CITY OF IDAHO CITY

REGULAR CITY COUNCIL MEETING
Wednesday, August 10, 2022
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/81411425546?pwd=SzI0RllOK3dsQTZhVkE3SUpPbVcvdz09

Meeting ID: 814 1142 5546
Passcode: 819343

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JULY 27, 2022 AND AUGUST 3, 2022, ***ACTION ITEM***
B. IDAHO CITY EVENT CHECKLIST ***ACTION ITEM***
   1. IDAHO CITY CHAMBER OF COMMERCE – DOUG POTTINGER AND BRENNA PICOTTE AND MICHELLE AUDETTE – IDAHO CITY DAYS
   2. BETH WILSON – IDAHO CITY HISTORICAL FOUNDATION – SMOKEJUMPER DAY, AUGUST 13, 2022
C. BILLS/PAYABLES: JULY 28, 2022 THROUGH AUGUST 10, 2022, ***ACTION ITEM***

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

III. ENGINEER'S REPORT

1. MOUNTAIN WATERWORKS UPDATES

IV. OLD BUSINESS

1. VALLEY WIDE PROPANE PROPOSAL ***ACTION ITEM***

V. NEW BUSINESS

1. HARLEY'S PUB LLC – 2023-01 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***
2. STEVE TWILEGAR – NOISE ORDINANCE VARIANCE – JACK PINE ROUND UP AUGUST 26-27, 2022 ***ACTION ITEM***
3. BRENT ADAMSON – IDAHO CITY FIRE PROTECTION DISTRICT TRANSFER OF LAND DEED, ***ACTION ITEM***
4. NATIONAL SMOKEJUMPER ASSOCIATION – PROCLAMATION, ***ACTION ITEM***

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS
B. LAW ENFORCEMENT
C. CLERK/TREASURER'S OFFICE
    1. BUDGET UPDATES
    2. WATER AND SEWER UPDATES, ***ACTION ITEM***
D. CITY ATTORNEY

IX. COUNCIL UPDATES

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
idahocitymayor1@cityofic.org

Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams

Chief of Police:
Mark Otter
icpd100@gmail.com

City officers:
Ericca Robbins
Brent Watson

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org

Public Works:
Gene Bettys
Dominick Nalley

Janitorial:
Dale Rutter

City Clerk-Treasurer:
Nancy L Ptak
idahocityclerk@cityofic.org

Deputy Clerk:
Sue Robinson

Office Clerk:
Laura Carignan

511 Main Street
PO Box 130
Idaho City, ID 83631
(208)392-4584
4cityfolk@cityofic.org

idahocityoffice@cityofic.org

CITY OF IDAHO CITY

AMENDED REGULAR CITY COUNCIL MEETING
Wednesday, July 27, 2022
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/89176468753?pwd=Y1JuV0xMTXNrY1lwYit3S3lNUHlkZz09
Meeting ID: 891 7646 8753

MINUTES

CALL MEETING TO ORDER: Council President Secor called the meeting to order at 6:03 pm.
ROLL CALL: Elliot, Adams, Secor were present. Martin was present via Zoom.
PLEDGE OF ALLEGIANCE: Council President Secor led the Pledge of Allegiance.

74-204 (4) An agenda may be amended after the start of a meeting upon a motion that states the reason for the amendment and states the good faith reason the agenda item was not included in the original agenda posting. Final action may not be taken on an agenda item added after the start of a meeting unless an emergency is declared necessitating action at that meeting. The declaration and justification shall be reflected in the minutes.

The agenda needs to be amended for the following reason: There is a need to discuss immediate or emergency measures to address water levels and water leaks.
Secor made a motion to amend the agenda to include item #1 under Ordinances and Resolutions – Immediate or Emergency Measures to Address Water Levels and Water Leaks, Action Item, seconded by Elliott.
Secor-aye, Adams-aye, Elliott-aye, Martin-aye. Motion carries.

I. CONSENT AGENDA

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A. APPROVAL OF MINUTES: JULY 13, 2022, ***ACTION ITEM***

Elliott made a motion to approve the minutes dated July 13, 2022 as presented, seconded by Adams. Secor-aye, Adams-aye, Elliott-aye, Martin-aye. Motion carries.

B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***

C. BILLS/PAYABLES: JULY 14, 2022 THROUGH JULY 27, 2022, ***ACTION ITEM***

Elliott made a motion to pay the bills dated July 14, 2022 through July 27, 2022, in the amount of $31,235.53, seconded by Adams. Martin-aye, Secor-aye, Adams-aye, Elliott-aye. Motion carries.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

III. ENGINEER'S REPORT

1. MOUNTAIN WATERWORKS WATER RIGHTS UPDATES

Mountain Waterworks was not present, no updates.

2. ALLOW COUNCIL PRESIDENT'S SIGNATURE ON IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY DRINKING WATER PLANNING GRANT APPLICATION, SRF-01, ***ACTION ITEM***

Martin made a motion to allow council president's signature on Idaho Department of Environmental Quality Drinking Water Planning Grant Application, SRF-01, seconded by Adams. Elliott-aye, Adams-aye, Secor-aye, Martin-aye. Motion carries

3. STATE OF IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY AUTHORIZING RESOLUTION, SRF-03, AUTHORIZING THE COUNCIL PRESIDENT TO SIGN ALL APPLICATIONS, FUNDING AGREEMENTS, AND OTHER DOCUMENTS RELATING TO DRINKING WATER FACILITY PLAN PROJECT, ***ACTION ITEM***

Elliott made a motion to allow the council president to sign all applications, funding agreements, and other documents relating to Drinking Water Facility Plan Project, seconded by Martin. Secor-aye, Adams-aye, Elliott-aye, Martin-aye. Motion carries.

IV. OLD BUSINESS

V. NEW BUSINESS

1. CERTIFICATE OF APPRECIATION AWARDED TO COUNCILMEMBER DAVE MARTIN

Council President presented Councilmember Martin with a certificate of appreciation for his years of service. Councilmembers expressed their gratitude.

2. VALLEY WIDE PROPANE PROPOSAL

Representative from Valley Wide Propane was present. Discussion will take place at the next City Council Meeting.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. *ACTION ITEM*

1. IMMEDIATE OR EMERGENCY MEASURES TO ADDRESS WATER LEVELS AND WATER LEAKS, *ACTION ITEM*

City Attorney Callahan indicated that It has been a challenge for the water facility plant to keep up with the water demands in the City. She researched whether or not the City can shut off a property owner's water if there is a major leak on the resident's property. The City can shut off a resident's water for a delinquent bill, but it is unclear if the City can shut off a property owner's water in order to stop a leak. City Attorney Callahan suggested that City Council discuss what should be in Idaho City Code to address the situation in order to allow the shut off of service when there is a water leak on a resident's property. It should take into account how imminent is the threat posed by the water leak and if immediate action needs to be taken with an emergency ordinance that would give the City the power to affirmatively shut off a resident's water or to limit the number of hours per day that resident's water can be on in order to prevent the leak from creating imminent peril to the City's water plant.

Public Works Director Claus expressed that with the amount of water that is flowing through the water plant she can't clean out the sand bay. She is also concerned that if the water to this resident is turned off temporarily without the leak being fixed, it could cause additional damage to the resident's water line when turned back on due to the water surge that will occur.

It was suggested that there be an emergency ordinance signed at the Special City Council Meeting on August 3, 2022 to address this issue. Chief Otter will deliver one more demand letter to this resident to inform them that the City will fix the leak, at the resident's cost, on a specified date if the resident does not fix the leak prior to that time.

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

No letters of intent have been received.

B. HISTORIC PRESERVATION COMMISSION

No updates at this time.

C. PLANNING & ZONING COMMISSION

There is not a full quorum at this time. There have been three letters of intent received at this time. Clerk Ptak has been working with City Attorney Callahan to see if the number of members can be lowered from five to three in order to continue to hold Planning and Zoning meetings.

Gary Secor is in the process of annexing his property and would like to obtain a building permit but the process has been stalled due to the lack of quorum on Planning and Zoning. He is asking to have the City approve the building permit without having to go through the process with Planning and Zoning.
Niehoff property is in the process of obtaining a property split. Clerk Ptak would like to know if these property adjustments can be brought straight to City Council if there is not a Planning and Zoning quorum.
City Attorney Callahan noted that Idaho law requires the commission to have at least three board members. She suggested that Planning and Zoning should require five members for its Commission, and as long as there are three filled seats there would be a quorum with two members able to make decisions until the remaining positions are filled. City Council members noted that they would like the number to remain at five commission members.

D. IDAHO CITY CHAMBER OF COMMERCE

Idaho City Days need volunteers for the event in October. If interested contact Jacob Kesler or Shelly Heffington.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

1. EXECUTIVE SESSION TO DISCUSS THE ACQUISITION OF AN INTEREST IN REAL PROPERTY AND TO COMMUNICATE WITH COUNSEL ABOUT THE IMMINENTLY LIKELY LEGAL PROCEEDINGS UNDER IDAHO CODE SECTION 74-206(1)(c),(f)

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus indicated that one of the Public Works employees is out on medical leave. Staff members have donated sick leave. Monday was having problems with the water plant keeping up with the water demands of the city. A new pump has been ordered. Public Works is having a problem accessing the sewer plant using the easement.

B. LAW ENFORCEMENT

Chief Otter indicated that law enforcement is very busy. There is a plan being developed for emergency procedures at the school. Jon Adams is administering a Tac Med training course for all law enforcement. Chief Otter had a meeting with ITD. The City can buy solar speed limit signs and be reimbursed by ITD. ITD is offering a program that will pay for a full-time officer for three years. This can be applied for in January 2023 and would begin in October 2023.

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Clerk Ptak presented the 3rd Quarterly Financial report as well as the July 2022 monthly budget.

2. WATER AND SEWER UPDATES, ***ACTION ITEM***

Clerk Ptak presented a billing adjustment sheet for water and sewer accounts.

ICRMP approved Clerk Ptak setting up the accounting system to track the donated sick time for the employee on medical leave.

D. CITY ATTORNEY

City Attorney Callahan indicated that an additional letter was sent to the property owner with the severely delinquent water and sewer account. No response was given by the property owner. She suggests that the necessary paperwork be completed to put a lien on the property. She also suggested doing an ordinance change to match the water and sewer code provisions to be able to take a civil action against the property owner to avoid having to put a lien on a property.

X. COUNCIL UPDATES

Councilmember Martin said that it was a pleasure working with everyone. He indicated that Public Works needs more money in their budget. He suggests a tiered water billing system.

XI. MAYOR UPDATES

No updates. Mayor was not present.

