



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, August 28, 2024

7:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: icccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called the regular city council meeting to order at 7:00 PM.

**ROLL CALL:** Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: AUGUST 14, 2024 & AUGUST 15, 2024 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the minutes dated August 14, & August 15, 2024. 4 ayes. Motion carried.

#### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### C. BILLS/PAYABLES: AUGUST 15, 2024 THROUGH AUGUST 28, 2024 **ACTION ITEM**

Councilor Secor made a motion, seconded by Heffington, to approve the bills August 15, 2024 through August 28, 2024 in the amount of \$5,934.35. 4 ayes. Motion carried.

### II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

### III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

#### A. NEW ADMINISTRATIVE FEES FOR LICENSES & RENTALS. NEW COMMERCIAL WATER & SEWER RATES, AND THE ADDITION OF IDAHO CITY DW1104 WATER BOND REPAYMENT RATES FOR ALL WATER ACCOUNTS

Councilor Secor made a motion, seconded by Adams, to open the public hearing for the New Administrative Fees for Licenses & Rentals. New Commercial Water & Sewer Rates, and the Addition of Idaho City DW1104 Water Bond Repayment Rates for all Water Accounts. Secor aye, Elliott aye, Adams aye, Heffington aye. Public hearing opened at 7:03pm. Councilor Secor explained the fee changes and new rates for bond repayment. Mayor Everhart added that this information was published in the Idaho World August 14<sup>th</sup> and August 21<sup>st</sup> to meeting the public notification requirements. Clerk Ptak added that there is also an exhibit B specifically for Commercial water rates that the city has not had in the past. One constituent questioned the water bond rates to verify the amounts. Mayor Everhart closed the public hearing at 7:05pm.

#### B. 2024/2025 FISCAL YEAR BUDGET HEARING

Councilor Secor made a motion, seconded by Adams, to open the public hearing for the 2024/2025 Fiscal Year Budget Hearing. Secor aye, Adams aye, Heffington aye, Elliott aye. Public hearing opened at 7:06pm. Mayor Everhart explained that this is an item that is done annually, and the city has worked diligently this year to go through every detail. It was also posted in the Idaho World August 14<sup>th</sup> & 21<sup>st</sup>. Clerk Ptak added that this hearing is also to cover the additional forgone amount. No public comment. Mayor Everhart closed the public hearing at 7:08pm.

### IV. ENGINEER'S REPORT

Mayor Everhart explained the contractor that is drilling the wells will be up in mid-September to begin work and get both wells done.

### V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

#### A. RESOLUTION 2024-07 SCHEDULE OF FEES FOR 2025

Chief Watson explained the parking ticket fees, some of the current issues, and is looking to lower the fee from \$52.50 to \$10-\$15. Counselor Secor agreed with the fee being \$15.00. Councilor Secor made a motion, seconded by Adams, to approve Resolution 2024-07 Schedule of Fees for 2025. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion carried.

#### **B. RESOLUTION 2024-08 WATER & SEWER RATES FOR 2025**

Councilor Heffington made a motion, seconded by Secor, to approve Resolution 2024-08 Water & Sewer Rates for 2025. Heffington aye, Elliott aye, Adams aye, Secor aye. Motion carried.

#### **C. RESOLUTION 2024-09 RESERVING FORGONE AMOUNT FOR 2025**

Councilor Adams made a motion, seconded by Secor, to approve Resolution 2024-09 Reserving Forgone Amount for 2025. Adams aye, Secor aye Elliott aye, Heffington aye. Motion carried.

#### **D. ORDINANCE 387 ANNUAL APPROPRIATION FOR FISCAL YEAR 2024-2025**

Counselor Secor made a motion, seconded by Adams, pursuant to section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full, shall be dispensed with and that Ordinance No. 387 be considered immediately. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion carried. Counselor Secor made a motion, seconded by Adams, Ordinance No. 387 now before the council to be approved. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion carried. The Ordinance will be effective upon publication in the newspaper.

### **VI. OLD BUSINESS**

#### **A. PROPERTY SWAP WITH SECOR**

Councilor Secor explained that Coleen Marks lost quite a bit of data due to a machine falling into the New York canal. She is working to recover the information.

