REGULAR CITY COUNCIL MEETING
Wednesday September 14, 2022
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/84366067815?pwd=dnptMDBoRlNVYjVlUW9RWXdJektvUT09

Meeting ID: 843 6606 7815
Passcode: 834836

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: AUGUST 24, 2022 AND AUGUST 31, 2022, ***ACTION ITEM***

B. IDAHO CITY EVENT CHECKLIST ***ACTION ITEM***
   1. MIKE TAM - JAVA THE PUP CELEBRATION OF LIFE BLOCK PARTY, SEPTEMBER 24, 2022

C. BILLS/PAYABLES: AUGUST 25, 2022 THROUGH SEPTEMBER 14, 2022, ***ACTION ITEM***

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

III. ENGINEER'S REPORT

IV. OLD BUSINESS

1. BRIAN HUNICKE – IDAHO CITY HIGH SCHOOL - PERMISSION TO USE BUILDING MATERIALS ACROSS FROM THE CITY SHOP TO ERECT AN INDOOR COMMUNITY SPORTS FACILITY, ***ACTION ITEM***
2. PROPANE PROPOSALS, ***ACTION ITEM***
3. DISCUSSION OF IDAHO CITY FIRE PROTECTION DISTRICT TRANSFER OF LAND DEED

V. NEW BUSINESS

1. MAYOR TO ADMINISTER OATH OF OFFICE TO NEWLY APPOINTED COUNCILMEMBER RYAN HEFFINGTON
2. APPROVAL OF CLG GRANT BILLS FOR IDAHO HERITAGE CONFERENCE, ***ACTION ITEM***

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

1. ORDINANCE NO. 325 AND RESOLUTION NO. 2014-23 EVENT CHECKLIST REVIEW
2. RESOLUTION NO. 2022-07 - AUTHORIZING DESTRUCTION OF RECORDS

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS
B. LAW ENFORCEMENT
C. CLERK/TREASURER'S OFFICE
   1. BUDGET UPDATES
   2. WATER AND SEWER UPDATES, ***ACTION ITEM***
D. CITY ATTORNEY

IX. COUNCIL UPDATES

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
idahocitymayor1@cityofic.org

Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams

Chief of Police:
Mark Otter
icpd100@gmail.com

City officers:
Ericca Robbins
Brent Watson

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org

Public Works:
Gene Bettys
Dominick Nalley

Janitorial:
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Deputy Clerk:
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Laura Carignan

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CITY OF IDAHO CITY

REGULAR CITY COUNCIL MEETING
Wednesday, August 24, 2022
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/86199367138?pwd=b3FSZWpiUmRQNFhUMVF2UWFlcHh0dz09
Meeting ID: 861 9936 7138
Passcode: 344721

MINUTES

CALL MEETING TO ORDER: Mayor Everhart called the meeting to order at 6:00 pm.
ROLL CALL: Elliott, Adams, and Secor were present.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the Pledge of Allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: August 10, 2022, ***ACTION ITEM***

Secor made a motion to approve the minutes dated August 10, 2022 as presented, seconded by Adams, 3 ayes. Motion carries.

B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***

1. MIKE TAM - JAVA THE PUP CELEBRATION OF LIFE BLOCK PARTY, SEPTEMBER 24, 2022

Mike Tam presented the Java the Pup Celebration of Life Block Party for September 24, 2022. Tam would also like to donate a statue of a service dog to the City. Tam will finish the event checklist and present it at the next regular City Council meeting. He wanted to make sure that the date of September 24, 2022 was available for his event. City Council verified the date was available.

C. BILLS/PAYABLES: August 11, 2022, through August 24, 2022, ***ACTION ITEM***

Secor made a motion to pay the bills dated August 11, 2022 through August 24, 2022 in the amount of $21,034.71, seconded by Elliott, 3 ayes. Motion carries.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

1. 2022/2023 FISCAL YEAR BUDGET HEARING

Secor made a motion to open the public hearing for the 2022/2023 Fiscal Year Budget, seconded by Adams, Secor-aye, Adams-aye, Elliott-aye. Motion carries. Mayor Everhart read the line items on the budget. Mayor Everhart asked for citizens' comments or concerns. Clerk Ptak provided copies of the budget and announced that the county gave the City their information late so there needed to be a few minor changes to line items on the budget, but did not affect the totals. The budget was published in the local paper. Secor made a motion to close the public hearing, seconded by Adams, 3 ayes. Motion carries.

III. ENGINEER'S REPORT

1. ALLOW MAYOR'S SIGNATURE ON IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY AMERICAN RESCUE PLAN ACT DRINKING WATER GRANT AGREEMENT NO. DWG-250-2023-1, ***ACTION ITEM***

Secor made a motion to allow the Mayor's signature on Idaho Department of Environmental Quality American Rescue Plan Act Drinking Water Grant Agreement No. DWG-250-2023-1, seconded by Elliott, 3ayes. Motion carries.

IV. OLD BUSINESS

1. IDAHO CITY FIRE PROTECTION DISTRICT TRANSFER OF LAND DEED

Elliott suggested that there might be a way to come to an agreement. Mayor Everhart verified with City Attorney Callahan that the City can not give away property. At the time of acquisition of the land and building, the Fire Department was a City entity. Elliott and Adams would like more information on how the original grant was structured. Brent Adamson, Idaho City Fire Protection District Commissioner, stated that he would provide the City with the details of the grant. Further information would be needed to make an informed decision on a property exchange, and if this is feasible.

2. VALLEY WIDE PROPANE PROPOSAL, ***ACTION ITEM***

The City currently has four propane tanks. Clerk Ptak indicated that customer service is a high priority when deciding on which company to use. Council decided that they would like Clerk Ptak to get a quote from an additional company for comparison.

V. NEW BUSINESS

1. BRIAN HUNICKE – PERMISSION TO USE BUILDING MATERIALS ACROSS FROM THE CITY SHOP TO ERECT AN INDOOR COMMUNITY SPORTS FACILITY

Al Hanson, Idaho City High School Activities Director, asked for the school to be able to use the building materials that were donated to the City fifteen years ago to construct a locker room and indoor sports facility at the football field. City Attorney Callahan indicated that the Council needs to determine the value, have a public hearing, and set a Resolution to donate the surplus personal property.

2. DIAMONDS LIL'S STEAKHOUSE & SALOON – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***

License Application is not complete.