XII. CITIZEN COMMENTS

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1. Jessica Ledbetter - Inquired if she could have a caretaker on her property, living in a motorhome. She was previously informed by Chief Otter that no one can live in a motorhome without access to services. Chief Otter replied that it was possible to have a caretaker live on the property if the motorhome was hooked up to a dedicated City water and sewer line.
   She is concerned about an easement on her property that is for access to the sewer plant.
2. Marc Carignan – Reiterated Councilmember Martin's comment that a tiered water payment system would be a good idea to incentivize residents to conserve water. Ordinance No. 367 is a concern that is allowing a trailer park on the Cowboy Campground to have four permanent spots that will be hooked to City sewer and water. Wants to have the following defined in code – Residential Trailer/Mobile Home/Manufactured Home Park or site, Recreational Vehicle Park, Campground. The definitions should include proper site layouts, snow clearing, and water/sewer hookups. He is concerned about unintended consequences for the health and safety of the City. He would like the Ordinance revisited to make sure that it has clear definitions of land use for what is allowed in the City.

ADJOURNMENT: 7:10

BUDGET WORKSHOP

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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Mayor:
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Council members:
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Dave Martin
Ashley M Elliott
Mari Adams

Chief of Police:
Mark Otter
icpd100@gmail.com
City officers:
Mathew Archuleta
Ericca Robbins
Brent Watson

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org
Public Works:
Gene Bettys
Dominick Nalley
Janitorial:
Dale Rutter

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Deputy Clerk:
Sue Robinson
Office Clerk:
Laura Carignan

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idahocityoffice@cityofic.org

CITY OF IDAHO CITY

SPECIAL CITY COUNCIL MEETING
August 3, 2022
6:00 pm
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/82931813602?pwd=OTI5K25VMjNpZk43R05zZmQzcnFRQT09

Meeting ID: 829 3181 3602
Passcode: 816854

MINUTES

CALL MEETING TO ORDER: Mayor Everhart called the meeting to order at 6:01 pm.
ROLL CALL: Adams and Secor were present. Elliott was present via Zoom.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the Pledge of Allegiance.

2022/2023 BUDGET WORKSHOP – NO PUBLIC INPUT
No additional discussion was needed by Council.

I. NEW BUSINESS

1. ADOPT ORDINANCE TO STAGGER TERMS FOR PLANNING AND ZONING COMMISSIONS, ***ACTION ITEM***

Secor made a motion pursuant to Section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full shall be dispensed with and that Ordinance No. 370 be considered immediately, seconded by Elliott. Secor-aye, Adams-aye, Elliott-aye.
Secor moved that Ordinance No. 370 now before the council be approved, seconded by Adams. Secor-aye, Adams-aye, Elliott-aye. Motion carries.

2. APPOINT PLANNING AND ZONING COMMISSIONERS, ***ACTION ITEM***

There were five letters of intent for Commissioners for the Planning and Zoning Committee, Jon Adams, Gary Secor, RC Hayes, Greg Neubert, and Marc Carignan.
Mayor Everhart appointed the two returning incumbents, Gary Secor and RC Hayes to the Planning and Zoning commission for 3-year terms and the three new members to the commission for 4-year terms.
Elliott made a motion to allow the mayor to appoint Jon Adams to the commission of Planning and Zoning for a 4-year term, seconded by Secor. Secor-aye, Elliott-aye, Adams-recuse.
Elliott made a motion to allow the mayor to appoint Gary Secor to the commission of Planning and Zoning for a 3-year term, seconded by Adams. Secor-recuse, Elliott-aye, Adams-aye.
Elliott made a motion to allow the mayor to appoint RC Hayes to the commission of Planning and Zoning for a 3-year term, seconded by Secor. Secor-aye, Elliott-aye, Adams-aye.
Elliott made a motion to allow the mayor to appoint Greg Neubert and Marc Carignan to the commission of Planning and Zoning for a 4-year term, seconded by Secor. Secor-aye, Elliott-aye, Adams-aye. Motion carries.

3. RESOLUTION NO. 2022-05 SCHEDULE OF FEES FOR 2023, ***ACTION ITEM***

Secor made a motion to adopt Resolution No. 2022-05 Schedule of Fees for fiscal year 2023 with a correction to change the Community Hall deposit from $50.00 to $150.00, seconded by Adams. Adams-aye, Secor-aye, Elliott-aye. Motion carries.

4. RESOLUTION NO. 2022-06 RESERVING FORGONE AMOUNT 2023, ***ACTION ITEM***

Secor made a motion to adopt Resolution No. 2022-06 Reserving Forgone Amount of $1,053.00 for 2023 fiscal year, seconded by Adams. Secor-aye, Adams-aye, Elliott-aye. Motion carries.

5. ADOPT TENTATIVE 2022-2023 BUDGET, ***ACTION ITEM***

Secor made a motion to adopt the Tentative 2022-2023 Budget in the amount of $1,071,143.00, seconded by Adams. Elliott asked when the final budget is due. Mayor Everhart clarified that the Budget Hearing will be on August 24, 2022 and the budget will be adopted in September as an Ordinance. Secor-aye, Adams-aye, Elliott-aye. Motion carries.

6. ADOPT EMERGENCY ORDINANCE TO ADDRESS ENTRY ON TO PROPERTY TO ADDRESS WATER LEAKS, ***ACTION ITEM***

There is a need for an emergency ordinance as a response to a property that has an excessive water leak for a long period of time. This has caused the water treatment plant to full capacity resulting in Public Works not being able to maintain the proper maintenance schedule for the water treatment plant. The City previously had discussions with the property owner and has sent demand letters informing the property owner that it is their responsibility to repair the leak on their property. The property owner contacted Clerk Ptak today at 2:55 pm stating that the repair of the leak would be started on Friday, August 5, 2022. The City will know on Monday if it will be necessary for Public Works to enter the property to fix the leak or to shut the water service off to this property. This ordinance clarifies that the City has authority to enter a property to address water leaks. This ordinance will also give the City the authority to turn off the water to a property that has a water leak that is not repaired after a demand for repair has been made.

Secor made a motion pursuant to Section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full shall be dispensed with and that Ordinance No. 371 be considered immediately, seconded by Adams. Secor-aye, Adams-aye, Elliott-aye.

Secor moved that Ordinance No. 371 now before the council be approved, seconded by Adams. Secor-aye, Adams-aye, Elliott-aye. Motion carries.
Ordinance No. 371 will be effective upon publication in the newspaper.

ADJOURNMENT: 6:31

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

ATTEST: Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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REQUEST TO APPEAR ON AGENDA

Today's Date: 07/15/2022

Name: Brenna Picotte and Michelle Audette

Subject: Idaho City Days Event Checklist

Will this be an action item? YES X NO _____

To ensure that you appear on the agenda, please return this form to City Hall no later than <u>ONE WEEK PRIOR</u> to the meeting you wish to appear.

Date of city council meeting you wish to appear on the agenda:
August 10th, 2022

Date of ICHC meeting you wish to appear on the agenda:

Date of ICP&Z meeting you wish to appear on the agenda:

Date of ICP&R meeting you wish to appear on the agenda:

Questions? Please call City Hall at 208-392-4584 or email idahocityclerk@cityofic.org or 4cityfolk@cityofic.org

A

City of Idaho City

IDAHO CITY EVENT CHECKLIST

EVENT SPONSOR: Idaho City Chamber of Commerce
DATE(S): September 30th, October 1st, October 2nd
EVENT NAME: Idaho City Days
PERSON IN CHARGE: Shelly Hettington, Jacob Kesler, Brenna Picotte
ADDRESS: PO Box 507 Idaho City ID 83631
PHONE: Daytime [redacted] Evenings [redacted]

1. PARK POLICY
THE EVENT SPONSOR HAS READ THE IDAHO CITY PARK POLICY AND AGREES TO COMPLY AND TO SEE THAT EVENT PARTICIPANTS COMPLY WITH THE BEST OF THEIR ABILITIES.
INITIAL HERE BP

2. EVENT DESCRIPTION
BRIEFLY DESCRIBE WHAT YOUR EVENT ENCOMPASSES:
Family Friendly Entertainment to include fair food, carnival games, Vendors, Cowboy Poetry, beer garden, and city wide entertainment

3. SITE PLAN
ATTACH A SITE PLAN SHOWING THE EXACT LOCATION OF ALL THE DIFFERENT FUNCTIONS OR YOUR EVENT (I.E. SHOW PERFORMANCE SPACES; VENDOR AREAS; EMERGENCY SERVICES; TRASH RECEPTACLES; PORTA POTTIES; PROPOSED PARKING USES, ETC.) ☐

4. EVENT HOURS
WHAT ARE THE DAILY HOURS OF OPERATION FOR YOUR EVENT?
September 30th setup 4pm - 8pm. Saturday October 1st 6AM to October 2nd at 9pm.

5. GENERATORS OR AMPLIFIED SOUND SYSTEMS
ARE YOU PROPOSING TO USE ELECTRICAL GENERATORS OR AMPLIFIED SOUND SYSTEMS?
☒ YES ☐ NO
IF SO, PLEASE SHOW THEIR LOCATIONS ON YOUR SITE PLAN AND DESCRIBE IN THE SPACE PROVIDED BELOW WHAT THEY WILL BE USED FOR AND WHAT PRECAUTIONS YOU ARE TAKING TO SEE THAT THEY ARE USED PROPERLY AND SAFELY.
There will be an amplified sound system at both the park stage and also the main stage both days. We will do everything possible to be safe with location of electrical cords, power outlet usage, and city ordinance quiet hours.

6. ***DESCRIBE BELOW YOUR PLANS FOR TRASH DISPOSAL. WHAT ARE YOUR PLANS FOR TRASH COLLECTION AND CONTAINMENT, RECEPTACLE LOCATIONS AND AFTER-EVENT CLEANUP?

We will have volunteers to clean up and dispose in City dumpsters. As well as the Forest Service dumpsters.

*****ITEMS 7, 8 AND 9 MUST BE PREAPPROVED BY THE CITY CHIEF OF POLICE AND INITIALED PRIOR TO SUBMITTAL TO THE CITY CLERK FOR COUNCIL REVIEW. *****

A FEE FOR COUNCIL APPROVED EVENTS WILL BE SET AT $25.00 AN HOUR PER OFFICER TO COVER ADDITIONAL COVERAGE OF LAW ENFORCEMENT IF DEEMED NECESSARY. THE NUMBER OF HOURS FOR EVENTS WILL BE DETERMINED BY THE IDAHO CITY CHIEF OF POLICE.

