CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING Wednesday August 12, 2020 6:00 P.M City Hall, 511 Main Street, Idaho City, ID 83631

CALL MEETING TO ORDER ROLL CALL PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. APPROVAL OF MINUTES June 24, 2020 and July 22, 2020 ACTION ITEM
- B. IDAHO CITY EVENT CHECKLIST ACTION ITEM
- C. BILLS/PAYABLES: July 23, 2020 through August 12, 2020 ACTION ITEM

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Cierk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

- III. ENGINEER'S REPORT
- IV. OLD BUSINESS
 - 1. IDAHO CITY EVENT CHECKLIST UPDATED TO ALLOW FOR TRASH DISPOSAL PLAN FOR EVENTS

V. NEW BUSINESS

- 1. TENTATIVE 20/21 BUDGET SET UP SPECIAL MEETING TO ADOPT
- 2. PROPOSAL OF SIGNAGE FOR SKATE PARK

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

- 1. ORDINANCE NO 360 AMENDING TITLE 8 AND TITLE 10 TO PROVIDE THAT BUILDING PERMITS BE ISSUED BY THE ZONING ADMINISTRATOR ACTION ITEM
- 2. RESOLUTION NO. 2020-01 RESOLUTION SETTING FEES FOR VARIOUS CITY FEES FOR PERMITS AND USE **ACTION ITEM**

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

VIII. EMPLOYEE UPDATES

- A. PUBLIC WORKS
- B. LAW ENFORCEMENT
- C. CLERK/TREASURER'S OFFICE
 - 1. BUDGET PROPOSAL, TENTATIVE BUDGET, RESOLUTION TO BE ADOPTED AT BUDGET HEARING FOR AMOUNT OF FORGONE AND PROPERTY TAXES RESERVED.TO BE RESERVED
 - 2. PUBLIC SAFETY ALLOCATION
 - 3. COVID -19 GRANT ALLOCATION TO BE USED BY DECEMBER 2020

IX. COUNCIL UPDATES

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor: Phillip J Canody Council members: Tom Secor Jr Ken Everhart HD Hillyard David Martin Chief of Police: Mark Otter Deputy officers: Bryce Johnson Mark Brunell Janitor/part time office: Eleanor Wolery Public Works: Tami Franklin Gene Bettys City Clerk-Treasurer: Nancy Ling Deputy Clerk: Sue Robinson 511 Main Street PO Box 130 Idaho City, ID 83631 (208)392-4584 4cityfolk@gmail.com Idahocityclerk@gmail.com Idahocitypublicworks@gmail.com

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING Wednesday July 22, 2020 6:00 P.M City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

CALL MEETING TO ORDER Mayor Canody called meeting to order at 6:00 pm. ROLL CALL Secor, Everhart and Martin present. Hillyard via phone. PLEDGE OF ALLEGIANCE Hillyard led the Pledge of Allegiance.

CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: July 8, 2020 ACTION ITEM

Martin made a motion to approve the minutes of July 8, 2020; seconded by Everhart. Secor abstained, 3 ayes. B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM** -NONE

C. BILLS/PAYABLES: July 9, 2020 through July 22, 2020 ACTION ITEM

Secor made a motion to pay the bills dated July 9-22, 2020 in the amount of \$8,703.67; Martin seconded. 4 ayes.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

- III. ENGINEER'S REPORT nothing to report at this time
- IV. OLD BUSINESS no old business at this time
- V. NEW BUSINESS no new business at this time

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

 ORDINANCE NO 360 BUILDING PERMITS ISSUED BY THE PLANNING AND ZONING ADMINISTRATOR AMENDING TITLE 8 AND TITLE 10 ACTION ITEM

Council asked for time to read changes made by attorney Linville and would like this item is tabled to the August 12, 2020 meeting.

VII. COMMITTEE REPORTS

- A. PARKS & RECREATION COMMISSION-Not in attendance
- B. HISTORIC PRESERVATION COMMISSION-Not in attendance
- C. PLANNING & ZONING COMMISSION-Not in attendance
- D. IDAHO CITY CHAMBER OF COMMERCE-

Clerk Ptak had an email from Lisa Hanson from the Chamber of Commerce regarding the Idaho City Days event October 3-4, 2020. The Chamber is moving forward and has until mid-August to make a final decision on if they will be proceeding with the event. Chamber would like any input from the Council. No input was given at this time.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS-

Public Works Director Tami Franklin reported she received 2 quotes from local mechanics for the Public Works Ford; Steve Coleman and Dave Selene. Steve's is \$1375 all parts and labor; Dave's is \$2485. Tami will call Steve and work out with him to get the truck fixed. The recent diving bill for the water tank inspections was \$2000 higher because they patched the inside of tank. Public works is still replacing meters.

B. LAW ENFORCEMENT-

Chief Otter tore his Achilles tendon and is out of service for now, he will possibly be back by next Tuesday. C. CLERK/TREASURER'S OFFICE –

Clerk Ptak reported Susan Kelly would like the water turned off at the Hill Road property and have a vacancy rate. Difference is \$97.01 for base rate and \$16 for vacancy rate. Meter would be pulled from property. Council agreed to pull the meter. Secor stated the dwelling needs to be destroyed as it is an eye sore. Attorney Linville has already sent her a letter. Code Enforcement needs to get involved.