3. IDAHO CITY GROCERY – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***

License Application is complete.

4. SEASON'S – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***

License Application is complete.

5. GOLD MINE IDAHO CITY LLC GAS STATION – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***

License Application is complete.

6. BOCO – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***

License Application is complete.

7. GOLD MINE SOLUTIONS BORN, LLC – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***

License Application is not complete.

8. TRUDY'S KITCHEN – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***

License Application is not complete.

Secor made a motion to approve the 2023 Liquor Licenses for Idaho City Grocery, Season's, Gold Mine Idaho City LLC Gas Station, and Boco, seconded by Elliott, 3 ayes. Motion carries.

Chief Otter suggested that a special City Council Meeting be held next week to approve the remaining three liquor licenses. City Council agreed to hold a Special City Council Meeting on Wednesday, August 31, 2022.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. *ACTION ITEM*

1. ORDINANCE NO. 325 AND RESOLUTION NO. 2014-23 EVENT CHECKLIST REVIEW

Council discussed what changes needed to be made to Ordinance No. 325 and Resolution No. 2014-23. More discussion will occur at the next regular City Council meeting.

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Dax Olvera inquired what is required for him to step up and lead the Parks & Recreation Commission. He would like to build an additional ball field next to the softball field. That land lease only allows for ball fields. Olvera would like to know what the boundaries are for this land to verify that there is enough room for a baseball field. Mayor Everhart suggested that Olvera contact Jason Rowe at the county for a map. Olvera will recruit additional members so the Parks & Recreation Commission can resume.

B. HISTORIC PRESERVATION COMMISSION

No updates.

C. PLANNING & ZONING COMMISSION

Marc Carignan, Planning and Zoning Chair, summarized the minutes of their last meeting on August 8, 2022. They worked on the voluntary annexation from Secor/Holbert and brought up some issues and concerns such as, is there environmental liability to the city in annexing the property if the property has any ground contamination from prior use or prior underground fuel storage? Has the subject property ever had a Phase 1 Environmental Site Assessment? Should one be requested, and a clean assessment be presented, before the annexation is approved? The Commission requested that planning and zoning administrator Ptak send the following questions to the applicant. This additional information is required before the Commission can set a public hearing date. These will also be communicated to the City Council:
The application did not have an adequate statement of purpose with, at minimum, identification of the types and how many businesses are intended to be placed on the property. The Commission must be able to determine whether the planned business(es) conform with the Comprehensive Plan and Zoning Matrix.
What will be the planned water usage? What will be the planned sewer usage? Are there other potential city services impacts? Is the planned business(es): High occupancy rentals, High pollution, High noise, High traffic?

Planning and Zoning Commission also had a work session on August 15, 2022 to become familiarized with the duties of Planning and Zoning. They are working on definitions of the different types of residences and will propose the new definitions to City Council.

D. IDAHO CITY CHAMBER OF COMMERCE

The regular Chamber of Commerce meeting was changed to Monday, August 29, 2022.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. *ACTION ITEM*

IDAHO CODE SECTION 74-206(F) TO COMMUNICATE WITH LEGAL COUNSEL TO DISCUSS THE LEGAL RAMIFICATIONS OF AND LEGAL OPTIONS FOR CONTROVERSIES NOT YET BEING LITIGATED BUT IMMINENTLY LIKELY TO BE LITIGATED

Secor made a motion pursuant to Idaho Code § 67-2345, to go into Executive Session to communicate with legal counsel regarding pending/imminently-likely litigation [Idaho Code § 74-206(1)(f)], seconded by Elliott. Secor-aye, Adams-aye, Elliott-aye. Motion carries. Executive Session began at 6:54 pm.
Mayor Everhart ended the Executive Session at 7:30 pm.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus reported that the rodeo grounds are ready for the Jack Pine rodeo this weekend. There is a problem with a beaver dam by the sewer plant. Claus has permission from Jessica to enter her property to assess the situation and take care of the problem. Claus will repair the fire hydrant at the fire station this week. The sand bay at the RO was cleaned. Claus spoke to DEQ to get an extension to get the wells tested. Claus completed the Sanitary Survey.

B. LAW ENFORCEMENT

Chief Otter reported that law enforcement has been very busy. There have been more calls for health and welfare, child welfare, and mental health issues. People are taking the City water from the RV dump for residential living. Otter suggested a shut-off valve for the line that only allows a limited amount of water to be dispensed at once, or shut the water off at night. Council needs to investigate if it is possible to turn off the water at night since the RV dump and water station was created through a grant. Council would like to see the RV water station shut off while the water moratorium is in place. City Attorney Callahan will research amending the Water Moratorium Ordinance. Mayor Everhart suggested that barricades be placed with notice that the RV dump is out of service.

Law Enforcement received grant money. Additional patrols will begin this weekend. Speed limit signs will be purchased.

Law Enforcement had a meeting with the school to address emergency response. There will be additional trainings. Law Enforcement will have a booth at the upcoming High School parent teacher conferences.

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Clerk Ptak presented the August 2022 budget.

Resolution No. 2022-06 – Reserving the for Forgone Amount for Fiscal Year 2022 in the amount of $1,053 will be null and won't be needed.

There have been no applications for the open positions of City Office Clerk or Public Works employee.

2. WATER AND SEWER UPDATES, ***ACTION ITEM***

No updates.

D. CITY ATTORNEY

No updates

X. COUNCIL UPDATES

No updates.

XI. MAYOR UPDATES

Mores Creek Recreational Board is re doing the walk bridge on the airport loop. Mayor Everhart inquired if there is still redwood available and the cost per board. Clerk Ptak replied that some of the redwood will be used for signs at the cemetery.

Mountain Waterworks is in discussion with an owner in Centerville to obtain permanent water rights. They will be starting the Water Facility Plan to prepare the City for grant opportunities. They are researching information on a sand separator for the RO building.

XII. CITIZEN COMMENTS

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ADJOURNMENT: 8:03

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CITY OF IDAHO CITY

AMENDED SPECIAL CITY COUNCIL MEETING
IC 74-204(4)(a)
August 31, 2022
6:00 pm
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/89015497249?pwd=STVmRkRyMXFTaWRQaVczV3NndTdvUT09

Meeting ID: 890 1549 7249
Passcode: 933105

MINUTES

CALL MEETING TO ORDER: Mayor Everhart called the meeting to order at 6:00 pm.
ROLL CALL: Elliott, Adams, and Secor were present.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the Pledge of Allegiance.