7. ***DESCRIBE BELOW YOUR SECURITY PLAN AND YOUR EMERGENCY SERVICES PLAN FOR THE EVENT:

We will have Boise County Ambulance on hand both days accessible in the center of town with easy exit to emergencies. We will have a first aid booth. We will also have paid security staff to watch over vendors booth on streets from 11pm Sat Oct 1st to 7am Sunday October 2nd.

CITY CHIEF OF POLICE INITIAL HERE MTO

8. ***DESCRIBE BELOW YOUR TRAFFIC CONTROL/PARKING PLAN:

We have created multiple parking signs for Vendors and visitors as well as entertainers. We have directional signs set up all over town of offered parking locations. We will have volunteers directing traffic in yellow vests if necessary during Peak times.

CITY CHIEF OF POLICE INITIAL HERE MTO

9. ***CONSUMPTION OR POSSESSION OF ALCOHOL

WILL ALCOHOL BE CONSUMED OR POSSESSED AT THE EVENT? ☒ YES ☐ NO

IF SO, IF MORE THAN A KEG OR THREE (3) CASES ARE POSSESSED BUT NOT OFFERED FOR SALE, A PERMIT MUST BE SECURED FROM THE CITY.

WILL THE ALCOHOL BE OFFERED FOR SALE? ☒ YES ☐ NO

IF YES, PROPER PERMITS MUST BE SECURED FROM THE STATE OF IDAHO AND THE CITY OF IDAHO CITY AND A DESIGNATED AREA FOR SALE AND CONSUMPTION IS REQUIRED. SHOW THE LOCATION OF THIS DESIGNATED AREA ON YOUR SITE PLAN.

CITY CHIEF OF POLICE INITIAL HERE MTO

10. PROOF OF INSURANCE
ATTACH A COPY OF THE FORM SHOWING THE CITY OF IDAHO CITY AS CO-INSURED IN THE AMOUNT OF $1,000,000.

11. VENDOR PERMITS
THE EVENT SPONSOR IS AWARE THAT ANY VENDOR WITHIN THEIR EVENT MUST HAVE A VENDOR'S PERMIT FROM THE CITY PRIOR TO CONDUCTING BUSINESS AND TAKES FULL RESPONSIBILITY HEREIN TO SEE THAT COMPLIANCE IS MET.
INITIAL HERE BP

12. FOOD CONCESSIONS
WILL YOU OR ANY OF YOUR VENDORS BE SERVING, SELLING, OR GIVING AWAY FOOD? ☐
YES ☒ NO

IF SO, THE PROPER PERMITS FROM THE CENTRAL DISTRICT HEALTH DEPARTMENT MUST BE SECURED.
BP

PARKS AND RECREATION FEE SCHEDULE
WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR CITY RECREATION FACILITIES AS FOLLOWS:

1. COMMERCIAL OR DEDICATED USE OF ANY CITY RECREATIONAL FACILITIES SHALL BE 5% OF GROSS PROCEEDS OR A MINIMUM CHARGE OF $75.00 PER DAY PLUS 6% USE TAX.

THE FOLLOWING SECURITY DEPOSIT IS REQUIRED, REFUNDABLE IF RENTAL REQUIREMENTS ARE COMPLETED:

50 TO 99 PEOPLE $50.00, 100 TO 249 PEOPLE $100.00, 250 PEOPLE OR MORE $300.00

EXCEPTIONS MAY BE SET BY THE CITY COUNCIL BASED ON RECOMMENDATION FROM THE IDAHO CITY PARKS AND RECREATION COMMISSION.

VEDORS FEES

1. VENDORS LICENSE DAILY FEE $15.75.
2. VENDORS LICENSE DAILY FEES (NONPROFIT ORG.) $7.35.
3. VENDORS LICENSE YEARLY FEE (NON-REFUNDABLE) $52.50.
4. CARNIVAL OR PUBLIC ENTERTAINMENT WITH LESS THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE $210.00.
5. CARNIVAL OR PUBLIC ENTERTAINMENT WITH MORE THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE SHALL BE $21.00 PER CONCESSION, RIDE OR SIDESHOW.

AN ADDITIONAL EVENT LICENSE FEE MAY BE REQUIRED FOR CARNIVALS, PUBLIC ENTERTAINMENT, OR SPONSORED EVENTS IN AN AMOUNT APPROVED BY THE CITY COUNCIL AS MEETING THE CITY'S EXPENSES RELATED TO THE ACTIVITY, INCLUDING BUT NOT LIMITED TO THE PROVISION OF PUBLIC WORKS AND POLICE.

A PERMITTEE FOR A CARNIVAL, PUBLIC ENTERTAINMENT, OR SPONSORED EVENT SHALL ESTABLISH FINANCIAL RESPONSIBILITY IN THE FORM OF AN INSURANCE POLICY ISSUED JOINTLY TO THE OWNER AND THE CITY OF IDAHO CITY IN THE MINIMUM AMOUNT OF ONE MILLION DOLLARS, SINGLE LIMIT.

COMMUNITY HALL RENTAL FEES

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR THE COMMUNITY HALL AS FOLLOWS:

1. NON-PROFIT GROUPS $42.00 PER DAY PLUS ($2.52) 6% USE TAX
2. PRIVATE GROUPS AND GOVERNMENT AGENCIES $84.00 FOR 5 OR FEWER HOURS PLUS ($5.04) 6% USE TAX
3. PRIVATE GROUPS AND GOVERNMENT AGENCIES $157.50 FOR MORE THAN 5 HOURS PLUS ($9.45) 6% USE TAX

A $50.00 DEPOSIT REQUIRED; REFUNDABLE IF RENTAL AGREEMENT REQUIREMENTS ARE COMPLETED.

THE COUNCIL CAN WAIVE A PORTION OF THE FEE OR SET A MONTHLY USE FEE FOR GROUPS DESIRING TO USE THE HALL ON A SET SCHEDULE FOR A CLASS OR MULTI-DAY EVENT.

Fully Completed Event Checklist must be submitted to City Hall no later than 3:00 pm on the Thursday preceding the Regular City Council Meeting.

OFFICE USE ONLY:

ALL ATTACHMENTS AND/OR PERMITS AND FEES RECEIVED:

SITE PLAN _____

PROOF OF INSURANCE _____

ALCOHOL/CATERING PERMITS _____

VENDOR'S PERMITS _____

DATE EVENT CHECKLIST RECEIVED AND FOUND TO BE COMPLETE: _____

APPROVED: _____ DENIED: _____

AFTER EVENT COMMENTS:

WAS THE SITE CLEANED UP PROPERLY IN A TIMELY FASHION? ☐ YES ☐ NO

COMMENTS_____

DID THE EVENT SPONSOR MEET ALL OF THEIR OBLIGATIONS AND RESPONSIBILITIES? ☐ YES ☐ NO

COMMENTS_____

SHOULD THIS PARTY BE ALLOWED TO USE CITY PROPERTY AGAIN? ☐ YES ☐ NO

COMMENTS_____

SIGNED: _____

AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

mmunity Ins Co	NAMED INSURED IDAHO CITY CHAMBER OF COMMERCE INC PO BOX 507 IDAHO CITY ID 83631
84812402	
NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: _____ FORM TITLE: _____

CITY OF IDAHO CITY
is listed as an additional insured per endorsements
CG 20 11(01/96)

DATE (MM/DD/YYY
12/07/20

.IFICATE OF LIABILITY INSURANCE

.S A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. TH
. FIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICI
ATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZE
, PRODUCER, AND THE CERTIFICATE HOLDER.

.e certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject
conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to t
holder.in lieu of such endorsement(s).

.stern Community Ins Co
PO Box 4848
Pocatello, ID 83205-4848

CONTACT NAME: ZEMAITIS PHIL
PHONE (A/C, No, Ext): 208-510-6100 FAX (A/C, No): 208-232-3608
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC
INSURER A: Western Community Ins Co	39519
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
IDAHO CITY CHAMBER OF COMMERCE INC
PO BOX 507
IDAHO CITY ID 83631

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:** AF0670

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PER
INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH T
CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TER
EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC	Y	N	84812402	1/02/22	1/02/23	EACH OCCURRENCE	$ 1,000,
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,
							MED EXP (Any one person)	$ 5,
							PERSONAL & ADV INJURY	$ 1,000,
							GENERAL AGGREGATE	$ 2,000,
							PRODUCTS - COMP/OP AGG	$ INCLU
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CITY OF IDAHO CITY
511 MAIN ST
PO BOX 130
IDAHO CITY ID 83631

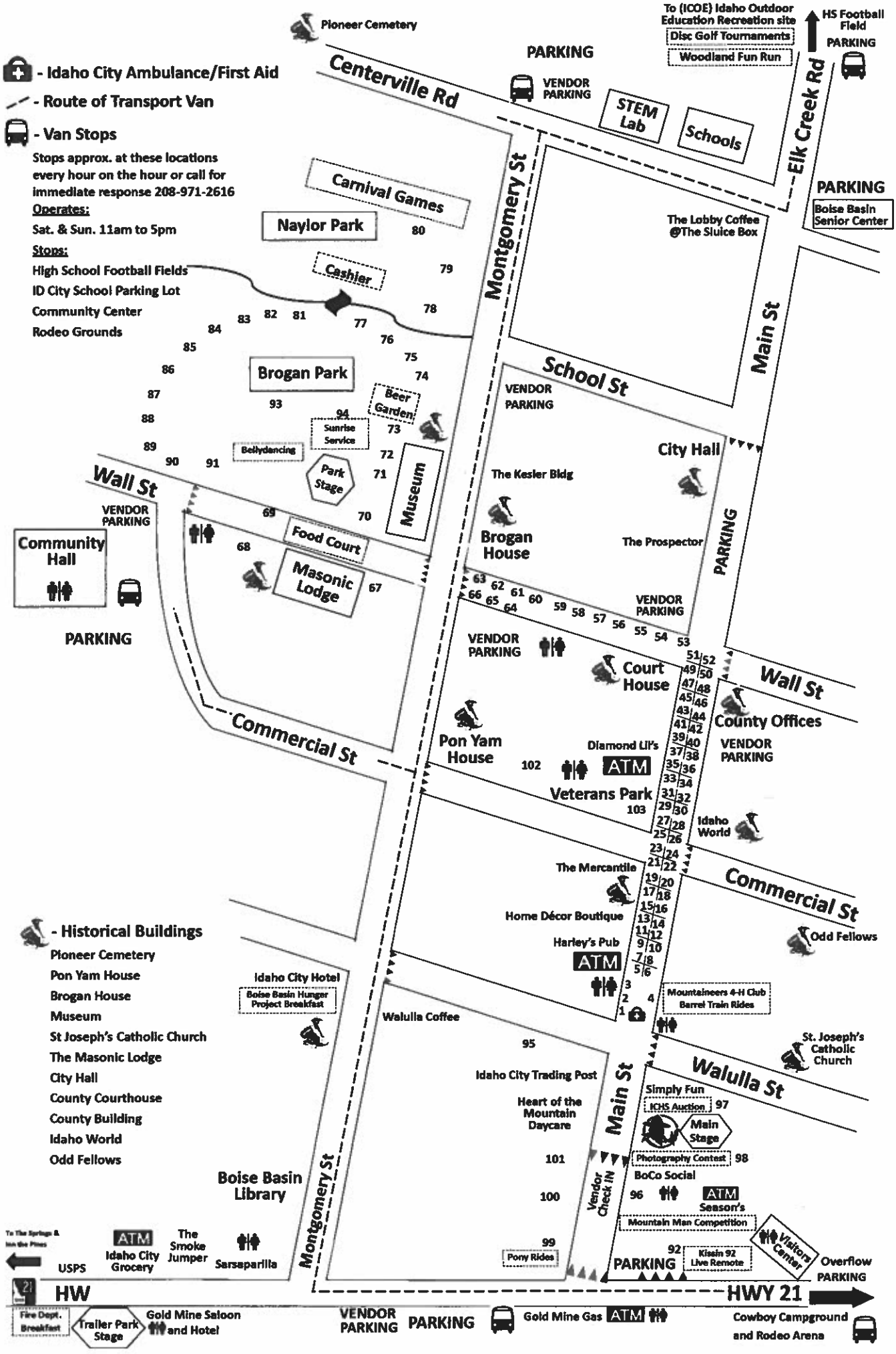
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED B
THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVER
ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Chuck McDonald

