CITY of IDAHO City



#### SPECIAL CITY COUNCIL MEETING August 3, 2022 6:00 pm City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

https://us02web.zoom.us/i/82931813602?pwd=OTI5K25VMiNpZk43R05zZmQzcnFRQT09

Meeting ID: 829 3181 3602 Passcode: 816854

CALL MEETING TO ORDER ROLL CALL PLEDGE OF ALLEGIANCE

2022/2023 BUDGET WORKSHOP - NO PUBLIC INPUT

- I. NEW BUSINESS
  - 1. ADOPT ORDINANCE TO STAGGER TERMS FOR PLANNING AND ZONING COMMISSIONS, ACTION ITEM
  - 2. APPOINT PLANNING AND ZONING COMMISSIONERS, ACTION ITEM
  - 3. RESOLUTION NO. 2022-05 SCHEDULE OF FEES FOR 2023, ACTION ITEM
  - 4. RESOLUTION NO.2022-06 RESERVING FORGONE AMOUNT 2023, ACTION ITEM
  - 5. ADOPT TENTATIVE 2022-2023 BUDGET, ACTION ITEM
  - 6. ADOPT EMERGENCY ORDINANCE TO ADDRESS ENTRY ON TO PROPERTY TO ADDRESS WATER LEAKS, ACTION ITEM

#### ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.



### CITY OF IDAHO CITY, STATE OF IDAHO ORDINANCE NO. 370

#### AN ORDINANCE OF THE CITY OF IDAHO CITY, BOISE COUNTY, IDAHO, AMENDING TITLE 10, CHAPTER 2, TO PROVIDE FOR STAGGERED TERMS OF PLANNING AND ZONING COMMISSION MEMBERS AND TO PROVIDE CLARITY; AMENDING TITLE 10, CHAPTER 2 TO CONFORM WITH STATE LAW; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Idaho City finds it is necessary and prudent to stagger the terms of its Planning and Zoning Commission to prevent the potential cessation of the Commission for a lack of appointed members and to ensure continuity of operations for the City's planning and zoning needs.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO CITY, IDAHO:

Section 1. AMENDING SECTION 1, CHAPTER 2, TITLE 10 OF THE CITY CODE. The City Code of Idaho City, Section 10-2-1 be amended with the following correction:

10-2-1: COMMISSION ESTABLISHED:

There is hereby established a Planning and Zoning Commission for Idaho City, which shall consist of five (5) members. The Mayor shall appoint these members, with the consent of the City Council as provided by State law. The Mayor Appointed members may be removed as provided by State law may remove appointed members.

Section 2. AMENDING SECTION 2, CHAPTER 2, TITLE 10 OF THE CITY CODE. The City Code of Idaho City, Section 10-2-2 be amended as follows:

10-2-2: MEMBERSHIP:

At least three (3) members shall be residents of the City, and up to two (2) members may be residents of the area of the City impact <u>established by ordinance jointly</u> agreed upon with the County. <u>Appointments to fill vacancies created by expiration</u> of terms in 2022 will be made as follows: two (2) three-year terms and three (3) four-year terms. Thereafter, Commission members shall be appointed for a term of four (4) years.

Section 3. SEVERABILITY CLAUSE. The sections of this ordinance are severable. The invalidity of a section shall not affect the validity of the remaining sections.

Section 4. EFFECTIVE DATE. That this ordinance shall be in full force and effect upon passage, approval and publication according to law.

PASSED BY THE COUNCIL of the City of Idaho City this \_\_\_\_\_day of \_\_\_\_\_, 2022.

APPROVED BY THE MAYOR of the City of Idaho City this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Kenneth Everhart, Mayor

ATTEST:

City Clerk



J. Adams Letter of Intent

City of Idaho City Planning and Zoning February 2, 2022

To whom this may concern:

My name is Jon Adams and I have lived in Idaho City for the past 7 years. I am retired military, a full time volunteer EMT with East Boise County Ambulance District and Vice President of the Boise County Search and Rescue. Upon attending the last Idaho City council meeting the council members voiced the need for new planning and zoning members. I would like to here by formally request that I be considered for one of the new planning and zoning members.