Idaho City has been approved for an \$8500 grant for the Skate Park. Community Justice will be spearheading the project and will be ran through the city.

The restroom grant is getting worked on by Nancy Holbert and Roger Lewis. This grant if granted will also run through the city

By July 24 City should hear back on the Law Enforcement salary relief from the State. Clerk Ptak sent in her request of an estimated \$89,000. Idaho City will not see that full amount from state. Idaho City has a \$16,000 grant earmarked for items relating to COVID-19 and state is estimating at least double that for the law enforcement salary relief. Mayor Canody stated several cities are filing a lawsuit and it may or may not affect this. Clerk Ptak stated the \$16,000 grant can be used for technology upgrades because of COVID-19. She has looked into an upgrade to the fiber optic to increase the internet speed at City Hall and found it would cost \$500 a month just for City Hall. Clerk will research prices and other options. Grant funds needs to be used by December.

X. COUNCIL UPDATES

Everhart talked with Dan Meyer about having more bleachers at the rodeo grounds and stairs. Dan did say he was going to talk to Idaho City Parks and Rec. Secor stated that Parks and Rec may receive money for seating by being a 501c3. Dan also mentioned Everhart the rope on the flagpole needs to be replaced.

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

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GARY SECOR SR – CITY EVENTS – GARBAGE ISSUES –

Tom Secor spoke for his dad. Events in Idaho City are causing the dumpsters at the businesses in town to be used and overfilled. Mayor suggested a line item to the City Event Checklist be added that for every 50 people a dumpster will be required to be rented by the group, or that they must have a trash plan in place.

ADJOURNMENT Mayor adjourned at 6:40 pm

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

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Mayor: Phillip J Canody Council members: Tom Secor Jr Ken Everhart HD Hillyard David Martin

- Chief of Police Mark Otter Deputy officers: Bryce Johnson Mark Brunel Janitor/part time office: Eleanor Wolery
- Public Works: Tami Franklin Gene Bettys City Clerk-Treasurer: Nancy Ling Deputy Clerk: Sue Robinson

511 Main Street PO Box 130 Idaho City, ID 83631 (208)392-4584 <u>4cityfolk@gmail.com</u> Idahocitypublicworks@gmail.com



water project

Dodd Snodgrass

Mon, Aug 10, 2020 at 9:09 AM

To: Nancy L Ptak <idahocityclerk@gmail.com>

Hi Nancy - I talked with Kristina and we are going to evaluate the possibility for a block grant in November. She and Ed are working on more information for the city, and then we will investigate

If you decide to submit a parks grant for the restroom in September with RIVDA that is not a conflict for funding. Those funds come from two different allocations.

Dodd

Dodd Snodgrass

Development Manager

Clearwater Economic Development Association

1626 6th Avenue N

Lewiston, ID 83501

6. ***DESCRIBE BELOW YOUR PLANS FOR TRASH DISPOSAL. WHAT ARE YOUR PLANS FOR TRASH COLLECTION AND CONTAINMENT, RECEPTACLE LOCATIONS AND AFTER-EVENT CLEANUP?

***ITEMS 7, 8 AND 9 MUST BE PREAPPROVED BY THE CITY CHIEF OF POLICE AND INITIALED PRIOR TO SUBMITTAL TO THE CITY CLERK FOR COUNCIL REVIEW. ***

A FEE FOR COUNCIL APPROVED EVENTS WILL BE SET AT \$25.00 AN HOUR PER OFFICER TO COVER ADDITIONAL COVERAGE OF LAW ENFORCEMENT IF DEEMED NECESSARY. THE NUMBER OF HOURS FOR EVENTS WILL BE DETERMINED BY THE IDAHO CITY CHIEF OF POLICE.

7. ***DESCRIBE BELOW YOUR SECURITY PLAN AND YOUR EMERGENCY SERVICES PLAN FOR THE EVENT:

CITY CHIEF OF POLICE INITIAL HERE

8. ***DESCRIBE BELOW YOUR TRAFFIC CONTROL/PARKING PLAN:

CITY CHIEF OF POLICE INITIAL HERE

9. ***CONSUMPTION OR POSSESSION OF ALCOHOL

WILL ALCOHOL BE CONSUMED OR POSSESSED AT THE EVENT? YES NO

IF SO, IF MORE THAN A KEG OR THREE (3) CASES ARE POSSESSED BUT NOT OFFERED FOR SALE, A PERMIT MUST BE SECURED FROM THE CITY.

WILL THE ALCOHOL BE OFFERED FOR SALE? YES NO

IF YES, PROPER PERMITS MUST BE SECURED FROM THE STATE OF IDAHO AND THE CITY OF IDAHO CITY AND A DESIGNATED AREA FOR SALE AND CONSUMPTION IS REQUIRED. SHOW THE LOCATION OF THIS DESIGNATED AREA ON YOUR SITE PLAN.

CITY CHIEF OF POLICE INITIAL HERE

6. ***DESCRIBE BELOW YOUR PLANS FOR TRASH SERVICES. DO YOU PLAN ON PROVIDING DUMPSTERS AND WHERE WOULD THEY BE PLACED? FOR TRASH COLLECTION AND CONTAINMENT.

