

CITY OF IDAHO CITY

City of Idaho City



REGULAR CITY COUNCIL MEETING

Wednesday, August 11, 2021

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/82291008338?pwd=UG9kUDNtdHNDcHJtdTJNOWJpUHRnZz09>

Meeting ID: 822 9100 8338

Passcode: 905325

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. APPROVAL OF MINUTES: JULY 28, 2021 **ACTION ITEM**
- B. IDAHO CITY EVENT CHECKLIST **ACTION ITEM**
 - 1. IDAHO CITY DAYS – CHAMBER OF COMMERCE – OCTOBER 1,2 AND 3, 2021
- C. BILLS/PAYABLES: JULY 29, 2021 THROUGH AUGUST 11, 2021 **ACTION ITEM**

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

IV. OLD BUSINESS

- 1. MAILBOXES IN THE IDAHO CITY CITY LIMITS

V. NEW BUSINESS

- 1. CONSULTING AGREEMENT WITH AOKA ENGINEERING, LLC FOR BUILDING PLAN REVIEW, CODE INSPECTION AND FLOODPLAIN MANAGER SERVICES. **ACTION ITEM**
- 2. TERMINATION OF CONTRACT WITH DIVISION OF BUILDING SAFETY - STATE OF IDAHO **ACTION ITEM**
- 3. RENEWAL - BLM - MORES CREEK MOTORCYCLE BRIDGE CITY RIGHT A-WAY **ACTION ITEM**

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

- 1. RECREATIONAL VEHICLE PARK AND CONDITIONS – FOR CONSIDERATION

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

VIII. EMPLOYEE UPDATES

- A. PUBLIC WORKS
- B. LAW ENFORCEMENT
- C. CLERK/TREASURER'S OFFICE
 - 1. WATER AND SEWER BILL UPDATES
 - 2. BUDGET UPDATES

IX. COUNCIL UPDATES

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Phillip J Canody
Council members:
Tom Secor Jr
Ken Everhart
HD Hillyard
David Martin

Chief of Police:
Mark Otter
Public Works:
Tami Franklin
Gene Bettys
Dominick Nalley

City Clerk-Treasurer:
Nancy Ling
Deputy Clerk:
Sue Robinson
Janitorial
Dale Rutter

511 Main Street
PO Box 130
Idaho City, ID 83631
(208)392-4584
4cityfolk@gmail.com
idahocityclerk@gmail.com
idahocitypublicworks@gmail.com

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday July 28, 2021

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/89566777589?pwd=WmhnMEY3amNacElvSm10SjlCTzNZUT09>

Meeting ID: 895 6677 7589

Passcode: 437658

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:05 after technical difficulties.

ROLL CALL: Secor, Everhart, Hillyard and Martin present.

PLEDGE OF ALLEGIANCE: Mayor Canody led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: JULY 14, 2021 AND JULY 16, 2021 **ACTION ITEM**

Martin made a motion to approve the minutes dated July 14, 2021 and July 16, 2021, seconded by Everhart.

Secor abstained from July 16, Hillyard abstained from July 14, all ayes.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. JACK PINE ROUND UP – JACK PINE ROUND UP BOARD

Dan Meyer was present to present the checklist for the Jack Pine Round up dated August 27 and 28, 2021. Clerk Ptak gave an update of concerns Chief Otter had regarding the noise variance. They will be asking for this on both days until 2am. Everhart asked about the insurance, it should be delivered to the city clerk within days.

Everhart made a motion to approve the Idaho City event checklist for the Jack Pine Round up for August 27 and 28, 2021, contingent on insurance, seconded by Secor. 4 ayes. Everhart made a motion to approve the alcohol variance for the event from 9am until 2am, seconded by Martin. 4 ayes. Everhart made a motion to approve the noise variance for the event from 9 am until 2am, seconded by Martin. 4 ayes. Dan asked if they could have one more work day on August 14, council had no issues. Everyone thanked the Jack Pine Roundup Board for all the work put into the grounds, most work that has ever been done by a committee.

C. BILLS/PAYABLES: JULY 15, 2021 THROUGH JULY 28, 2021 **ACTION ITEM**

Hillyard made a motion to pay the bills dated July 15, 2021 through July 28, 2021 in the amount of \$20,999.51, seconded by Martin. 3 ayes, Secor abstained.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

Kristina Gillespie-Jaques addressed the council, discussing current projects, potential projects and recommendations to the council. A work session was decided upon and Clerk Ptak will post an agenda for a meeting for August 11, 2021 at 2:00pm. Agenda items will be emailed to her to get it posted in time for the meeting. To date, construction is still underway for the water system under the WIIN Grant, this will allow for use of the groundwater wells. An extension with DEQ to use the funds has been granted to allow time to finish the project.

The city's wastewater Re-use permit application has been received by IDEQ and deemed complete. IDEQ is now in the process of preparing a permit to the city in draft form to be reviewed prior to issuance. The permit will

have conditions that will influence future wastewater systems upgrades and needs. Groundwater/surface water interaction evaluation will be a compliance activity to address for new permit. This will include installation of additional monitoring wells and addition of new surface water sampling locations. An ongoing issue concern, back in 2016 due to the weather activity the city had an embankment collapse, disrupting and interfering with the city's water system. This problem was not reported in the 2-year time frame to be able to get emergency funds to help the water system. Moving forward, activity last spring, seismic activity has further damaged and has collapsing of the embankment, creating new issues for the water system intake. These concerns have been brought to the attention of USDA and the possibility of receiving emergency funds to fix the issues, possible new infiltration gallery replacement, based on the seismic activity.

1. WATER AND SEWER CAPACITY DISCUSSION

To be addressed at workshop. The possible ECWAG report could provide additional grant funds for emergency surface water intake system. This will be further discussed with UDSA Rural Development and will help in determining what the possible water capacity will be for the city.

2. RATE STUDY DISCUSSION

To be addressed at workshop. More information needs to

3. ALLOW MAYOR TO SIGN IDAHO CITY WINN GRANT WATER PROJECT INVOICE #5675 JUNE 2021 PAY REQUEST PACKAGE #8. **ACTION ITEM**

Secor made a motion to allow the mayor to sign Idaho City WIIN Grant water project invoice #5675, pay request #8, seconded by Everhart. 4 ayes.

IV. OLD BUSINESS

1. ALLOW MAYOR TO SIGN CONTRACT FOR LEGAL SERVICES FOR ERIK B THOMSON, GEM COUNTY PROSECUTING ATTORNEY, PROVIDING SERVICES FOR CITY OF IDAHO CITY PROSECUTING ATTORNEY **ACTION ITEM**

Everhart made a motion to allow the mayor to sign the contract for legal services for Erik B Thompson to provide services for Idaho City as the prosecuting attorney, seconded by Martin. 4 ayes.

2. ALLOW MAYOR TO SIGN ENGAGEMENT LETTER FOR LEGAL SERVICES FOR JOAN E CALLAHAN WITH NAYLOR AND HALES, P.C. PROVIDING SERVICES FOR CITY OF IDAHO CITY AS THE CIVIL CITY ATTORNEY **ACTION ITEM**

Secor made a motion to allow the mayor to sign the engagement letter allowing for legal services for Joan E Callahan, with Naylor and Hales, P.C to act as the civil attorney, seconded by Everhart. 4 ayes.

