



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, September 9, 2026

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Team's Meeting

[Idaho City Council Regular Meeting](#) | [Meeting-Join](#) | [Microsoft Teams](#)

CALL MEETING TO ORDER: Mayor Heffington called the regular city council meeting to order at 6:00 PM.

ROLL CALL TO ESTABLISH QUORUM: Clerk Keeton called roll. Mathews, Elliott, Secor, Adams in attendance. Adams joined via Team's

PLEDGE OF ALLEGIANCE: Mayor Heffington led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: AUGUST 26, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Secor, to approve the minutes August 26, 2026. Mathews aye, Elliott aye, Adams aye, Secor aye. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. 2026-14 IDAHO CITY CHAMBER OF COMMERCE – IDAHO CITY DAYS OCTOBER 3 & 4, 2026

Carter Elliott explained that the Chamber would not be selling alcohol and would not need a catering permit. Councilor Elliott made a motion, seconded by Secor to approve the event checklist 2026-14 Idaho City Chamber of Commerce – Idaho City Days October 3 & 4, 2026. Mathews aye, Elliott aye, Secor aye, Adams aye. Motion carried. Councilor Mathews questioned if Sheriff Turner would need to sign since the city will be contracting with the County for Law Enforcement at that time. Chief Watson explained that he signed off and Sheriff Turner is aware. Council requested that the Chamber reach out to Sheriff Turner regarding the event, so he is aware. Councilor Elliott made a motion, seconded by Secor to approve an alcohol variance on October 3 & 4, 2026 from 10am to 7pm for Idaho City Dyas according to the map provided with the alcohol boundaries. Mathews aye, Elliott aye, Adams aye, Secor aye. Motion carried.

2. 2026-15 BOISE BASIN PTA – CHRISTMAS TREE LIGHTING DECEMBER 5, 2026

Sarah Nelson explained the plan for the event and parade. Councilor Elliott made a motion, seconded by Mathews to approve the event checklist 2026-15 Boise Basin PTA Christmas Tree Lighting December 5, 2026 contingent on a certificate of insurance. Mathews aye, Elliott aye, Secor aye, Adams aye. Motion carried.

C. BILLS/PAYABLES: AUGUST 27, 2026 THROUGH SEPTEMBER 9, 2026 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Mathews, to approve the bills dated August 27, 2026, through September 9 2026 in the amount of \$12,940.06. Mathews aye, Elliott aye, Adams aye, Secor aye. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

IV. ENGINEER'S REPORT

A. STATUS UPDATE

Clerk Keeton explained that Derek with Consor is resigning and Will Kirby will be taking over. Consor will also be leaving the city due to not having the support needed, and the city will need to send out an RFQ for new engineers. Keeton went on to explain what Consor will need to complete the well testing report to DEQ, the VIG pump project, and slow sand filter project. Once the reimbursement request is signed and submitted for the generator, DEQ will approve. Keeton added that there is still information needed for the Sewer 2025 Reuse Permit and she will be checking with Consor to ensure these items are completed.

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

A. ORDINANCE NO. 396 RV ORDINANCE

Counselor Secor made a motion, seconded by Elliott, pursuant to section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full, shall be dispensed with and that Ordinance No. 396 be considered immediately. Mathews aye, Adams nay, Elliott aye, Secor aye. Motion carried. Counselor Secor made a motion, seconded by Elliott, Ordinance No. 396 now before the council to be approved. Mathews aye, Adams nay, Elliott aye, Secor aye. Motion carried. The Ordinance will be effective upon publication in the newspaper.

B. ORDINANCE NO. 398 BUSINESS LICENSE

Counselor Elliott made a motion, seconded by Secor, pursuant to section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full, shall be dispensed with and that Ordinance No. 398 be considered immediately. Mathews aye, Adams aye, Elliott aye, Secor aye. Motion carried. Counselor Elliott made a motion, seconded by Secor, Ordinance No. 398 now before the council to be approved. Mathews aye, Adams aye, Elliott aye, Secor aye. Motion carried. The Ordinance will be effective upon publication in the newspaper.

VI. OLD BUSINESS

A. VISITOR CENTER LICENSE AGREEMENT WITH BBIA & IDAHO CITY CHAMBER OF COMMERCE **ACTION ITEM**

Councilor Elliott questioned who would be responsible for the bathrooms and discussion ensued. Council requested the Clerk send the documents to BBIA and the Chamber for review.

B. BUSINESS LICENSE APPLICATION

Clerk Keeton explained that this is the new updated form and asked for any input.

VII. NEW BUSINESS

A. 508 MONTGOMERY

No one available for explanation.

B. IDAHO LIBERTY BELL TOUR **ACTION ITEM**

Clerk Keeton explained the Liberty Bell Tour would be coming to Idaho City for 4 hours during Idaho City Days on October 3rd. Councilor Elliott made a motion, seconded by Mathews, to allow the Clerk to finalize the paperwork for the Liberty Bell Tour. Mathews aye, Secor aye, Adams aye, Elliott aye. Motion carried.