RECEPTACLE LOCATIONS.

AND APTER-EVENT CLEANUP.

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CITY CHIEF OF POLICE INITIAL HERE

10. PROOF OF INSURANCE

ATTACH A COPY OF THE FORM SHOWING THE CITY OF IDAHO CITY AS CO-INSURED IN THE AMOUNT OF \$1,000,000.

11. VENDOR PERMITS

THE EVENT SPONSOR IS AWARE THAT ANY VENDOR WITHIN THEIR EVENT MUST HAVE A VENDOR'S PERMIT FROM THE CITY PRIOR TO CONDUCTING BUSINESS AND TAKES FULL RESPONSIBILITY HEREIN TO SEE THAT COMPLIANCE IS MET. INITIAL HERE _____

12. FOOD CONCESSIONS

WILL YOU OR ANY OF YOUR VENDORS BE SERVING, SELLING, OR GIVING AWAY FOOD? YES NO

IF SO, THE PROPER PERMITS FROM THE CENTRAL DISTRICT HEALTH DEPARTMENT MUST BE SECURED.

PARKS AND RECREATION FEE SCHEDULE

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR CITY RECREATION FACILITIES AS FOLLOWS:

1. COMMERCIAL OR DEDICATED USE OF ANY CITY RECREATIONAL FACILITIES SHALL BE 5% OF GROSS PROCEEDS OR A MINIMUM CHARGE OF \$75.00 PER DAY PLUS 6% USE TAX.

THE FOLLOWING SECURITY DEPOSIT IS REQUIRED, REFUNDABLE IF RENTAL REQUIREMENTS ARE COMPLETED:

50 TO 99 PEOPLE \$50.00, 100 TO 249 PEOPLE \$100.00, 250 PEOPLE OR MORE \$300.00

EXCEPTIONS MAY BE SET BY THE CITY COUNCIL BASED ON RECOMMENDATION FROM THE IDAHO CITY PARKS AND RECREATION COMMISSION.

VEDORS FEES

- 1. VENDORS LICENSE DAILY FEE \$15.75.
- 2. VENDORS LICENSE DAILY FEES (NONPROFIT ORG.) \$7.35.
- 3. VENDORS LICENSE YEARLY FEE (NON-REFUNDABLE) \$52.50.
- 4. CARNIVAL OR PUBLIC ENTERTAINMENT WITH LESS THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE \$210.00.
- 5. CARNIVAL OR PUBLIC ENTERTAINMENT WITH MORE THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE SHALL BE \$21.00 PER CONCESSION, RIDE OR SIDESHOW.

AN ADDITIONAL EVENT LICENSE FEE MAY BE REQUIRED FOR CARNIVALS, PUBLIC ENTERTAINMENT, OR SPONSORED EVENTS IN AN AMOUNT APPROVED BY THE CITY COUNCIL AS MEETING THE CITY'S EXPENSES RELATED TO THE ACTIVITY, INCLUDING BUT NOT LIMITED TO THE PROVISION OF PUBLIC WORKS AND POLICE. A PERMITTEE FOR A CARNIVAL, PUBLIC ENTERTAINMENT, OR SPONSORED EVENT SHALL ESTABLISH FINANCIAL RESPONSIBILITY IN THE FORM OF AN INSURANCE POLICY ISSUED JOINTLY TO THE OWNER AND THE CITY OF IDAHO CITY IN THE MINIMUM AMOUNT OF ONE MILLION DOLLARS, SINGLE LIMIT.

COMMUNITY HALL RENTAL FEES

WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR THE COMMUNITY HALL AS FOLLOWS:

- 1. NON-PROFIT GROUPS \$42.00 PER DAY PLUS (\$2.52) 6% USE TAX
- 2. PRIVATE GROUPS AND GOVERNMENT AGENCIES \$84.00 FOR 5 OR FEWER HOURS PLUS (\$5.04) 6% USE TAX
- 3. PRIVATE GROUPS AND GOVERNMENT AGENCIES \$157.50 FOR MORE THAN 5 HOURS PLUS (\$9.45) 6% USE TAX

A \$50.00 DEPOSIT REQUIRED; REFUNDABLE IF RENTAL AGREEMENT REQUIREMENTS ARE COMPLETED.

THE COUNCIL CAN WAIVE A PORTION OF THE FEE OR SET A MONTHLY USE FEE FOR GROUPS DESIRING TO USE THE HALL ON A SET SCHEDULE FOR A CLASS OR MULTI-DAY EVENT.