I have spent a large part of my life working alongside other brave men and women whose sole purpose was service to their country. During my time in the military I have served in many positions and capacities here in the United States and abroad. I have attended and completed all junior and senior leadership courses as well as graduating from the JFK Special Warfare College. I have an Associate's Degree in Criminal Justice and a Bachelor's of Science Degree in Psychology. My wife and I have owned and operated multiple businesses together. My wife and I have raised three children who are currently grown and doing very well, they are our greatest accomplishment.

Now that I'm retired it's an honor to serve my community. If considered I look forward to applying my experience of problem solving, leadership, mission focus as well as learning. I hope to gain knowledge from the planning and zoning members who will be remaining on the team. I hope to serve in a capacity that will do what's objectively best for the people that we serve as well as ensure positive growth for our community.

Thank you for your consideration

Very Respectfully

Jon Adams 160 Four Pines Loop Idaho City ID

## GARY T. SECOR

[Company Name] P. O. Box 327 1-208-869-7498 [Email] !Website!

[Recipient Name] City of Idaho City

Dear Recipient,

I would like to remain on the Planning & Zoning Commission for another term. There is a lot to be accomplished with different zoning within the City.

Warm regards,

Gary T. Secor

Your Title 197-



Nancy L Ptak <idahocityclerk@gmail.com>

#### member renewal

To: idahocityclerk@gmail.com Cc: Mon, Feb 7, 2022 at 1:04 PM

Nancy. This is my Letter of Intent to City Counsel: I would like to continue on the Planning and Zoning Commissions if possible and excepted by the City Counsel. I would like to be able to continue the work that is needed to complete or bring up to date the Comprehensive-Plan. Thank you. Rc Hayes [Quoted text hidden]

**Greg Neubert Letter of Intent** 

City of Idaho City Planning and Zoning August 1, 2022

To: Idaho City, City Council:

My name is Greg Neubert and I have been a property owner in Idaho City since 2016. I am currently retired after 28 years of service with the Seattle Police Department. I am President of the Boise County Search and rescue and a volunteer with East Boise County Ambulance District. After 27 years, I still actively serve in the Air Force Reserve as the Senior Enlisted Leader (E9) of the Aircraft Maintenance Squadron, Joint Base Lewis McChord. I would like to formally request that I be considered for one of the planning and Zoning member positions.

I served my past community as a Police Officer for over 28 years of service gaining the knowledge of working with the community to solve both simple and complex problems. I am Currently the Senior Enlisted Leader of over 120 military members and am responsible for managing and training of military members in 18 different career fields. Also, as part of my duties and responsibilities I manage over 300 million dollars in assets and an annual budget of over 7.2 million dollars. I have a clear knowledge of managing resources and creating and following rules and regulations. I have degrees in both Human Resource Management and Aircraft Maintenance Technologies Management.

Now that I am retired from my civilian job, I continue to want to serve my community in any way possible. My skill set in building relationships within both my work centers and communities are a valuable resource for the city of Idaho City. If selected for this position, I would work and act in a manor that best serves the interest of Idaho City.

Thank you for your consideration

Respectfully

Neubert

Snow Shoe Ln

Marc Carignan 140 Four Pines Loop Mailing: PO Box 1093 Idaho City, ID 83631

August 1, 2022

Idaho City, City Council City of Idaho City 511 Main St. , PO Box 130 Idaho City, ID 83631

idahocityclerk@cityofic.org

Letter of Intent – Planning and Zoning

Dear Mayor and City Council,

I would like to be considered for the open Planning and Zoning council seat. I have been a resident of Idaho City for over eight years. As I mentioned at the last City Council meeting, I would like to help ensure that, through well-designed zoning rules, definitions and approval processes, the City of Idaho City:

- Grows sustainably (within the constraints of city resources).
- Balances the needs of taxpaying residents and businesses.
- Clearly define land use types and associated ordinances.