Mayor Everhart thanked City Council and Staff for having a special City Council meeting.

I. NEW BUSINESS

1. DIAMONDS LIL'S STEAKHOUSE & SALOON – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***
2. GOLD MINE SOLUTIONS BORN, LLC – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***
3. TRUDY'S KITCHEN – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***

Secor made a motion to approve the 2023 Liquor Licenses for Diamond Lil's Steakhouse & Saloon, Gold Mine Solutions Born, LLC, and Trudy's Kitchen, seconded by Adams. Secor-aye, Adams-aye, Elliott-aye. Motion carries.

4. LOT SPLIT FOR TODD AND MICHELLE NIEHOFF – 300 W WALULLA STREET, IDAHO CITY, ID, ***ACTION ITEM***

Secor made a motion to approve the Lot Split for Todd and Michelle Niehoff – 300 W. Walulla Street, Idaho City, seconded by Adams. 3 ayes. Motion carries.

5. ORDINANCE NO# 372 ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR 2022-2023, ***ACTION ITEM***

Secor made a motion pursuant to Section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full shall be dispensed with and that Ordinance No. 372 be considered immediately, seconded by Elliott. Secor-aye, Adams-aye, Elliott-aye.
Secor moved that Ordinance No. 372 now before the council be approved, seconded by Elliott. Secor-aye, Adams-aye, Elliott-aye. Motion carries.

6.50-704. VACANCIES — APPOINTMENT. A VACANCY ON THE COUNCIL SHALL BE FILLED **BY APPOINTMENT MADE BY THE MAYOR WITH THE CONSENT OF THE COUNCIL** ***ACTION ITEM***

Mayor Everhart indicated that there were three applications for the vacant council and were interviewed by the mayor. Mayor Everhart recommended Ryan Heffington to fill the vacant seat.

Elliott made a motion to appoint Ryan Heffington to the vacant City Council seat, seconded by Secor. Elliott-aye, Adams-aye, Secor-aye. Motion carries.

ADJOURNMENT: 6:07 pm

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ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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idahocityoffice@cityofic.org

ATTENDANCE SHEET
IDAHO CITY CITY COUNCIL
Special City Council Meeting
8/31/2022 6:00PM

#	NAME (Please print)		
1	Ryan Heffington		
2	Tinda Heffington		
3	Ruth Huffington		
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CITY OF IDAHO CITY

AMENDED SPECIAL CITY COUNCIL MEETING
IC 74-204(4)(a)
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Passcode: 933105

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

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I. NEW BUSINESS

1. DIAMONDS LIL'S STEAKHOUSE & SALOON – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***
2. GOLD MINE SOLUTIONS BORN, LLC – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***
3. TRUDY'S KITCHEN – 2023 LIQUOR LICENSE RENEWAL, ***ACTION ITEM***
4. LOT SPLIT FOR TODD AND MICHELLE NIEHOFF – 300 W WALULLA STREET, IDAHO CITY, ID, ***ACTION ITEM***
5. ORDINANCE NO# 372 ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR 2022-2023, ***ACTION ITEM***
6. 50-704. VACANCIES — APPOINTMENT. A VACANCY ON THE COUNCIL SHALL BE FILLED **BY APPOINTMENT MADE BY THE MAYOR WITH THE CONSENT OF THE COUNCIL** ***ACTION ITEM***

ADJOURNMENT

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City of Idaho City

IDAHO CITY EVENT CHECKLIST

EVENT SPONSOR: Michael Tamm
DATE(S): Saturday 09/24/2022
EVENT NAME: Java's Last Party
PERSON IN CHARGE: Michael Tamm
ADDRESS: Harley's Pub, Idaho City
PHONE: Daytime [redacted] Evenings

1. PARK POLICY

THE EVENT SPONSOR HAS READ THE IDAHO CITY PARK POLICY AND AGREES TO COMPLY AND TO SEE THAT EVENT PARTICIPANTS COMPLY WITH THE BEST OF THEIR ABILITIES.
INITIAL HERE MO

2. EVENT DESCRIPTION

BRIEFLY DESCRIBE WHAT YOUR EVENT ENCOMPASSES:
Java's (service dog) last party and working dog memorial statue fundraiser. Block party in front of Harley's

3. SITE PLAN

ATTACH A SITE PLAN SHOWING THE EXACT LOCATION OF ALL THE DIFFERENT FUNCTIONS OR YOUR EVENT (I.E. SHOW PERFORMANCE SPACES; VENDOR AREAS; EMERGENCY SERVICES; TRASH RECEPTACLES; PORTA POTTIES; PROPOSED PARKING USES, ETC.)

4. EVENT HOURS

WHAT ARE THE DAILY HOURS OF OPERATION FOR YOUR EVENT?
Noon to 6pm

5. GENERATORS OR AMPLIFIED SOUND SYSTEMS

ARE YOU PROPOSING TO USE ELECTRICAL GENERATORS OR AMPLIFIED SOUND SYSTEMS?
☐ YES ☒ NO
IF SO, PLEASE SHOW THEIR LOCATIONS ON YOUR SITE PLAN AND DESCRIBE IN THE SPACE PROVIDED BELOW WHAT THEY WILL BE USED FOR AND WHAT PRECAUTIONS YOU ARE TAKING TO SEE THAT THEY ARE USED PROPERLY AND SAFELY.

6. ***DESCRIBE BELOW YOUR PLANS FOR TRASH DISPOSAL. WHAT ARE YOUR PLANS FOR TRASH COLLECTION AND CONTAINMENT, RECEPTACLE LOCATIONS AND AFTER-EVENT CLEANUP?

Event host will take care of trash

*****ITEMS 7, 8 AND 9 MUST BE PREAPPROVED BY THE CITY CHIEF OF POLICE AND INITIALED PRIOR TO SUBMITTAL TO THE CITY CLERK FOR COUNCIL REVIEW. *****

A FEE FOR COUNCIL APPROVED EVENTS WILL BE SET AT $25.00 AN HOUR PER OFFICER TO COVER ADDITIONAL COVERAGE OF LAW ENFORCEMENT IF DEEMED NECESSARY.
THE NUMBER OF HOURS FOR EVENTS WILL BE DETERMINED BY THE IDAHO CITY CHIEF OF POLICE.