ACORD 25 (2010/05)


- Idaho City Ambulance/First Aid
- Route of Transport Van
- Van Stops
Stops approx. at these locations every hour on the hour or call for immediate response 208-971-2616
Operates:
Sat. & Sun. 11am to 5pm
Stops:
High School Football Fields
ID City School Parking Lot
Community Center
Rodeo Grounds
Pioneer Cemetery
Centerville Rd
PARKING
VENDOR PARKING
STEM Lab
Schools
To (ICOE) Idaho Outdoor Education Recreation site
Disc Golf Tournaments
Woodland Fun Run
HS Football Field
PARKING
Elk Creek Rd
PARKING
Boise Basin Senior Center
Carnival Games
Naylor Park
Cashier
Montgomery St
The Lobby Coffee @The Sluice Box
Main St
School St
Brogan Park
Beer Garden
Sunrise Service
Bellydancing
Park Stage
Museum
VENDOR PARKING
City Hall
The Kesler Bldg
Brogan House
The Prospector
PARKING
Wall St
VENDOR PARKING
Community Hall
Food Court
Masonic Lodge
PARKING
VENDOR PARKING
Court House
VENDOR PARKING
Wall St
County Offices
VENDOR PARKING
Commercial St
Pon Yam House
Diamond Lil's
ATM
Veterans Park
Idaho World
Commercial St
The Mercantile
Home Décor Boutique
Harley's Pub
ATM
Odd Fellows
- Historical Buildings
Pioneer Cemetery
Pon Yam House
Brogan House
Museum
St Joseph's Catholic Church
The Masonic Lodge
City Hall
County Courthouse
County Building
Idaho World
Odd Fellows
Idaho City Hotel
Boise Basin Hunger Project Breakfast
Walulla Coffee
Mountaineers 4-H Club Barrel Train Rides
St. Joseph's Catholic Church
Walulla St
Idaho City Trading Post
Heart of the Mountain Daycare
Main St
Simply Fun
ICHS Auction
Main Stage
Photography Contest
BoCo Social
ATM
Season's
Mountain Man Competition
Boise Basin Library
Montgomery St
Vendor Check IN
Visitors Center
Overflow PARKING
To The Springs & Into the Pines
ATM
Idaho City Grocery
The Smoke Jumper
Sarsaparilla
USPS
PARKING
Kissin 92 Live Remote
Pony Rides
HW
HWY 21
Fire Dept. Breakfast
Trailer Park Stage
Gold Mine Saloon and Hotel
VENDOR PARKING
PARKING
Gold Mine Gas
ATM
Cowboy Campground and Rodeo Arena

City of Idaho City

IDAHO CITY EVENT CHECKLIST

EVENT SPONSOR: Idaho City Historical Foundation
DATE(S): August 13, 2022
EVENT NAME: Smokejumper Day
PERSON IN CHARGE: Beth Wilson
ADDRESS: 501 Montgomery, PO Box 358 Idaho City, ID 83631
PHONE: Daytime [redacted] Evenings

1. PARK POLICY
THE EVENT SPONSOR HAS READ THE IDAHO CITY PARK POLICY AND AGREES TO COMPLY AND TO SEE THAT EVENT PARTICIPANTS COMPLY WITH THE BEST OF THEIR ABILITIES.
INITIAL HERE N/A

2. EVENT DESCRIPTION
BRIEFLY DESCRIBE WHAT YOUR EVENT ENCOMPASSES:
ICHF is hosting a tour of 145 NSA (National Smokejumper Assoc.) members & family. Most activities will involve only NSA but we are opening buildings normally closed for NSA AND THE Public.

3. SITE PLAN
ATTACH A SITE PLAN SHOWING THE EXACT LOCATION OF ALL THE DIFFERENT FUNCTIONS OR YOUR EVENT (I.E. SHOW PERFORMANCE SPACES; VENDOR AREAS; EMERGENCY SERVICES; TRASH RECEPTACLES; PORTA POTTIES; PROPOSED PARKING USES, ETC.)

4. EVENT HOURS
WHAT ARE THE DAILY HOURS OF OPERATION FOR YOUR EVENT?
10 am to 3pm

5. GENERATORS OR AMPLIFIED SOUND SYSTEMS
ARE YOU PROPOSING TO USE ELECTRICAL GENERATORS OR AMPLIFIED SOUND SYSTEMS?
☑ YES ☐ NO
IF SO, PLEASE SHOW THEIR LOCATIONS ON YOUR SITE PLAN AND DESCRIBE IN THE SPACE PROVIDED BELOW WHAT THEY WILL BE USED FOR AND WHAT PRECAUTIONS YOU ARE TAKING TO SEE THAT THEY ARE USED PROPERLY AND SAFELY.
A microphone & speaker @ the Brogan Park during lunch for NSA members to share thoughts & for a formal welcome to the city

6. ***DESCRIBE BELOW YOUR PLANS FOR TRASH DISPOSAL. WHAT ARE YOUR PLANS FOR TRASH COLLECTION AND CONTAINMENT, RECEPTACLE LOCATIONS AND AFTER-EVENT CLEANUP?

ICHF has a trash bin @ the museum

*****ITEMS 7, 8 AND 9 MUST BE PREAPPROVED BY THE CITY CHIEF OF POLICE AND INITIALED PRIOR TO SUBMITTAL TO THE CITY CLERK FOR COUNCIL REVIEW. *****

A FEE FOR COUNCIL APPROVED EVENTS WILL BE SET AT $25.00 AN HOUR PER OFFICER TO COVER ADDITIONAL COVERAGE OF LAW ENFORCEMENT IF DEEMED NECESSARY.
THE NUMBER OF HOURS FOR EVENTS WILL BE DETERMINED BY THE IDAHO CITY CHIEF OF POLICE.

7. ***DESCRIBE BELOW YOUR SECURITY PLAN AND YOUR EMERGENCY SERVICES PLAN FOR THE EVENT:

We feel the impact will be minimal. As they will be dispursed around town touring on their own. We will have first aid Kits in our buildings and volunteers who can contact EMS if needed.

CITY CHIEF OF POLICE INITIAL HERE _____

8. ***DESCRIBE BELOW YOUR TRAFFIC CONTROL/PARKING PLAN:

We will be staging out of Brogan Park with buses & Senior Center Community Bus parked in front of the Territorial Prison and east end of Community Hall Parking Lot. NSA members bringing their own cars will be directed to Community Hall Parking Lot

CITY CHIEF OF POLICE INITIAL HERE _____

9. ***CONSUMPTION OR POSSESSION OF ALCOHOL

WILL ALCOHOL BE CONSUMED OR POSSESSED AT THE EVENT? ☑ YES ☐ NO

IF SO, IF MORE THAN A KEG OR THREE (3) CASES ARE POSSESSED BUT NOT OFFERED FOR SALE, A PERMIT MUST BE SECURED FROM THE CITY.

WILL THE ALCOHOL BE OFFERED FOR SALE? ☐ YES ☑ NO

IF YES, PROPER PERMITS MUST BE SECURED FROM THE STATE OF IDAHO AND THE CITY OF IDAHO CITY AND A DESIGNATED AREA FOR SALE AND CONSUMPTION IS REQUIRED. SHOW THE LOCATION OF THIS DESIGNATED AREA ON YOUR SITE PLAN.

CITY CHIEF OF POLICE INITIAL HERE _____

10. PROOF OF INSURANCE
ATTACH A COPY OF THE FORM SHOWING THE CITY OF IDAHO CITY AS CO-INSURED IN THE AMOUNT OF $1,000,000.

11. VENDOR PERMITS
THE EVENT SPONSOR IS AWARE THAT ANY VENDOR WITHIN THEIR EVENT MUST HAVE A VENDOR'S PERMIT FROM THE CITY PRIOR TO CONDUCTING BUSINESS AND TAKES FULL RESPONSIBILITY HEREIN TO SEE THAT COMPLIANCE IS MET.
INITIAL HERE BW

12. FOOD CONCESSIONS
WILL YOU OR ANY OF YOUR VENDORS BE SERVING, SELLING, OR GIVING AWAY FOOD? ☐ YES ☐ NO

IF SO, THE PROPER PERMITS FROM THE CENTRAL DISTRICT HEALTH DEPARTMENT MUST BE SECURED.

PARKS AND RECREATION FEE SCHEDULE
WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR CITY RECREATION FACILITIES AS FOLLOWS:

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COMMUNITY HALL RENTAL FEES
WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR THE COMMUNITY HALL AS FOLLOWS:

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A $50.00 DEPOSIT REQUIRED; REFUNDABLE IF RENTAL AGREEMENT REQUIREMENTS ARE COMPLETED.