A summary of my background:

- Seven years working for a CPA firm serving small and medium size businesses, and many nonprofit organizations.
- Twelve years of accounting, finance, HR, technology, and safety management at medium size manufacturing companies.
- Eight years working for a non-profit organization in Idaho providing variety of supports including accounting, finance, compliance and other support to public charter schools in Idaho.

Regards,

Marc Carignan

#### **RESOLUTION NO. 2022-05**

#### A RESOLUTION SETTING FEES FOR VARIOUS CITY FEES FOR PERMITS AND USE

#### **ALCOHOLIC BEVERAGE LICENSE FEES FOR 2023**

WHEREAS, Idaho City Ordinance No. 260 provides that license fees for the sale of alcoholic beverages be set by resolution of the City Council each year.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

- 1. Beer to be consumed on premises: The 2023 license fee for retail sale of beer to be consumed on the premises where sold shall be \$150.00
- 2. Beer not to be consumed on premises: The 2023 license fee for retail sale of beer, none of which is to be consumed on the premises where sold, shall be \$75.00.
- 3. Wine to be consumed on premises: The 2023 license fee for retail sale of wine to be consumed on the premises where sold shall be \$150.00.
- 4. Wine not to be consumed on premises: The 2023 license fee for retail sale of wine, none of which is to be consumed on the premises where sold, shall be \$75.00.
- 5. Liquor: The 2023 license fee for retail sale of liquor by the drink shall be \$400.00.
- 6. License name transfer \$25.00.

#### **BUSINESS AND VENDOR LICENSE FEES FOR 2023**

WHEREAS, Idaho City Ordinance No. 273 provides that business and vendor license fees be set by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

- 1. Business license application fee (non-refundable) \$75.00.
- 2. Business license annual renewal fee \$63.00.
- 3. Business license late fee \$25.00.
- 4. Business license name transfer \$25.00.
- 5. Vendors license daily fee \$15.75.
- 6. Vendors license daily fees (nonprofit org.) \$7.35.
- 7. Vendors license yearly fee (non-refundable) \$52.50.
- 8. Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee \$210.00.
- 9. Carnival or public entertainment with more than10 concessions, rides, or sideshows, daily fee shall be \$21.00 per concession, ride or sideshow.

An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the City's expenses related to the activity, including but not limited to the provision of public works and police.

A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.

#### **CEMETERY FEES FOR 2023**

WHEREAS, Idaho City Ordinance No. 356 provides that cemetery fees be set by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

1.	Burial Lot Sales-nonresident shall be	\$800.00.
2.	Burial Lot Sales-resident shall be	\$400.00.
3.	Opening and Closing Lots Weekdays shall be	\$375.00.

#### 2022-05 SCHEDULE OF FEES FOR 2023

4.	Opening and Closing Lots Saturday shall be	\$425.00.
5.	Cremations Buried in Lots Weekday shall be	\$150.00.
6.	Cremations Buried in Lots Saturday shall be	\$200.00.
7.	Lot Location for DYI Cremations Burial shall be	\$25.00.
8.	Transfer of Ownership fee shall be	\$25.00.

#### **COMMUNITY HALL RENTAL FEES FOR 2023**

WHEREAS, the City Council wishes to set use fees for the Community Hall as follows:

- 1. Non-profit groups \$42.00 per day plus 6% use tax
- 2. Private groups and government agencies \$84.00 for 5 or fewer hours plus 6% use tax
- 3. Private groups and government agencies \$157.50 for more than 5 hours plus 6% use tax

A \$50.00 deposit required; refundable if rental agreement requirements are completed.

The Council can waive a portion of the fee or set a monthly use fee for groups desiring to use the Hall on a set schedule for a class or multi-day event.

