City of Idaho City this _____ day of August, 2024.

_____
Ken Everhart, Mayor

ATTEST:

_____
Nancy L Ptak, City Clerk/Treasurer

RESOLUTION NO. 2024-07

A RESOLUTION OF THE CITY OF IDAHO CITY, IDAHO, A MUNICIPAL CORPORATION OF IDAHO, ADOPTING A SCHEDULE OF FEES FOR WATER AND SEWER USER RATES IN ACCORDANCE WITH CITY OF IDAHO CITY WATER AND SEWER ORDINANCES.

WHEREAS, the City of Idaho City deems it advisable to adopt revised, existing, and new water and sewer rates and fees in this Resolution; and

WHEREAS, Ordinance No. 286 requires that such fees be set by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Idaho City as follows:

1. That the fees set forth in Exhibit "A" & "B" attached hereto and made a part hereof, be in full force effective the 1st day of October 2024.

2. That any resolution or provision thereof which is inconsistent with this Resolution is hereby repealed.

PASSED BY THE CITY COUNCIL of the City of Idaho City this ____ day of August, 2024

APPROVED BY THE MAYOR of the City of Idaho City this _____ day of August, 2024

_____
Kenneth Everhart, Mayor

ATTEST:

_____
Nancy L Ptak, City Clerk/Treasurer

EXHIBIT A
Residential Water Rate
¾" meter non-multiple living units
$65.52/month base rate (zero gallons); plus $1.49 for each 1000 gallons.
¾" meter multiple living units
$65.52/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
1" meter non-multiple living units
$81.00/month base rate (zero gallons); plus $1.49 for each 1000 gallons.
1" meter multiple living units
$65.52/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
1 ½" meter non-multiple living units
$123.48/month base rate (zero gallons); plus $1.49 for each 1000 gallons.
1 ½" meter multiple living unit
$65.52/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
2" meter non-multiple living units
$181.44/month base rate (zero gallons); plus $1.49 for each 1000 gallons.
2" meter multiple living units
$65.52/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
3" meter non-multiple living units
$355.32/month base rate (zero gallons); plus $1.49 for each 1000 gallons
3" meter multiple living units
$65.52/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
Water Vacancy Rate: $9.97/month per edu* (purchased but not connected)
There will be a charge for water consumption year-round with winter use averaged from the prior winter's use and charged during the non-metered months. A credit or additional charge is then recorded at the first meter reading.
There will be a charge of $52.50 meter rent per month (1-month min. charge) plus $10.50 per thousand gallons (rounding up to the next thousand)
Residential Sewer Rate
$36.34/month per edu*
Sewer Vacancy Rate: $5.77/month per edu* (purchased but not connected)
There will be a base rate charge of $26.25 for Gray Water dumping plus $10.50 per thousand gallons (based on size of truck).

EXHIBIT B
Commercial Water Rate
¾" meter non-multiple living units
$98.28/month base rate (zero gallons); plus $1.49 for each 1000 gallons.
¾" meter multiple living units
$98.28/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
1" meter non-multiple living units
$81.00/month base rate (zero gallons); plus $1.49 for each 1000 gallons.
1" meter multiple living units
$98.28/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
1 ½" meter non-multiple living units
$123.48/month base rate (zero gallons); plus $1.49 for each 1000 gallons.
1 ½" meter multiple living unit
$98.28/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
2" meter non-multiple living units
$181.44/month base rate (zero gallons); plus $1.49 for each 1000 gallons.
2" meter multiple living units
$98.28/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
3" meter non-multiple living units
$355.32/month base rate (zero gallons); plus $1.49 for each 1000 gallons
3" meter multiple living units
$98.28/month base rate (zero gallons); plus $1.49 for each 1000 gallons. Per edu*
Water Vacancy Rate: $15.50/month per edu* (purchased but not connected)
There will be a charge for water consumption year-round with winter use averaged from the prior winter's use and charged during the non-metered months. A credit or additional charge is then recorded at the first meter reading.
There will be a charge of $52.50 meter rent per month (1-month min. charge) plus $10.50 per thousand gallons (rounding up to the next thousand)
Commercial Sewer Rate
$54.51/month per edu*
Sewer Vacancy Rate: $15.50/month per edu* (purchased but not connected)
There will be a base rate charge of $26.25 for Gray Water dumping plus $10.50 per thousand gallons (based on size of truck).

To: Idaho City Council
From: Eilen Jewell
Date: July 14th, 2024

Dear City Council Members,

I hope this letter finds you all well. I'm writing to you today regarding the possibility of an adjustment to my water bill. My property at 600 Main Street recently suffered from a burst pipe that was difficult to detect due to its location.

On May 9th of this year, Sue Robinson kindly called to notify me that my water bill was extremely high. I was in Boise at the time but went right up to the property as soon as I found out. I searched the property to try to find the source of the leak and eventually discovered the burst pipe in the space near my water heater, which is accessed only through the outside of the building. The leak was not detectable from inside the home due to the location of the pipe. I got the water switched off that day and the repair to the pipe was made within 30 days. Attached to this letter is a copy of that receipt as well as copies of my two most recent water bills for your reference.

The home was built in the 1940s and therefore some of the plumbing seems to have been an afterthought. Going forward, I'm working with a carpenter to remedy the outdated situation with better pipes and more insulation so that this won't happen again.

