



# CITY OF IDAHO CITY

AMENDED AGENDA  
REGULAR CITY COUNCIL MEETING  
Wednesday, August 27, 2025  
6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5OT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

## AMENDED AGENDA ITEMS IN BOLD

PURSUANT TO IDAHO CODE § 74-204, THE AGENDA FOR THIS MEETING HAS BEEN AMENDED DUE TO ADDING MAYORS EMERGENCY DECLARATION DUE INCLEMENT WEATHER

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 6:00 PM.

ROLL CALL: Clerk Ptak called roll Elliott, Adams, Secor in attendance.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

Counselor Secor made a motion, seconded by Elliott pursuant to Idaho Code Section 74-204 to amend the agenda to add the Mayor's Emergency Declaration due to inclement weather. Secor aye, Adams aye, Elliott aye. Motion carried.

### I. MAYORS EMERGENCY DECLARATION ACTION ITEM

Mayor Everhart read the emergency declaration. Councilor Secor made a motion, seconded by Adams, to approve the Mayors Emergency Declaration as written. Secor aye, Adams aye, Elliott aye. Motion carried. Mayor Everhart explained that he spoke with Bob Callahan who was going to convene the County Commissioners to declare an emergency for the county in support. Mayor Everhart explained the current situation. With the fires last year and the most recent storm, it allowed a massive amount of silt and clay to infiltrate and plug all of the sand bays making it impossible for water to filter through the bays. At 4 am Wednesday morning Mayor Everhart instructed Public Works director Claus to shut the water treatment facility down and the city would run on what was remaining in the tank. Claus also delivered notices informing businesses and residents to conserve as much water as possible. The process for draining all three sand bays has begun and all three bays will be cleaned tomorrow. Mayor Everhart contacted Idaho Rural Water, and they will be bringing up a 1000-gallon water tank with potable water so residents can fill jugs for drinking and cooking. Mayor Everhart has also been in contact with the Boise County Emergency Manager and Idaho Rural Water working on the possibility of larger tankers to resupply the clear well and then the system. It could potentially be a couple of days to 4-5 before the creek is cleaned up enough to send that water to the sand bays without plugging them up again. At that point, the city will most likely be on a boil order for several days to disinfect the system. Mayor Everhart has also been in contact with DEQ, and they are in approval of the steps he and the council are taking. Declaring a state of emergency qualifies the city for State and federal funding and resources. Mayor Everhart then opened the floor to citizen questions and comment. One citizen question the shut off on the highway. Mayor Everhart explained that because of the current leak in the system in the area he thought it better to conserve as much as possible and not allow that water to drain the system faster. Once the system is up and running the highway will be turned back on. Discussion on business closure, school closure, RO treatment facility, Grants, and the repair on the highway ensued. Mayor and Council answered questions and provided as much information as was available.

Mayor Everhart moved item C under New Business up into the Consent Agenda item D.

### II. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: AUGUST 13, 2025 ACTION ITEM

Councilor Elliott made a motion, seconded by Adams, to approve the minutes dated August 13, 2025. 3 ayes. Motion carried.

#### B. IDAHO CITY EVENT CHECKLIST: ACTION ITEM

#### C. BILLS/PAYABLES: AUGUST 14, 2025 THROUGH AUGUST 27, 2025 ACTION ITEM

Councilor Elliott made a motion, seconded by Adams, to approve the bills dated August 14, 2025 through August 27, 2025 in the amount of \$7,127.14. 3 ayes. Motion carried.

#### D. LETTER OF INTENT FROM MEAGHAN MILLER – IDAHO CITY COUNCIL ACTION ITEM

Mayor Everhart read the letter of intent from Meaghan Miller. Mayor Everhart explained that he had a meeting with Miller a few days ago and asked council to approve the appointment. Councilor Secor made a motion, seconded by Elliott, to appoint Meaghan Miller to the vacant seat on the city council. 3 ayes. Motion carried. Mayor Everhart administered the oath of office for Councilor Meaghan Miller.