C. LETTER OF INTENT FROM MARC CARIGNAN – PLANNING & ZONING **ACTION ITEM**

D. LETTER OF INTENT FROM JON ADAMS – PLANNING & ZONING **ACTION ITEM**

E. LETTER OF INTENT FROM GREG NEUBERT – PLANNING & ZONING **ACTION ITEM**

Jon Adams explained that he does not plan to renew his commission. Adams went on to explain his complaints and concerns with Planning and Zoning and City Council. Mayor Heffington thanked Adams for everything he has done. Greg Neubert explained that he does not intend to renew his commission and thanked Council for the opportunity. Neubert added that he hoped the disconnect between P&Z and Council could be rectified. Mayor Heffington thanked both Adams and Neubert and explained that the information they provided would be noted and used for education to make things better.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Mancera explained that the water tank at the football field has been heavily chlorinated to disinfect because of being stagnant for the last year. Samples will be taken to ensure no bacteria remain before draining and refilling the tank. The Rodeo Grounds and Baseball Field bathrooms have experienced heavy use resulting in clogs and improper disposal of trash. Mancera recommended limiting open hours to allow Public Works to better maintain them. Council requested looking into timed or coin operated locks for the bathrooms. Boardwalks continue to experience deterioration, and Public Works is struggling to keep up with repairs. Mancera is working with Clerk Keeton to coordinate inmate and community service labor to repair larger sections. Tom Secor is scheduled to assist Public Works in installing new water/sewer connections on Hill Rd. and Mancera recommended utilizing Secor to complete overdue work. Mancera added that he is meeting with Idaho Power in look into usage before and after the leaks to see if there may be a rebate since the leaks have been repaired. Mayor Heffington added that Trudy's connections will be taken care of Monday September 14th.

Mayor Heffington explained that Marc Carignan was in an emergency and was now able to present. Carignan explained that he would not be renewing his commission and his concerns with the current situation.

B. LAW ENFORCEMENT

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Clerk Keeton explained the budget update in the packet.

2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Keeton went over the water sewer update in the packet.

Clerk Keeton explained items being worked on that include P&Z vacancy notices, working with the attorney on P&Z items going forward, Boise County & Gem County prosecuting services, contract with the Department of Corrections, cameras for bathrooms and baseball fields, reviewing grant applications, facility plan with IRWA, & local options tax.

3. CLEARWATER UPDATE

Clerk Keeton explained that Clearwater is aware of the current situation with the engineers and will help with the RFQ. Clearwater has put together press releases for the Law Enforcement transfer, and Fire Department property sale. Keeton added that new employee ID information will be taken to the County and everyone can go get a new picture and ID when ready.

D. CITY ATTORNEY

City Attorney Williams explained the contract with the Fire District has been red lined and is being reviewed.

IX. COUNCIL UPDATES

Councilor Secor was downtrodden with the P&Z situation but explained that the city would get through it. Councilor Adams thanked Marc, Jon, and Greg from Planning and Zoning for all their hard work. Councilor Elliott explained that she redid the Comp Plan and updated the information and requested Council to look it over. Elliott added that she worked on the math for the Local Options Tax, and the 501c3 bank account for Friends of Idaho City has been opened, donated by Hank Elliott Excavation and Snow Removal. Councilor Mathews explained that the Planning and Zoning situation was alarming and wanted to make sure going forward that Sheriff Turner is aware of the ordinances and enforcement. Mathews added that he would like more communication with the local businesses.

X. MAYOR UPDATES

Mayor Heffington thanked everyone and explained that the city is working on doing things better.

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Marisa Young explained that she is bringing Two Pines Design to Idaho City and was concerned with the P&Z situation and her building permits. Councilor Secor explained that those permits would be sent to the County and everything should move forward as planned.

Julissa Bulmer explained that her initial question was answered in regard to P&Z, and was concerned on how ordinances would be enforced. Bulmer also agreed with Mathews in more information for local businesses.

Jason Stanner had some questions regarding the parcels next to the old clinic on the highway. Mayor & Council explained there are concerns with infrastructure and they could not provide definitive answers without more information.

Bradley Foster explained that he and his wife are new to town and wanted information regarding volunteering and helping with the bathrooms. The Chamber will be reaching out.

Carter Elliott explained that the purpose of the Chamber is to be the voice of the businesses and will be working to make things better.

XII. UPCOMING MEETINGS

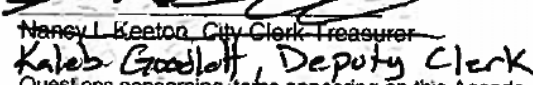
A. NEXT REGULAR MEETING: SEPTEMBER 23, 2026

ADJOURNMENT 7:41 PM

ATTEST:

Date approved: 9/23/24


Nancy L. Keeton, City Clerk-Treasurer


Kaleb Goodlett, Deputy Clerk


Ryan Heffington, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Ryan Heffington

idahocitymayor1@cityofic.org

Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Bobby Mathews

Public Works Director:

Nick Mancera

idahocitypublicworks@cityofic.org

Public Works:

Jaden Howell

City Clerk-Treasurer:

Nancy L Keeton

idahocityclerk@cityofic.org

Deputy Clerk

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operating hours

Monday- Thursday

8 am - 4:30 pm

Friday by Appointment