V. NEW BUSINESS

1. THE GOLDMINE NOISE VARIANCE AUGUST 27 & 28, 2021 AND SEPTEMBER 24 & 25, 2021 **ACTION ITEM**

Steve Twillegar addressed the council and asked for a noise variance for the mentioned dates. They anticipate going longer into the evening during these dates as they are busy nights for them with additional bands and for the music festival in September. Everhart made a motion to allow a noise variance on August 27 and 28, 2021 along with September 24 and 25, 2021 until 1 am, seconded by Martin. 4 ayes.

2. PROPOSAL FOR PLAN REVIEW AND INSPECTION SERVICES FOR CITY OF IDAHO CITY BUILDING PERMIT DEPARTMENT – AOKA ENGINEERING

Ganesh Chapagain with Aoka Engineering gave a proposal to the mayor and council for plan reviews and building code inspections services for the building department of Idaho City. Secor asked about the turn around time on building plan reviews, 4 to 5 business days for residential services, longer for commercial depending on the size and value. The inspections would be a 48 hour after notice, business days. The way they would operate would be more contact with the owners, builders, contractors. Taking the many steps currently in place down to a minimum and keeping the clerk informed of the progress of each permit. Aoka was comfortable with the fee schedule and their portion would actually be less of a percentage than the city currently has with the state. Council would like to have this on the next agenda to look over any contract, further review the proposal and possibly make a motion to approve for the services they are offering. City Attorney feels this is a direction the city can go, the city has showed the need, advertising, qualifications. She feels that the council could take action at the next meeting is they so desire. No other applicant has been able to offer these services. Jim Tenner was also available to offer his qualifications and what he can bring to the city, his is based in Nampa and would be the one most likely be the one to handle the permits.

VI. ORDINANCES AND RESOLUTIONS

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VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

None at this time

B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson updated the council in regards to the grant that was obtained a couple of years ago in the amount of \$1800 to run through the city and was approved but unable to use during COVID. The grant is still available for use and she would like council's permission to submit invoices to cover conference fees, this will need to be done at the next meeting and added to the agenda or bills for approval. An extra chair position is still needed to be filled for the commission. Clerk Ptak will advertise on the website for the position.

C. PLANNING & ZONING COMMISSION

1. IDAHO CITY ESTATES PHASE 2-SUBDIVISION PRELIMINARY PLAT FINDINGS OF FACT, AND RECOMMENDATION TO CITY COUNCIL

After review by city attorney Joan Callahan, it was determined the publication notice in the paper was 3 days short of city code, it was suggested it go back to planning and zoning for another public hearing to avoid any potential risk down the road. This would allow time for the applicant to address the issues brought up by planning and zoning before returning to the council to take action on. Clerk Ptak will contact planning and zoning chairperson Rora Canody to set a meeting for this. Joan Callahan will attend the regular meeting of planning and zoning to discuss procedures and roles of the commission to help establish understanding on the reasonability of the commission. Mayor Canody asked for this item to go back to planning and zoning for further action. There was concern from the Darcelle Sander, representing the applicant, this would set them back and wanted to know if they were going to start over from the beginning. This is not the case, just to republish the notice and have a new public hearing. Work with planning and zoning.

D. IDAHO CITY CHAMBER OF COMMERCE

None at this time

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public works director Tami Franklin updated the council on work done at the new section of the cemetery, tree removal. Scrap metal to be taken down for recycling and money used to purchase road mix for future use. A site at the old dog pound area would be the best place to store this and sand, talk of contains bought to store additional water and sewer supplies. She has asked the council again to consider the purchase of an ATV of some type to help with smaller tasks in town to eliminate the use of the bigger trucks, save gas time and money. The budget will be looked into to see if this is an option for this year or next. The funds would come from water and sewer since this is what it would be getting used for, meter readings, sewer plant RI bed raking, etc.

1. MAILBOXES IN THE IDAHO CITY CITY LIMITS PROPOSAL TO COUNCIL FOR CONSIDERATION.

US postmaster Michelle Audette had been in contact with clerk Ptak and thought this might be something public works director Tami Franklin would like to present to council. After many years of destroying mailboxes that are not visible or shoveled out in the winter months, it makes perfect sense to implement. The safety of the mail delivery person is also a concern. With all the new residents moving in to town and wanting mail boxes, issues need to be addressed. Tami would like the council to consider, city attorney Joan Callahan will look into this further and see if it should be done as an ordinance, resolution, or policy. This will come back to council at a future meeting.

B. LAW ENFORCEMENT

The electronic speed sign should be up and running by the weekend. State had to put up. The new leased vehicle is in the process of getting set up for service. Nice vehicle.

1. HORIZON STRUCTURES KENNELS – ANIMAL CONTROL FACILITY – CONSIDERATION FROM ALL CITY ENTITIES IN BOISE COUNTY AND BOISE COUNTY

It was thought at this time to be too expensive for the city to consider, even with the other cities involved. More information would be needed, such as who, where and how will it be operated and maintained.

C. CLERK/TREASURER'S OFFICE

1. WATER AND SEWER BILL UPDATES

Clerk Ptak has been working with city attorney, Joan Callahan, to come up with some options for the council to make a determination of the accounts belonging to Pioneer Mobile Park and the Longpre/Crawford accounts. These two accounts are extremely delinquent, but shutting them off is not an option as of yet, too many tenants rely on this service. Most of them are on fixed incomes or them supplemental incomes. There will still need to be some research done on the accounts before bring to council to have them make a determination. The rest of the accounts have all been paid in full or they have signed up for payment agreements, no shut off notices for the month.

2. BUDGET UPDATES – SET MEETING FOR BUDGET PREPARATION WITH COUNCIL AND MAYOR

Clerk Ptak updated on the audit, which is usually done by now and used for the next budget. Bailey and Co are completely swamped and behind.

A workshop meeting was set up for budgeting for August 16 at 6pm, to have council and mayor present to work on the budget. This will be open to the public, but with no public input. Clerk and Mayor will have some of it done for the council to go consider. Tami Franklin will also provide numbers along with the Chief Otter.

X. COUNCIL UPDATES

Hillyard wanted to know if anyone knew if the culvert by the airport was city or not. It is not. There is a tree that may be a hazard, but how to handle the safety issue of it was his concern.

Everhart has concerns of the water usage and the overuse of the city, feels something needs to be considered regarding new construction. Clerk Ptak informed the council of the grant monies recently received may be able to use for purchasing water rights. The concern is also on the sewer side, what can be done, does the city issue a moratorium? All options will be looked into with engineers and city attorney. The big worry is about the water and hoping the city doesn't get shut off because of the overuse of water rights.

Martin has issues with the increasing amount of speeding on the trails and roads. The new speed sign might help with this.

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

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Sabrina Amidon addressed the council, she agrees with Martin about the trails getting used by motor vehicles and the speed, causing concern and danger for the foot traffic and others using the trails. They are not motor trails. She also would hope for some day to have the lower speed limit start earlier than it does since traffic has been increasing.

She invited the council and mayor to come out and see what all Cowboy Campground has to offer.

ADJOURNMENT 7:38pm

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

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Ken Everhart
HD Hillyard
David Martin

Chief of Police:
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Tami Franklin
Gene Bettys
Dominick Nalley

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Nancy Ling
Deputy Clerk:
Sue Robinson
Janitorial
Dale Rutter

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PO Box 130
Idaho City, ID 83631
(208)392-4584
4cityfolk@gmail.com
idahocityclerk@gmail.com
idahocitypublicworks@gmail.com

City of Idaho City



IDAHO CITY EVENT CHECKLIST

EVENT SPONSOR: Idaho City Chamber of Commerce
DATE(S): Oct 1st, Oct 2nd, Oct 3rd, 2021
EVENT NAME: Idaho City Days
PERSON IN CHARGE: Michelle Audette and Lisa Hanson
ADDRESS: PO Box 507, ID City, ID 83631
PHONE: Daytime [REDACTED] Evenings [REDACTED]

1. PARK POLICY

THE EVENT SPONSOR HAS READ THE IDAHO CITY PARK POLICY AND AGREES TO COMPLY AND TO SEE THAT EVENT PARTICIPANTS COMPLY WITH THE BEST OF THEIR ABILITIES.