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OFFICE USE ONLY:
ALL ATTACHMENTS AND/OR PERMITS AND FEES RECEIVED:
SITE PLAN _____
PROOF OF INSURANCE _____
ALCOHOL/CATERING PERMITS _____
VENDOR'S PERMITS _____

DATE EVENT CHECKLIST RECEIVED AND FOUND TO BE COMPLETE: _____

APPROVED: _____ DENIED: _____

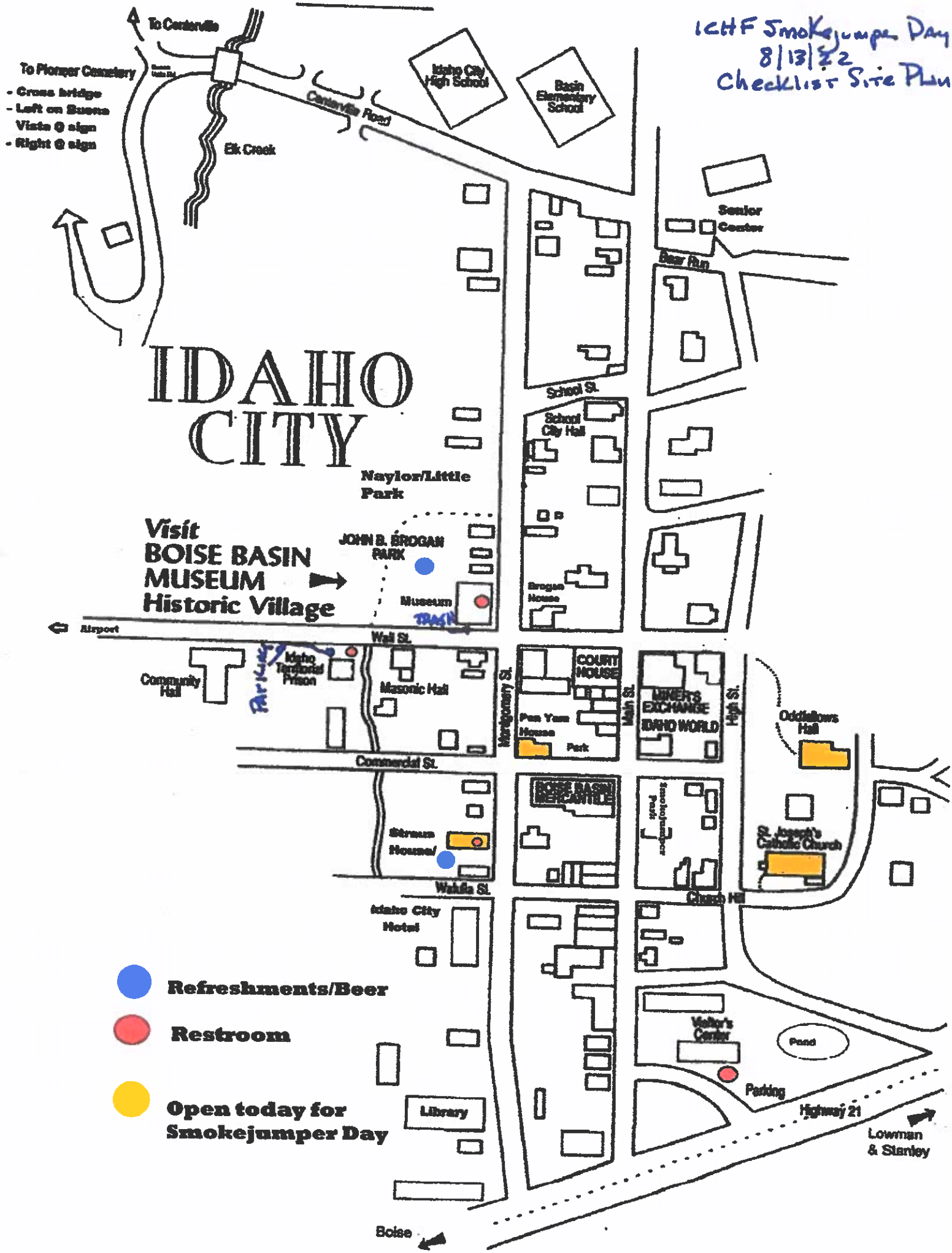
AFTER EVENT COMMENTS:
WAS THE SITE CLEANED UP PROPERLY IN A TIMELY FASHION? ☐ YES ☐ NO
COMMENTS_____

DID THE EVENT SPONSOR MEET ALL OF THEIR OBLIGATIONS AND RESPONSIBILITIES? ☐ YES ☐ NO
COMMENTS_____

SHOULD THIS PARTY BE ALLOWED TO USE CITY PROPERTY AGAIN? ☐ YES ☐ NO
COMMENTS_____

SIGNED: _____

ICHF Smokejumper Day
8/13/22
Checklist Site Plan



ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Fuhriman Insurance
9603 W. Chinden Blvd

Garden City ID 83714

CONTACT NAME: Jo Colombo
PHONE (A/C, No, Ext): (208) 327-3400 FAX (A/C, No):
E-MAIL ADDRESS: jo@fuhrimanins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: WEST AMERICAN INS CO	44393
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Idaho City Historical Foundation
PO Box 358

Idaho City ID 83631

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y		BKW57989140	08/30/2021	08/30/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 1,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REF: Location #1, 501 Montgomery
The City of Idaho City is listed as Additional Insured.

CERTIFICATE HOLDER

City of Idaho City

PO Box 130

Idaho City ID 83631

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jo Colombo

CITY OF IDAHO CITY
Claim Approval List
For the Accounting Period: 8/22
For Pay Date: 08/10/22

For doc #s from to 999999
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
1770		224 NORTH AMERICAN DUST CONTROL, LLC	9,950.00								
		6313 07/22/22 dust control mag chlor	9,950.00			20	43200		632		10100
1771		24 HACH COMPANY	232.96								
		13157596 07/22/22 arsenic test kits - water	232.96			51	43400		681		10100
1772		58 ASSOCIATION OF IDAHO CITIES	45.00								
		11478 07/20/22 ICCTFOA membership	2.70			10	41500		460		10100
		11478 07/20/22 ICCTFOA membership	36.90*			51	43400		460		10100
		11478 07/20/22 ICCTFOA membership	5.40			52	43500		460		10100
1773		228 MOUNTAIN WATERWORKS, INC	3,440.00								
		6527 06/30/22 city engineering services	3,440.00*			51	43400		580		10100
1774		204 TAMRA CLAUS	37.01								
		gas for side by side - sewer	37.01			52	43500		480		10100
1775		204 TAMRA CLAUS	52.07								
		mileage reimbursement	52.07			52	43500		450		10100
1776		52 RUSCHMAN SAND, GRAVEL, INC	403.27								
		409803 07/28/22 sand WWTP	207.08			52	43500		630		10100
		409761 07/28/22 sand WWTP	196.19			52	43500		630		10100
1777		238 AOKA Engineering LLC	2,395.13								
		2022-05 08/01/22 building permit fees	760.12*			10	41500		405		10100
		2022-06 08/01/22 building permit fees	793.13*			10	41500		405		10100
		2022-07 08/01/22 building permit fees	751.88*			10	41500		405		10100
		2021-07 08/01/22 building permit fees	30.00*			10	41500		405		10100
		2021-03 08/01/22 building permit fees	30.00*			10	41500		405		10100
		2022-02 08/01/22 building permit fees	30.00*			10	41500		405		10100
1778		115 CORE & MAIN	159.40								
		R215002 07/22/22 Kor-N-Seal	139.64			52	43500		630		10100
		R264178 07/22/22 sewer pipe	19.76			52	43500		630		10100
1779		23 IDAHO RURAL WATER ASSOCIATION	300.00								
		1499 07/21/22 wastewater licensure July-22	300.00			52	43500		113		10100

For doc #s from to 999999
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
1780	237	NAYLOR & HALES, P.C.	1,700.00							
	07/27/22	City Attorney fees June - July	680.00*			10	41500	570		10100
	07/27/22	City Attorney fees June - July	680.00*			51	43400	570		10100
	07/27/22	City Attorney fees June - July	340.00			52	43500	570		10100
1781	2	STERLING CODIFIERS, INC/American	458.95							
	18386 07/27/22	editing ord 363 - 367	229.48*			51	43400	910		10100
	18386 07/27/22	editing ord 363 - 367	229.47			52	43500	910		10100
1785	21	IDAHO POWER	3,103.49							
	08/01/22	act#2202974826 commercial rd	10.18			20	43200	672		10100
	08/01/22	act#2204647370 elk crk/placer	10.18			20	43200	672		10100
	08/16/22	act#2205733500 street lights	363.25			20	43200	672		10100
	08/27/22	act#2206173730 city shop	14.88			20	43200	675		10100
30%										
	08/27/22	act#2206173730 city shop	24.30*			51	43400	671		10100
49%										
	08/27/22	act#2206173730 city shop	10.41			52	43500	671		10100
21%										
	08/05/22	act#2201668064 amphitheater	5.21			10	41500	930		10100
	08/05/22	acc#2203080029 hw 21 rodeo are	8.56			10	41500	930		10100
	08/05/22	acc#2202255424 skating rink	5.21			10	41500	930		10100
	08/05/22	acc#2220462101 220 hw 21 lift	8.69			52	43500	671		10100
	08/05/22	acc#2205377613 hill rd booster	268.02*			51	43400	671		10100
	08/05/22	acc#2221325844 water tank	122.12*			51	43400	671		10100
	08/05/22	acc#2204493726 3945 hw 21 PH	35.23*			51	43400	671		10100
	08/05/22	acc#2202137416 city pumps	10.18*			51	43400	671		10100
	08/05/22	acc#2202808321 water treatment	890.61*			51	43400	671		10100
	08/05/22	acc#2206171999 city hall	62.10			10	41500	670		10100
50%										
	08/05/22	acc#2206171999 city hall	43.47*			51	43400	671		10100
35%										
	08/05/22	acc#2206171999 city hall	18.63			52	43500	671		10100
15%										
	08/05/22	acc#2205634021 207 w comm/emer	5.21			20	43200	672		10100
	08/05/22	acc#2206002632 ballfields RR	20.78			10	41500	930		10100
	08/05/22	acc#2204467670 rodeo gnd RR	18.66			10	41500	930		10100
	08/05/22	acc#2207091329 3847 hw 21 SP	467.21			52	43500	671		10100
	08/05/22	acc#2204805382 community hall	78.30			10	41500	673		10100
	08/05/22	acc#2204647305 main & hw21 VC	260.78			10	41500	674		10100
	08/03/22	acc#2207764602 3861 hwy 21	341.32*			51	43400	671		10100