7. ***DESCRIBE BELOW YOUR SECURITY PLAN AND YOUR EMERGENCY SERVICES PLAN FOR THE EVENT:

Two police officers and two EMT's will be in service and available at the time of the event

CITY CHIEF OF POLICE INITIAL HERE MO

8. ***DESCRIBE BELOW YOUR TRAFFIC CONTROL/PARKING PLAN:

One block will be closed off in front of Harley's on Main St. from E. Walulla - North to E. Commercial St.

CITY CHIEF OF POLICE INITIAL HERE MO

9. ***CONSUMPTION OR POSSESSION OF ALCOHOL

WILL ALCOHOL BE CONSUMED OR POSSESSED AT THE EVENT? ☒ YES ☐ NO

IF SO, IF MORE THAN A KEG OR THREE (3) CASES ARE POSSESSED BUT NOT OFFERED FOR SALE, A PERMIT MUST BE SECURED FROM THE CITY.

WILL THE ALCOHOL BE OFFERED FOR SALE? ☒ YES ☐ NO

IF YES, PROPER PERMITS MUST BE SECURED FROM THE STATE OF IDAHO AND THE CITY OF IDAHO CITY AND A DESIGNATED AREA FOR SALE AND CONSUMPTION IS REQUIRED. SHOW THE LOCATION OF THIS DESIGNATED AREA ON YOUR SITE PLAN.

CITY CHIEF OF POLICE INITIAL HERE MO

10. PROOF OF INSURANCE
ATTACH A COPY OF THE FORM SHOWING THE CITY OF IDAHO CITY AS CO-INSURED IN THE AMOUNT OF $1,000,000.

11. VENDOR PERMITS
THE EVENT SPONSOR IS AWARE THAT ANY VENDOR WITHIN THEIR EVENT MUST HAVE A VENDOR'S PERMIT FROM THE CITY PRIOR TO CONDUCTING BUSINESS AND TAKES FULL RESPONSIBILITY HEREIN TO SEE THAT COMPLIANCE IS MET.
INITIAL HERE MO

12. FOOD CONCESSIONS
WILL YOU OR ANY OF YOUR VENDORS BE SERVING, SELLING, OR GIVING AWAY FOOD?
☒ YES ☐ NO

IF SO, THE PROPER PERMITS FROM THE CENTRAL DISTRICT HEALTH DEPARTMENT MUST BE SECURED.

PARKS AND RECREATION FEE SCHEDULE
WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR CITY RECREATION FACILITIES AS FOLLOWS:

1. COMMERCIAL OR DEDICATED USE OF ANY CITY RECREATIONAL FACILITIES SHALL BE 5% OF GROSS PROCEEDS OR A MINIMUM CHARGE OF $75.00 PER DAY PLUS 6% USE TAX.

THE FOLLOWING SECURITY DEPOSIT IS REQUIRED, REFUNDABLE IF RENTAL REQUIREMENTS ARE COMPLETED:

50 TO 99 PEOPLE $50.00, 100 TO 249 PEOPLE $100.00, 250 PEOPLE OR MORE $300.00

EXCEPTIONS MAY BE SET BY THE CITY COUNCIL BASED ON RECOMMENDATION FROM THE IDAHO CITY PARKS AND RECREATION COMMISSION.

VEDORS FEES

1. VENDORS LICENSE DAILY FEE $15.75.
2. VENDORS LICENSE DAILY FEES (NONPROFIT ORG.) $7.35.
3. VENDORS LICENSE YEARLY FEE (NON-REFUNDABLE) $52.50.
4. CARNIVAL OR PUBLIC ENTERTAINMENT WITH LESS THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE $210.00.
5. CARNIVAL OR PUBLIC ENTERTAINMENT WITH MORE THAN 10 CONCESSIONS, RIDES, OR SIDESHOWS, DAILY FEE SHALL BE $21.00 PER CONCESSION, RIDE OR SIDESHOW.

AN ADDITIONAL EVENT LICENSE FEE MAY BE REQUIRED FOR CARNIVALS, PUBLIC ENTERTAINMENT, OR SPONSORED EVENTS IN AN AMOUNT APPROVED BY THE CITY COUNCIL AS MEETING THE CITY'S EXPENSES RELATED TO THE ACTIVITY, INCLUDING BUT NOT LIMITED TO THE PROVISION OF PUBLIC WORKS AND POLICE.

A PERMITTEE FOR A CARNIVAL, PUBLIC ENTERTAINMENT, OR SPONSORED EVENT SHALL ESTABLISH FINANCIAL RESPONSIBILITY IN THE FORM OF AN INSURANCE POLICY ISSUED JOINTLY TO THE OWNER AND THE CITY OF IDAHO CITY IN THE MINIMUM AMOUNT OF ONE MILLION DOLLARS, SINGLE LIMIT.

COMMUNITY HALL RENTAL FEES
WHEREAS, THE CITY COUNCIL WISHES TO SET USE FEES FOR THE COMMUNITY HALL AS FOLLOWS:

1. NON-PROFIT GROUPS $42.00 PER DAY PLUS ($2.52) 6% USE TAX
2. PRIVATE GROUPS AND GOVERNMENT AGENCIES $84.00 FOR 5 OR FEWER HOURS PLUS ($5.04) 6% USE TAX
3. PRIVATE GROUPS AND GOVERNMENT AGENCIES $157.50 FOR MORE THAN 5 HOURS PLUS ($9.45) 6% USE TAX

A $50.00 DEPOSIT REQUIRED; REFUNDABLE IF RENTAL AGREEMENT REQUIREMENTS ARE COMPLETED.

THE COUNCIL CAN WAIVE A PORTION OF THE FEE OR SET A MONTHLY USE FEE FOR GROUPS DESIRING TO USE THE HALL ON A SET SCHEDULE FOR A CLASS OR MULTI-DAY EVENT.

Fully Completed Event Checklist must be submitted to City Hall no later than 3:00 pm on the Thursday preceding the Regular City Council Meeting.