INITIAL HERE MJA

2. EVENT DESCRIPTION

BRIEFLY DESCRIBE WHAT YOUR EVENT ENCOMPASSES:

Family Friendly Entertainment to include fair food, carnival games, vendors, cowboy poetry, beer garden, city wide entertainment

3. SITE PLAN

ATTACH A SITE PLAN SHOWING THE EXACT LOCATION OF ALL THE DIFFERENT FUNCTIONS OR YOUR EVENT (I.E. SHOW PERFORMANCE SPACES; VENDOR AREAS; EMERGENCY SERVICES; TRASH RECEPTACLES; PORTA POTTIES; PROPOSED PARKING USES, ETC.)

4. EVENT HOURS

WHAT ARE THE DAILY HOURS OF OPERATION FOR YOUR EVENT?

Fri, Oct 1st set up 4pm to 8pm Sat Oct 2nd 6am to Sun, Oct 3rd at 9pm

5. GENERATORS OR AMPLIFIED SOUND SYSTEMS

ARE YOU PROPOSING TO USE ELECTRICAL GENERATORS OR AMPLIFIED SOUND SYSTEMS?

YES NO

IF SO, PLEASE SHOW THEIR LOCATIONS ON YOUR SITE PLAN AND DESCRIBE IN THE SPACE PROVIDED BELOW WHAT THEY WILL BE USED FOR AND WHAT PRECAUTIONS YOU ARE TAKING TO SEE THAT THEY ARE USED PROPERLY AND SAFELY.

There will be an amplified sound system at both the park stage and also the Main stage both days. We will do everything possible to be safe with location of electrical cords, power outlet usage, and city ordinance quiet hours.

***ITEMS 6, 7 AND 8 MUST BE PREAPPROVED BY THE CITY CHIEF OF POLICE AND INITIALED PRIOR TO SUBMITTAL TO THE CITY CLERK FOR COUNCIL REVIEW. ***

A FEE FOR COUNCIL APPROVED EVENTS WILL BE SET AT \$30.00 AN HOUR PER OFFICER TO COVER ADDITIONAL COVERAGE OF LAW ENFORCEMENT IF DEEMED NECESSARY. THE NUMBER OF HOURS FOR EVENTS WILL BE DETERMINED BY THE IDAHO CITY CHIEF OF POLICE.

6. *DESCRIBE BELOW YOUR SECURITY PLAN AND YOUR EMERGENCY SERVICES PLAN FOR THE EVENT:**

_____ We will have Boise County Ambulance on hand both days accessible in the center of town with easy exit to emergencies. We will have a first aid booth. We will also have paid security staff to watch over vendors on streets from 11pm Sat, Oct 2nd to 7 am Sun, Oct 3rd. _____

CITY CHIEF OF POLICE INITIAL HERE _____

7. *DESCRIBE BELOW YOUR TRAFFIC CONTROL/PARKING PLAN:**

_____ We have created multiple parking signs for vendors and visitors as well as entertainers. We have directional signs set up all over town of offered parking locations. We will have volunteers directing traffic in yellow vests if necessary during peek times. _____

CITY CHIEF OF POLICE INITIAL HERE _____

8. *CONSUMPTION OR POSSESSION OF ALCOHOL**

WILL ALCOHOL BE CONSUMED OR POSSESSED AT THE EVENT? YES NO

IF SO, IF MORE THAN A KEG OR THREE (3) CASES ARE POSSESSED BUT NOT OFFERED FOR SALE, A PERMIT MUST BE SECURED FROM THE CITY.

WILL THE ALCOHOL BE OFFERED FOR SALE? YES NO

IF YES, PROPER PERMITS MUST BE SECURED FROM THE STATE OF IDAHO AND THE CITY OF IDAHO CITY AND A DESIGNATED AREA FOR SALE AND CONSUMPTION IS REQUIRED. SHOW THE LOCATION OF THIS DESIGNATED AREA ON YOUR SITE PLAN.

CITY CHIEF OF POLICE INITIAL HERE _____

9. PROOF OF INSURANCE

ATTACH A COPY OF THE FORM SHOWING THE CITY OF IDAHO CITY AS CO-INSURED IN THE AMOUNT OF \$1,000,000.

10. VENDOR PERMITS

THE EVENT SPONSOR IS AWARE THAT ANY VENDOR WITHIN THEIR EVENT MUST HAVE A VENDOR'S PERMIT FROM THE CITY PRIOR TO CONDUCTING BUSINESS AND TAKES FULL RESPONSIBILITY HEREIN TO SEE THAT COMPLIANCE IS MET.

INITIAL HERE _____ *MA* _____

11. FOOD CONCESSIONS

WILL YOU OR ANY OF YOUR VENDORS BE SERVING, SELLING, OR GIVING AWAY FOOD?

X YES NO

IF SO, THE PROPER PERMITS FROM THE CENTRAL DISTRICT HEALTH DEPARTMENT MUST BE SECURED.

PARKS AND RECREATION FEE SCHEDULE

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR CITY RECREATION FACILITIES AS FOLLOWS:

1. COMMERCIAL OR DEDICATED USE OF ANY CITY RECREATIONAL FACILITIES SHALL BE 5% OF GROSS PROCEEDS OR A MINIMUM CHARGE OF \$75.00 PER DAY PLUS 6% USE TAX.

THE FOLLOWING SECURITY DEPOSIT IS REQUIRED, REFUNDABLE IF RENTAL REQUIREMENTS ARE COMPLETED:

50 TO 99 PEOPLE \$50.00, 100 TO 249 PEOPLE \$100.00, 250 PEOPLE OR MORE \$300.00

EXCEPTIONS MAY BE SET BY THE CITY COUNCIL BASED ON RECOMMENDATION FROM THE IDAHO CITY PARKS AND RECREATION COMMISSION.

VENDORS FEES

1. VENDORS LICENSE DAILY FEE \$15.00.
2. VENDORS LICENSE DAILY FEES (NONPROFIT ORG.) \$7.00.
3. VENDORS LICENSE YEARLY FEE (NON-REFUNDABLE) \$50.00.
4. CARNIVAL OR PUBLIC ENTERTAINMENT WITH LESS THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE \$200.00.
5. CARNIVAL OR PUBLIC ENTERTAINMENT WITH MORE THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE SHALL BE \$20.00 PER CONCESSION, RIDE OR SIDESHOW.

AN ADDITIONAL EVENT LICENSE FEE MAY BE REQUIRED FOR CARNIVALS, PUBLIC ENTERTAINMENT, OR SPONSORED EVENTS IN AN AMOUNT APPROVED BY THE CITY COUNCIL AS MEETING THE CITY'S EXPENSES RELATED TO THE ACTIVITY, INCLUDING BUT NOT LIMITED TO THE PROVISION OF PUBLIC WORKS AND POLICE.

A PERMITTEE FOR A CARNIVAL, PUBLIC ENTERTAINMENT, OR SPONSORED EVENT SHALL ESTABLISH FINANCIAL RESPONSIBILITY IN THE FORM OF AN INSURANCE POLICY ISSUED JOINTLY TO THE OWNER AND THE CITY OF IDAHO CITY IN THE MINIMUM AMOUNT OF ONE MILLION DOLLARS, SINGLE LIMIT.