#### **ADMINISTRATON FEES FOR 2023**

WHEREAS, the City Council wishes to set fees for administration related directly to the costs incurred, the fees are as follows:

#### **PUBLIC RECORDS REQUEST FOR 2023**

1. (10) (a) Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be charged for the first two (2) hours of labor in responding to a request for public records, or for copying the first one hundred (100) pages of paper records that are requested. For responses that exceed the above, the following fees shall apply:

#### COPYING FEES

Black .10 per page

Color .50 per page

Copies of City information or data held in any but written form will be calculated as to the direct costs incurred in copying such information or data.

#### NFS FEES FOR 2023

1. Returned checks shall be subject to a charge of \$25.00.

#### DOG AND LIVESTOCK LICENSE FEES FOR 2023

WHEREAS, the City of Idaho City has adopted a Regulation of Dogs and Livestock Ordinance; and WHEREAS, the Regulation Ordinance provides for the setting of fees for Dog Licenses, Kennel Licenses and Seizure/Boarding/Disposal fees by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

- 1. Fees for dog licenses shall be \$10.50 for spayed or neutered dogs and \$26.25 for dogs that have not been spayed or neutered. If a renewal license is not purchased by January 31, 2023, the cost of the license shall be \$21.00 for spayed or neutered dogs and \$52.50 for dogs that have not been spayed or neutered.
- 2. Fee for replacement tag shall be \$5.00 per tag.
- 3. Fees for kennel licenses shall be \$63.00.
- 4. Fees for seizure of a dog at large shall be \$78.75.
- 5. Disposal fees shall be actual costs incurred.

#### PARKS AND RECREATION FEE SCHEDULE FOR 2023

WHEREAS, the City Council wishes to set use fees for City Recreation Facilities as follows:

1. Commercial or dedicated use of any city recreational facilities shall be 5% of gross proceeds or a minimum charge of \$78.75 per day plus 6% use tax.

The following security deposit is required, refundable if rental requirements are completed: 50 to 99 people \$50.00, 100 to 249 people \$100.00, 250 people or more \$300.00

Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission.

#### PLANNING AND ZONING ADMINISTRATIVE FEES 2023

WHEREAS, the City Council wishes to set fees for Idaho City Planning and Zoning as follows: 1. Lot Line Adjustment \$50.00 2. Property Lot Line Split \$50.00 3. Amendment to Comprehensive Plan and/or map \$500.00 + a) Processing fee per photocopy page, black and white \$0.10 + b) Postage, Publication, Recording fees & Legal Notices 4. Amendment to Idaho City Development Code \$500.00 + a) Processing fee per photocopy page \$0.10 + b) Postage, Publication, Recording fees & Legal Notices 5. Annexation \$500.00 + a) Processing fee per photocopy page \$0.10 + b) Postage, Publication, Recording fees & Legal Notices 6. Annexation (minor) \$250.00 7. Large Scale Development \$1500.00 + a) Processing fee per photocopy page \$0.10 + b) Postage, Publication, Recording fees & Legal Notices 8. Subdivision, creating not more than 3 lots or parcels \$500.00 + a) Processing fee per photocopy page \$0.10 + b) Postage, Publication, Recording fees & Legal Notices 9. Subdivision, creating 4 to 10 lots or parcels \$1,000.00 + a) Processing fee per photocopy page \$0.10 + b) Postage, Publication, Recording fees & Legal Notices + c) any additional fees incurred by an independent engineering and/or surveying consultant retained by the City for further professional review and approval necessary to verify compliance of final construction plans which substantially conform to final subdivision plans approve by City Council. +d) After three (3) additional Inspections of project \$100 00

	+d) After three (3) additional inspections of project	2100.00		
	10. Conditional Use Permit	\$500.00		
	+ a) Processing fee per photocopy page	\$0.10		
	+ b) Postage, Publication, Recording fees & Legal No	tice		
	11. Special Use Permit \$3	500.00		
	+ a) Processing fee per photocopy page	\$0.10		
+ b) Postage, Publication, Recording fees & Legal Notices				
	12. Vacation of Public Right of Way	\$500.00		
	+ a) Processing fee per photocopy page	\$0.10		
+ b) Postage, Publication, Recording fees & Legal Notices				
13. Variance		150.00		
	+ a) Processing fee per photocopy page	\$0.10		
	+ b) Postage, Publication, Recording fees & Legal Notices			