For doc #s from to 999999
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
1786		179 WEX BANK	1,711.76							
		82715655 07/31/22 Fuel	68.93			20	43200	480		10100
		82715655 07/31/22 Fuel	229.77			51	43400	480		10100
		82715655 07/31/22 Fuel	160.84			52	43500	480		10100
		82715655 07/31/22 fuel	25.84			20	43200	480		10100
		82715655 07/31/22 fuel	86.13			51	43400	480		10100
		82715655 07/31/22 fuel	60.29			52	43500	480		10100
		82715655 07/31/22 Law fuel	1,079.96*			10	42100	480		10100
1787		10 ANALYTICAL LABORATORIES, INC	275.00							
		92429 07/31/22 sewer tests	275.00*			52	43500	683		10100
1788		121 DIGLINE	39.27							
		0068722 07/31/22 monthly fees	27.49*			51	43400	630		10100
		0068722 07/31/22 monthly fees	11.78			52	43500	630		10100
1789		28 IDAHO CITY GROCERY	5.97							
		CIC220731 07/31/22 bleach -WTP	5.97*			51	43400	630		10100
1790		38 IDAHO DEPARTMENT OF HEALTH AND	18.00							
		8587839 08/02/22 water testing	18.00			51	43400	681		10100
1791		42 NORCO INC	50.22							
		35515507 07/31/22 cylinder rental	50.22			52	43500	630		10100
1792		999999 MASTER ROOTER SERVICE INC	1,101.00							
		122399753 07/21/22 sewer work 204 Main Street	1,101.00			52	43500	630		10100
1793		171 US BANK	120.64							
Nancy Ptak accidentally used City card for a personal purchase. Reimbursed #54.96 with check #1758.										
		6645 06/28/22 Nancy Ptak reimbursement	54.96			10	41500	390		10100
		9075 06/30/22 office supplies	18.99			10	41500	305		10100
		9075 06/30/22 sales tax	1.14			10	41500	590		10100
		6142 07/03/22 sales tax	1.14			10	41500	590		10100
		6142 07/03/22 office supplies	18.99			10	41500	305		10100
		9036 07/05/22 cemetery supplies	23.98			10	41500	560		10100
		9036 07/05/22 sales tax	1.44			10	41500	590		10100

# of Claims 21 Total: 25,599.14

CITY OF IDAHO CITY
Fund Summary for Claims
For the Accounting Period: 8/22

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	$4,738.03
20 STREET FUND	
10100 Checking-Cash in Bank	$10,448.47
51 WATER FUND	
10100 Checking-Cash in Bank	$6,721.95
52 SEWER FUND	
10100 Checking-Cash in Bank	$3,690.69
Total:	**$25,599.14**

Ciy of Idaho City
PO Box 130
511 Main Street
Idaho City. Idaho 83631-0130

CASH VOUCHERS

Authorized by: _____ Date: _____

Valley Wide Cooperative

2114 N 20th St
Nampa, ID 83687

Website: www.valleywidecoop.com

Shane McConnell – Operations Manager
Cell 208-466-7841
shane.mcconnell@valleywidecoop.com

Zane Amy – Regional Sales Manager
Cell 208-615-7540
zane.amy@valleywidecoop.com

old business

Propane Proposal

City of Idaho City

First and foremost, thank you for the opportunity to compete for your business. Since 1920, Valley Wide Cooperative has grown to be Idaho's largest propane provider by holding itself to the highest standards and understanding how important propane is to our communities. We have prepared the following for your consideration:

- The Idaho City tanks will be connected to our cellular monitoring system to ensure no location runs out of propane. Valley Wide Cooperative also has 24/7 Emergency Coverage as well if such a need ever arises.

- No hazmat, delivery, or monitoring fees will be assessed

- Idaho City will be placed on our large commercial program which provides the most optimal pricing platform throughout the year. Current delivered price is $1.999 per gallon.

- Each tank will be assessed a lease fee of $1 annually

- Current Amerigas tanks will be swapped and propane pumped into Valley Wide new tanks at no cost.

One final item would be the Valley Wide Cooperative Patronage Program. As a member of the Coop, our customers can earn patronage each year based off dollars spent, patronage checks are dispersed annually and vary in the amount depending on the amount spent with the coop; typically providing a 2-4% return.

Valley Wide Cooperative is proud to be a Northwest company with a local office to assist your team. Please don't hesitate to reach out with any questions.

Regards, The Valley Wide Cooperative Energy Team

_____ _____
Valley Wide Cooperative Representative Date

_____ _____
City of Idaho City Representative Date

Date Rcvd: 8/2
Receipt # 4724
Amt. Rcvd: 700.00

CITY OF IDAHO CITY
LIQUOR LICENSE APPLICATION FOR 2023

New (complete entire application) Renewal *(complete Section A, note only changes or modifications in the rest of the application; sign and return)*

SECTION A:

Name of Applicant: KIMBERLY STANEART

Name of Business: HARLEYS PUB LLC

Describe your business: retail business (bar only) restaurant only bar/restaurant combination

Mailing & Physical Address: PO BOX 1207 305 MAIN ST Idaho City 83631

Phone No.: (208) 392-6028

Indicate Licenses needed:

Beer consumed on premises	$150.00	150.00
Beer not consumed on premises	$ 75.00	
Wine consumed on premises	$150.00	150.00
Wine not consumed on premises	$ 75.00	
Liquor	$400.00	400.00
License Transfer	$ 25.00	
Total Enclosed		$ 700.00

SECTION B:

Social Security # _____ Federal ID # _____ State ID # _____

If premises are not owned by the applicant, attach copy of lease or other evidence whereby the applicant is entitled to possession of the property.

If application is for a partnership, indicate if it is a general or limited partnership. List the names and addresses of all partners:

If application is for a corporation, list the officers, directors and principal stockholders of the corporation.

Names and addresses of all persons who have any financial interest in the business (if not listed above):

I certify that the information supplied above is correct to the best of my knowledge. Within 30 days of the City's receipt of this application I will submit proof that the corresponding licenses from the State and County have been obtained. I further certify that the business named above will comply with all State, County and City laws, ordinances and regulations concerning said sales and in case of revocation of any State or County license the corresponding City license will be surrendered immediately to the City Clerk of Idaho City.

Kim Staneart — Owner — 8-2-22

Signature of Applicant — Title — Date

Idaho State Police

Cycle Tracking Number: 135122
ISLD ID: 817

Premises Number: 6B-23
Incorporated City

Retail Alcohol Beverage License

License Year: 2023
License Number: 4032

This is to certify, that Harley's Pub LLC

doing business as: Harley's Pub

is licensed to sell alcoholic beverages as stated below at:
305 Main Street, Idaho City, Boise County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.
County and city licenses are also required in order to operate.

Liquor	Yes	$300.00
Beer	Yes	$50.00
Wine by the bottle	Yes	$0.00
Wine by the glass	Yes	$0.00
Kegs to go	No	
Growlers	No	
Restaurant	No	
On-premises consumption	Yes	$0.00
Multipurpose arena	No	
Plaza	No	

TOTAL FEE: $350.00

Signature of Licensee, Corporate Officer, LLC Member or Partner

HARLEY'S PUB LLC
HARLEY'S PUB
PO BOX 1207

IDAHO CITY, ID 83631
Mailing Address

License Valid: 09/01/2022 - 08/31/2023

***Expires:* 08/31/2023**

Director of Idaho State Police

2023

BOISE COUNTY
STATE OF IDAHO

No. 2

RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT KIMBERLY STANEART
doing business as HARLEYS PUB LLC
at 305 MAIN ST. IDAHO CITY, ID 83631
a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Boise County Courthouse, Idaho City, Idaho.

dated: Beer: 08/30/2004 Retail Liquor: 08/30/2004 Retail Wine: 08/30/2004 Wine By Drink: 08/30/2004 Wine Sunday: 08/30/2004

Draft and Bottled or Canned Beer	50.00
Bottled or Canned Beer to be consumed on premises	50.00
Bottled or Canned Beer not to be consumed on premises	0.00
Retail Liquor- 2	75.00
Retail Wine	0.00
Wine by the Drink	100.00
Special Wine (Sunday)	0.00
TOTAL FEE:	275.00

Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 09/01/2022 and EXPIRES 08/31/2023.
Witness my hand and seal this 2nd day of August, 2022.

Chairman

Commissioner

Commissioner

(SEAL) Mary Prisco
Clerk of the Board of County Commissioners

SEAL

REQUEST TO APPEAR ON AGENDA

Today's Date: July 28th, 22

Name: Steve Twilegar

Subject: Noise Ordinance Variance - Jack Pine Roundup Will Not End until Late. Music @ The Gold Mine Will Be FROM 10 PM → 1 A.M. If Variance is Granted. Dates August 26-27

Will this be an action item? YES X NO_____

To ensure that you appear on the agenda, please return this form to City Hall no later than <u>ONE WEEK PRIOR</u> to the meeting you wish to appear.

Date of city council meeting you wish to appear on the agenda:
Yes, ASAP 8-10-22

Date of ICHC meeting you wish to appear on the agenda:
~~ASAP~~

Date of ICP&Z meeting you wish to appear on the agenda:

Date of ICP&R meeting you wish to appear on the agenda:

Questions? Please call City Hall at 208-392-4584 or email idahocityclerk@cityofic.org or 4cityfolk@cityofic.org

Gmail

Nancy Ptak <idahocityclerk@cityofic.org>

Agenda

Brent <bpadamson@q.com>
To: Nancy Ptak <idahocityclerk@cityofic.org>

Wed, Jul 27, 2022 at 4:05 PM

Nancy,

I don't want to seem like a flip flopper, but I will not be there tonite for a couple of reasons. Input is at the end of the meeting, with an executive session and a full agenda it seems I would be there longer than my early call tomorrow would like. And, an agenda topic would be more visible even if this is the first of many conversations.

Please put Idaho City Fire Protection on the agenda to discuss transfer of deed to Idaho City Fire Protection on land so grant funding can be utilized for building improvements. Let me know which week works best and I will confirm my availability.

Thank you,

-brent

[Quoted text hidden]

August 10, 2022 Council Meeting

PROCLAMATION

CITY OF IDAHO CITY

WHEREAS, National Smokejumper Association members and their families will be visiting Idaho City on August 13, 2022 as a part of their National Reunion in Boise from August 12th to the 14th; and

WHEREAS, the National Smokejumper Association's Mission is to *preserve the history and lore of smokejumping, maintain and restore our nation's forest and rangeland resources and respond to special needs of smokejumpers and their families*; and

WHEREAS, the City of Idaho City served as a Smokejumper Base for Region 4 of the USFS from 1948 to 1969; and

WHEREAS, during that time a special bond was formed between the Smokejumper Unit and the residents of Idaho City and the City is proud to have been a part of the Smokejumper history.