COMMUNITY HALL RENTAL FEES

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR THE COMMUNITY HALL AS FOLLOWS:

- 1. NON-PROFIT GROUPS \$40.00 PER DAY PLUS 6% USE TAX
- 2. PRIVATE GROUPS AND GOVERNMENT AGENCIES \$80.00 FOR 5 OR FEWER HOURS PLUS 6% USE TAX
- 3. PRIVATE GROUPS AND GOVERNMENT AGENCIES \$150.00 FOR MORE THAN 5 HOURS PLUS 6% USE TAX

A \$50.00 DEPOSIT REQUIRED; REFUNDABLE IF RENTAL AGREEMENT REQUIREMENTS ARE COMPLETED.

THE COUNCIL CAN WAIVE A PORTION OF THE FEE OR SET A MONTHLY USE FEE FOR GROUPS DESIRING TO USE THE HALL ON A SET SCHEDULE FOR A CLASS OR MULTI-DAY EVENT.

OFFICE USE ONLY:

ALL ATTACHMENTS AND/OR PERMITS AND FEES RECEIVED:

SITE PLAN _____
PROOF OF INSURANCE _____
ALCOHOL/CATERING PERMITS _____
VENDOR'S PERMITS _____

DATE EVENT CHECKLIST RECEIVED AND FOUND TO BE COMPLETE: _____

APPROVED: _____ DENIED: _____

AFTER EVENT COMMENTS:

WAS THE SITE CLEANED UP PROPERLY IN A TIMELY FASHION? YES NO

COMMENTS _____

DID THE EVENT SPONSOR MEET ALL OF THEIR OBLIGATIONS AND RESPONSIBILITIES? YES NO

COMMENTS _____

SHOULD THIS PARTY BE ALLOWED TO USE CITY PROPERTY AGAIN? YES NO

COMMENTS _____

SIGNED: _____



84812402 1/04/21
R INSURED

COMMERCIAL PACKAGE ADDITIONAL POLICY DECLARATION
COMMERCIAL GENERAL LIABILITY COVERAGE PART

IS1532
1/04/21

EFFECTIVE 1/02/21
POLICY 84812402

NAME IDAHO CITY CHAMBER OF COMMERCE INC

LIMITS OF INSURANCE

GENERAL AGGREGATE LIMIT (OTHER THAN PRODUCTS/COMPLETED OPERATIONS)	2,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	Included
PERSONAL AND ADVERTISING INJURY LIMIT	1,000,000
EACH OCCURRENCE LIMIT	1,000,000
FIRE DAMAGE LIMIT	100,000
MEDICAL EXPENSE LIMIT	ANY ONE FIRE 5,000
	ANY ONE PERSON

LIABILITY DEDUCTIBLES

BODILY INJURY *NONE*
PROPERTY DAMAGE *NONE*

ITEM NO.	TYPE CODE	ANNUAL PREMIUM
01	CG 20 11 (01/96) CITY OF IDAHO CITY 511 MAIN ST PO BOX 130 IDAHO CITY ID 83631	50.00

LOC	TYPE	ANNUAL PREMIUM
01	BLD 4 CG 21 42 01/96 - EXCLUSION - EXPLOSION HAZARD PREM BASIS= T AMOUNT= 50.00	12.00

DESC: PROF & TRADE ASSOC-NO BLDG/PREM OWNED N-F-P ONLY
INCLUDING PRODUCTS AND/OR COMPLETED OPERATIONS, SUBJECT TO
THE GENERAL AGGREGATE LIMIT

4 MINIMUM PREMIUM 78.00

TOTAL PREMIUM 140.00

TYPE CODE
3-LIQUOR LIABILITY
4-PREMISES/OPERATIONS
7-PRODUCTS/COMPLETED OPERATIONS

PREMIUM BASIS SYMBOL
A AREA C TOTAL COST
N ADMISSIONS O TOTAL OPERATING
P PAYROLL EXPENSES
S GROSS SALES T PER ACRE, UNIT, ETC
U UNITS NOTES

FD-10.532 (10/02)

PROFESSIONAL SERVICES AGREEMENT

AGREEMENT made between the City of Idaho City, a political subdivision of the state of Idaho, herein "*ENTITY*" and Aoka Engineering LLC herein "*CONTRACTOR*".

THE PARTIES AGREE AS FOLLOWS:

1. **SCOPE OF WORK:** *ENTITY* engages *CONTRACTOR* to perform the work associated for building plan review, residential and commercial building code inspection, and floodplain manager services and within the timeframes, as set forth in Exhibit "A" attached hereto.

2. **PAYMENT:** *ENTITY* agrees to pay *CONTRACTOR* for his services rendered under this Agreement an amount not to exceed the total sums set forth in this paragraph.

A. **Fee for Plan Review Services:** 30% of the City's building permit fee (as established by resolution of the City Council) for a complete building plan review – inclusive of an initial review, second review, and a third review – as necessary. Subsequent reviews (if needed) will be billed at an additional hourly rate of \$65 with prior approval from the City.

B. **Fee for Inspection Services:**

i. **On-site inspection:** \$60 per inspection for residential and commercial code inspection services. This fee includes mileage, digital report, and an ICC certified inspector used during the inspection.

ii. **Virtual Inspection:** \$30 per inspection for residential and commercial code inspection services. This fee includes the software and ICC certified inspector used during the inspection.

C. **Invoice:** The parties agree that *CONTRACTOR* will invoice *ENTITY* for payment under this Agreement for services rendered herein.

3. **RIGHT OF CONTROL:** *ENTITY* agrees that it will have no right to control or direct the details, manner, or means by which *CONTRACTOR* accomplishes the results of the services performed hereunder. *CONTRACTOR* has no obligation to work any particular hours or days or any particular number of hours or days. *CONTRACTOR* agrees, however, that his other contracts or services shall not interfere with the performance of his services under this Agreement.

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** *CONTRACTOR* is an independent contractor and is not an employee, servant, agent, partner, or joint venturer of *ENTITY*. *ENTITY* shall determine the work to be done by *CONTRACTOR*, but *CONTRACTOR* shall determine the legal means by which it accomplishes the work specified by *ENTITY*.

5. **FEDERAL, STATE, AND LOCAL PAYROLL TAXES:** Neither federal, state or local income taxes, nor payroll taxes of any kind shall be withheld and paid by *ENTITY* on behalf of *CONTRACTOR* or the employees of *CONTRACTOR*. *CONTRACTOR* shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes. *CONTRACTOR* understands that *CONTRACTOR* is responsible to pay, according to law, *CONTRACTOR*'s income tax. *CONTRACTOR* further understands that *CONTRACTOR* may be liable for self-employment (Social Security) tax to be paid by *CONTRACTOR* according to law.

6. **LICENSES AND LAW:** *CONTRACTOR* represents that it possess the skill and experience necessary and all qualified personnel and licenses required to perform the services under this agreement. *CONTRACTOR* further agrees to comply with all applicable laws in the performance of the services hereunder.

PROFESSIONAL SERVICES AGREEMENT

7. FRINGE BENEFITS: Because *CONTRACTOR* is engaged in its own independently established business, *CONTRACTOR* is not eligible for, and shall not participate in, any employee pension, health, or other fringe benefit plans of *ENTITY*.