### **VII. NEW BUSINESS**

#### **A. BASIN ELEMENTARY WATER BILL ACTION ITEM**

Bobby Kassebaum with Basin School District thanked the city for the help on the parking lot. Kassebaum added that he is looking for some forgiveness on a water bill because of leak that was found after the snow melted at the elementary. Secor Construction repaired the leak. Mayor Everhart explained that the standard practice would be to forgive 50% of the overage if the leak is repaired in a timely fashion. Councilor Secor added that this would need to be dealt with at the next meeting when all of the information is in front of council. Clerk Ptak added that the city would need the proof that the leak was repaired, i.e., an invoice of repair. Discussion on the bill and payments ensued.

#### **B. 2025-7 CHICORY & SAGE LIQUOR LICENSE RENEWAL ACTION ITEM**

License Application is complete.

#### **C. 2025-8 TRUDY'S KITCHEN LIQUOR LICENSE RENEWAL ACTION ITEM**

License Application is complete.

Councilor Secor questioned the legality of serving in the beauty salon. Discussion ensued. City Attorney explained that if the salon wanted to dispense alcohol they would need to follow the same city laws, but if the customers were being served in the wine bar and walking over to the salon it was not an issue. Counselor Secor made a motion, seconded by Adams, to approve the liquor licenses 2025-7 & 2025-8. 4 ayes. Motion carried.

### **VIII. COMMITTEE REPORTS**

#### **A. PARKS & RECREATION COMMISSION**

James Correll explained that the Forest Service is telling them that the city needs to start fresh on the lease of the ground for the ball fields. Correll is going to schedule a meeting with the ranger and see where things are at and how to move forward. Secor showed on the map the location under discussion and explained that the city used to have a lease. Discussion on a plan of action ensued. Correll added that the BLM lease on the rodeo grounds needs some items taken care of. BLM wants a survey before they move forward. The boneyard up above the grounds needs to be cleaned up and the shed moved. Discussion on the survey, and locating the existing pins ensued. Correll added that there has been a lot of work done at the rodeo grounds and the only thing left is to move one of the big bleachers back closer to the hill to provide more chair seating. Correll also brought up the closing of the parking lot for the fire personnel additional landing zone. Secor explained that he talked with Jack Pine about that situation and explained that they would have to keep a lane open for the ambulance. Discussion on parking and future parking ensued. Correll added that cameras are needed at the ballfields because of break ins and vandalism that has been happening. Discussion on fees and fund raising for Parks & Rec ensued.

#### **B. HISTORIC PRESERVATION COMMISSION**

#### **C. PLANNING & ZONING COMMISSION**

Marc Carignan explained the discussions that took place at their public hearing from August 12<sup>th</sup>, and the changes that were implemented from that hearing. The RV Ordinance and Zoning Matrix have been updated and approved by the attorney and the Planning & Zoning Commission recommends to the City Council to adopt both items. Discussion on the time limit at RV campgrounds ensued. Mayor Everhart added that everything looked great and would need to go on a future agenda for approval.

#### **D. IDAHO CITY CHAMBER OF COMMERCE**

Deputy Clerk Goodlett explained that Shelly Heffington sent in an email explaining that they are working on the event checklist for Idaho City Days. They are missing approval from EMS but are working to get that taken care of as well as other documentation and have everything ready for the next meeting.

### **IX. EMPLOYEE UPDATES**

#### **A. PUBLIC WORKS**

Mayor Everhart explained that a new employee has been hired and started Monday. There were a few applicants that were interviewed.

#### **B. LAW ENFORCEMENT**

Chief Watson explained there have been 54 calls for service in the last 30 days. Watson is working with the school on parking issues and hoping to get that taken care of. Watson is working on verbiage for a job posting and looking to get that posted next week. Watson added that he has seen a reoccurrence of different patched motorcycle club members in town at bars and going to businesses. They have not done anything wrong, but he would like to keep an eye on it.

#### **C. CLERK/TREASURER'S OFFICE**

## 1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the adjustments and water sewer account updates. The adjustments would need to be approved by council. A letter was sent out to the account on 116 Cottonwood due to lack of payment.