SITE PLAN PROOF OF INSURANCE	R PERMITS AND FEES RECEIVED:	
ALCOHOL/CATERING PERMIT VENDOR'S PERMITS	-	
DATE EVENT CHECKLIST REC	CEIVED AND FOUND TO BE COMPLETE:	
APPROVED:	DENIED:	
AFTER EVENT COMMENTS: WAS THE SITE CLEANED UP I COMMENTS	PROPERLY IN A TIMELY FASHION? YES NO	
COMMENTS	EET ALL OF THEIR OBLIGATIONS AND RESPONSIBILITIES? YES	NO
COMMENTS	OWED TO USE CITY PROPERTY AGAIN? YES NO	
SIGNED:		

Page 4



IDAHO CITY EVENT CHECKLIST

EVENT SPONSOR:		
DATE(S):		
EVENT NAME:		
PERSON IN CHARGE:		
ADDRESS:		
PHONE: Daytime	Evenings	

1. PARK POLICY

THE EVENT SPONSOR HAS READ THE IDAHO CITY PARK POLICY AND AGREES TO COMPLY AND TO SEE THAT EVENT PARTICIPANTS COMPLY WITH THE BEST OF THEIR ABILITIES. INITIAL HERE _____

2. EVENT DESCRIPTION

BRIEFLY DESCRIBE WHAT YOUR EVENT ENCOMPASSES:

3. SITE PLAN

ATTACH A SITE PLAN SHOWING THE EXACT LOCATION OF ALL THE DIFFERENT FUNCTIONS OR YOUR EVENT (I.E. SHOW PERFORMANCE SPACES; VENDOR AREAS; EMERGENCY SERVICES; TRASH RECEPTACLES; PORTA POTTIES; PROPOSED PARKING USES, ETC.)

4. EVENT HOURS

WHAT ARE THE DAILY HOURS OF OPERATION FOR YOUR EVENT?

5. GENERATORS OR AMPLIFIED SOUND SYSTEMS

ARE YOU PROPOSING TO USE ELECTRICAL GENERATORS OR AMPLIFIED SOUND SYSTEMS? YES NO

IF SO, PLEASE SHOW THEIR LOCATIONS ON YOUR SITE PLAN AND DESCRIBE IN THE SPACE PROVIDED BELOW WHAT THEY WILL BE USED FOR AND WHAT PRECAUTIONS YOU ARE TAKING TO SEE THAT THEY ARE USED PROPERLY AND SAFELY.

BIKE AND SKATE PARK

GUIDELINES



ALCOHOL: Biking and Skating don't mix with alcohol, no alcohol permitted.

Please keep the following in mind when SKATING or BIKING:

Protect yourself - wear protective equipment.

Use this park at your own risk, know your limits and stay within your ability.

Stay in Control.

Be visible.

Inspect and maintain your equipment.

Pay attention to your surroundings, others and the weather.

Cooperate with responding personnel in the event of an incident.

Children under 12 – have your parents tag along.

ETIQUETTE: Wait your turn. Respect other users and park neighbors. Help Others.

All ages use this park, watch your language. Protect the park for all to enjoy, no metal pegs or pedals. Pick up your trash. Be a good role model.

City of Idaho City - 208.392.4584

Non-Emergency Dispatch - 208.392.443

Example



ARE ONLY REPRESENTATIONS OF THE ACTUAL COLORS, FINAL COLOR SAMPLES CAN BE PROVIDED UPON REQUEST.





PARKS AND RECREATION

ORDINANCE NO. 360

AN ORDINANCE OF THE CITY OF IDAHO CITY, BOISE COUNTY, IDAHO, AMENDING TITLE 8 AND TITLE 10 TO PROVIDE THAT BUILDING PERMITS BE ISSUED BY THE ZONING ADMINISTRATOR; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Council finds in order to promote the welfare of the citizens of Idaho City that building permits be issued by the Zoning Administrator,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL. OF THE CITY OF IDAHO CITY, IDAHO:

<u>SECTION 1.</u> That Title 8, Chapter 1 Idaho City Code be amended to read as follows:

8-1-1: TITLE:

This chapter shall be known and entitled as the IDAHO CITY BUILDING CODE ORDINANCE.

8-1-2: CODES ADOPTED:

Pursuant to Idaho Code section 39-4116(1), the following codes are adopted as published by the International Code Council together with any amendments or revisions set forth in section 39-4109, Idaho Code, including subsequent versions of the International Building Code as adopted and amended by the Idaho Building Code Board:

A. 2015 International Building Code, including all rules promulgated by the board to provide equivalency with the provisions of the Americans With Disabilities Act accessibility guidelines and the Federal Fair Housing Act accessibility guidelines;

B. 2017 Idaho Residential Code, parts I-IV and IX; and

C. 2017 Idaho Energy Conservation Code.

The adopted versions of the foregoing codes shall be deemed superseded by successive versions of such codes as they are adopted or approved by the Idaho Building Code Board effective on the date such codes are made effective by the Idaho Building Code Board.

8-1-3: MOBILE HOME, TRAILER OR MANUFACTURED HOME:

Any mobile home, trailer or manufactured home which is proposed to be placed upon property inside the corporate limits of the City shall meet the standards set forth by the Idaho State Industrial Commission. This requirement shall also apply to moving an existing mobile home, trailer or manufactured home from one lot inside the City limits to another lot inside the City limits. Any such mobile home or trailer shall not be older than the year 1976.

8-1-4: BUILDING PERMIT REQUIRED:

No building or other structure shall be erected, moved, added to or structurally altered, nor shall any building, structure or land be established or changed in use without a permit therefor issued by the City. Building permits shall be issued by the City Zoning Administrator appointed pursuant to Idaho City Code 10-3-1.