OFFICE USE ONLY:
ALL ATTACHMENTS AND/OR PERMITS AND FEES RECEIVED:
SITE PLAN _____
PROOF OF INSURANCE _____
ALCOHOL/CATERING PERMITS _____
VENDOR'S PERMITS _____

DATE EVENT CHECKLIST RECEIVED AND FOUND TO BE COMPLETE: 09/14/2022

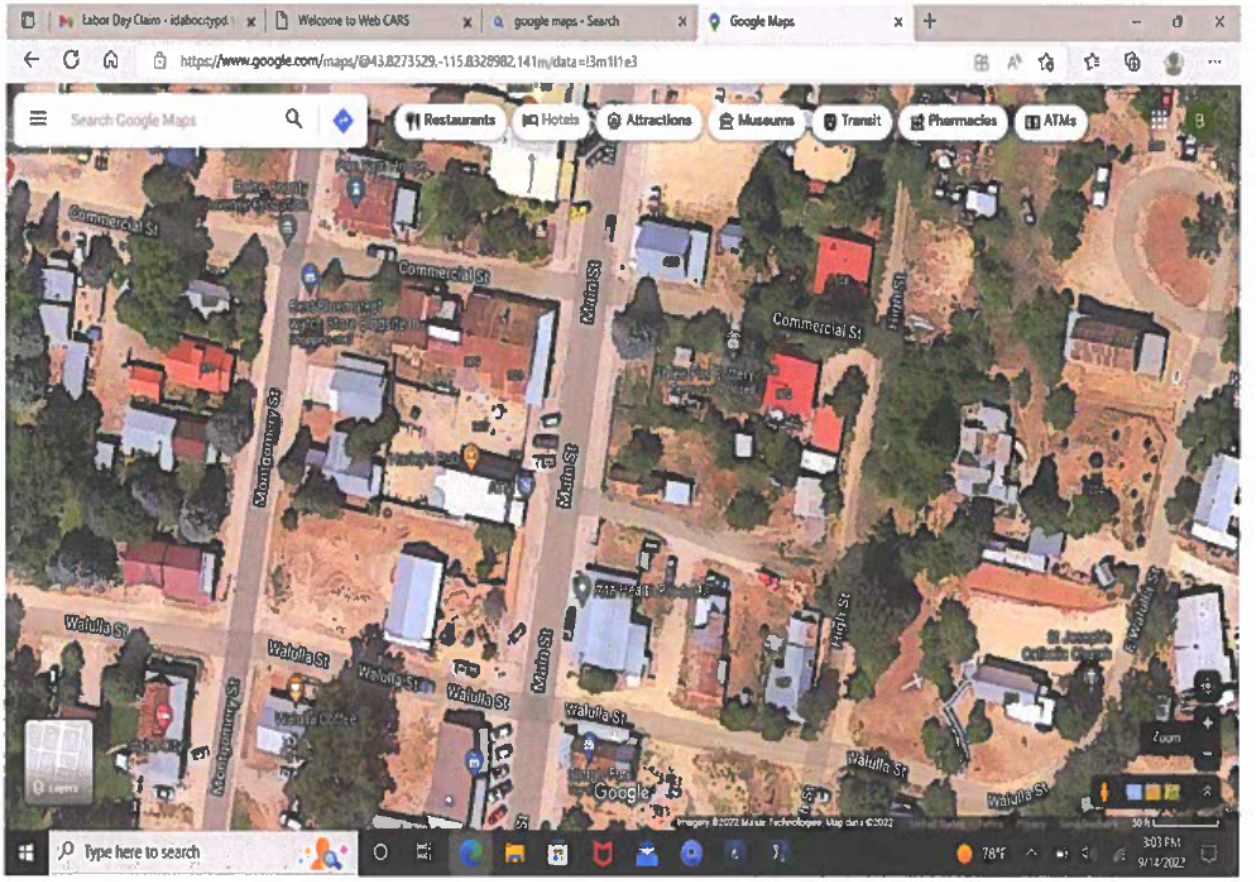
APPROVED: X DENIED: _____

AFTER EVENT COMMENTS:
WAS THE SITE CLEANED UP PROPERLY IN A TIMELY FASHION? X YES ☐ NO
COMMENTS _____

DID THE EVENT SPONSOR MEET ALL OF THEIR OBLIGATIONS AND RESPONSIBILITIES? X YES ☐ NO
COMMENTS _____

SHOULD THIS PARTY BE ALLOWED TO USE CITY PROPERTY AGAIN? X YES ☐ NO
COMMENTS _____

SIGNED: _____


Labor Day Claim - idahocityp
Welcome to Web CARS
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9/14/2022

CITY OF IDAHO CITY
Claim Approval List
For the Accounting Period: 9/22
For Pay Date: 09/14/22

For doc #s from to 999999
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
1813		237 NAYLOR & HALES, P.C.	1,700.00							
		08/26/22 City Attorney Fees July/Aug	680.00*			10	41500	570		10100
		08/26/22 City Attorney Fees July/Aug	680.00*			51	43400	570		10100
		08/26/22 City Attorney Fees July/Aug	340.00			52	43500	570		10100
1814		247 ANDERSON HARDWARE SUPPLY	49.43							
	1024	08/24/22 WTP maintenance	4.95*			51	43400	630		10100
	1024	08/19/22 WTP maintenance	9.98*			51	43400	630		10100
	1024	08/17/22 rodeo grounds maintenance	34.50*			10	41500	930		10100
1815		119 HANSON JANITORIAL SUPPLY, INC	737.99							
	732625	08/24/22 Janitorial Supplies	737.99*			10	41500	611		10100
1816		181 SIMPLII	274.77							
	42323	Internet phone services	82.43*			10	41500	490		10100
	42323	Internet phone services	109.91*			51	43400	490		10100
	42323	Internet phone services	82.43*			52	43500	490		10100
1817		103 ORKIN PEST CONTROL	128.00							
		08/23/22 Preventative pest control	128.00*			10	41500	623		10100
1818		48 IDAHO WORLD PUBLISHING LLC	551.04							
	6680	08/24/22 Publish Ordinance No. 370	11.29*			10	41500	440		10100
	6680	08/24/22 Publish Ordinance No. 370	26.35*			51	43400	440		10100
	6680	08/24/22 Publish Ordinance No. 370	4.70			52	43500	440		10100
	6680	08/24/22 Publish Ordinance No. 370	4.70*			20	43200	440		10100
	6681	08/24/22 Publish Ordinance No. 371	14.51*			10	41500	440		10100
	6681	08/24/22 Publish Ordinance No. 371	6.05*			20	43200	440		10100
	6681	08/24/22 Publish Ordinance No. 371	33.87*			51	43400	440		10100
	6681	08/24/22 Publish Ordinance No. 371	6.05			52	43500	440		10100
	6689	08/24/22 Publish Public Hearing	106.44*			10	41500	440		10100
	6689	08/24/22 Publish Public Hearing	44.35*			20	43200	440		10100
	6689	08/24/22 Publish Public Hearing	248.38*			51	43400	440		10100
	6689	08/24/22 Publish Public Hearing	44.35			52	43500	440		10100
1819		192 NWPS, INC.	40,779.78							
	12659	08/26/22 Water Improvement Project	40,779.78*			51	43400	720		10100
1820		45 CENTURYLINK	309.54							
	217B	08/16/22 City Hall Internet	38.37			10	41500	491		10100
	217B	08/16/22 City Hall Internet	33.58			51	43400	491		10100
	217B	08/16/22 City Hall Internet	23.99			52	43500	491		10100
	685B	08/16/22 Sewerplant internet and phone	129.62			52	43500	491		10100
	559B	08/16/22 Waterplant internet	83.98			51	43400	491		10100

