

# CITY OF IDAHO CITY

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REGULAR CITY COUNCIL MEETING  
Wednesday, September 12, 2018  
6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

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## MINUTES

**CALL MEETING TO ORDER:** Mayor Canody called the meeting to order at 6pm.

**ROLL CALL:** Martin, Everhart, Secor present. Hillyard by phone.

**PLEDGE OF ALLEGIANCE:** Everhart led the pledge of allegiance.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. **APPROVAL OF MINUTES: REGULAR CITY COUNCIL MEETING 8/22/2018, PUBLIC HEARING 8/29/2018. ACTION ITEM**

Everhart made a motion to approve the minutes for the regular city council meeting dated 8/22/18 and the minutes for the public hearing dated 8/29/18, seconded by Martin. 4 ayes. Secor abstained from 8/29/18

B. **BUSINESS LICENSE APPROVAL: none**

C. **BUILDING PERMITS APPLICATION APPROVAL: none**

D. **IDAHO CITY EVENT CHECKLIST: IDAHO CITY DAYS - IDAHO CITY CHAMBER OF COMMERCE ACTION ITEM**

Everhart made a motion to approve the Idaho City Event Checklist for Idaho City Days, October 6<sup>th</sup> and 7<sup>th</sup>, 2018, seconded by Martin, 4 ayes. Everhart made a motion to approve the alcohol variance for the Idaho City Days contingent on proof of insurance, October 6<sup>th</sup> and 7<sup>th</sup>, 2018, seconded by Martin. 4 ayes.

E. **BILLS/PAYABLES: BILLS DATED AUGUST 23, 2018 THROUGH SEPTEMBER 12, 2018 ACTION ITEM**

Secor Made a motion to approve the bills dated 8/23/2018 through 9/12/18 in the amount of \$18,899.23, seconded by Martin. 3 ayes, Hillyard abstained.

### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

### III. ENGINEER'S REPORT

Kasey Ketterling from T-O Engineers presented the council with his findings on the resanding of sand bay #3. He is working with DEQ and has found a way to make it more cost effective for the city to move forward on resanding. He will keep the council updated and council had previously approved for him to move forward on contacting the contractor for resanding once he has verified the ok from DEQ.

He also reported on the pilot testing not passing the water tests for the new wells. Tonka is responsible to make sure it works correctly since it was a bid on performance.

### IV. OLD BUSINESS

A. **ADOPT VEHICLE USE POLICY ACTION ITEM**

Secor made a motion to adopt the Idaho City Vehicle Use Policy, seconded by Everhart. 4 ayes

### V. NEW BUSINESS

A. "IN KIND" DONATION FROM VENDOR FEES DURING IDAHO CITY DAYS **ACTION ITEM**

The city agrees to make donation based on the vendor fees earned from Idaho City Days, but to make it more formal they would like the chamber to turn over the fees and have the city donate through a check process. No action needed at this time. This will be addressed at the council meeting after the Idaho City Days.

B. ICHS – PAW PRINTS **ACTION ITEM**

Gina Turner presented the council with a plan to paint paw prints on Main Street up to the football field. Secor made a motion to approve the painted paw prints on Main Street up to the football field, seconded Martin. 4 ayes.

C. GLENN BENNETT - ICHS-SURVEY PROJECT - CEMETERY **ACTION ITEM**

Glenn Bennett presented the council with upcoming plans to use students in a survey class to help with the cemetery and getting it surveyed, plotted and mapped out following maps recorded with the county and those the city might have on file. It would be an ongoing project that could last for years to come. The class only meets twice a week for an hour or so for those days. The council likes the idea of working with the school on a project that could benefit the city and the kids. Attorney Dick Linville suggests Mr. Bennett draw up a proposal for the council to take a look at and have something in writing to make an approval on.