THEREFORE, BE IT RESOLVED, the City of Idaho City does hereby proclaim August 13, 2022 as

SMOKEJUMPER DAY

to invite one and all to welcome the National Smokejumper Association visitors to our town.

DATED THIS ____ DAY OF JULY

City of Idaho City

_____

Ken Everhart, Mayor

UTILITY BILLING SYSTEM Report ID: 1017 — CITY OF IDAHO CITY

ADJUSTMENTS JOURNAL — For Postdate from 08/09/2022 to 08/09/2022 Ordered by ADJUSTMENT NUMBER from AP and Year 8 - 2022 — 11:08:19 - 08/09/2022

ALL ADJUSTMENT NUMBERS

Adjustment Number	Customer Name	Account	Route - Meter	Type	Post Date
Description		Service		Amount	
11951	[redacted]	20138-00	02-138	CONSUME CORRECTION	
ADJUSTMENT		WATER USAGE		-4129.20	08/09/2022
ADJUSTMENT		WATER LATE FEE		-419.16	08/09/2022
ADJUSTMENT		SEWER LATE FEE		-419.16	08/09/2022
COMMENTS: meter reading not entered correctly			Subtotal for Account 20138-00 :		-4967.52
11952	[redacted]	20077-00	02-77	BILLING CORRECTION	
ADJUSTMENT		WATER LATE FEE		-84.24	08/09/2022
ADJUSTMENT		SEWER LATE FEE		-121.70	08/09/2022
COMMENTS: in payment agreement, late fees removed			Subtotal for Account 20077-00 :		-205.94
11953	[redacted]	20066-00	02-66	BILLING CORRECTION	
ADJUSTMENT		WATER LATE FEE		-71.29	08/09/2022
ADJUSTMENT		SEWER LATE FEE		-98.34	08/09/2022
COMMENTS: on payment plan, removing late fees			Subtotal for Account 20066-00 :		-169.63
11954	[redacted]	20080-00	02-80	BILLING CORRECTION	
ADJUSTMENT		WATER LATE FEE		-44.32	08/09/2022
ADJUSTMENT		SEWER LATE FEE		-57.64	08/09/2022
COMMENTS: in payment agreement, taking late fees off			Subtotal for Account 20080-00 :		-101.96
11955	[redacted]	20088-00	02-88	BILLING CORRECTION	
ADJUSTMENT		WATER LATE FEE		-94.81	08/09/2022
ADJUSTMENT		SEWER LATE FEE		-156.07	08/09/2022
COMMENTS: in payment agreement, taking off late fees			Subtotal for Account 20088-00 :		-250.88
11956	[redacted]	20125-00	02-125	BILLING CORRECTION	
ADJUSTMENT		WATER LATE FEE		-113.11	08/09/2022
ADJUSTMENT		SEWER LATE FEE		-257.21	08/09/2022
COMMENTS: in payment agreement, taking late fees off			Subtotal for Account 20125-00 :		-370.32
11957	[redacted]	20217-00	02-217	BILLING CORRECTION	
ADJUSTMENT		WATER LATE FEE		-42.04	08/09/2022
ADJUSTMENT		SEWER LATE FEE		-67.71	08/09/2022
COMMENTS: in payment agreement, taking late fees off			Subtotal for Account 20217-00 :		-109.75
11958	[redacted]	20220-00	02-220	BILLING CORRECTION	
ADJUSTMENT		WATER LATE FEE		-18.20	08/09/2022
ADJUSTMENT		SEWER LATE FEE		-19.14	08/09/2022
COMMENTS: in payment agreement, taking off late fees			Subtotal for Account 20220-00 :		-37.34
11959	[redacted]	20013-00	02-13	BILLING CORRECTION	
ADJUSTMENT		WATER LATE FEE		-284.43	08/09/2022
ADJUSTMENT		SEWER LATE FEE		-312.44	08/09/2022
COMMENTS: in payment agreement and working on water leak, taking off late fees while payment are made.			Subtotal for Account 20013-00 :		-596.87

Grand Total of Adjustments: -6810.21

UTILITY BILLING SYSTEM Report ID: 1017 — CITY OF IDAHO CITY

ADJUSTMENTS JOURNAL — For Postdate from 08/09/2022 to 08/10/2022 Ordered by ADJUSTMENT NUMBER from AP and Year 7 - 2022 — 11:05:01 - 08/10/2022

ALL ADJUSTMENT NUMBERS

Adjustment Number	Customer Name	Account	Route - Meter	Type	Post Date
Description	Service			Amount	
11960	[redacted]	20254-00	02-254	BILLING CORRECTION	
ADJUSTMENT	WATER LATE FEE			-51.52	08/10/2022
ADJUSTMENT	SEWER LATE FEE			-51.52	08/10/2022
COMMENTS: bill not recieved, taking the late fees off.			Subtotal for Account 20254-00 :		-103.04

Grand Total of Adjustments: -103.04

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — **For target date 08/09/2022** — **10:58:02 - 08/09/2022**

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20001-00	03-10	[redacted]	302 ELK CREEK ROAD		COMMERCIAL	
	51 - WATER BASE					
	52 - SEWER			14986.06		14570.74
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			6245.34		5677.58
	51 - OVERPAYMENT					
			Subtotal for Account 20001-00 :	21231.40		20248.32
20002-00	02-02	[redacted]	305 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE			167.26		104.86
	51 - WATER USAGE			1.56		1.56
	52 - SEWER			103.83		69.22
	51 - WATER LATE FEE			10.64		
	52 - SEWER LATE FEE			10.64		
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20002-00 :	293.93		175.64
20004-00	03-11	[redacted]	300 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE					
	52 - SEWER			1280.57		1245.96
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			570.96		519.05
	51 - OVERPAYMENT					
			Subtotal for Account 20004-00 :	1851.53		1765.01
20013-00	02-13	[redacted]	108 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE			187.20		124.80
	51 - WATER USAGE			1318.75		1318.75
	52 - SEWER			138.44		103.83
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20013-00 :	1644.39		1547.38
20041-00	02-41	[redacted]	200 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE			468.00		312.00
	51 - WATER USAGE			44.95		44.95
	52 - SEWER			259.59		173.06
	51 - WATER LATE FEE			53.35		17.65
	52 - SEWER LATE FEE			56.88		17.65
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20041-00 :	882.77		565.31
20043-00	02-43	[redacted]	101 MONTGOMERY STRE		RESIDENTIAL	
	51 - WATER BASE			468.00		312.00
	51 - WATER USAGE			44.14		44.14
	52 - SEWER			259.59		173.06
	51 - WATER LATE FEE			53.34		17.73
	52 - SEWER LATE FEE			56.89		17.73
	51 - OVERPAYMENT					
			Subtotal for Account 20043-00 :	881.96		564.66
20065-00	02-65	[redacted]	CENTERVILLE ROAD		COMMERCIAL	
	51 - WATER BASE			676.80		338.40
	51 - WATER USAGE			38174.90		38174.90
	52 - SEWER			3876.32		2907.24
	51 - OVERPAYMENT					
			Subtotal for Account 20065-00 :	42728.02		41420.54
20066-00	02-66	[redacted]	608 MONTGOMERY STRE		RESIDENTIAL	
	51 - WATER BASE			312.00		249.60
	51 - WATER USAGE			27.74		27.74
	52 - SEWER			186.58		151.97
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20066-00 :	526.32		429.31

Collections

Pastdue notice

Collections

Pastdue notice working on leak

paid in full V# 1831 $882.77

Pastdue 7 day letter 8/1/22

Pastdue 7 day letter 8/1/22

in contact w/ account handler

Agreement paid $260.00 8/4/22

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — **For target date 08/09/2022** — **10:58:02 - 08/09/2022**

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20077-00	02-77	[redacted]	606 MONTGOMERY STRE		RESIDENTIAL	
	51 - WATER BASE	Agreement		341.70		279.30
	51 - WATER USAGE					
	52 - SEWER			207.66		173.05
	51 - WATER LATE FEE	paid $260.00 8/4/22				
	52 - SEWER LATE FEE					
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20077-00 :	549.36		452.35
20080-00	02-80	[redacted]	114 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE	Divorce / P.A. helping - no agreement		484.20		401.80
	51 - WATER USAGE			41.43		41.43
	52 - SEWER			276.88		242.27
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20080-00 :	782.51		685.50
20088-00	02-88	[redacted]	101 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE	payment agreement		312.00		249.60
	51 - WATER USAGE			4.60		4.60
	52 - SEWER			502.21		467.60
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
			Subtotal for Account 20088-00 :	818.81		721.80
20125-00	02-125	[redacted]	309 WALULLA STREET W		RESIDENTIAL	
	51 - WATER BASE	payment agreement		374.40		312.00
	51 - WATER USAGE			24.65		24.65
	52 - SEWER			354.07		319.46
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20125-00 :	753.12		656.11
20126-00	02-126	[redacted]	316 WALULLA STREET W		RESIDENTIAL	
	51 - WATER BASE			312.00		249.60
	51 - WATER USAGE	Past Due Notice				
	52 - SEWER			263.02		228.41
	51 - WATER LATE FEE			57.27		32.31
	52 - SEWER LATE FEE	Paid 300.00 8/8/22		56.73		25.94
	51 - OVERPAYMENT					
			Subtotal for Account 20126-00 :	689.02		536.26
20139-00	02-139	[redacted]	109 COMMERCIAL STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		124.80
	51 - WATER USAGE	Past Due		9.31		9.31
	52 - SEWER			103.83		69.22
	51 - WATER LATE FEE	7 day letter 8/10/22		20.16		6.75
	52 - SEWER LATE FEE			22.08		7.27
	51 - OVERPAYMENT					
			Subtotal for Account 20139-00 :	342.58		217.35
20169-00	02-169	[redacted]	3678 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE			187.20		124.80
	51 - WATER USAGE	Past Due		7.56		7.56
	52 - SEWER			103.83		69.22
	51 - WATER LATE FEE			19.62		6.38
	52 - SEWER LATE FEE	7 day letter 8/10/22		20.89		6.38
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20169-00 :	339.10		214.34

UTILITY BILLING SYSTEM Report ID: 1020 — CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS — For target date 08/09/2022 — 10:58:02 - 08/09/2022