8-1-5: APPLICATION FOR PERMIT:

The application for a building permit shall be signed by the owner or applicant attesting to the truth and exactness of all information supplied on the application. Each application shall clearly state that the permit shall expire and be considered revoked if work has not begun within one hundred twenty (120) days from the date the permit was issued. At a minimum, applications shall contain the following information:

- A. Name, address and telephone number of the applicant;
- B. Legal description of the property;
- C. Existing use;
- D. Proposed use;

E. Plan, drawn to scale, showing the exact dimensions and the shape of the lot to be built upon; the exact size and location of existing buildings on the lot, if any; and the location and dimensions of the proposed buildings or alteration;

- F. Building heights;
- G. Number of off-street parking spaces;
- H. Number of dwelling units;
- I. Proposed sewer and water facilities;

J. Such other matters as may be necessary to determine conformance with, and provide for, the enforcement of this chapter, and other applicable City and County ordinances;

- K. Floodplain permit if applicable;
- L. Estimated value of new construction, remodel, addition or placement.

8-1-6: BUILDING PERMIT FEE:

A fee shall be charged for the building permit as well as for the inspections required under this chapter. The City Council shall set the fees for the permit and inspections by resolution. The permit fee must be submitted with the application in order for the application to be considered by the City. Payment of all fees is required prior to a certificate of occupancy being issued.

8-1-7: ACTION ON APPLICATION:

A. Approval/Disapproval: Within thirty (30) days after the receipt of an application, the City shall either approve or disapprove the application in conformance with the provisions of this chapter.

B. Commencement Of Work: All building permits shall, however, be conditional upon the commencement of work within one hundred twenty (120) days.

C. Copies Of Plan:

1. Applicant: One copy of the plan shall be returned to the applicant by the City after the City shall have marked such copy either as approved or disapproved and attested to same by the signature of the Zoning Administrator or his/her designee on said copy.

2. City: One copy of plans similarly marked shall be retained by the City.

D. Placard: The City shall issue a placard, to be posted in a conspicuous place on the property in question attesting to the fact that the use or alteration is in conformance with the provisions of this chapter.

8-1-8: EXPIRATION OF PERMIT:

If the work described in any building permit has not begun within one hundred

twenty (120) days from the date of issuance thereof, such permit shall expire and be considered revoked. No written notice of expiration or revocation need be given to the persons affected.

8-1-9: CERTIFICATE OF OCCUPANCY:

It shall be unlawful to use or occupy or permit the use or occupancy of any building or premises, or both, or part thereof thereafter created, erected, changed, converted or wholly or partly altered or enlarged in its use or structure until a certificate of occupancy shall have been issued therefor by the City stating that the proposed use of the building or land conforms to the requirements of this chapter and with all conditional provisions that may have been imposed. This provision shall not apply to structures already occupied or used prior to the commencement of addition or remodel work.

8-1-10: FAILURE TO OBTAIN PERMIT; WORK CONTRARY TO PERMIT: Failure to obtain a building permit or a certificate of occupancy shall be a violation of this chapter. Use, arrangement or construction contrary to that authorized through the building permit shall also be deemed a violation of this chapter.

8-1-11: PROJECTION OVER PUBLIC WAY:

It shall be unlawful for any person owning any dwelling, storeroom, warehouse, or other building or any shed or porch attached to such building within the incorporated limits of the City to suffer or permit such building or any part thereof or any porch or shed attached thereto to lean or project over or upon any part of any sidewalk, street, highway, or alley within the incorporated limits of the City; provided, that such building or the projection or leaning of such building or the porch or shed attached to such building shall appear to be unsafe or dangerous to the public or to any person passing by such building.

8-1-12: VIOLATION; PENALTY:

The City shall have the authority to take whatever steps are necessary to civilly enjoin any violation of this chapter. Further, violation of any of the provisions of this chapter shall constitute a misdemeanor, punishable as provided in section 1-4-1 of this Code. Each day such violation continues shall be considered a separate offense. The landowner, tenant, subdivider, builder, public official or any other person who commits, participates in, assists in or maintains any such violation may be found guilty of a separate offense.

SECTION 2. That 10-3-2-D Idaho City Code be amended as follows:

Administer and issue land use and development permits, notifications and similar administrative duties, including building permit applications addressed in Title 8, Chapter 1, Idaho City Code.

<u>SECTION 3.</u> That this ordinance shall be in full force and effect upon passage, approval and publication according to law.

PASSED BY THE COUNCIL of the City of Idaho City this _____day of

_____, 2020.

APPROVED BY THE MAYOR of the City of Idaho City this_____ day of _____, 2020.

Mayor

ATTEST:

____City Clerk

RESOLUTION NO. 2020-01

A RESOLUTION SETTING FEES FOR VARIOUS CITY FEES FOR PERMITS AND USE

ALCOHOLIC BEVERAGE LICENSE FEES FOR 2021

WHEREAS, Idaho City Ordinance No. 260 provides that license fees for the sale of alcoholic beverages be set by resolution of the City Council each year.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

- 1. Beer to be consumed on premises: The 2020 license fee for retail sale of beer to be consumed on the premises where sold shall be \$150.00
- 2. Beer not to be consumed on premises: The 2020 license fee for retail sale of beer, none of which is to be consumed on the premises where sold, shall be \$75.00.
- 3. Wine to be consumed on premises: The 2020 license fee for retail sale of wine to be consumed on the premises where sold shall be \$150.00.
- 4. Wine not to be consumed on premises: The 2020 license fee for retail sale of wine, none of which is to be consumed on the premises where sold, shall be \$75.00.
- 5. Liquor: The 2020 license fee for retail sale of liquor by the drink shall be \$400.00.
- 6. License name transfer \$25.00.