I'm hoping that, in light of my good record for paying my normal water bills in a timely manner, and the fact that I've never before had an issue like this in my five years as owner of the property, that some or all of this very high bill might be forgiven. I regret that I couldn't be there today to discuss this in person but I travel for a living. (Side note: I'm in the process of renting out the property long-term so that someone can be on site more consistently, which might also help prevent issues like this from arising.) Thank you all for any consideration you might give to these extenuating circumstances.

With gratitude,

Eilen Jewell
600 Main Street
Idaho City, ID 83631
[redacted]

Ramisch Plumbing & Heating, Inc.

Invoice

License Nos. PLM-C-12227 & HVC-C-2442
PO Box 140317
Boise, ID 83714
208.345.0820

Date	Terms	Invoice #
5/26/2024		1812

Bill To

Eilen Jewell
[redacted]

Job Address

600 Main St.
Id. City

Thank you for your business - we appreciate it very much. Our business depends on repeat customers and referrals. Please do recommend us to your friends and family.

Project Name	Job No.

Date	Item	Description	Qty/Hrs	Rate	Amount
5/24/2024	Service	Called out to repair a water pipe leak. Found, in the water heater outside closet, a 1/2" copper cold water line supplying the water heater had ruptured due to freezing. Removed insulation to access the line. Found the section of copper line had expanded and would not accept a copper fitting due to the outside diameter of the pipe no longer being 5/8". Cut the line further back to the house and used a compression fitting to effect the repair. Turned on the water meter and checked for additional leaks. Left the section of copper pipe, with evidence of the freeze break, at the carport door. Thank you, Fritz. 12:00 - 2:30	2.5	100.00	250.00
	Material	Material includes: 1/2" compression brass adapter to 1/2" MIP, 1/2" brass pex adapter, 3/4" X 1/2" pex bell reducer, 3/4" and 1/2" pex 90s, pex compression rings and sealants, pex pipe.		44.00	44.00

Thank you, F.

	Total	$294.00
Memo: A finance charge of 1.5% per month (ANNUAL PERCENTAGE RATE OF 18%) will be added to outstanding balances.	Balance Due	**$294.00**

CITY OF IDAHO CITY
PO BOX 130
IDAHO CITY, ID 83631
PH: (208) 392-4584

[redacted]

Due Date: 06/[illegible]

Act[redacted]
1537.03
06/20/2024

Svc Addr: 600 MAIN STREET

SERVICE	CHARGES	PAST DUE	BALANCE
WATER BASE	65.52	59.52	125.04
WATER USAGE	200.86	1174.79	1375.65
SEWER	36.34	0.00	36.34

RETURN SERVICE REQUESTED

Totals:	302.72	1234.31	1537.03

THE HEAT IS ON! WATCH YOUR WATER USE--THANKS!
>>>>>> PAYMENT DUE BY JUNE 20, 2024 <<<<<<

EILEN JEWELL
[redacted]

Current: 1399850 05/30/2024
Previous: 1257400 04/25/2024
Usage: 142450
Last Payment: 100.00 - 05/14/2024
>>> PLEASE PAY $ 1537.03 BY 06/20/2024 <<<
>>> PLEASE PAY $ AFTER 06/20/2024 <<<

83714-901246

CITY OF IDAHO CITY
PO BOX 130
IDAHO CITY, ID 83631
PH: (208) 392-4584

[redacted]

Due Date: 07/20/2024

Act[redacted]
1654.17
07/20/2024

Svc Addr: 600 MAIN STREET

SERVICE	CHARGES	PAST DUE	BALANCE
WATER BASE	65.52	65.52	131.04
WATER USAGE	1.85	1335.17	1337.02
SEWER	36.34	36.34	72.68
SEWER LATE FEE	113.43	0.00	113.43

RETURN SERVICE REQUESTED

Totals:	217.14	1437.03	1654.17

SUMMER IS HERE! THANKS FOR KEEPING YOUR METER AREA CLEAR. PAYMENT DUE JULY 20, 2024

EILEN JEWELL
[redacted]

Current: 1402150 07/01/2024
Previous: 1399850 05/30/2024
Usage: 2300
Last Payment: 100.00 - 06/11/2024
>>> PLEASE PAY $ 1654.17 BY 07/20/2024 <<<
>>> PLEASE PAY $ AFTER 07/20/2024 <<<

Gmail

Kaleb Goodlett <idahocityoffice@cityofic.org>

Re: News from City of Idaho City

RHONDA Jameson [redacted] Fri, Jul 19, 2024 at 2:45 PM
To: City of Idaho City <idahocityclerk@cityofic.org>, Kaleb Goodlett <idahocityoffice@cityofic.org>

How can individuals or entities (Chamber, BBIA, Etc.) request a line item for a project to be considered? Partnership...whatever.
The ICHPC will likely have a $15,000 expense and $15,000 income for a part 2 of the CLG grant. 2025 or 2026. I won't know for a while.

The BBIA would request an amount to fix the water cannon and treat the Eurasian milfoil or whatever is bad next year. That might be a fs or fish and game thing but we used to do annually. Supposedly the Secors have offered to dig it out. That would definitely need a consult with fish and game, but it would be great.

Rhonda Jameson
[redacted]
Simply Fun LLC

From: City of Idaho City <no-reply@municipalimpact.com>
Sent: Friday, July 19, 2024 11:55:07 AM
To: [redacted]
Subject: News from City of Idaho City

News from City of Idaho City: Idaho City Council Work Session - Wednesday, July 24, 2024

Date: Jul 19, 2024

The City Council will hold a work session on Wednesday, July 10, 2024 at City Hall 6pm.

The public is wecome to attend but there will be no citizen input.