D. LETTER OF INTENT FOR PLANNING AND ZONING COMMISSION - JAMES NICHOLSON **ACTION ITEM**

Everhart made a motion to approve the appointment of James Nicholson for the Planning and Zoning Commission, seconded by Martin. 3 ayes. Secor abstained

## VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

A. RESOLUTION NO. 2018-06 SCHEDULE OF FEES FOR WATER AND SEWER **ACTION ITEM**

Secor made a motion to approve Resolution No. 2018-06, seconded by Martin. 4 ayes.

B. RESOLUTION NO. 2018-07 SCHEDULE OF FEES FOR VARIOUS CITY FEES FOR PERMITS AND USE **ACTION ITEM**

Secor made a motion to approve Resolution 2018-06, seconded by Everhart. 4 ayes

C. ORDINANCE NO. 354 ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR 2018-2019 **ACTION ITEM**

Secor moved that pursuant to Section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full shall be dispensed with and that Ordinance No. 354 be considered immediately, seconded by Martin seconded. 4 ayes  
Secor moved Ordinance No. 354 now before the council be approved, seconded by Everhart. 4 ayes.

D. FLOOD DAMAGE PREVENTION ORDINANCE- AN IDAHO MODEL ORDINANCE – FOR REVIEW

Clerk Ling provided the council with a model ordinance for review.

## VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

## VIII. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Talked about the 2 inch meter getting put in at the fire station, Secor feels there also needs to be a mag meter to meter all the water to the entire fire station. Secor will try to get with public works to figure out a better way to meter the water. Something still needs to be put on the fire line since the water is being used. The meter size stills needs to be figured also for the billing. Council feels all water needs to be metered, hydrants and all. Not necessarily billing for it all (Fire Hydrants). Clerk Ling suggests they buy the meters now on this fiscal year with the extra money. Secor will have Tami get some pricing for the hydrant meters and get it ordered. Overall, council would like a 6 inch meter at the fire station.

### B. LAW ENFORCEMENT

Jeremy Thorndyke introduced himself to the council; he will be filling in for Chief Otter while he is off work.

### C. CLERK/TREASURER'S OFFICE

#### 1. SOFTWARE UPDATE

Clerk Ling presented the council with proposals for computer software to replace the existing HIT system. This would be a complete system and continuously up to date. One proposal is from Caselle in the amount of \$54,706.00. The second one is from Black Mountain in the amount of \$31,945.00. She had a webinar on both and felt the Black Mountain was a better fit and feels the price could go down some. Council would like to see the new proposal and pricing for approval for Black Mountain at the next meeting.

#### 2. FISCAL YEAR END BUDGET UPDATE

Clerk Ling had some computer issue and will have the 11 month update for the council at the next meeting.

## IX. COUNCIL UPDATES

Everhart commented about Troy Ashford talking with him about the Mores Creek Crossing and the future development stages. Everhart suggested for him to come to council with his proposal.

## X. MAYOR UPDATES

Mayor Canody would like to allow the forest service to use community hall for parking while some tree trimming is getting done.

## XI. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Peter Scarborough wanted the council to know that the signs have been ordered for parking for the Idaho City Days event and will be donated to the city afterwards for other events.

## ADJOURNMENT ***ACTION ITEM***

Everhart made a motion to adjourn the Regular City Council Meeting, Wednesday, September 12, 2018 at 7:25 pm, seconded by Hillyard. 4 ayes

ATTEST:

Date approved: 9/26/2018

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Nancy L Ling, City Clerk-Treasurer

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Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:	Public Works:	511 Main Street
Phillip J Canody	Tami Franklin	PO Box 130
Council members:	Gene Bettys	Idaho City, ID 83631
Tom Secor Jr	Chief of Police:	(208)392-4584
Ken Everhart	Mark Otter	<a href="mailto:4cityfolk@gmail.com">4cityfolk@gmail.com</a>
HD Hillyard	City Clerk-Treasurer:	Deputy Clerk:
David Martin	Nancy Ling	Sue Robinson