BUSINESS AND VENDOR LICENSE FEES FOR 2021

WHEREAS, Idaho City Ordinance No. 273 provides that business and vendor license fees be set by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

- 1. Business license application fee (non-refundable) \$75.00.
- 2. Business license annual renewal fee \$63.00.
- 3. Business license late fee \$25.00.
- 4. Business license name transfer \$25.00.
- 5. Vendors license daily fee \$15.75.
- 6. Vendors license daily fees (nonprofit org.) \$7.35.
- 7. Vendors license yearly fee (non-refundable) \$52.50.
- 8. Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee \$210.00.
- 9. Carnival or public entertainment with more than10 concessions, rides, or sideshows, daily fee shall be \$21.00 per concession, ride or sideshow.

An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the City's expenses related to the activity, including but not limited to the provision of public works and police.

A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.

CEMETERY FEES FOR 2021

WHEREAS, Idaho City Ordinance No. 356 provides that cemetery fees be set by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

1. Burial Lot Sales-nonresident shall be	\$800.00.
2. Burial Lot Sales-resident shall be	\$400.00.
3. Opening and Closing Lots Weekdays shall be	\$375.00.

4.	Opening and Closing Lots Saturday shall be	\$425.00.
5.	Cremations Buried in Lots Weekday shall be	\$150.00.
6.	Cremations Buried in Lots Saturday shall be	\$200.00.
7.	Lot Location for DYI Cremations Burial shall be	\$25.00.
8.	Transfer of Ownership fee shall be	\$25.00.

COMMUNITY HALL RENTAL FEES FOR 2021

WHEREAS, the City Council wishes to set use fees for the Community Hall as follows:

- 1. Non-profit groups \$42.00 per day plus 6% use tax
- 2. Private groups and government agencies \$84.00 for 5 or fewer hours plus 6% use tax
- 3. Private groups and government agencies \$157.50 for more than 5 hours plus 6% use tax

A \$50.00 deposit required; refundable if rental agreement requirements are completed.

The Council can waive a portion of the fee or set a monthly use fee for groups desiring to use the Hall on a set schedule for a class or multi-day event.

ADMINISTRATON FEES FOR 2021

WHEREAS, the City Council wishes to set fees for administration related directly to the costs incurred, the fees are as follows:

PUBLIC RECORDS REQUEST FOR 2021

1. (10) (a) Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be charged for the first two (2) hours of labor in responding to a request for public records, or for copying the first one hundred (100) pages of paper records that are requested. For responses that exceed the above, the following fees shall apply:

COPYING FEES

Black .10 per page Color .50 per page Copies of City information or data held in any but written form will be calculated as to the direct costs incurred in copying such information or data.

NFS FEES FOR 2021

1. Returned checks shall be subject to a charge of \$25.00.

DOG AND LIVESTOCK LICENSE FEES FOR 2021

WHEREAS, the City of Idaho City has adopted a Regulation of Dogs and Livestock Ordinance; and WHEREAS, the Regulation Ordinance provides for the setting of fees for Dog Licenses, Kennel Licenses and Seizure/Boarding/Disposal fees by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

- 1. Fees for dog licenses shall be \$10.50 for spayed or neutered dogs and \$26.25 for dogs that have not been spayed or neutered. If a renewal license is not purchased by January 31, 2018, the cost of the license shall be \$21.00 for spayed or neutered dogs and \$52.50 for dogs that have not been spayed or neutered.
- 2. Fee for replacement tag shall be \$5.00 per tag.
- 3. Fees for kennel licenses shall be \$63.00.
- 4. Fees for seizure of a dog at large shall be \$78.75.
- 5. Disposal fees shall be actual costs incurred.

PARKS AND RECREATION FEE SCHEDULE FOR 2021

WHEREAS, the City Council wishes to set use fees for City Recreation Facilities as follows:

1. Commercial or dedicated use of any city recreational facilities shall be 5% of gross proceeds or a minimum charge of \$78.75 per day plus 6% use tax.

The following security deposit is required, refundable if rental requirements are completed: 50 to 99 people \$50.00, 100 to 249 people \$100.00, 250 people or more \$300.00

Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission.