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20170-00	02-170	[redacted]	3878 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE		Past due	187.20		124.80
	51 - WATER USAGE			128.65		128.65
	52 - SEWER			103.83		69.22
	51 - WATER LATE FEE		7 day letter	38.68		13.33
	52 - SEWER LATE FEE		8/10	41.34		13.33
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20170-00 :	499.70		349.33
20171-00	02-171	[redacted]	3876 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE		" "	187.20		124.80
	51 - WATER USAGE			2.03		2.03
	52 - SEWER			103.83		69.22
	51 - WATER LATE FEE			18.92		6.24
	52 - SEWER LATE FEE			20.17		6.24
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20171-00 :	332.15		208.53
20172-00	02-172	[redacted]	3876 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE		" "	280.80		187.20
	51 - WATER USAGE			82.42		82.42
	52 - SEWER			155.76		103.84
	51 - WATER LATE FEE			40.62		13.66
	52 - SEWER LATE FEE			43.35		13.66
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20172-00 :	602.95		400.78
20173-00	02-173	[redacted]	3874 HIGHWAY 21		RESIDENTIAL	
	51 - WATER BASE		" "	187.20		124.80
	51 - WATER USAGE			28.28		28.28
	52 - SEWER			103.83		69.22
	51 - WATER LATE FEE			22.60		7.29
	52 - SEWER LATE FEE			24.06		7.29
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20173-00 :	365.97		236.88
20194-00	02-194	[redacted]	3867 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE		Past Due	187.20		93.60
	51 - WATER USAGE			1053.80		1053.80
	52 - SEWER			155.76		103.84
	51 - WATER LATE FEE			114.74		
	52 - SEWER LATE FEE			114.74		
	51 - MISC					
			Subtotal for Account 20194-00 :	1626.24		1251.24
20215-00	02-215	[redacted]	102 MORES CREEK DRIVE		RESIDENTIAL	
	51 - WATER BASE		Past due	187.20		124.80
	51 - WATER USAGE			36.92		36.92
	52 - SEWER			103.83		69.22
	51 - WATER LATE FEE		7 day letter 8/10/22	24.19		8.02
	52 - SEWER LATE FEE			25.80		8.02
			Subtotal for Account 20215-00 :	377.94		246.98
20217-00	02-217	[redacted]	117 PROSPECTOR LANE		RESIDENTIAL	
	51 - WATER BASE			296.21		233.81
	51 - WATER USAGE		Payment agreement	30.79		30.79
	52 - SEWER			173.05		138.44
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20217-00 :	500.05		403.04

UTILITY BILLING SYSTEM Report ID: 1020

PAST DUE 60 OR MORE DAYS For target date 08/09/2022

CITY OF IDAHO CITY

10:58:02 - 08/09/2022

Account	Route - Meter Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20220-00	02-220	[redacted]	311 WALULLA STREET W		RESIDENTIAL	
	51 - WATER BASE	Payment agreement		187.20		124.80
	51 - WATER USAGE			10.54		10.54
	52 - SEWER			104.74		70.13
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20220-00 :	302.48		205.47
20278-00	02-278	[redacted]	301 WALULLA STREET W		RESIDENTIAL	
	51 - WATER BASE			124.80		62.40
	51 - WATER USAGE	Past Due		1.35		1.35
	52 - SEWER			69.72		35.11
	51 - WATER LATE FEE			19.51		13.13
	52 - SEWER LATE FEE			22.13		13.13
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20278-00 :	237.51		125.12
30002-00	03-02	[redacted]	304 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE					
	52 - SEWER			1280.57		1245.96
	51 - WATER LATE FEE	Collections				
	52 - SEWER LATE FEE			570.96		519.05
	~~51 - OVERPAYMENT~~					
			Subtotal for Account 30002-00 :	1851.53		1765.01

Total Balance: 81011.34

Total Past Due: 75392.26

Gmail

Laura Carignan <idahocityoffice@cityofic.org>

Zerorez Estimate

Laura Carignan <idahocityoffice@cityofic.org> Wed, Aug 10, 2022 at 10:18 AM
To: Jessica Porter <jessica@zerorezboise.com>

Can we do it on Wednesday, August 17th at 5:30. We do live locally and will be at the office. The contact on the day of cleaning will be Nancy Ptak, the City Clerk. 208-392-4584 idahocityclerk@cityofic.org
Since there is no phone service on Hwy 21, the tech will not be able to call when they are 20 or 30 minutes away but Nancy will be at the office at that time.

I will verify the appointment with you again tomorrow morning as this service will be presented at tonight's City Council meeting for final approval.

Thank you so much,

On Wed, Aug 10, 2022 at 10:02 AM Jessica Porter <jessica@zerorezboise.com> wrote:
We have availability on Wednesday 17 or Thursday 18th with a technician arriving at 5:30pm. If someone lives locally, we can call them when we are about 20-30 minutes away so they can meet the tech. We also have the option to pick up a key and or alarm codes earlier in the day, so no one needs to be present for the cleaning.

Jessica Porter
Commercial Accounts
208-383-1000 O
208-494-2128 C
jessica@zerorezboise.com
www.zerorezboise.com

zerorez.

On Wed, Aug 10, 2022 at 9:24 AM Laura Carignan <idahocityoffice@cityofic.org> wrote:
Hello Jessica,
An after hours appointment would work great. Is there anything available Tuesday-August 16, Wednesday-August17, or Thursday-August 18 starting at 4:30 (that is when the office closes)?

On Wed, Aug 10, 2022 at 9:11 AM Jessica Porter <jessica@zerorezboise.com> wrote:
Good morning Laura,

We have availability for after hour appointments as soon as tomorrow or we can plan for morning arrival on Friday August 19 or Friday August 26. Thanks.

Jessica Porter
Commercial Accounts
208-383-1000 O
208-494-2128 C
jessica@zerorezboise.com
www.zerorezboise.com

On Tue, Aug 9, 2022 at 5:02 PM Jessica Porter <jessica@zerorezboise.com> wrote:
Yes, I apologize. You are correct, August 19 or 26.

Jessica Porter
Commercial Accounts
208-383-1000 O
208-494-2128 C
jessica@zerorezboise.com
www.zerorezboise.com

On Tue, Aug 9, 2022 at 4:57 PM Laura Carignan <idahocityoffice@cityofic.org> wrote:
August 20th and August 27 are Saturdays. Do you mean Friday, August 19 and Friday, August 26?

On Tue, Aug 9, 2022 at 4:55 PM Jessica Porter <jessica@zerorezboise.com> wrote:
Hi Laura,

We have availability Friday August 20th or Friday August 27th available. We have technician arrival windows between 8:30-11am, 11am-2pm or 2-5pm. They will call to provide you with a 30 minute notice of their arrival or we can have them provide more of a notice if someone will be meeting them at City Hall.

Jessica Porter
Commercial Accounts
208-383-1000 O
208-494-2128 C
jessica@zerorezboise.com
www.zerorezboise.com

On Tue, Aug 9, 2022 at 4:43 PM Laura Carignan <idahocityoffice@cityofic.org> wrote:
Thank you Jessica for the estimate. When would we be able to schedule the cleaning? It would work best for us on a Friday since the office is closed on Fridays. Let me know if that is a possible option.

Thank you,

On Tue, Aug 9, 2022 at 4:22 PM Jessica Porter <jessica@zerorezboise.com> wrote:
Thank you for all the information Laura.
I have attached a PDF site unseen estimate for your review. If you prefer, we can always schedule an in-person estimate as soon as tomorrow. If you have any questions or would like to schedule an appointment, please reach out.
Thank you

Jessica Porter
Commercial Accounts
208-383-1000 O
208-494-2128 C
jessica@zerorezboise.com
www.zerorezboise.com

On Tue, Aug 9, 2022 at 2:29 PM Laura Carignan <idahocityoffice@cityofic.org> wrote:
No specific spill spots or odors.
Thanks,

On Tue, Aug 9, 2022 at 2:27 PM Jessica Porter <jessica@zerorezboise.com> wrote:
Hi Laura,

We do have a $105.00 trip fee to travel to Idaho City. I will include this in the estimate. Are there any specific spills spots or odors you are concerned about?

Jessica Porter
Commercial Accounts
208-383-1000 O
208-494-2128 C
jessica@zerorezboise.com
www.zerorezboise.com

Idaho City City Hall

Hot Water Extraction- 1500sqft	**$315.00**
Fiber Protector- 1500sqft	**$75.00**
Trip Fee-	**$105.00**
Environmental Fee-	**$17.00**
Total to Clean:	**$437.00**
Total to Clean and Protect:	**$512.00**

Thank you for your interest in using Zerorez to clean and maintain your carpets and flooring.

I have included the cost to apply a fiber protector in the above estimate.
This is recommended to be reapplied after each cleaning. The purpose of a fiber protector is to provide short-term water resistance, allowing you more time to clean up a spill. Once applied, these protectants adhere to the carpet fibers and help to repel spills and soiling. Technians can apply this after the cleaning, or we can skip this step.

Prices listed already include our $17 environmental fee, we do not collect sales tax on services. This environmental fee ensures that our water is disposed of properly and contributes to eliminating contamination in our public water.

We do ask that your staff be responsible for picking up small items such as waste baskets, plastic chair protectors and any paperwork left on desks so they don't get shifted throughout the cleaning process. Chairs with wheels may be left in place, we will move those as needed.

If the technicians are unable to remove any specific stains to your liking, we can recommend bio treatments. These treatments start at $35, must be assessed on a case by case basis, and can be scheduled to clean on a later date.

Payment is expected at the time of service. Net 30 is available upon request. We accept checks or credit cards. Payment should be made out to Zerorez Boise, 272 N Maple Grove Rd, Boise, ID 83704. Insurance Certificates and W-9 forms are available upon request.
We offer a 30 day guarantee on our work- if there are any issues, please let us know and we will return to get it taken care of.

Please let me know if you have any questions. We can be reached at our Boise office at 208-383-1000 or by email at jessica@zerorezboise.com

Additional Quotes for Carpet Cleaning

All quotes were based on the estimated square footage of 1500 sq ft

1. A-1 Chemdry – quoted over the phone $720
2. All American – quoted $825

You have a new estimate from All American Floor Care And The Rug Cleaning Shop

Commercial Carpet Cleaning - Commercial Carpet Cleaning (Schedule FREE Estimate)

511 Main Street, Idaho City, ID 83631

Option #1

$825.00

APPROVE DECLINE

Estimate Details

Service	Unit Price	Qty	Total
Commercial Carpet Cleaning - Commercial Carpet Cleaning (Schedule FREE Estimate)	$0.55	1500	$825.00

All commercial buildings retail restaurants and office spaces are considered commercial carpet. Pricing can range from $.20-$.45 a square foot depending on soil and where it is recommended to call directly

SHOW MORE

Subtotal	**$825.00**
Total	**$825.00**

Note

Terms and Conditions:
Please read the paragraphs that pertain to the service you have received