8. WORKER'S COMPENSATION: *CONTRACTOR* shall maintain in full force and effect worker's compensation for *CONTRACTOR* and any agents, employees, and staff that the *CONTRACTOR* may employ, and provide proof to *ENTITY* of such coverage or that such worker's compensation insurance is not required under the circumstances.

9. EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES: *CONTRACTOR* shall supply, at *CONTRACTOR*'s sole expense, all equipment, tools, materials and/or supplies to accomplish the services to be provided herein.

10. EFFECTIVE DATE: This contract will run from November 10, 2021 through the termination by at least 45 days written notice by either party.

11. WARRANTY: *CONTRACTOR* warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. *CONTRACTOR* acknowledges that it will be liable for any breach of this warranty.

12. INDEMNIFICATION: *CONTRACTOR* agrees to indemnify, defend, and hold harmless *ENTITY*, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the act and/or any performances or activities of *CONTRACTOR*, *CONTRACTOR*'s agents, employees, or representatives under this Agreement.

13. INSURANCE: *CONTRACTOR* agrees to obtain and keep in force during its acts under this Agreement a comprehensive general liability insurance policy in the minimum amount of One Million Dollars (\$1,000,000.00), which shall name and protect *CONTRACTOR*, all *CONTRACTOR*'s employees, *ENTITY*, and its officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the *CONTRACTOR*'s acts. *CONTRACTOR* shall provide proof of liability coverage as set forth above to *ENTITY* prior to commencing its performance as herein provided, and said require insurer to notify *ENTITY* ten (10) days prior to cancellation of said policy.

14. NONWAIVER: Failure of either party to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.

15. CHOICE OF LAW: Any dispute under this Agreement, or related to this Agreement, shall be decided in accordance with the laws of the state of Idaho.

16. ENTIRE AGREEMENT: This is the entire Agreement of the parties and can only be modified or amended in writing by the parties.

17. SEVERABILITY: If any part of this Agreement is held unenforceable, the remaining portions of the Agreement will nevertheless remain in full force and effect.

18. ATTORNEY FEES: Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.

PROFESSIONAL SERVICES AGREEMENT

DATED this _____ day of August, 2021.

ENTITY:

City of Idaho City

By _____
Its Mayor, Phillip Cannody _____

ATTEST:

Clerk of the City of Idaho City _____

CONTRACTOR:

By _____
Aoka Engineering, LLC

Its _____
(Title or Office)

WITNESS:

(Signature of Witness or Notary Public)

Form and content approved by Joan E. Callahan, as attorney for the City of Idaho City.

SERVICES

Aoka provides comprehensive building department services for compliance with all International Building Codes along with any local amendments enforced by the State of Idaho and the City of Idaho City. Our staff includes experienced plans examiners, licensed structural engineers, building officials, and inspectors – all ICC certified and/or licensed in their fields - with decades of combined experience in residential, multi-family, commercial, municipal, and industrial projects.

We leverage technology, remote review, and virtual inspection for the ease of scheduling, availability, and reporting for local jurisdictions and their customers.

Our expert plan examiners and inspectors have experience doing a thorough review of the architectural, structural, accessibility, seismic, civil, mechanical, fire, energy, and hazardous material drawings. They have an in-depth understanding of the following codes.

- ❖ Disabled Access Regulations and ADA requirements
- ❖ ICC Building Code
- ❖ ICC Residential Code
- ❖ ICC Plumbing Code
- ❖ ICC Mechanical Code
- ❖ ICC Energy Code
- ❖ ICC Fire Code
- ❖ ICC Historical Building Code
- ❖ ICC Green Building Standards Code
- ❖ ICC Administrative Code
- ❖ National Electrical Code, issued by the NFPA
- ❖ Adopted directives and local ordinances

Plan Review Service

Our plan review staff carry a minimum of (10) years of experience performing plan review and are International Code Council (ICC) certified. Our plan review staff can do the following:

- Perform residential, commercial, and industrial plan review.
- Confer with contractors, architects, engineers, and others to facilitate plan review corrections.
- Provide a list of deficiencies/correction comments, including the reference code sections.
- Review and approval by project manager prior to submitting results to the City.
- Attend pre-submittal and construction development meetings.
- Perform complete, or partial plan reviews as requested.
- Perform electronic plan review.

Inspection Services

Inspection services, as needed and requested, will be performed by experienced ICC Certified employees of Aoka.

Our inspectors will:

- ❖ Review submitted plans related to the requested inspection
- ❖ Complete inspections timely and courteously
- ❖ Represent the City in a professional manner
- ❖ Coordinate inspections with other City departments as necessary

- ❖ Attend occasional meetings, as requested
- ❖ Conduct on-site or virtual inspection

Why Virtual Inspection?

Inspectors are the last line of defense to ensure buildings are built safely and according to all adopted codes. This makes them integral to the city. However, it is increasingly difficult to find qualified-licensed inspectors for a reasonable salary. A solution to the problem is the Virtual Inspection.

- **Increased Efficiency:** Virtual inspections are quick and convenient. By leveraging technology and working closely with contractors/homeowners, our process makes scheduling and conducting inspections efficient. It reduces windshield time and vehicle cost for the inspectors while also ensuring the inspection process is convenient to the contractors/owners.
- **Reduced Cost:** There is an increase in productivity because of decreased driving time. Not only does this reduce the burden on the workforce, but it also results in an overall cost savings. These savings allow Aoka Engineering to provide truly competitive pricing to our virtual clients.
- **Qualified Inspectors:** ICC certified inspectors with 10+ years of building inspection experience will conduct the inspections. All inspectors doing inspections for the city will be pre-approved by the city officials. The inspector will walk the contractor/owner through the inspection process, identifying if any items require correction. To ensure consistency, the inspection starts from the front entry, walking in a clockwise direction horizontally on each floor, starting at the bottom floor if multiple levels are involved. At the conclusion of the inspection, the inspector informs the contractor/owner if they passed/failed the inspection and what the next step is, as applicable. A written correction notice will be added to the city's permitting system and emailed to the contractor/owner when the inspection does not pass.
- **Reports:** Once the inspection is completed and the session ends, the inspector will enter the results into the city's permitting system. A digital report is created with high quality pictures and videos. Every step of the inspection is documented and saved in an easy to download, auditable database.
- **Technologies:** We use a virtual inspection software to do our remote inspections. There is no app to download for the contractor/owner to participate in the inspection process. Here are some features that differentiates our virtual inspection software:
 - **Geotag Locations:** The software uses geo tagging features to verify if the contractor/owner is at the location mentioned in the permit.
 - **Cloud Storage:** Automatically records the inspection session (video and pictures), which increases accountability in the contractor and the inspector.
 - **Search:** Ability to search past inspections, and easily access them when needed.

Additional Services

We can provide the following additional services upon request by the City:

- Part- time building official
- Civil plan review
- Fire plan review
- Storm water plan review
- Public works permit service
- Flood plain manager service

AVAILABILITY AND TURNAROUND TIMES

- | | |
|---|--------------------------|
| ❖ Inspections | -within 24 hours |
| ❖ Residential Plan Review | -within 5 business days |
| ❖ Commercial Plan Review (< \$5M valuation) | -within 5 business days |
| ❖ Commercial Plan Review (> \$5M valuation) | -within 10 business days |
| ❖ Plan Review rechecks | -within 3 business days |
-



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Lower Snake River District
3948 Development Avenue
Boise, Idaho 83705



In Reply Refer To:
IDI-34742
2800

July 8, 2009

Mayor James Obland
City of Idaho City
PO Box 130
Idaho City ID 83631

Dear Mayor Obland:

Enclosed is a signed copy of Right-of-Way Grant IDI-34742 for your records. Prior to receiving the signed Grant back from you, we were informed by our State Office mapping department that the legal description's lot number for this right-of-way is incorrect. The Grant you signed shows the legal description as Lot 9, section 26 of T. 6 N., R. 5 E., when in fact it should be Lot 7. We have replaced the face sheet (page 1) on the enclosed Grant to show the correct legal description.