See agenda below. Thank you!

https://idahocity.municipalimpact.com/documents/170/072424WSA.pdf

For details, visit: [Idaho City Council Work Session - Wednesday, July 24, 2024]

[redacted]

Gmail

Kaleb Goodlett <idahocityoffice@cityofic.org>

Experience with rodeo grounds reservation on July 20th

Tina Erb[redacted]
To: idahocityoffice@cityofic.org

Fri, Jul 26, 2024 at 4:30 PM

On July 20th the 4H Mountaineers club reserved the rodeo grounds for our 4H fun day. It's a required event to help the kids prepare for the upcoming competitions at the Western Idaho Fair.

For the event we reserved and paid for the rodeo grounds. We had 8 families who brought sheep and horses and we hired a judge to come up from Boise. Our plan was to begin with a flag ceremony, participate in a sheep showmanship judging competition and then work with the horses doing barrels etc. with a BBQ picnic to follow.

When I arrived that morning there were about 7 trucks in front of the gates and in the arena. They were fixing the bucking shoots, moving the bleachers with a tractor, and pushing dirt with a skid steer. The picnic benches were moved aside and they were utilizing the entire area we were planning on using for the day.

I spoke with Jake Morrison and told him that we had reserved the rodeo grounds and what we were doing. He was respectful and understanding, which I appreciated and they moved the trucks from in front of the gate and out of the arena. They didn't however stop fixing the bleachers and the sound of the skid steer and tractor was not only distracting but loud as we tried to communicate and manage our animals. They stopped during the National Anthem and flag ceremony which was good, but then the tractor started moving again and the sound of gravel and rocks scraping on the pavement meant that when the judge was working with the kids on how to brace the sheep she had to yell to be heard.

Needless to say, it was not what we expected and I would have preferred that they waited until we were done to finish their repairs.

We have been supported by the jack pine rodeo crew as a 4H club and appreciate their efforts in taking care of the rodeo grounds. I also understand they had organized a large endeavor as well. However, I do think it is important to review this situation and how we can best avoid repeating it in the future.

Thank you,
Tina

UTILITY BILLING SYSTEM Report ID: 1086

CITY OF IDAHO CITY

ADJUSTMENTS JOURNAL - Specific Type

For Postdate from 07/01/2024 to 07/24/2024 Ordered by ADJUSTMENT NUMBER from AP and Year 7 - 2024
ALL ADJUSTMENT NUMBERS
ALL ACCOUNTS

09:25:44 - 07/24/2024

ADJUSTMENT TYPES: BILLING CORRECTION CONSUME CORRECTION NO ADJUSTMENT TYPE NSF FEE ON/OFF FEE RE-READ

Adjustment Number / Description	Customer Name	Service	Account	Route - Meter	Type / Amount	Post Date
12889	[redacted]		20106-00	02-106	BILLING CORRECTION	
ADJUSTMENT		WATER USAGE			-2955.74	07/02/2024
COMMENTS: Too many numbers entered on reading. Manual read.				Subtotal for Account 20106-00 :		-2955.74
12890	[redacted]		20106-00	02-106	BILLING CORRECTION	
ADJUSTMENT		WATER BASE			-65.52	07/02/2024
COMMENTS: Also needed to credit him for payment of last month's water base				Subtotal for Account 20106-00 :		-65.52
12891	[redacted]		20029-00	02-29	NSF FEE	
ADJUSTMENT		WATER BASE			65.62	07/16/2024
ADJUSTMENT		SEWER			36.34	07/16/2024
ADJUSTMENT		MISC			128.77	07/16/2024
ADJUSTMENT		NSF FEE			25.00	07/16/2024
COMMENTS: this account should be 2 edu, adjusted for this month and fixed in billing moving forward. This account ao had a returned check for a frozen or blocked account. added the amount back to the account and the nsf fee. 07/16/2024				Subtotal for Account 20029-00 :		255.73
12892	[redacted]		20217-00	02-217	NSF FEE	
ADJUSTMENT		NSF FEE			25.00	07/17/2024
COMMENTS: NSF check is re-run on 7/17/24.				Subtotal for Account 20217-00 :		25.00
12893	[redacted]		20061-TW	02-61TW		
ADJUSTMENT (Balance Transfer)		WATER BASE			65.52	07/23/2024
ADJUSTMENT (Balance Transfer)		SEWER			36.34	07/23/2024
COMMENTS:				Subtotal for Account 20061-TW :		101.86
12894	[redacted]		20061-00	02-61		
ADJUSTMENT (Balance Transfer)		WATER BASE			-65.52	07/23/2024
ADJUSTMENT (Balance Transfer)		SEWER			-36.34	07/23/2024
COMMENTS:				Subtotal for Account 20061-00 :		-101.86
12895	[redacted]		20061-00	02-61		
ADJUSTMENT (Balance Transfer)		WATER BASE			65.52	07/23/2024
ADJUSTMENT (Balance Transfer)		SEWER			36.34	07/23/2024
COMMENTS:				Subtotal for Account 20061-00 :		101.86
12896	[redacted]		20061-TW	02-61TW		
ADJUSTMENT (Balance Transfer)		WATER BASE			-65.52	07/23/2024
ADJUSTMENT (Balance Transfer)		SEWER			-36.34	07/23/2024
COMMENTS:				Subtotal for Account 20061-TW :		-101.86

Operator error.
Switching out a renter
to a new renter SR

UTILITY BILLING SYSTEM Report ID: 1086

CITY OF IDAHO CITY

ADJUSTMENTS JOURNAL - Specific Type

For Postdate from 07/01/2024 to 07/24/2024 Ordered by ADJUSTMENT NUMBER from AP and Year 7 - 2024
ALL ADJUSTMENT NUMBERS
ALL ACCOUNTS