For doc #s from to 999999
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
1821		999999 POST	300.00							
		S22131700 06/28/22 TAC-MED Instructor Jon Adam	300.00*			10	42100	470		10100
1822		999999 AUTO RANCH GROUP	1,446.88							
		MAR0717 08/25/22 police vehicle repairs	1,446.88*			10	42100	640		10100
1823		238 AOKA Engineering LLC	2,797.35							
		17 08/30/22 Bldg permit fees 2022-04	818.18*			10	41500	405		10100
		17 08/30/22 Bldg permit fees 2022-09	982.95*			10	41500	405		10100
		17 08/30/22 Bldg permit fees 2022-10	816.22*			10	41500	405		10100
		17 08/30/22 Bldg permit fees 2022-07	30.00*			10	41500	405		10100
		17 08/30/22 Bldg permit fees 2022-08	30.00*			10	41500	405		10100
		17 08/30/22 Bldg permit fees 2022-07	30.00*			10	41500	405		10100
		17 08/30/22 Bldg permit fees 2022-05	30.00*			10	41500	405		10100
		17 08/30/22 Bldg permit fees 2022-05	30.00*			10	41500	405		10100
		17 08/30/22 Bldg permit fees 2022-07	30.00*			10	41500	405		10100
1824		171 US BANK	3,239.74							
		2769 08/01/22 office supplies - ink	18.99			10	41500	305		10100
		2769 08/01/22 sales tax	1.14*			10	41500	590		10100
		6392 08/04/22 office supplies - ink	18.99			10	41500	305		10100
		6392 08/04/22 sales tax	1.14*			10	41500	590		10100
		0093 08/15/22 Water plant	3,018.38*			51	43400	630		10100
		0093 08/15/22 sales tax	181.10*			10	41500	590		10100
1825		49 D&B SUPPLY INC	871.90							
		92925 08/23/22 WWTP maintenance	521.92			52	43500	630		10100
		64801 08/25/22 Rodeo supplies	349.98*			10	41500	930		10100
1826		28 IDAHO CITY GROCERY	25.62							
		220831 08/31/22 Sand Bay	25.62*			51	43400	630		10100
1827		46 US POSTMASTER	296.00							
		stamps	59.20*			10	41500	310		10100
		stamps	165.76*			51	43400	310		10100
		stamps	71.04*			52	43500	310		10100
1828		6 MILLER ENTERPRISES	196.82							
		114957 09/01/22 refuse removal	90.54			10	41500	341		10100
		114957 09/01/22 refuse removal	53.14*			51	43400	341		10100
		114957 09/01/22 refuse removal	53.14*			52	43500	341		10100

For doc #s from to 999999
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
1830		10 ANALYTICAL LABORATORIES, INC	1,114.11							
		93213 08/31/22 sewer tests	1,114.11*			52	43500	683		10100
1831		999999 BETH WALTZ	50.00							
		09/14/22 com hall cleaning deposit 9/10	50.00*			10	41500	360		10100
1832		42 NORCO INC	50.22							
		35753164 08/31/22 cylinder rental	50.22			52	43500	630		10100
1833		23 IDAHO RURAL WATER ASSOCIATION	300.00							
		1512 08/31/22 cert plant operator	300.00			52	43500	113		10100
1834		61 HOME DEPOT CREDIT SERVICES	826.66							
		2028429 08/23/22 tools and supplies water	374.16*			51	43400	612		10100
		244569 08/25/22 tools and supplies water	452.50*			51	43400	612		10100
1835		179 WEX BANK	1,494.40							
		83480569 08/31/22 public works fuel	26.65			20	43200	480		10100
		83480569 08/31/22 public works fuel	88.82			51	43400	480		10100
		83480569 08/31/22 public works fuel	62.17*			52	43500	480		10100
		83480569 08/31/22 law fuel	1,316.76*			10	42100	480		10100
1836		999999 QUINCEE HEFFINGTON	150.00							
		09/14/22 com hall depost refund 9/3/22	150.00*			10	41500	360		10100
1842		21 IDAHO POWER	2,926.55							
		09/01/22 act#2202974826 commercial rd	10.18			20	43200	672		10100
		09/01/22 act#2204647370 elk crk/placer	10.18			20	43200	672		10100
		act#2205733500 street lights	363.25			20	43200	672		10100
		09/27/22 act#2206173730 city shop	15.17			20	43200	675		10100
30%										
		09/27/22 act#2206173730 city shop	24.78*			51	43400	671		10100
49%										
		09/27/22 act#2206173730 city shop	10.62			52	43500	671		10100
21%										
		09/05/22 act#2201668064 amphitheater	16.05*			10	41500	930		10100
		09/05/22 acc#2203080029 hw 21 rodeo are	10.80*			10	41500	930		10100
		09/05/22 acc#2202255424 skating rink	5.21*			10	41500	930		10100
		09/05/22 acc#2220462101 220 hw 21 lift	8.08			52	43500	671		10100
		09/05/22 acc#2205377613 hill rd booster	259.82*			51	43400	671		10100
		09/05/22 acc#2221325844 water tank	117.74*			51	43400	671		10100
		09/05/22 acc#2204493726 3945 hw 21 PH	34.22*			51	43400	671		10100
		09/05/22 acc#2202137416 city pumps	10.18*			51	43400	671		10100
		09/05/22 acc#2202808321 water treatment	756.88*			51	43400	671		10100