If you have any questions, please contact Effie Schultsmeier at (208) 384-3357 or me at (208) 384-3478.

Sincerely,

/s/ Loris Schmit

Loris Schmit
Land Law Examiner

Enclosure
Right-of-Way Grant IDI-34742

uc: CF RF
LSchmit:ls:7/8/2009:i-34742 cover letter

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
RIGHT-OF-WAY GRANT

SERIAL NUMBER IDI-34742

1. A right-of-way is hereby granted pursuant to Title V of the Federal Land Policy and Management Act of October 21, 1976 (90 Stat. 2776; 43 U.S.C. 1761).

2. Nature of Interest:

a. By this instrument, the Holder:

City of Idaho City
Box 130
Idaho City ID 83631

receives a right to construct, operate, use, maintain, and terminate a bridge on public lands described as follows:

Boise Meridian, Boise County, Idaho
T. 6 N., R. 5 E., section 26: Lot 7.

(as shown on the attached Exhibit A)

b. The right-of-way or permit area granted herein is 20 feet wide, 100 feet long, respectively, and contains 0.05 acres, more or less.

c. This instrument shall terminate on December 31, 2011, unless, prior thereto, it is relinquished, abandoned, terminated, or modified pursuant to the terms and conditions of this instrument or of any applicable Federal law or regulation.

d. At the discretion of the authorized officer this instrument may be renewed. If renewed, the right-of-way shall be subject to the regulations existing at the time of renewal and any other terms and conditions that the authorized officer deems necessary to protect the public interest.

e. Notwithstanding the expiration of this instrument or any renewal thereof, early relinquishment, abandonment, or termination, the provisions of this instrument, to the extent applicable, shall continue in effect and shall be binding on the holder, its successors, or assigns, until they have fully satisfied the obligations and/or liabilities accruing herein before or on account of the expiration, or prior termination, of the grant.

3. Rental:

For and in consideration of the rights granted, the holder agrees to pay the Bureau of Land Management fair market value rental as determined by the authorized officer unless specifically exempted from such payment by regulation. Provided, however, that the rental may be

adjusted by the authorized officer, whenever necessary, to reflect changes in the fair market rental value as determined by the application of sound business management principles, and so far as practicable and feasible, in accordance with comparable commercial practices.

4. Terms and Conditions:

- a. This grant or permit is issued subject to the holder's compliance with all applicable regulations contained in Title 43 Code of Federal Regulations part 2800.
- b. Upon grant termination by the authorized officer, all improvements shall be removed from the public lands within 182 days, or otherwise disposed of as provided in paragraph (4)(d) or as directed by the authorized officer.
- c. Each grant issued for a term of 20 years or more shall, at a minimum, be reviewed by the authorized officer at the end of the 20th year and at regular intervals thereafter not to exceed 10 years. Provided, however, that a right-of-way granted herein may be reviewed at any time deemed necessary by the authorized officer.
- d. The stipulations, plans, maps, or designs set forth in Exhibit A dated June 17, 2004, attached hereto, are incorporated into and made a part of this grant instrument as fully and effectively as if they were set forth herein in their entirety.
- e. Failure of the holder to comply with applicable law or any provision of this right-of-way grant shall constitute grounds for suspension or termination thereof.
- f. The holder shall perform all operations in a good and workmanlike manner so as to ensure protection of the environment and the health and safety of the public.
- g. The holder shall notify the authorized officer of any change of mailing address.
- h. The United States retains the right to authorize use of the right-of-way for other compatible uses (including the subsurface and air space).
- i. Any cultural and/or paleontological resource (fossil(s) or historic or prehistoric site or object) discovered by the holder, or any person working on his behalf, on public land shall be immediately reported to the authorized officer. Holder shall suspend all operations in the immediate area of such discovery until written authorization to proceed is issued by the authorized officer. The holder will be responsible for the cost of evaluation, and any decision as to proper mitigation measures will be made by the authorized officer after consulting with the holder.
- j. Use of pesticides, herbicides, and rodenticides shall comply with the applicable Federal and State laws, and only in accordance with their registered uses.
- k. The holder shall indemnify the United States against any liability for damage to life or property arising from the occupancy or use of public lands under this grant or permit.
- l. The holder(s) shall comply with the Toxic Substances Control Act of 1976 as amended, 15 U.S.C. 2601 et seq. (1982) with regards to any toxic substances that are used, generated by or stored on the right-of-way or on facilities authorized under this right-of-way grant. (See 40 CFR Part 702-799 and especially, provisions on polychlorinated biphenyls, 40 CFR 761.1-761.193.)

Additionally, any release of toxic substances (leaks, spills, etc.) in excess of the reportable quantity established by 40 CFR Part 117 shall be reported as required by the Comprehensive Environmental Response, Compensation, and Liability Act, section 102b. A copy of any report required or requested by any Federal agency or State government as a result of a reportable release or spill of any toxic substances shall be furnished to the authorized officer concurrent with the filing of the reports to the involved Federal agency or State government.

- m. The holder agrees to indemnify the United States against any liability arising from the release of any hazardous substance or hazardous waste (as these terms are defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, 42 U.S.C. 9601, et seq. or the Resource Conservation and Recovery Act, 42 U.S.C. 6901, et seq.) on the right-of-way (unless the release or threatened release is wholly unrelated to the right-of-way holder's activity on the right-of-way), or resulting from the activity of the right-of-way holder on the right-of-way. This agreement applies without regard to whether a release is caused by the holder, its agent, or unrelated third parties.
- n. As directed by the Authorized Officer the Holder shall be responsible for control of noxious weed species that result or would result from the construction, use, or maintenance of their grant.

If herbicides are used the Holder shall comply with all applicable Federal and State laws and regulations. Herbicides shall be used only in accordance with their registered uses within the limitations imposed by the Secretary of the Interior. Prior to the use of herbicides, the Holder shall obtain from the authorized officer written approval of a Herbicide Use Proposal Plan showing the type and quantity of herbicide to be used, weed(s) to be controlled, method of application, and any other information deemed necessary by the authorized officer.

Applicator(s) shall hold a current State of Idaho applicator's license or be under the direct supervision of a licensed applicator.

For areas and acres treated the Holder shall submit to the BLM a completed "BLM Pesticide Application Record" form.

Other control methods include but are not limited to annual mowing.

IN WITNESS WHEREOF, The undersigned agrees to the terms and conditions of this right-of-way grant.