- 14. Zoning Map Change (Rezoning)+ a) Processing fee per photocopy page
  - + b) Postage, Publication, Recording fees & Legal Notices
- 15. City Engineer and or Attorney Fees ACTUAL COST

#### IDAHO CITY POLICE DEPARTMENT SERVICE RATES FOR 2023

WHEREAS, the City Council finds that there is a need to adopt a schedule of charges for providing police protection and other emergency services by the Idaho City Police Department to promote the welfare of the citizens of Idaho City; and the establishment of such charges, not to exceed those approved by the Idaho Code.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and the City Council that service rates are set as follows:

1. A fee for council approved events will be set at \$25.00 an hour per officer to cover additional coverage of law enforcement.

\$500.00

\$0.10

2. The number of hours for events will be determined by the Idaho City Chief of Police.

#### PARKING VIOLATION FINE FOR 2023

WHEREAS, Idaho City Code 6-1-5 provides that the City Council shall establish a schedule of fines for parking violations by Resolution, the fine for violation of any parking restriction set forth in Chapter 1, Title 6 of the Idaho City Code shall be \$50.00. Imposition of such fine shall not affect or limit the power of the City to impound or remove vehicles pursuant to the provisions of Idaho City Code 6-1-1-E, 6-1-8, or other provision of law.

NOW, THEREFORE, the fees set forth above are hereby adopted and in full force and effect.

PASSED BY THE COUNCIL of the City of Idaho City this ... August 3, 2022.

APPROVED BY THE MAYOR of the City of Idaho City this ... August 3, 2022.

Ken Everhart, Mayor

ATTEST:

Nancy L Ptak, City Clerk/Treasurer



#### **RESOLUTION NO. 2022-06**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IDAHO CITY, IDAHO, RESERVING THE FORGONE AMOUNT FOR FISCAL YEAR 2022 FOR POTENTIAL USE IN SUBSEQUENT YEARS AS DESCRIBED IN IDAHO CODE §63-802, et al.

WHEREAS, Idaho Code §50-235 empowers the city council of each city to levy taxes for general revenue purposes; and,

WHEREAS, Idaho Code §50-1002 requires the city council of each city in the State of Idaho to pass a budget, referred to as an annual appropriation ordinance; and,

WHEREAS, Idaho Code §63-802 sets limitations on all taxing district budget requests on the amount of property tax revenues that can be used to fund programs and services; and,

WHEREAS, Idaho Code §63-802(1)(a) allows each taxing entity to increase property tax budget amounts by a maximum of 3%, plus an amount calculated based on the value of both new construction and annexation added during the previous calendar year, plus an amount for forgone taxes; and,

WHEREAS, Idaho Code §63-802(1)(f) requires that the City adopt an annual resolution to reserve additional forgone amount in order to utilize that amount in subsequent years; and,

WHEREAS, the City has met the notice and hearing requirements in Idaho Code §63-802(1)(f) to reserve the current year's increase in the forgone amount; and,

WHEREAS, the City intends to reserve \$1,053 of its current year's increase in allowable forgone amount.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF IDAHO CITY, IDAHO, that \$1,053 of the current year's allowable increase in its forgone amount is reserved and included in the City's total forgone balance for potential use in subsequent years.

PASSED by the IDAHO CITY CITY COUNCIL on the 3rd day of August, 2022

Ken Everhart, MAYOR

ATTEST:

Nancy L. Ptak, CITY CLERK



#### CITY OF IDAHO CITY, STATE OF IDAHO EMERGENCY ORDINANCE ORDINANCE NO. 371

# AN ORDINANCE OF THE CITY OF IDAHO CITY, BOISE COUNTY, IDAHO, AN EMERGENCY ORDINANCE RELATED TO A FAILURE TO REPAIR EXCESSIVE WATER LEAKS; THAT THE ORDINANCE IS IN EFFECT FOR A PERIOD OF NOT MORE THAN ONE HUNDRED EIGHTY-TWO (182) DAYS DUE TO IMMINENT PERIL OF PUBLIC HEALTH, SAFETY, AND WELFARE; AND PROVIDING THIS ORDINANCE BE EFFECTIVE UPON ITS PASSAGE.