09:25:44 - 07/24/2024

ADJUSTMENT TYPES: BILLING CORRECTION CONSUME CORRECTION NO ADJUSTMENT TYPE NSF FEE ON/OFF FEE RE-READ

Adjustment Number	Customer Name	Account	Route - Meter	Type	Post Date
Description	Service			Amount	
12897	[redacted]	20217-00	02-217	NSF FEE	
ADJUSTMENT	NSF FEE			25.00	07/23/2024
COMMENTS: Bank copy of NSF check was also returned.			Subtotal for Account 20217-00 :		25.00
12898	[redacted]	20217-00	02-217	BILLING CORRECTION	
ADJUSTMENT	MISC			180.00	07/23/2024
COMMENTS: $180 that was paid with the insufficient funds check is now added back into the account			Subtotal for Account 20217-00 :		180.00

Grand Total of Adjustments: -2535.53

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — **For target date 07/03/2024** — **08:06:22 - 07/03/2024**

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20001-03	00-NONE	[redacted]	302 ELK CREEK ROAD		COMMERCIAL	
	51 - WATER BASE					
	52 - SEWER			9808.02		8935.86
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			9068.24		8243.85
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20001-03 :	18876.26		17179.71
20002-00	02-02	[redacted]	305 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE	Pd. $120 7/23/24	Pd. $283.75 4/9/24 7 Day	196.56		65.52
	51 - WATER USAGE			0.92		
	52 - SEWER			141.51		68.83
	51 - WATER LATE FEE			38.10	$359.79	17.55
	52 - SEWER LATE FEE			32.70		18.87
	51 - ON/OFF FEE			70.00		70.00
	51 - OVERPAYMENT				Revised bill sent	
			Subtotal for Account 20002-00 :	479.79		240.77
20023-00	02-23	[redacted]	600 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE		Pd. $100 7/9/24	131.04		
	51 - WATER USAGE			1337.02		1134.31
	52 - SEWER			72.68		
	51 - WATER LATE FEE		Water Leak + Repair		$1554.17	
	52 - SEWER LATE FEE			113.43		
	51 - OVERPAYMENT					
			Subtotal for Account 20023-00 :	1654.17		1134.31
20031-00	02-31	[redacted]	418 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE	Pd. $120 7/17/24	Pd. $160 6/12/24	131.04		
	51 - WATER USAGE			27.55		
	52 - SEWER		PAST DUE	88.85	$129.21	14.17
	51 - WATER LATE FEE			1.24		
	52 - SEWER LATE FEE			2.53		
	51 - OVERPAYMENT					
			Subtotal for Account 20031-00 :	249.21		14.17
20041-00	02-41	[redacted]	200 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE	Pd. $521.87 7/16/24	Pd. $267.43 4/30/24	491.40		163.80
	51 - WATER USAGE			26.27		
	52 - SEWER			272.55	$301.11	90.85
	51 - WATER LATE FEE		PAST DUE	16.38		
	52 - SEWER LATE FEE			16.38		
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20041-00 :	822.98		254.65
20049-00	02-49	[redacted]	304 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE	Pd. $100 7/24/24	Pd. $200.00 5/14/24	131.04		
	51 - WATER USAGE			7.81		
	52 - SEWER			79.88	$118.73	7.20
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20049-00 :	218.73		7.20
20054-00	02-54	[redacted]	402 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE	Pd. in Full 7/23/24 24 hrs. 7 Day	Pd. $333.25 4/10/24	196.56		65.52
	51 - WATER USAGE			1.42		
	52 - SEWER			109.02		36.34
	51 - WATER LATE FEE			6.55		
	52 - SEWER LATE FEE			6.55		
	51 - OVERPAYMENT					
			Subtotal for Account 20054-00 :	320.10		101.86

UTILITY BILLING SYSTEM Report ID: 1020 — CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS — For target date 07/03/2024 — 08:06:22 - 07/03/2024