PLANNING AND ZONING ADMINISTRATIVE FEES 2021

WHEREAS, the City Council wishes to set fees for Idaho City Planning and Zoning as follows:

1.	Lot Line Adjustment		\$50.00
2.	Property Lot Line Split		\$50.00
3.	Amendment to Comprehensive Plan and/or map		\$500.00
	+ a) Processing fee per photocopy page, black and wl	hite	\$0.10
	+ b) Postage, Publication, Recording fees & Legal No		
4.	Amendment to Idaho City Development Code		\$500.00
	+ a) Processing fee per photocopy page		\$0.10
	+ b) Postage, Publication, Recording fees & Legal No	otices	
5.	Annexation	\$500.0	0
	+ a) Processing fee per photocopy page		\$0.10
	+ b) Postage, Publication, Recording fees & Legal No	otices	
6.	Annexation (minor)	\$250.0	0
7.	Large Scale Development		\$1500.00
	+ a) Processing fee per photocopy page		\$0.10
	+ b) Postage, Publication, Recording fees & Legal No	otices	
8.	Subdivision, creating not more than 3 lots or parcels		\$500.00
	+ a) Processing fee per photocopy page		\$0.10
	+ b) Postage, Publication, Recording fees & Legal No	otices	
9.	Subdivision, creating 4 to 10 lots or parcels		\$1,000.00
	+ a) Processing fee per photocopy page		\$0.10
	+ b) Postage, Publication, Recording fees & Legal No	otices	
	+ c) any additional fees incurred by an independent e	nginee	ring and/or surveying
	consultant retained by the City for further professional review	w and	approval necessary to verify
	compliance of final construction plans which substantially co	onform	to final subdivision plans
	approve by City Council.		
	+d) After three (3) additional Inspections of project		\$100.00
10.	Conditional Use Permit		\$500.00
	+ a) Processing fee per photocopy page		\$0.10
	+ b) Postage, Publication, Recording fees & Legal No	otice	
11.	Special Use Permit §	\$500.0	0
	+ a) Processing fee per photocopy page		\$0.10
	+ b) Postage, Publication, Recording fees & Legal No	otices	
12.	Vacation of Public Right of Way		\$500.00
	+ a) Processing fee per photocopy page		\$0.10
	+ b) Postage, Publication, Recording fees & Legal No	otices	
13.	Variance \$	\$150.0	0
	+ a) Processing fee per photocopy page		\$0.10
	+ b) Postage, Publication, Recording fees & Legal No	otices	

14. Zoning Map Change (Rezoning)

+ a) Processing fee per photocopy page

\$500.00 \$0.10

+ b) Postage, Publication, Recording fees & Legal Notices

15. City Engineer and or Attorney Fees

ACTUAL COST

IDAHO CITY POLICE DEPARTMENT SERVICE RATES FOR 2021

WHEREAS, the City Council finds that there is a need to adopt a schedule of charges for providing police protection and other emergency services by the Idaho City Police Department to promote the welfare of the citizens of Idaho City; and the establishment of such charges, not to exceed those approved by the Idaho Code.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and the City Council that service rates are set as follows:

- 1. A fee for council approved events will be set at \$25.00 an hour per officer to cover additional coverage of law enforcement.
- 2. The number of hours for events will be determined by the Idaho City Chief of Police.

PARKING VIOLATION FINE FOR 2021

WHEREAS, Idaho City Code 6-1-5 provides that the City Council shall establish a schedule of fines for parking violations by Resolution, the fine for violation of any parking restriction set forth in Chapter 1, Title 6 of the Idaho City Code shall be \$50.00. Imposition of such fine shall not affect or limit the power of the City to impound or remove vehicles pursuant to the provisions of Idaho City Code 6-1-1-E, 6-1-8, or other provision of law.

NOW, THEREFORE, the fees set forth above are hereby adopted and in full force and effect.

PASSED BY THE COUNCIL of the City of Idaho City this ... August 12, 2020.

APPROVED BY THE MAYOR of the City of Idaho City this ... August 12, 2020.

Phillip J Canody, Mayor

ATTEST:

Nancy L Ptak, City Clerk/Treasurer

HB-354 Reserved Forgone Amount

Amends I.C. §63-802(f);

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- · To accrue all or part of current year's additional forgone amount requires;
 - Adoption of a resolution specifying the dollar amount to be reserved,
 - The district must provide notice of intent to do so, and,
 - Hold a public hearing which may be in conjunction with its
 - annual budget hearing (if required). The resolution to be adopted at the annual budget hearing if district has a budget hearing requirement.

 - If district doesn't do a resolution the current year's forgone amount can't be recovered in a subsequent year.
- Prior accrued forgone (not taken) remains
- · Disclaiming forgone no longer allowed



HB-354 Reserve Forgone Increase ISTRATE DESIGNATION Statute requires the resolution specify a dollar amount or el 11 altanià la surat e de-n yat (briefs a last brouge) property taxes being reserved. Phild 1003.07-01.0 pd 17 102-022-by the magnete-valuation in the Dated Dates 1-1 Texates in Sugar 5, juic the first of the random groups in to be due to income the one of a theory date. Resolution must be dated July 1, 2020 or County of Laborat later. Colour, Deeps & el Recorge-

Marthadia pablic learing is order to adopt resolution to reserve current year's forgers amount. Altic Barbelloui Terristikano pot las Tananton a may be in conjunction with annual



Pro Rata Public Safety	Allocation		
Payton Grover Cc: Kelley Packer			Fri, Jul 24, 2020 at 2:08 PM
Hello!			
This is a message from Matthe	w Reiber with the Division of Fi	nancial Management. Ple	ase Respond to him at

All,

Thank you for your letters of intent on Governor's Littles Public Safety and First Responder proposal. I have attached a spreadsheet that shows a breakout of the pro rata allocation for the money, please let me know if you have any questions or if there is an incorrect number in our spreadsheet. We are planning on scheduling a call next week and will be in touch with more details soon.