James L. Okland
(Signature of Holder)

Rosemary Thomas
(Signature of Authorized Officer)

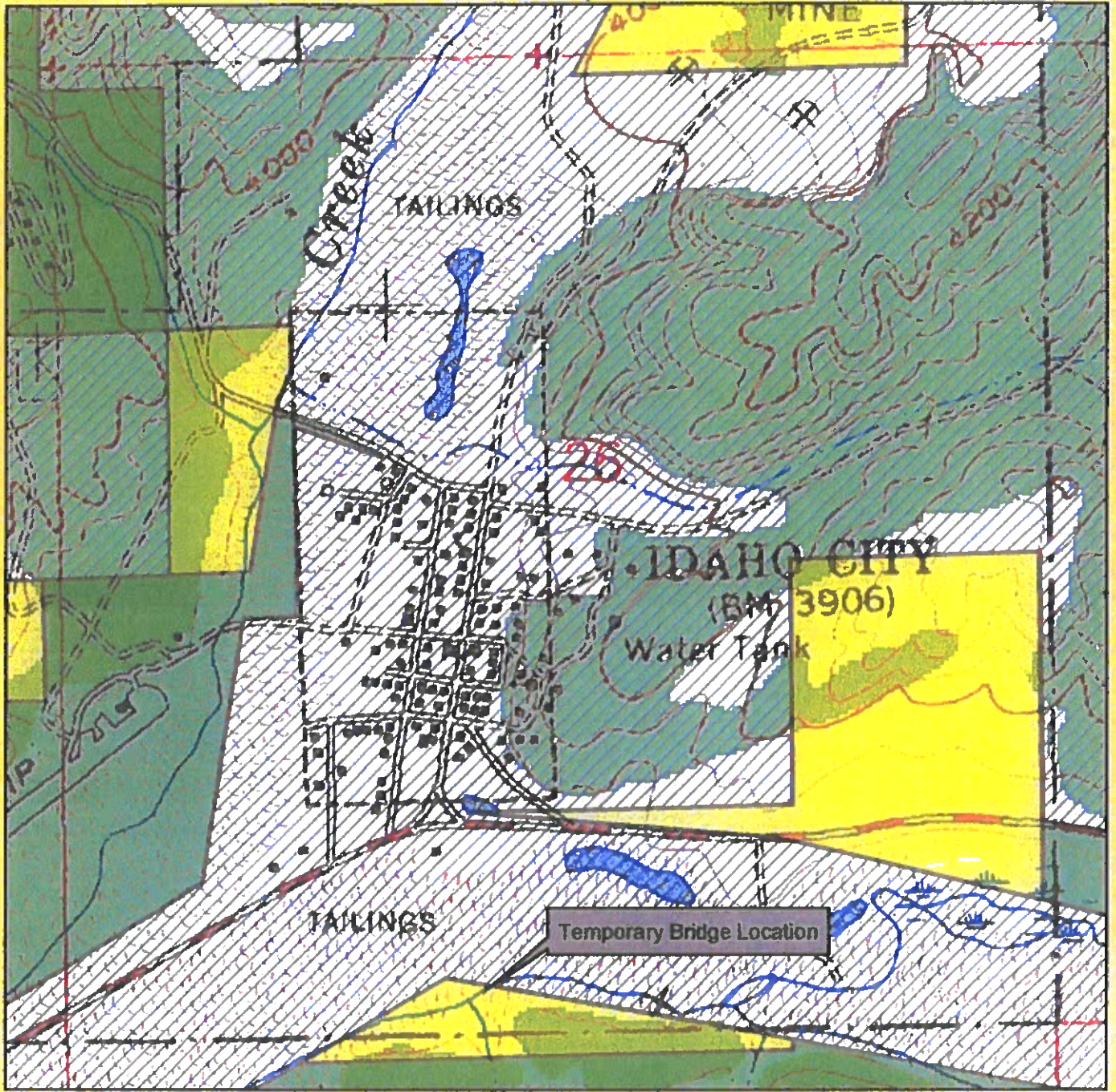
Mayor, City of Idaho City
(Title)

Four Rivers Field Manager
(Title)




6/25/09
(Date)

7-6-09
(Effective Date of Grant)
Retroactive to June 22, 2007

IDI-34742 Exhibit A
Bridge Right-of-Way
T. 6 N., R. 5 E., section 26: Lot 9
June 17, 2004



Ownership

-  BLM
-  PRIVATE
-  USFS



PROPERTY MAINTENANCE STANDARDS:

no garage, tent, **trailer**, fifth wheel, motor coach, recreational vehicle, **travel trailer** or other accessory structure shall be erected or used for living quarters or sleeping quarters outside of an approved recreational vehicle park for more than fourteen (14) consecutive days.

1. The quarters may not be utilized more than two (2) times per calendar year from January 1 through December 31 for living or sleeping quarters outside of an approved recreational vehicle park.

2. No recreational vehicle shall be allowed to connect to Idaho City utilities outside of an approved recreational vehicle park.

RECREATIONAL VEHICLE PARK:

A. Minimum Site Area:

1. The minimum site area for a recreational vehicle park shall be 2 (2) acres.

2. A recreational vehicle space shall have an area of not less than seven hundred (700) square feet exclusive of driveways and common areas.

B. Setbacks:

1. The location of all RV spaces shall comply with the setback of the city code.

C. Site Layout:

1. The site layout shall reflect the requirements of the health and fire authorities with respect to water supply, sewage disposal, fire hydrants, sanitary facilities, building location, street layout and park design.

2. Roadways shall have a minimum width of twenty feet (20') where parking is not permitted.

3. Each RV space shall have at least one ten by twenty foot (10' x 20') parking space exclusive of the RV itself.

4. Outdoor lighting shall be provided. Lighting shall be oriented to prevent direct illumination onto abutting property and public right-of-way.

6. One waste disposal dump station shall be provided for each one hundred (100) sites, or part thereof. All sewer and water lines shall be first approved by the city engineer and the health authority.

7. Trash receptacles shall be provided at a rate of thirty (30) gallons of refuse capacity for each two (2) spaces or equivalent.

8. Each RV space shall be provided with electrical service.

D. Limitations:

1. It shall be unlawful for a park owner or park tenant to permit a **travel trailer** or motor coach to remain situated in a park in excess of ninety (90) days in one calendar year. Where the park tenant is physically disabled from **traveling**, extensions may be granted by the city council in conjunction with the proprietor of the park.

2. Where a park tenant remains in a park in excess of ninety (90) days, the park proprietor will so advise the planning and zoning administrator and/or his or her designee and cooperate with the chief of police and/or his or her designee and city attorney in removing said holdover tenant.

3. It shall be unlawful to remove the wheels from any **travel trailer** or motor coach located within a park as defined in this chapter. It shall also be unlawful to permanently affix any such living unit to the ground when located within such a park.

E. Site Maintenance: A manager shall be present on the site at all times.

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM
 SELECTIVE PAST DUE 60 OR MORE DAYS