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20055-00	02-55	[redacted]	401 MONTGOMERY STREET		COMMERCIAL	
	51 - WATER BASE	Pd. $203.72 7/16/24	Pd. $108.96 4/30/24	196.56		65.52
	51 - WATER USAGE		PAST DUE			
	52 - SEWER			109.02		36.34
	51 - WATER LATE FEE			6.55		
	52 - SEWER LATE FEE			6.55	$114.96	
	51 - OVERPAYMENT					
			Subtotal for Account 20055-00 :	318.68		101.86
20123-00	02-123	[redacted]	303 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE	Pd. in Full 7/17/24	7 Day Pd. $306.66 4/3/24	196.56		65.52
	51 - WATER USAGE			46.93		46.93
	52 - SEWER			109.02		36.34
	51 - WATER LATE FEE			11.25		
	52 - SEWER LATE FEE			11.25		
	51 - OVERPAYMENT					
			Subtotal for Account 20123-00 :	375.01		148.79
20126-00	02-126	[redacted]	316 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE		Pd. $100 7/9/24	196.56		65.52
	51 - WATER USAGE					
	52 - SEWER			112.74		40.06
	51 - WATER LATE FEE			13.29	$237.23	6.74
	52 - SEWER LATE FEE			14.64		6.74
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20126-00 :	337.23		119.06
20128-00	02-128	[redacted]	113 COTTONWOOD STREET		RESIDENTIAL	
	51 - WATER BASE		Pd. $100 5/21/24	140.10		9.06
	51 - WATER USAGE			4.62		
	52 - SEWER			72.68		
	51 - WATER LATE FEE			0.91		
	52 - SEWER LATE FEE			0.91		
	51 - OVERPAYMENT					
			Subtotal for Account 20128-00 :	219.22		9.06
20131-00	02-131	[redacted]	115 COTTONWOOD STREET		RESIDENTIAL	
	51 - WATER BASE			586.56		455.52
	51 - WATER USAGE					
	52 - SEWER		OFF	325.33		252.65
	51 - WATER LATE FEE			237.16		137.61
	52 - SEWER LATE FEE			292.55		159.12
	51 - ON/OFF FEE			75.00		75.00
	51 - OVERPAYMENT					
			Subtotal for Account 20131-00 :	1516.60		1079.90
20139-00	02-139	[redacted]	109 COMMERCIAL STREET		RESIDENTIAL	
	51 - WATER BASE		Pd. $150 7/9/24	131.52		0.48
	51 - WATER USAGE			26.70		
	52 - SEWER			72.68		
	51 - WATER LATE FEE			0.05	$81.00	
	52 - SEWER LATE FEE			0.05		
	51 - OVERPAYMENT					
			Subtotal for Account 20139-00 :	231.00		0.48
20158-00	02-158	[redacted]	203 MYERS STREET		RESIDENTIAL	
	51 - WATER BASE	Pd. in Full 7/15/24	7-Day Pd. $232.66 4/11/24	196.56		65.52
	51 - WATER USAGE			6.53		2.91
	52 - SEWER			109.02		36.34
	51 - WATER LATE FEE			6.84		
	52 - SEWER LATE FEE			6.84		
	51 - OVERPAYMENT					
			Subtotal for Account 20158-00 :	325.79		104.77

UTILITY BILLING SYSTEM Report ID: 1020

PAST DUE 60 OR MORE DAYS For target date 07/03/2024

CITY OF IDAHO CITY

08:06:22 - 07/03/2024

Account	Route - Meter / Fund - Service	Customer Name	Service Address	User Type	Balance	Past Due
20165-00	02-165	[redacted]	3895 HIGHWAY 21	COMMERCIAL		
	51 - WATER BASE	Pd. $825.32 7/16/24	Pd. $410.46 4/30/24		786.24	262.08
	51 - WATER USAGE				14.43	5.44
	52 - SEWER				436.08	145.36
	51 - WATER LATE FEE				26.75	
	52 - SEWER LATE FEE				26.75	
	51 - OVERPAYMENT					
			Subtotal for Account 20165-00 :		1290.25 $464.93	412.88
20205-00	02-205	[redacted]	118 GOLD ROAD	RESIDENTIAL		
	51 - WATER BASE	Pd. in Full + $1000 7/22/24	Pd. $400 5/23/24		495.49	102.37
	51 - WATER USAGE				21.60	16.15
	52 - SEWER				327.06	109.02
	51 - WATER LATE FEE				11.85	
	52 - SEWER LATE FEE				11.85	
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20205-00 :		867.85	227.54
20242-00	02-242	[redacted]	420 ELK CREEK ROAD	RESIDENTIAL		
	51 - WATER BASE		Pd. $200 7/8/24		179.75	48.71
	51 - WATER USAGE				43.60	21.73
	52 - SEWER				109.02	36.34
	51 - WATER LATE FEE				7.04	$146.45
	52 - SEWER LATE FEE				7.04	
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20242-00 :		346.45	106.78
20246-00	02-246	[redacted]	416 ELK CREEK ROAD	RESIDENTIAL		
	51 - WATER BASE	Pd. in Full 7/19/24	7 Day Pd. $341.22 4/11/24		196.56	65.52
	51 - WATER USAGE				11.01	
	52 - SEWER				109.02	36.34
	51 - WATER LATE FEE				6.55	
	52 - SEWER LATE FEE				6.55	
	51 - OVERPAYMENT					
			Subtotal for Account 20246-00 :		329.69	101.86
20250-00	02-250	[redacted]	421 ELK CREEK ROAD	RESIDENTIAL		
	51 - WATER BASE	Pd. in Full + Pd. $325.00 7/11/24	Pd. $250 4/23/24		132.97	1.93
	51 - WATER USAGE				9.44	
	52 - SEWER				109.02	36.34
	51 - WATER LATE FEE				0.19	
	52 - SEWER LATE FEE				0.19	
	51 - OVERPAYMENT					
			Subtotal for Account 20250-00 :		251.81 $73.19	38.27
20306-00	02-306	[redacted]	200 COMMERCIAL STREET	RESIDENTIAL		
	51 - WATER BASE	Pd. $31.48 7/16/24	Pd. $15.74 4/30/24		29.91	9.97
	52 - SEWER				17.31	5.77
	51 - WATER LATE FEE				1.00	
	52 - SEWER LATE FEE				1.00	
			Subtotal for Account 20306-00 :		49.22 $17.74	15.74

Total Balance: 29080.04

Total Past Due: 21399.66

CLEARWATER
FINANCIAL

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carial@clearwaterfinancial.biz
www.clearwaterfinancial.biz

ADDENDUM #1

This amendment to the Master Services Agreement dated **4/30/24**, is made by and between the **City of Idaho City**, referred to as the "Client" located at **PO Box 130 Idaho City, ID 83631**, AND **Clearwater Financial, LLC** located at **PO Box 505 Eagle, ID 83616**, referred to as the "Consultant."

