

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday September 14, 2022

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/84366067815?pwd=dnptMBoRINVYjVIUW9RWXdJektvUT09>

Meeting ID: 843 6606 7815

Passcode: 834836

MINUTES

CALL MEETING TO ORDER: Mayor Everhart called the meeting to order at 6:00 pm.

ROLL CALL: Secor, Elliott, Adams present.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

Secor made a motion to amend the agenda to add an executive session to allow council to consider personnel matters [Idaho Code 74-206(1)(a) & (b)], seconded by Adams, Elliott aye, Adams aye, Secor aye. Motion passes.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: AUGUST 24, 2022 AND AUGUST 31, 2022, **ACTION ITEM**

Secor made a motion to approve the minutes dated August 24, 2022 and August 31, 2022, seconded by Adams. 3 ayes.

Mayor Everhart decided to move the administer of oath to this area of the agenda and allow new council member Heffington to join council, but not to make any decisions until after the consent agenda is final.

MAYOR TO ADMINISTER OATH OF OFFICE TO NEWLY APPOINTED COUNCILMEMBER RYAN HEFFINGTON

Mayor Everhart administered the oath of office to Ryan Heffington and welcomed him to the council, he will be finishing out the 4-year term for David Martin.

B. IDAHO CITY EVENT CHECKLIST **ACTION ITEM**

1. MIKE TAM - JAVA THE PUP CELEBRATION OF LIFE BLOCK PARTY, SEPTEMBER 24, 2022

Secor made a motion to approve the Idaho city event checklist for Mike Tam – Java the pup celebration of life contingent on insurance, seconded by Adams, 3 ayes. Secor made a motion to approve an alcohol variance between 12 pm and 6pm for the block of Main Street in front of Harley's pub, seconded by Adams, 3 ayes.

C. BILLS/PAYABLES: AUGUST 25, 2022, THROUGH SEPTEMBER 14, 2022, **ACTION ITEM**

Elliott made a motion to approve the bills dated August 25, 2022, through September 14, 2022, in the amount of \$62,174.62, seconded by Adams, 3 ayes.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

Mike Woodworth with Mountain Waterworks updated the council on the situation with the current water right procurement, at this time they have not found anything to purchase but perhaps a long-term lease for 1861 water right. There is also the option to be annexed into the Nampa/Meridian Irrigation District and use the water rights during irrigation season. Council feels it would be better to try to move forward with the lease option until the city could purchase a permanent water right.

Water system facility plan is underway, a task order was provided for council review regarding the sand separator for the RO system and will be on the next agenda for approval.

IV. OLD BUSINESS

1. BRIAN HUNICKE – IDAHO CITY HIGH SCHOOL - PERMISSION TO USE BUILDING MATERIALS ACROSS FROM THE CITY SHOP TO ERECT AN INDOOR COMMUNITY SPORTS FACILITY, **ACTION ITEM**

Public works did not have time to value on the items for the structure, it was discussed, and council believed it to be around \$3,000.00. It was determined that a resolution would be needed to donate the surplus materials to the school with an attachment fully describing the materials. This will be put on the next agenda as an action item. In the meantime, if the school needs to get measurements of the material, they are free to do so. With only so many weeks left to do concrete work, time is an issue.

2. PROPANE PROPOSALS, **ACTION ITEM**

Shane McConnell from Valley Wide Propane was the only one in attendance, he presented the plan of action to get the propane transferred over to Valley Wide and get the City Hall propane generator hooked up in the next coming weeks. He will work with Clerk Ptak and Public works director Claus to set up a time and get the propane tanks emptied and set up the new ones.

3. DISCUSSION OF IDAHO CITY FIRE PROTECTION DISTRICT TRANSFER OF LAND DEED

Clerk Ptak provided council with a written timeline of the fire station from the beginning and the city's involvement just for a reference. Discussion has had, no one wants to kick the fire district out. No one wants to hand it over without a fair trade to the city. It is beneficial to the city to keep it and continue to lease it to the fire district. If and when the fire district outgrows the need for the facility, the city would be able to use it for other uses. At this time the issue has been tabled until the city council has been approached by the Idaho City Fire District with a proposal for them to consider.

V. NEW BUSINESS

1. APPROVAL OF CLG GRANT BILLS FOR IDAHO HERITAGE CONFERENCE, **ACTION ITEM**

Rhonda Jameson was not able to be in person, Clerk Ptak explained in the past the city was the middleman so to speak for the CLG grants. The historic commission would provide the receipts, the city would pay and get reimbursed for the said receipts. This year however it may be more of a scholarship, and it has not been determined if the city will need to be involved financially.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

1. ORDINANCE NO. 325 AND RESOLUTION NO. 2014-23 EVENT CHECKLIST REVIEW

Councilmember Elliott had written up some thoughts and ideas to add to the park usage in town as she is also on the Idaho City Historic Foundation. They are currently updating their policies for the use of the parks and she thought that if the city and the foundation were similar it would create a clear understanding of what should be expected when any of the city properties are used for events. The city would need to update the current ordinance and checklist for events. Council will look over the proposal and add thoughts and ideas if they want to.