For doc #s from to 999999
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
	09/05/22	acc#2206171999 city hall	64.35			10	41500	670		10100
50%										
	09/05/22	acc#2206171999 city hall	45.05*			51	43400	671		10100
35%										
	09/05/22	acc#2206171999 city hall	19.30			52	43500	671		10100
15%										
	09/05/22	acc#2205634021 207 w comm/emer	5.21			20	43200	672		10100
	09/05/22	acc#2206002632 ballfields RR	19.65*			10	41500	930		10100
	09/05/22	acc#2204467670 rodeo gnd RR	19.77*			10	41500	930		10100
	09/05/22	acc#2207091329 3847 hw 21 SP	451.81			52	43500	671		10100
	09/05/22	acc#2204805382 community hall	89.26			10	41500	673		10100
	09/05/22	acc#2204647305 main & hw21 VC	253.05*			10	41500	674		10100
	09/03/22	acc#2207764602 3861 hwy 21	305.94*			51	43400	671		10100
1843		202 NANCY PTAK	1,557.82							
	09/14/22	icctfoa lodging	300.00			10	41500	450		10100
	09/14/22	icctfoa lodging	220.66			51	43400	450		10100
	09/14/22	icctfoa travel and milage	500.00			10	41500	470		10100
	09/14/22	icctfoa travel and milage	234.40			51	43400	470		10100
	09/14/22	icctfoa per diam	122.00			10	41500	470		10100
	09/14/22	icctfoa per diam	122.00			51	43400	470		10100
	09/14/22	icctfoa lodging sales tax	58.76*			10	41500	590		10100

# of Claims 25 Total: 62,174.62

CITY OF IDAHO CITY
Fund Summary for Claims
For the Accounting Period: 9/22

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	$10,074.50
20 STREET FUND	
10100 Checking-Cash in Bank	$485.74
51 WATER FUND	
10100 Checking-Cash in Bank	$48,320.83
52 SEWER FUND	
10100 Checking-Cash in Bank	$3,293.55
Total:	**$62,174.62**

CITY OF IDAHO CITY
Claim Approval Signature Page
For the Accounting Period: 9 / 22

Ciy of Idaho City
PO Box 130
511 Main Street
Idaho City. Idaho 83631-0130

CASH VOUCHERS

Authorized by: _____ Date: _____

Mountain
WATERWORKS

TASK ORDER NO. 294-07

AGREEMENT FOR PROFESSIONAL SERVICES

BETWEEN

CITY OF IDAHO CITY (OWNER) AND MOUNTAIN WATERWORKS, INC (ENGINEER)

This Task Order is made this 19th day of August, 2022 and entered into by and between the City of Idaho City, Idaho a municipal corporation organized under the laws of the State of Idaho, hereinafter referred to as City, and accepted by MOUNTAIN WATERWORKS, INC, hereinafter referred to as "Engineer" pursuant to the mutual promises, covenant, and conditions contained in the Master Agreement between the above mentioned parties dated June 24, 2020. The Project Name for this Task Order No. 294-07 is as follows:

WELL NO. 2 SAND SEPARATOR DESIGN

PROJECT UNDERSTANDING

The Engineer's scope of services, time of completion and compensation shall be as set forth herein. Services shall generally be described as engineering services to develop an Idaho Department of Environmental Quality (IDEQ)-approved preliminary engineering report, plans, and purchase specifications for installation of a sand separator at the City's Well No. 2 and reverse osmosis facility.

SCOPE OF WORK

TASK 01: SAND SEPARATOR DESIGN PACKAGE

Task 01A: Preliminary Engineering Report

i. Consultant will develop a brief preliminary engineering report describing the need for the sand separator, design parameters, installation requirements, estimated equipment costs, and other items required under IDAPA 58.01.08 as required to obtain IDEQ approval for the project.

Deliverables

- Preliminary Engineering Report

Task 01B: Sand Separator Equipment Selection

i. Consultant will identify two sand separator makes/models with automatic backflush capability and provide equipment information and budgetary costs for review by City staff. Product information consisting of equipment cut sheets, manufacturer shop drawings, and similar data for the equipment selected by the City will be included in the design package for submittal to IDEQ in lieu of written purchase specifications.

Deliverables

- Make, model, and product information for two sand separators for City review.
- Submittal of selected make/model to IDEQ for installation approval and City purchase.

Task 01C: Construction Plans

i. Consultant will develop mechanical piping plans indicating how the sand separator is to be installed in the raw water piping connection between Well No. 2 and the reverse osmosis treatment system.

Deliverables

- Mechanical piping plans for construction and IDEQ approval.

Task 01D: Record Drawings

i. Consultant will observe the completed installation and complete record drawings for submittal to IDEQ.

Deliverables

- Record drawings for IDEQ submittal.

ASSUMPTIONS & EXCLUSIONS

The following tasks are not included within the scope of work:

- Electrical design: It is assumed the required electrical modifications to accommodate an automated flush valve are minimal and can be accomplished by a commercial electrician.
- Bidding assistance: It is assumed that the necessary work will be carried out by City staff and/or contractors employed by the City, and that public bidding will not be required.
- Structural/architectural design: It is assumed the sand separator equipment can be installed in the existing structure attached to the Well No. 2 reverse osmosis container.
- Up to two site visits are included in the budget.

TIME OF COMPLETION & COMPENSATION SCHEDULE

The following schedule is based on calendar days.

COMPLETION & COMPENSATION SCHEDULE			
Task	**Description**	**Due Date**	**Compensation**
1	Sand Separator Design Package for DEQ Review	Within 60 days following Notice to Proceed	$15,000
1	Address IDEQ Review Comments and Resubmit	Within 15 days of receipt of IDEQ Comments	
1	Record Drawings Submittal to IDEQ	Within 45 days of notification of project completion by City	
		TASK ORDER TOTAL:	

The Not-To-Exceed amount to complete all services listed above for this Task Order No. 294-07 is $15,000. No compensation will be paid over the Not-to-Exceed amount without prior written approval by the City in the form of a Change Order. The hourly rates for services and direct expenses are per the Master Agreement (by this reference made a part hereof) and will be the basis for any additions and/or deletions in services rendered. Travel and meals are excluded from this Task Order unless explicitly listed in the Scope of Services AND Payment Schedule.