WHEREAS, the City of Idaho City maintains and operates its own municipal water system and the provision of water services is a primary and essential service provided by the City to those customers within its service area now and in the future;

WHEREAS, the City is under an interim moratorium on connections to its municipal water system because of the inadequacy of its water right to serve a current reasonable demand for water;

WHEREAS, the City is aware of excessive use by one or more customers that it has reason to believe is caused by leaks in the customer's building water system that have gone unaddressed despite notice from the City;

WHEREAS, the City's ability to reasonably operate and properly maintain the City's water treatment system has been and continues to be jeopardized by such excessive use;

WHEREAS, the City Council finds that a foreseeable inability to provide water is an imminent peril to the public health, safety, and welfare of the citizens of Idaho City, such that an Emergency Moratorium should be placed on new connections to the water system.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO CITY, IDAHO:

#### Section 1. FINDINGS.

- A. An unaddressed water leak that results in excessive use jeopardizes the City's ability to properly and adequately maintain its water system and ensure a safe and adequate water supply for its customers and is an imminent peril to the public health, safety, and welfare of the citizens of the City of Idaho City.
- B. Existing civil and criminal remedies are insufficient to prevent or mitigate damage or inoperability of the city's water system when a customer fails to keep its water lines in good repair as required by the City Code of Idaho City.
- C. Therefore, the City needs clear authority to make necessary repairs when a customer fails to make repairs despite notice and a demand to repair from the City.

Section 2. AMENDING SECTION 4, CHAPTER 1, TITLE 9 OF THE CITY CODE. The City Code of Idaho City, Section 9-1-5 be amended as follows:

9-1-5: MAINTENANCE AND REPAIR OF LINES:

<u>A.</u> <u>Responsibility to Maintain and Repair.</u> All customers shall keep their pipe connections and other apparatus in good repair and protected from freezing at their own expense, but no person, except under the direction of the City, shall be allowed to dig into the street, alley, sidewalk, or easement beneath which the lateral and trunk water lines run, or to tap into any such lateral or trunk line in any manner.

<u>B.</u> <u>Demand for Repair.</u> If the City or its designated agent determines, based on excessive use or other evidence, that a building water system is leaking, the City may demand that the customer repair such building water system and customer shall make such repairs or establish that such water system is not in need of repair.

C. Failure to Repair. If the customer fails to make necessary repairs or demonstrate that repair is not necessary after demand for repair has been made, then the City, in its discretion and upon notice to the customer of at least seventy-two (72) hours, may make all corrections and repairs necessary to correct the situation, or terminate running water service to the customer, or both. All costs incurred, including the cost of repairs, shall be the responsibility of the customer and if it is necessary that the city correct the situation or make repairs, the associated cost and charges may be assessed and added to the customer's water bill. Such assessment is in addition to any other penalties provided for a violation of this Chapter.

Section 3. DURATION. This emergency ordinance shall be in place for a period of one hundred and eighty-two (182) days following adoption of this emergency ordinance.

Section 4. SEVERABILITY CLAUSE. The sections of this ordinance are severable. The invalidity of a section shall not affect the validity of the remaining sections.

Section 5. EFFECTIVE DATE. That this emergency ordinance shall be in full force and effect immediately upon the date of its passage.

PASSED BY THE COUNCIL of the City of Idaho City this \_\_\_\_\_day of \_\_\_\_\_, 2022.

APPROVED BY THE MAYOR of the City of Idaho City this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

Kenneth Everhart, Mayor

Nancy L Ptak, City Clerk