1. **Scope of Services.** The Client hereby employs the Consultant to perform the following services in accordance with the terms and conditions set forth in this agreement. These services will include:

a) **Comprehensive Planning Services**: See **Exhibit A** to this addendum.

The completion of this scope of services will be dependent on the availability of necessary information needed to complete the scope as identified in Exhibit A, some of which may be provided by the Client.

2. **Terms of Agreement.** This agreement will begin when this agreement is fully executed by both the Client and the Consultant. The time frames for delivery of services will be measured from the execution of this agreement. This addendum will end upon the completion of the scope of services listed above or December 31, 2024. This addendum may have one-year extensions beginning January 1, 2025 if needed to complete the project(s) and to reflect the need to annually update the Comprehensive Financial Plans.

3. **Cost of Services.**

a) **Comprehensive Planning Services** costs as discussed in section 1.a) are $44,000.
b) If additional expenses such as travel, meals, communications, print, software, data sources, and other out-of-pocket expenses are required; these costs will be paid by the Client to the Consultant.

4. All other terms and conditions as outlined in the Engagement Agreement remain in force.

Signed by Idaho City
Name:_____
Title: _____

/s/: _____

Date: _____

Signed by Clearwater Financial
Name: Cameron Arial
Title: President

/s/: _____

Date: _____

EXHIBIT A

IDAHO CITY COMPREHENSIVE PLAN SCOPE OF WORK

Task 1: Foundation

Task 1.1 Project Initiation and Management. A kick-off meeting with City Staff (CS) and Clearwater Financial (CWF), collectedly called the Project Team (PT), will be held to review the following project tasks: schedule, major milestones, and deliverables, communication protocols, goals and objectives, key issues, and opportunities. Ongoing project management activities include biweekly (every other week) PT meetings ensuring scope, schedule, delivery are managed and meet the City's expectations.

Task 1.2 Project Logo and Branding. In-house graphic specialists will work to capture the look and feel of the project, resulting in a clear, identifiable, and marketable brand for the Comprehensive Plan. The goal would be to build off the City's current brand, with a unique and recognizable look in consistent messaging and format.

Task 1.3 Public Communications and Stakeholder Involvement Plan. CWF, in coordination with CS, will draft and refine an outreach program to enhance the planning process. The PT has placed a high degree of emphasis on public engagement, as one of the primary objectives of the Comprehensive Plan.

A Comprehensive Plan Advisory Committee (AC) will be formed and will work concurrently throughout the process to inform the process and assist in engaging the community.

Task 1.4 Event Series #1: Event Series #1 will announce the overall process, conduct stakeholder interviews, and begin to ask the community how they would like to be involved and to share their initial feelings about their City. Listening to the ideas and concerns of individual voices will better inform the process and outcome. One kick-off event will be held which could take the form of a listening session as a follow-up to stakeholder interviews. As a supplement to the kick-off event, additional outreach could include community events throughout the summer and fall. These events will be identified by CS.

Task 1.5 Plan Audit. CWF will engage CS and potentially engage developers, boards and commissions, and others familiar with the Comprehensive Plan in an assessment of relevant City and County policies, plans, standards, and guidelines — with the goal of understanding how the City's policies operate today and what needs and conflicts exist under current regulatory guidance in relation to expected future demands.

Task 1 Meetings/ Deliverables:

- CS and AC kick-off meetings #1 agendas, materials, facilitation, and summaries
- Event Series #1 print and media notification, online and text polling survey #1, outreach plan, materials, facilitation, and summary
- Stakeholder interviews invitation, questionnaire, facilitation, and overall summary (one full day of interviews, and including one-on-ones with P&Z, CC and other board and commission members, follow-up interviews will happen by phone)
- Biweekly coordination calls (throughout project)
- Supplemental celebratory kickoff event materials (for CS use at multiple citywide events)
- Draft and final project work program and schedule
- Draft and final project logo, branding, and key messaging
- Initial website platform, social media alignment, content, and setup
- Draft and final public/stakeholder input and communications plan
- Plan audit setup, distribution, evaluation and summary of comprehensive plan and other relevant plans

City Staff Role:

- CWF will need CS assistance in broadcasting the word to the community. This includes potentially placing branding signage at key destinations around the City.
- CWF will provide materials, but attendance at local events will primarily be CS.
- CS to provide stakeholder lists and contact information and assist in scheduling the stakeholder interviews.
- CS to assist in distributing the Plan Audit.

Task 2: Visioning

Task 2.1 Event Series #2: Event Series #2 will build on the initial campaign to increase exposure and recognition, and utilize responses already gathered. Outreach of Event Series 2 will focus on a to-be-defined time series primarily through attendance at existing citywide events, which will focus on articulating the vision of the City. Specific visioning areas (list sites here) will be emphasized in the visioning process. See Task 3.3 for more information on the specific visioning areas.

Task 2.2 Vision Document. The team will generate a summary of community values, with an overarching vision, supporting vision statements, and goals that provide direction for each element of the plan. The vision will be strategically integrated - bringing land use and community development ideas into focus and consider the City's economic development potential within the larger region.

Task 2 Meetings/ Deliverables:

- CS and AC Meetings #2 and #3 agendas, materials, facilitation, and summaries
- Event Series #2 print and media notification, online and text polling survey #2, meeting plan, materials, facilitation, and summary. CWF will attend the first event.
- P&Z & CC Work session #1 agenda, materials, facilitation, and summary
- Draft and final vision document

City Staff Role:

- CWF will provide materials, but attendance at local events will primarily be CS.
- CS will provide photos of all local events to provide visuals for the plan.
- CS will utilize City videographer to create a Visioning summary video. CWF can provide this services as an addendum and additional scope of work.