### III. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ACTION ITEM

#### IV. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

##### A. IDAHO CITY DW1104 WATER BOND REPAYMENT RATE INCREASE

Councilor Secor made a motion, seconded by Adams, to open the public hearing for the Idaho City DW1104 Water Bond Repayment Rate Increase. 4 ayes. Motion carried. Public Hearing opened at 7:13pm. Clerk Ptak read the proposed rate increase. Mayor Everhart explained that the bond was passed in 2010 and at that time the repayment plans were not put in place. Clerk Ptak added that when the city had to begin repaying the bond, reserve funds were used to begin paying the \$80,000 per year payments as to not burden the residents. That was not sustainable and that is why the DEQ payment was established last year. There was a miscalculation when figuring the additional funds needed and that is the reason for the increase this year. At this point this fee will cover the amount required each year and will not need to go up. If more users connect to the system the monthly amount could potentially go down. Discussion on the bond amount, repayment terms, and what was done with the bond funds ensued. Mayor Everhart read a letter that was submitted regarding the rate increase. Carter Elliott with the Chamber explained that they had a meeting regarding this issue and explained some of the questions and concerns of the businesses in town and discussion ensued. Councilor Secor made a motion, seconded by Adams, to close the public hearing. 4 ayes. Motion carried. Public hearing closed at 8:03pm.

##### B. 2025/2026 FISCAL YEAR BUDGET HEARING

Councilor Secor made a motion, seconded by Adams, to open the public hearing for the 2025/2026 Fiscal Year Budget Hearing. 4 ayes. Motion carried. Public hearing opened at 8:03pm. Clerk Ptak read the 2025/2026 budget hearing publication and figures for each fund. No public comment. Councilor Secor made a motion, seconded by Adams to close the public hearing. 4 ayes. Motion carried. Public hearing closed at 8:08pm

#### V. ENGINEER'S REPORT

Derrick with Consor explained that the highway 21 valve drawings have been submitted to ITD and are awaiting permit approval. Consor met with DEQ last week regarding the wastewater permit and there may be some changes to the permit in the future. It may change from a reuse permit to a discharge permit in the future.

#### VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

##### A. RESOLUTION 2025-02 SCHEDULE OF FEES FOR 2026

Councilor Secor made a motion, seconded by Adams, to approve Resolution 2025-02 Schedule of fees for 2026. Secor aye, Adams aye, Elliott aye, Miller aye. Motion carried.

##### B. RESOLUTION 2025-03 WATER & SEWER RATES FOR 2026

Councilor Secor made a motion, seconded by Adams, to approve Resolution 2025-03 Water & Sewer Rates for 2026. Secor aye, Adams aye, Elliott aye, Miller aye. Motion carried.

##### C. RESOLUTION 2025-04 RESERVING FORGONE AMOUNT 2026

##### D. ORDINANCE 391 ANNUAL APPROPRIATION FOR FISCAL YEAR 2025-2026

Items C & D above held until next meeting.

#### VII. OLD BUSINESS

##### A. PROPERTY SWAP WITH SECOR **ACTION ITEM**

Mayor Everhart explained that a pricing comparison is being created for the properties.

#### VIII. NEW BUSINESS

##### A. 2026-4 TRUDY'S KITCHEN LIQUOR LICENSE RENEWAL **ACTION ITEM**

License Application is complete. Councilor Secor made a motion, seconded by Adams, to approve the liquor license renewal 2026-4 for Trudy's Kitchen. 4 ayes. Motion carried

##### B. 2026-5 DIAMOND LIL'S LIQUOR LICENSE RENEWAL **ACTION ITEM**

License Application is complete. Councilor Secor made a motion, seconded by Adams, to approve the liquor license renewal 2026-5 for Diamond Lil's. 4 ayes. Motion carried

##### C. LETTER OF INTENT FROM MEAGHAN MILLER – IDAHO CITY COUNCIL **ACTION ITEM**

Moved up into Consent Agenda item D above.

##### D. ART OF APERTURE PHOTOGRAPHY – RODEO GROUNDS PHOTO SHOOT **ACTION ITEM**

Clerk Ptak explained they have insurance and were only going to be at the arena for a couple of hours for the photo shoot. Council did not see the need to charge them and had no issues if they would provide a copy of their insurance.