Ptak added that she amended the expenditure lines in the current budget and that updated info was emailed to council.

## 2. CLEARWATER UPDATE

Mayor Everhart explained the pre-council meeting with Clearwater. One of the things they are suggesting to do for the city is grant funding. There are a couple of grants that they recommended. Mayor Everhart asked council if they would like Clearwater to look into those grants. Grant discussion ensued. Heffington asked what the Blue Cross grant funds would have to be use for. Mayor Everhart explained they are typically used for outdoor activity type improvements. Mayor Everhart added that he would contact Clearwater to find out a ballpark cost to have them work on these grants and then bring that info back to council.

## D. CITY ATTORNEY

City Attorney Callahan explained the engagement letter for Coleen Marks to sign has been sent. The letter for the sewer water account that is behind has been sent out. Callahan has been in touch with Boise County P&Z to figure out the insurance indemnity information. Callahan also received a decision from the Idaho Supreme Court regarding landowners being liable to a city for their tenants utility bills, and yes it was found that the city can contract and require landowners to be responsible for tenant bills, and if the contract is specific enough the city can include lien privileges. Clerk Ptak added that she is meeting with Callahan and Idaho City Grocery to work on addressing and water sewer separations. Ptak also asked if Boise County P&Z had a list of fees for inspection services. Callahan responded that she would send the link.

## X. COUNCIL UPDATES

Councilor Secor explained there are 2 old chute gates at the rodeo grounds that originally came from the Caldwell Night Rodeo and D&B has asked to have them for display. Clerk Ptak added that the city would need to write something up for donation. Callahan added that a resolution surplusing the gates for disposal would need to be done. Councilor Adams explained the ambulance informational meetings September 6<sup>th</sup> at Community Hall, 7pm for Idaho City, and September 7<sup>th</sup> at Robie Creek park. Councilor Elliott explained there was some vandalism at the cemetery. Elliott asked if the Historical Foundation could legally put cameras up at the cemetery. Chief Watson explained that there are no issues with putting cameras up at the cemetery and they did not have to post anything. Discussion on vandalism, cameras, and incident reports ensued.

## XI. MAYOR UPDATES

Mayor Everhart explained that he heard ITD is combining Idaho City and Lowman highway district sheds back together and are interviewing for a supervisor that will be based at the Idaho City shed. They will be hiring possibly 5 people to the Idaho City shed that will take over all the snowplowing and maintenance of Highway 21 to the interstate. Mayor Everhart asked Chief Watson if has heard anything about the speed limit signs. Watson responded yes they are in the county shop. ITD has to set the post and then the signs can go up. Mayor Everhart added that on the water side of Public Works, EPA has passed down another monitoring rule that will take affect in the next couple of years. DEQ has a program where they will take the preliminary sample and there is no charge to the city for that first sample. The city will have to pay for the second sample prior to 2027. They are testing for PFAS (forever chemicals). An example was old firefighting foams, etc. that get into the ground and never goes away. In talking with DEQ there have been no positive hits on any of the systems that they know of. The city may only have to do the basic testing and be on a schedule. Mayor Everhart added that he was able to get the monitoring schedule for the RO reduced. Discussion on the new wells and testing ensued. Mayor Everhart finished by discussing the Jack Pine Roundup and what a success it was both nights. Discussion on seating and parking ensued.

## XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

## XIII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: SEPTEMBER 11, 2024

ADJOURNMENT 8:33 PM

ATTEST:

  
Nancy L. Ptak, City Clerk-Treasurer

Date Approved: 9/25/24

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

### Mayor:

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

### Council members:

Tom Secor Jr

Ashley M Elliott

Mar: Adams

Ryan Heffington

### Chief of Police:

Brent Watson

[idahocitycpd.194@cityofic.org](mailto:idahocitycpd.194@cityofic.org)

### City officers:

### Public Works Director:

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

### Public Works:

Nick Mancera

Dallas DeCory

### City Clerk-Treasurer:

Nancy L. Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

### Deputy Clerk

Kaleb Goodlett

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

### Utility Billing Clerk

Sue Robinson

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am -3pm