Task 3: Opportunities & Choices

Task 3.1. Strategic Growth Management and Public Services.

Task 3.1.1 Areas of Change. As part of the process, CWF will build a GIS model to illustrate areas of change and areas of stability. CWF's spatial analysis will assess the collective patterns of growth with building permits, shifting demands for goods and services due to changing demographics, current redevelopment areas and opportunities, land use densities, and vacant or underutilized lands. This model will not only help identify the location of various market demands, but help illuminate future potential and help identify locations for successful development, redevelopment and infill projects.

As part of this task CWF creates a Service Impact Tool to communicate the metrics of proposed projects and whether they would meet locational standards. By showing the results geographically, the community can be selective in prioritizing and pursuing annexation areas. The results may indicate that Area A is more attractive for annexation because of existing infrastructure, whereas Area B would require a significant investment in services and infrastructure extension.

The tool will evaluate the location for development in key locations as it related to location and strategic fit (relationship to the vision).

Task 3.2 Transportation and Economic Development

Task 3.2.1 Economic Development & Housing. The economic development and housing analysis will focus on assuring the City accommodates adequate housing to attract and retain the talent that will drive family-wage job growth in the City. This recognizes that in today's world, employment growth is driven by the availability of talent, and talent is mobile – choosing to locate in communities with a high

quality of life and attainable housing options. This analysis will incorporate more targeted research on specific issues and opportunities relevant to the mobility, economic development, and housing components.

Task 3.2.2 Overall Demographic Analysis. CWF will conduct a demographic and economic analysis to provide historical and projected trends. The analysis will include an assessment of population/household growth; income; employment; educational attainment; and other demographic trends.

Task 3.2.3 Corridor Market Analysis. A focused review of two corridors will be used to ensure that planned land uses are of the right mix and scale to support transit use and flow in the future. This effort will ensure that land uses provide enough ridership to justify transit investments, while also leveraging each corridor's unique development context. This work will also identify opportunities to capture the value of real estate and economic development along each corridor. A major public engagement question is whether the City values paved roads and where and are citizen willing to fund them?

The assessment for each corridor will include the following:

- Assess existing zoning to determine current conditions, locations for improvements and expansions, surrounding land uses at an adequate scale to leverage current state infrastructure;
- Map key opportunity sites (vacant, underutilized, key anchor land uses) and key nodes;
- Identify market-supported residential, employment, and mixed-use land uses that conform to the community vision while leveraging the assets of the corridors;
- Project development capacity on the corridors using demographic projections;
- Identify catalyst development sites and recommend specific infrastructure investments that can lay the groundwork for future development of the corridors;

The outcome of this task will include annotated maps and infographics to show the existing and potential opportunities for development along the corridors. Deliverables will be designed to be reader friendly and easily transferable into the public engagement and information process.

Task 3.2.4 Master Transit Map. CWF will help the City articulate its vision for its transportation system by working with the City to create a multi-year Master Transit Map. CWF will gather currently available GIS information and any existing area transportation and infrastructure plans. These files will be combined into a single geodatabase. CWF will conduct a general review across the City to identify areas that may be underserved by existing transportation infrastructure. CWF will identify these areas and recommend action items for the City to undertake to work with its partner agencies to address these areas in future planning efforts.

Information will be consolidated into a Master Transit Map containing the information gathered from the transportation agencies and the City. The analyses completed for this task will generally be qualitative. There will not be any detailed post-processing or traffic operations analyses completed.

This Master Transit Map will take a long-range view to address, define, and support the vision for the City's future transportation system and overall goals and objectives.

Task 3.3 Opportunity Area and Policy Choices. Based on the previous analysis, key choices regarding citywide goals, objectives, and implementation strategies will be articulated. Specific visioning areas, distinct corridors, neighborhoods, and commercial areas will be delineated to allow for tailored analysis and recommendations for those areas. Key metrics on the provision of housing, infrastructure, education, job creation, and economic development will be used to establish the plan.

Task 3.4 Event Series #3: Event Series #3 will be focused on a weeklong series of events to discuss opportunities and investigate benefits and effects of key choices. Key to this discussion is not only identifying where these opportunities would take place, but what additional factors they influence and/or affect.

City Staff Role:

- Staff to assist in scheduling public events.

Task 4: Strategies and Plan Development

Task 4.1 Preliminary Land Use Plan. The plan will include required land use mixes, opportunity areas, implementation priorities and phases, and other features. Our team will refine the Plan's vision and articulate the goals, objectives, policies, and strategies, including process and regulatory implementation.

Task 4.2 Preliminary Implementation Strategies. Our team will work to create a tailored implementation and monitoring program that meets the City's current needs while being adaptable to changing circumstances in the future. We will identify ways to address gaps in current programs, policies, and services and will recommend actionable regulatory revisions, strategic initiatives, and catalyst projects, ensuring projects and actions tier and link with capital work programs, sustainability initiatives, and other plans.

Task 4 Meetings/ Deliverables:

- CS and AC Meetings #6 and #7 agendas, materials, facilitation, and summaries
- Draft and final land use map
- Draft and final policy recommendations and implementation strategy

Task 5: Draft & Final Comprehensive Plan

Task 5.1 Public Draft Comprehensive Plan. The preliminary draft will be revised per one round of consolidated CS/ AC comments and one joint P&Z/CC work session, and will be converted to a modern, graphic, and user-friendly format as the public draft.