For target date 08/07/2021

CITY OF IDAHO CITY
 11:10:41 - 08/07/2021

Account	Route - Meter	Customer Name	User Type	Balance	Past Due
Fund - Service					
20001-00	03-10	[REDACTED]	COMMERCIAL		
	51 - WATER BASE				
	52 - SEWER			10002.22	9586.90
	51 - WATER LATE FEE				
	52 - SEWER LATE FEE			2071.39	1883.08
	51 - OVERPAYMENT				
	Subtotal for Account 20001-00 :			12073.61	11469.98
20002-00	02-02	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			312.00	249.60
	51 - WATER USAGE			39.36	31.46
	52 - SEWER			175.49	140.88
	51 - WATER LATE FEE			28.11	
	52 - SEWER LATE FEE			48.23	16.48
	51 - ON/OFF FEE				
	51 - OVERPAYMENT				
	Subtotal for Account 20002-00 :			601.19	438.42
20004-00	03-11	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE				
	52 - SEWER			865.25	830.64
	51 - WATER LATE FEE				
	52 - SEWER LATE FEE			189.35	172.14
	51 - OVERPAYMENT				
	Subtotal for Account 20004-00 :			1054.60	1002.78
20033-00	02-33	[REDACTED]	COMMERCIAL		
	51 - WATER BASE			468.00	312.00
	51 - WATER USAGE			25.99	20.59
	52 - SEWER			269.59	173.06
	51 - WATER LATE FEE			33.26	
	52 - SEWER LATE FEE			33.26	
	51 - OVERPAYMENT				
	Subtotal for Account 20033-00 :			820.10	505.65
20082-00	02-82	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			187.20	124.80
	51 - WATER USAGE			8.64	6.48
	52 - SEWER			103.83	69.22
	51 - WATER LATE FEE			13.13	
	52 - SEWER LATE FEE			13.13	
	51 - MISC				
	Subtotal for Account 20082-00 :			325.93	200.50
20088-00	02-88	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			312.00	249.60
	51 - WATER USAGE			8.71	8.71
	52 - SEWER			268.88	234.27
	51 - WATER LATE FEE			19.01	19.01
	52 - SEWER LATE FEE			48.56	48.56
	Subtotal for Account 20088-00 :			657.16	560.15
20108-00	02-108	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			182.08	119.68
	51 - WATER USAGE			18.23	14.65
	52 - SEWER			103.83	69.22
	51 - WATER LATE FEE				
	52 - SEWER LATE FEE				
	51 - MISC				
	51 - NSF FEE				
	51 - OVERPAYMENT				
	Subtotal for Account 20108-00 :			304.14	203.55

7-day

*Pd. \$505.65 2 checks
8/9/21*

7-day

Agreement

7-day

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM
 SELECTIVE PAST DUE 60 OR MORE DAYS

For target date 08/07/2021

CITY OF IDAHO CITY
 11:10:41 - 08/07/2021

Account	Route - Meter	Customer Name	User Type	Balance	Past Due
	Fund - Service				
20122-00	02-122	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			124.80	62.40
	51 - WATER USAGE			6.08	3.11
	52 - SEWER			70.26	35.65
	51 - WATER LATE FEE			6.55	
	52 - SEWER LATE FEE			6.55	
	51 - OVERPAYMENT				
			Subtotal for Account 20122-00 :	214.24	101.16
20125-00	02-125	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			312.00	249.60
	51 - WATER USAGE			24.18	21.14
	52 - SEWER			173.05	138.44
	51 - WATER LATE FEE			5.84	5.84
	52 - SEWER LATE FEE			125.82	125.82
	51 - OVERPAYMENT				
			Subtotal for Account 20125-00 :	640.89	540.84
20133-00	02-133	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			371.40	309.00
	51 - WATER USAGE			10.97	8.88
	52 - SEWER			414.43	379.82
	51 - WATER LATE FEE			11.28	11.28
	52 - SEWER LATE FEE			49.45	49.45
	51 - MISC				
	51 - OVERPAYMENT				
			Subtotal for Account 20133-00 :	857.53	758.43
20143-00	02-143	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			187.20	124.80
	51 - WATER USAGE			11.34	8.91
	52 - SEWER			103.83	69.22
	51 - WATER LATE FEE			13.37	
	52 - SEWER LATE FEE			13.37	
	51 - ON/OFF FEE				
	51 - OVERPAYMENT				
			Subtotal for Account 20143-00 :	329.11	202.93
20164-00	02-164	[REDACTED]	COMMERCIAL		
	51 - WATER BASE			518.40	345.60
	51 - WATER USAGE				
	52 - SEWER			207.66	138.44
	51 - OVERPAYMENT				
			Subtotal for Account 20164-00 :	726.06	484.04
20174-00	02-174	[REDACTED]	COMMERCIAL		
	51 - WATER BASE			312.00	156.00
	51 - WATER USAGE			486.75	478.11
	52 - SEWER			259.59	173.06
	51 - OVERPAYMENT				
			Subtotal for Account 20174-00 :	1058.34	807.17
20195-00	02-195	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			312.00	249.60
	51 - WATER USAGE			35.30	31.25
	52 - SEWER			173.05	138.44
	51 - WATER LATE FEE				
	52 - SEWER LATE FEE				
	51 - NSF FEE				
	51 - OVERPAYMENT				
			Subtotal for Account 20195-00 :	520.35	419.29

Agreement

AGREEMENT

[Red line]

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM
 SELECTIVE PAST DUE 60 OR MORE DAYS

For target date 08/07/2021

CITY OF IDAHO CITY
 11:10:41 - 08/07/2021

Account	Route - Meter	Customer Name	User Type	Balance	Past Due
Fund - Service					
20196-00	02-196	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			3931.20	3494.40
	51 - WATER USAGE			269.14	248.05
	52 - SEWER			2812.63	2570.36
	51 - OVERPAYMENT				
			Subtotal for Account 20196-00	7012.97	6310.81
20197-00	02-197	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			2714.25	2402.25
	51 - WATER USAGE			307.29	272.05
	52 - SEWER			1557.45	1384.40
			Subtotal for Account 20197-00	4578.99	4058.70
20198-00	02-198	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			1248.00	998.40
	51 - WATER USAGE			485.40	469.47
	52 - SEWER			692.20	553.76
			Subtotal for Account 20198-00	2425.60	2021.63
20215-00	02-215	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			187.20	124.80
	51 - WATER USAGE			48.59	32.79
	52 - SEWER			103.83	69.22
	51 - WATER LATE FEE			15.76	
	52 - SEWER LATE FEE			15.76	
			Subtotal for Account 20215-00	371.14	226.81
			<i>Pd. \$200 CASH 8/4/21</i>		
20217-00	02-217	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			269.25	206.85
	51 - WATER USAGE			37.42	25.81
	52 - SEWER			173.05	138.44
	51 - WATER LATE FEE			31.93	8.66
	52 - SEWER LATE FEE			33.66	8.66
	51 - OVERPAYMENT				
			Subtotal for Account 20217-00	545.31	388.42
			<i>7-day</i>		
20242-00	02-242	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			186.58	124.18
	51 - WATER USAGE			418.77	393.66
	52 - SEWER			103.83	69.22
	51 - WATER LATE FEE			51.78	
	52 - SEWER LATE FEE			51.78	
	51 - OVERPAYMENT				
			Subtotal for Account 20242-00	812.74	587.06
			<i>7-day</i>		
20250-00	02-250	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			157.98	95.58
	51 - WATER USAGE			9.12	8.71
	52 - SEWER			103.83	69.22
	51 - WATER LATE FEE			10.43	
	52 - SEWER LATE FEE			10.43	
	51 - OVERPAYMENT				
			Subtotal for Account 20250-00	291.79	173.51
			<i>Pd. \$17500 8/4/21 CK # 3207</i>		
20278-00	02-278	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE			233.99	171.59
	51 - WATER USAGE			10.47	9.05
	52 - SEWER			138.44	103.83
	51 - WATER LATE FEE			23.10	5.04
	52 - SEWER LATE FEE			24.11	5.04
	51 - ON/OFF FEE				
	51 - OVERPAYMENT				
			Subtotal for Account 20278-00	430.11	294.55
			<i>7-day</i>		

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM
SELECTIVE PAST DUE 60 OR MORE DAYS

For target date 08/07/2021

CITY OF IDAHO CITY
11:10:41 - 08/07/2021

Account	Route - Meter	Customer Name	User Type	Balance	Past Due
30002-00	03-02	[REDACTED]	RESIDENTIAL		
	51 - WATER BASE				
	52 - SEWER			865.25	830.64
	51 - WATER LATE FEE				
	52 - SEWER LATE FEE			189.35	172.14
	51 - OVERPAYMENT				
		Subtotal for Account 30002-00		1054.60	1002.78
			Total Balance:		37706.50
			Total Past Due:		32759.16