



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, September 9, 2026

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

Join Team's Meeting

[Idaho City Council Regular Meeting](#) | [Meeting-Join](#) | [Microsoft Teams](#)

CALL MEETING TO ORDER  
ROLL CALL TO ESTABLISH QUORUM  
PLEDGE OF ALLEGIANCE

#### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

- A. APPROVAL OF MINUTES: AUGUST 26, 2026 **ACTION ITEM**
- B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**
  - 1. 2026-14 IDAHO CITY CHAMBER OF COMMERCE – IDAHO CITY DAYS OCTOBER 3 & 4, 2026
  - 2. 2026-15 BOISE BASIN PTA – CHRISTMAS TREE LIGHTING DECEMBER 5, 2026
- C. BILLS/PAYABLES: AUGUST 27, 2026 THROUGH SEPTEMBER 9, 2026 **ACTION ITEM**

#### II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

#### III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

#### IV. ENGINEER'S REPORT

- A. STATUS UPDATE

#### V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

- A. ORDINANCE NO. 396 RV ORDINANCE
- B. ORDINANCE NO. 398 BUSINESS LICENSE

#### VI. OLD BUSINESS

- A. VISITOR CENTER LICENSE AGREEMENT WITH BBIA & IDAHO CITY CHAMBER OF COMMERCE **ACTION ITEM**
- B. BUSINESS LICENSE APPLICATION

## VII. NEW BUSINESS

- A. 508 MONTGOMERY
- B. IDAHO LIBERTY BELL TOUR **ACTION ITEM**
- C. LETTER OF INTENT FROM MARC CARIGNAN – PLANNING & ZONING **ACTION ITEM**
- D. LETTER OF INTENT FROM JON ADMAS – PLANNING & ZONING **ACTION ITEM**
- E. LETTER OF INTENT FROM GREG NEUBERT – PLANNING & ZONING **ACTION ITEM**

## VIII. EMPLOYEE UPDATES

- A. PUBLIC WORKS
- B. LAW ENFORCEMENT
- C. CLERK/TREASURER'S OFFICE
  - 1. BUDGET UPDATES
  - 2. WATER AND SEWER UPDATES, **ACTION ITEM**
  - 3. CLEARWATER UPDATE
- D. CITY ATTORNEY

## IX. COUNCIL UPDATES

## X. MAYOR UPDATES

## XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

## XII. UPCOMING MEETINGS

- A. NEXT REGULAR MEETING: SEPTEMBER 23, 2026

## ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

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|--------------------------------------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|-----------------------|
| <b>Mayor:</b>                                                                  | <b>Council members:</b> | <b>Public Works Director:</b>                                                            | <b>City Clerk-Treasurer:</b>                                                   | 511 Main Street       |
| Ryan Heffington                                                                | Tom Secor Jr            | Nick Mancera                                                                             | Nancy L Keeton                                                                 | PO Box 130            |
| <a href="mailto:idahocitymayor1@cityofic.org">idahocitymayor1@cityofic.org</a> | Ashley M Elliott        | <a href="mailto:idahocitypublicworks@cityofic.org">idahocitypublicworks@cityofic.org</a> | <a href="mailto:idahocityclerk@cityofic.org">idahocityclerk@cityofic.org</a>   | Idaho City, ID 83631  |
|                                                                                | Mari Adams              | <b>Public Works:</b>                                                                     | <b>Deputy Clerk</b>                                                            | (208)392-4584         |
|                                                                                | Bobby Mathews           | Jaden Howell                                                                             | Kaleb Goodlett                                                                 | operating hours       |
|                                                                                |                         |                                                                                          | <a href="mailto:idahocityoffice@cityofic.org">idahocityoffice@cityofic.org</a> | Monday- Thursday      |
|                                                                                |                         |                                                                                          |                                                                                | 8 am – 4:30 pm        |
|                                                                                |                         |                                                                                          |                                                                                | Friday by Appointment |