2. RESOLUTION NO. 2022-07 - AUTHORIZING DESTRUCTION OF RECORDS

Clerk Ptak provided the council a few different options on how the city could safely destroy the records in question, the best option was to have Amanda Leader with Boise County Community Justice Director have community service member shred the documents while supervised. Council and city attorney have looked through the list and did not see anything that they felt needed to come out. Items of any significance had been scanned and the city has an electronic copy. Secor made a motion to approve Resolution 2022-07 authorizing the destruction of records and allow Amanda Leader from community Justice to provide the means of the destruction of the documents, seconded by Elliott. Heffington aye, Adams aye, Secor aye, Elliott aye. Motion carries.

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

CONSIDER PERSONNEL MATTERS [IDAHO CODE 74-206(1)(A) & (B)]

Secor made a motion to go into executive session to consider personnel matters per Idaho code 74-206 (1)(a) & (b), seconded by Adams. Elliott aye, Heffington aye, Secor aye, motion passes. 7:15pm

Back in session, no action taken.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public works Director Tami Claus updated the council on the sand bay cleaning, upcoming projects and introduce new hire Chad Sinclair. Discussion was made about the repairs needed to the water main line in the next few weeks before winter freezing takes place in the Mores Creek Subdivision on Nugget Court. A message will need to be sent out to all of those affected as the water will need to be temporarily shut off. Once the details are figured out, Clerk Ptak will post on the website and send out letters to those customers. Heffington will also give the same notice to the HOA of Mores Creek. There are at least 5 services that will be directly affected, but more could possibly be without water for a short period of time as the line gets buried deeper.

B. LAW ENFORCEMENT

Clerk Ptak gave an update for Chief Otter. They have finished out their first overtime grant and the city should see reimbursement soon. The grant for the two electronic speed signs is underway. A grant for e tickets and tough books for the police vehicles is also underway. They have been busy with citations. They have also been busy with people taking water from private and public areas and has informed some of the public areas to lock their outside facets if they can. They will continue to monitor.

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Budget will be present at the next meeting; it will be the end of the fiscal year bills and there could still be a few that will arrive in October to pay out in the current fiscal year. Clerk Ptak is already preparing for audit and hopes to get it set up as early as possible this year.

2. WATER AND SEWER UPDATES, ACTION ITEM

Clerk Ptak presented the council with an application and contract for city water and or sewer services for them to consider. The current ordinance would need to be amended to reflect any deposit over 50 dollars. This could be beneficial to those who are constantly late on payments and to give any new residents a clear picture of what is required for them to have services. Council had the past due accounts in their packet. Adjustments to accounts and a few other questions regarding usage will be presented at the next council meeting for approval and direction for Ptak to take.

Clerk Ptak will be attending a clerks conference next week and will have the city laptop with her to keep on items as needed. She will post the next agenda from out of town, if council or mayor have anything they want or need she has asked them to email her.

She also plans on setting interviews when she gets back from classes to hire an office clerk.

D. CITY ATTORNEY

None currently.

IX. COUNCIL UPDATES

Secor asked about the generator that was delivered at the RO site, he will be helping with placement and just needs to know when to be available. Sam Aarons has been finishing up with the Stamp Mill and should be in place soon. It looks amazing. No other updates.

X. MAYOR UPDATES

Mayor Everhart had an update about Parks and Rec and asked Secor where the process is at, he explained that Idaho State Parks and Rec may have found money to help the city obtain the BLM property. Secor will get some information to Clerk Ptak to investigate this further.

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT 7:54 pm

ATTEST:

Date approved: September 28, 2022

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor: Ken Everhart idahocitymayor1@cityofic.org	Chief of Police: Mark Otter icpd100@gmail.com	Public Works Director: Tami Claus idahocitypublicworks@cityofic.org	City Clerk-Treasurer: Nancy L Ptak idahocityclerk@cityofic.org	511 Main Street PO Box 130 Idaho City, ID 83631
Council members: Tom Secor Jr Ashley M Elliott Mari Adams	City officers: Ericca Robbins Brent Watson	Public Works: Gene Bettys Dominick Nalley	Deputy Clerk: Sue Robinson 4cityfolk@cityofic.org	(208)392-4584
		Janitorial: Dale Rutter	Office Clerk: idahocityoffice@cityofic.org	