Matthew Reiber

Analyst | Division of Financial Management



a 1	Pro	Rata	Public	Safety	Allocation	.xlsx
	16K					

Saftey/Health Payroll \$ 617,000 \$ 481,154 \$ 2,000 \$ 157,378 \$ 380,000 \$ 4,670,025 \$ 65,789,000 \$ 646,619 \$ 755,199 \$ 757,917 \$ 11,095,280 \$ 79,400 \$ 3,879,617 \$ 15,869,000 \$ 1,578,720 \$ 455,629	0.14% 0.11% 0.00% 0.04% 0.09% 1.05% 14.84% 0.15% 0.17% 0.17% 2.50% 0.02% 0.88%	\$ 261,686 \$ 204,070 \$ 848 \$ 66,748 \$ 161,168 \$ 1,980,680 \$ 27,902,841 \$ 274,248 \$ 320,300 \$ 321,452 \$ 4,705,799 \$ 33,676
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\$ 15,869,000 \$ 1,578,720		
\$ 1,578,720		\$ 1,645,447
	3.58%	\$ 6,730,459
\$ 455,629	0.36%	\$ 669,577
	0.10%	\$ 193,244
\$ 3,656,784	0.82%	\$ 1,550,938
\$ 374,182 \$ 1,256,464	0.08%	\$ 158,700
	0.28%	\$ 532,899
\$ 20,000	0.00%	\$ 8,483
\$ 6,000	0.00%	\$ 2,545
\$ 81,949	0.02%	\$ 34,757
\$ 16,580,576	3.74%	\$ 7,032,257
\$ 48,000	0.01%	\$ 20,358
		\$ 984,431
		\$ 157,168
	0.11%	\$ 215,535
\$ 6,748,020	1.52%	\$ 2,862,012
\$ 720,000	0.16%	\$ 305,371
\$ 23,310,609	5.26%	\$ 9,886,641
\$ 937,995	0.21%	\$ 397,828
\$ 3,882,844	0.88%	\$ 1,646,816
\$ 26,363,540	5.95%	\$ 11,181,469
\$ 665,570	0.15%	\$ 282,286
	0.03%	\$ 64,293
		\$ 159,102
		\$ 418,381
		\$ 48,103
		\$ 4,993,080
		\$ 1,930,263
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		\$ 2,328,872
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Sandpoint	\$ 2,584,750	0.58%	\$	1,096,260
Shoshone	\$ 374,892	0.08%	\$	159,002
Soda Springs	\$ 554,204	0.13%	\$	235,053
Spirit Lake	\$ 287,074	0.06%	\$	121,756
St. Anthony	\$ 360,649	0.081%	\$	152,961
Star	\$ 900,041	0.203%	\$	381,731
Sun Valley	\$ 2,018,731	0.46%	\$	856,197
Twin Falls	\$ 14,095,625	3.18%	\$	5,978,324
Weiser	\$ 560,447	0.13%	\$	237,700
Adams	\$ 1,104,880	0.25%	\$	468,609
Ada	\$ 51,488,456	11.62%	\$	21,837,605
Bannock	\$ 12,435,153	2.81%	\$	5,274,075
Bingham	\$ 4,824,958	1.09%	\$	2,046,391
Blaine	\$ 6,609,312	1.49%	\$	2,803,183
Boise	\$ 1,538,586	0.35%	\$	652,555
Bonner	\$ 4,850,063	1.09%	\$	2,057,039
Bonneville	\$ 15,839,414	3.57%	\$	6,717,911
Boundary	\$ 3,084,200	0.70%	\$	1,308,090
Butte	\$ 417,034	0.09%	\$	176,875
Camas	\$ 337,071	0.08%	\$	142,961
Canyon	\$ 23,903,418	5.39%	\$	10,138,067
Clearwater	\$ 1,976,265	0.45%	\$	838,186
Elmore	\$ 4,962,594	1.12%	\$	2,104,765
Fremont	\$ 4,081,502	0.92%	\$	1,731,072
Gem	\$ 1,701,329	0.38%	\$	721,578
Gooding	\$ 2,529,839	0.57%	\$	1,072,971
Idaho	\$ 2,456,819	0.55%	\$	1,042,001
Jefferson	\$ 4,411,194	1.00%	\$	1,870,903
lerome	\$ 2,771,473	0.63%	\$	1,175,454
Kootenai	\$ 24,518,696	5.53%	\$	10,399,022
Latah	\$ 4,500,000	1.02%	\$	1,908,568
Lincoln	\$ 820,660	0.19%	\$	348,063
Madison	\$ 4,032,804	0.91%	\$	1,710,418
Owyhee	\$ 1,932,903	0.44%	\$	819,795
Payette	\$ 1,704,478	0.38%	\$	722,914
Power	\$ 1,369,135	0.31%	\$	580,686
Twin Falls	\$ 10,131,658	2.29%	\$	4,297,102
			- X	
Total	\$ 443,264,248	100%	\$	188,000,000