#### IX. COMMITTEE REPORTS

##### A. PARKS & RECREATION COMMISSION

James Correll explained they had a meeting with BLM regarding the lease for the rodeo grounds, and the city has obtained the lease. There are a few items that need to be added to the plans before the completed application. There is also a \$1100 fee due when the application is complete. P&R is also still working on the Forest Service lease for the baseball fields. Discussion on the RV dump and pay stations ensued.

##### B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson provided a draft of a resolution and violations that have been discussed and will be sent to the City Attorney for review.

**C. PLANNING & ZONING COMMISSION**

**1. LOT SPLIT – HIGHWAY 21 – RPI00000266001 ACTION ITEM**

Marc Carignan explained the lot split and recommended approval. Councilor Secor made a motion, seconded by Miller, to approve the Lot Split, Highway 21, RPI00000266001. 4 ayes. Motion carried.

**2. FACTS & FINDINGS – FORMULA BUSINESS ORDINANCE**

Marc Carignan explained that there are some changes that need to be made to the facts and findings document and will be available at the next meeting.

**D. IDAHO CITY CHAMBER OF COMMERCE**

Carter Elliott explained that partitions for the visitors center bathrooms have been ordered. Idaho City Days is in full planning mode. The chamber is working on new events to bring more visitors. Two more board members were added, and bylaws were updated. The chamber is also going to pick up more bottled water for the Idaho City residents and they are looking into providing 10 porta-potties that will be distributed throughout town.

**X. EMPLOYEE UPDATES**

**A. PUBLIC WORKS**

Councilor Elliott explained that the water tank was at 23 feet at 4am, 18 feet between 1 & 2pm, and 14 feet at 7pm. Elliott thanked everyone for their conservation efforts.

**B. LAW ENFORCEMENT**

Chief Watson explained there have been over 120 calls for service in the last month. The rodeo weekend was busy, and Watson was only able to get 2 troopers up for the weekend. Watson went on to explain that with future events there definitely needs to be more security. A new grant from ITD will be up in October. Chief Watson is working with the Sheriff's office to possibly get a used truck from them. A quote for cameras was received, and Watson is going to look into different options.

**C. CLERK/TREASURER'S OFFICE**

**1. WATER AND SEWER UPDATES, ACTION ITEM**

Clerk Ptak explained the water sewer updates in the packet and asked Chief Watson to explain an issue with a location on Main Street. Chief Watson explained there is a frost-free hose bib that is a non-metered connection, which is not able to be shut off.

**2. CLEARWATER UPDATE**

**D. CITY ATTORNEY**

**XI. COUNCIL UPDATES**

Councilor Adams agreed with Chief Watson regarding the rodeo and explained the security was not what it should be. Councilor Elliott thanked the Chamber for having a meeting with the businesses and bringing that information to council.

**XII. MAYOR UPDATES**

Mayor Everhart welcomed Meaghan to the council. Mayor Everhart also thanked the Public Works department for all they are doing.

**XIII. CITIZEN COMMENTS**

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

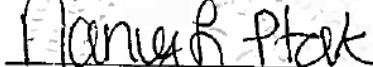
Bobby Mathews explained that Council approved a state of emergency and requested a special meeting next Wednesday. This will allow impacted businesses and residents a chance to speak and get updated on the situation. Mayor and Council decided to have a special meeting Wednesday, September 3<sup>rd</sup> at 6pm.

**XIV. UPCOMING MEETINGS**

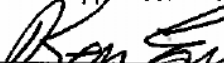
**A. NEXT REGULAR MEETING: SEPTEMBER 10, 2025**

**ADJOURNMENT 8:59 PM**

ATTEST:

  
Nancy L. Ptak, City Clerk-Treasurer

Date approved: 9/10/25

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

**Mayor:**

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

**Council members:**

Tom Secor Jr

Ashley M Elliott

Mari Adams

Meaghan Miller

**Chief of Police:**

Brent Watson

[idahocitypd.194@cityofic.org](mailto:idahocitypd.194@cityofic.org)

**City officers:**

Jake Nye

**Public Works Director:**

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

**Public Works:**

Nick Mancera

**City Clerk-Treasurer:**

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

**Deputy Clerk**

Kaleb Goodlett

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

**Utility Billing Clerk**

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

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operating hours

Monday- Thursday

8 am – 4:30 pm

Friday 9am -3pm