Task 5.2 Event Series #4: Event Series #4 will celebrate and highlight the yearlong journey. Attendees and participants will have the opportunity to comment on the public draft plan.

Task 5.3 Public Hearings & Adoption. At this stage, CWF will support CS in presentations to P&Z and CC. CWF will revise the public draft plan based on feedback and input from the public, as well as prepare an executive summary describing plan highlights. After P&Z and CC hearings, the team will complete minor revisions, based on public hearing comment. Additionally, CWF will compile and submit all associated graphic links, maps and files.

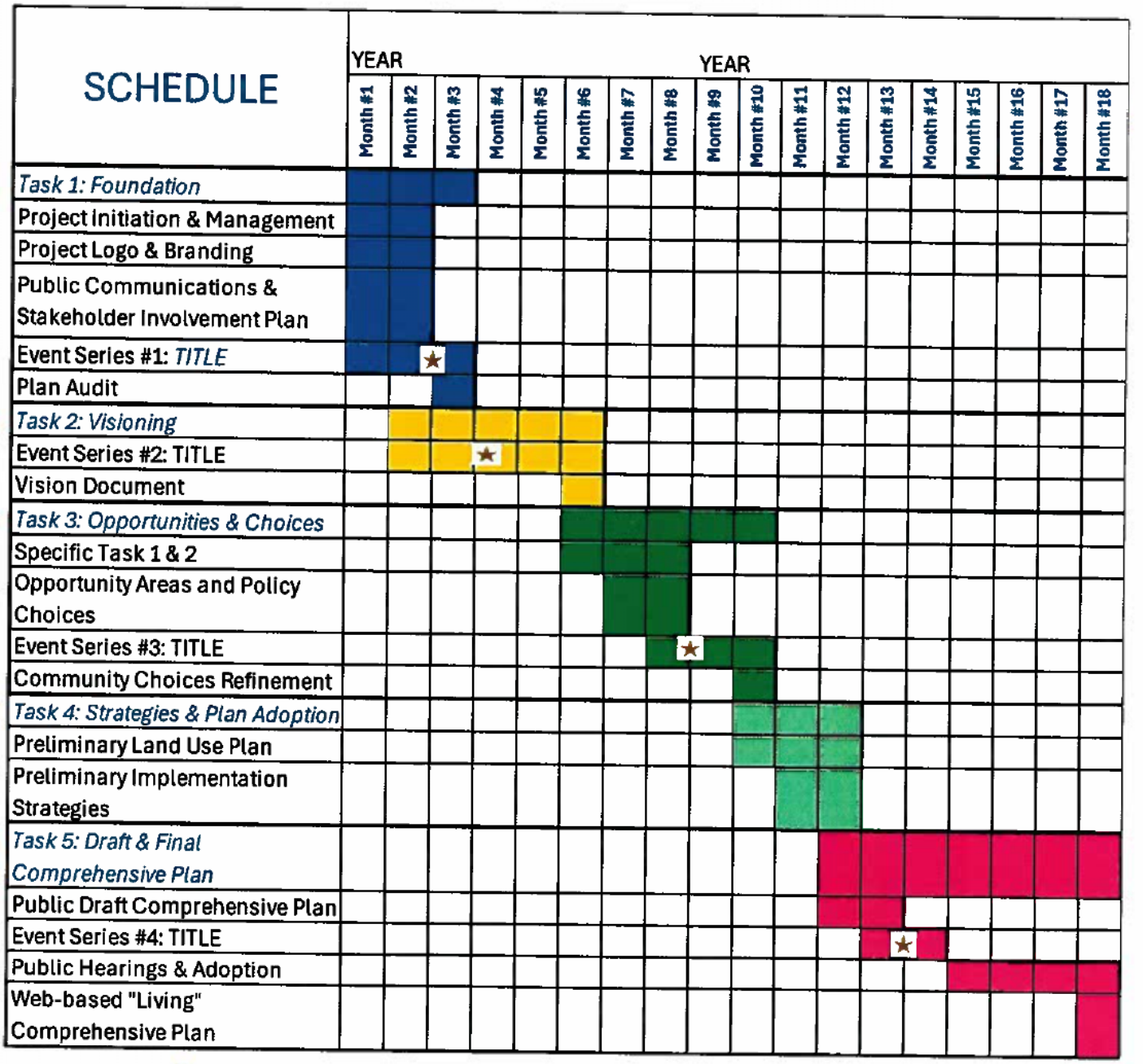
Web-Based "Living" Comprehensive Plan. Upon document adoption and finalization, CWF will work with CS to convert the draft plan into a web-based component that will be interactive, easily understandable and navigable.

Task 5 Meetings/ Deliverables:

- CS and AC Meetings #8 and #9 agendas, materials, facilitation, and summaries
- Event Series #4 print and media notification, online and text polling survey #3, meeting plan, materials, facilitation, and summary
- P&Z & CC Work session #3 agendas, materials, facilitation, and summaries
- P&Z individual briefings and public hearing materials, facilitation assistance, and plan revisions
- CC individual briefings and public hearing materials, facilitation assistance, and plan revisions
- Draft and final plan compilation (including CS/AC draft; public draft; P&Z draft; and CC adoption draft)
- Final comprehensive plan (including all associated digital and GIS files)
- Web-based comprehensive plan (fully interactive comprehensive plan)

City Staff Role:

- CWF will be available for one day of public outreach. Following the initial first day, subsequent days will be led by CS.
- Staff will take the lead during the adoption process, leading presentations, with CWF assistance if necessary.



Key Public Events ★