NAME OF ENTITY	**MOUNTAIN WATERWORKS, INC**
BY:_____	BY:_____ Stuart Hurley, P.E., President
Dated:_____	Dated: 08-22-2022

Gmail

Laura Carignan <idahocityoffice@cityofic.org>

Fwd: Next agenda?

Nancy Ptak <idahocityclerk@cityofic.org> Wed, Sep 7, 2022 at 12:22 PM
To: Brian Hunicke <bhunicke@basinschools.net>
Cc: Laura Carignan <idahocityoffice@cityofic.org>

I'll get you on the next agenda just to make sure it gets covered.

On Wed, Sep 7, 2022, 12:20 PM Brian Hunicke <bhunicke@basinschools.net> wrote:

> Nancy,
>
> Do I need to get onto the next agenda or do you already have the followup for the recycled building, by the bus barn, on the agenda?
>
> Thank you,
>
> Brian Hunicke
>
> On Wed, Aug 24, 2022 at 2:54 PM Nancy Ptak <idahocityclerk@cityofic.org> wrote:
>
>> I will forward this information on to the council, thank you for updating me.
>>
>> [Quoted text hidden]
>>
>> [Quoted text hidden]
>
> [Quoted text hidden]

Gmail

Nancy Ptak <idahocityclerk@cityofic.org>

Next agenda?

Brian Hunicke <bhunicke@basinschools.net> Sat, Aug 13, 2022 at 8:25 PM
To: idahocityclerk@cityofic.org, 4cityfolk@cityofic.org

Sue or Nancy,

I am not sure who I request to get on the next city agenda, not the work session but the next meeting?

I would like to ask if the City has any plans on using the trusses, post, beams, and corrugated metal across from the City yard and next to the school bus barn? I would like to propose that instead of leaving them to weather away in place can we erect the building for an indoor community sports facility? If so, could it be placed on school property or next to the City Little League field? The goal would be to create an indoor space for hitting, throwing, and other training during snow covered months.

Thank you,

Brian Hunicke

--

Brian Hunicke
Superintendent
MTE, Ed.S.
Basin School District #72
100 Centerville Rd, Idaho City, ID 83631
208-392-6631 EXT 1270

FIRE STATION TIME LINE

November 3, 1995 - Idaho Community Development Block Grant – Pre-application for a Public Facility

Asking for $199,000 with an additional $81,700 raised by the community as a match.

1991 – Engine #3 obtained from Idaho State Department of Lands (1972 Military 6x6 structural fire engine)

1991 – Engine #4 donated by Idaho State Department of Lands (6x6 all-wheel drive 1200-gallon water tender)

Many hours have been spent trying to raise money to build a facility, through fundraising events, soliciting donations and pledges, and grant applications. (quote from the document)

Public Hearing for funds for the fire station building October 26, 1995

General Project Description for Block Grant:

1. New Fire Station
2. New Pump Primer for Engine #2
3. New Pump for 1200 Gallon Water Truck
4. 3700 square foot, Five Bay Station
5. Meeting/Training Room
6. Restroom
7. Office
8. Storage Room
9. Overhead Water Tank Fill System
10. Heated Building (insulated and energy efficient)
11. Overhead Emergency Exhaust System for repair and maintenance of fire engines and equipment
12. Floor Drain, full length with sloped floor-to keep floor clean and safe and prevent freezing
13. Overhead Hose Drying Rack (8 hoses)
14. Turnout Gear Storage Area (20 firefighters)
15. Direct Highway Access
16. Water, Sewer are available at the site, plus Power run underground
17. Fire Hydrant approximately 150 feet away

Grant application indicates the following $60,200 from the $81,700 raised from the community:

1. $10,000 donated materials
2. $10,000 cash from the fire department
3. $30,000 cash from the city
4. $10,200 for sewer and water hookup fees

September 27, 2017 – All fire equipment and vehicles transferred from the City to the Fire Protection District

Gmail

Nancy Ptak <idahocityclerk@cityofic.org>

CLG grant bills for approval

RHONDA Jameson <rhondamackin@msn.com>
To: Nancy Ptak <idahocityclerk@cityofic.org>

Fri, Aug 26, 2022 at 3:44 PM

$375 for registration
$340 for rooms
Idaho Heritage Conference
Can you seek approval of these bills totaling $715 for now? There will be 100% reimbursement from SHPO. I'm on vacation.
Total amount is $1850. We won't use it.

Rhonda Jameson
[redacted]
simplyfun@live.com
Simply Fun LLC

waiting for more info

Put on Sept. 14th Meeting

Gmail

Nancy Ptak <idahocityclerk@cityofic.org>

CLG grant bills for approval

RHONDA Jameson <rhondamackin@msn.com> Tue, Aug 30, 2022 at 12:40 PM
To: Nancy Ptak <idahocityclerk@cityofic.org>

I will register for 3 of us and pay for our hotel rooms as soon as I get back to US. Then get reimbursed. I will submit that total first, then when we get back, I will submit all of our reimbursement for per diem and gas, all to invoice SHPO, after the conference. But for now, I am sitting at a bar in Athens, at 10:00pm , and I probably shouldn't be doing grant work, should I?

Rhonda Jameson
[redacted]
simplyfun@live.com
Simply Fun LLC

From: Nancy Ptak <idahocityclerk@cityofic.org>
Sent: Tuesday, August 30, 2022 8:11:51 PM
To: RHONDA Jameson <rhondamackin@msn.com>
Subject: Re: CLG grant bills for approval

[Quoted text hidden]

ORDINANCE NO. 325

AN ORDINANCE OF THE CITY OF IDAHO CITY, BOISE COUNTY, IDAHO, AMENDING TITLE 7, CHAPTER 1, OF THE CITY CODE, PROVIDING FOR THE ESTABLISHMENT OF IDAHO CITY PARKS RULES AND REGULATIONS BY RESOLUTION, PROVIDING FOR ENFORCEMENT THEREOF, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Council has determined that the interests of the Citizens of Idaho City would best be served by the adoption of rules and regulations to govern the care, maintenance and use of Idaho City Parks,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO CITY, IDAHO:

That Title 7 of the Idaho City Code be amended to include the following new chapter, "Idaho City Parks":

7-4-1: IDAHO CITY PARKS RULES AND REGULATIONS:
The City Council is hereby authorized from time to time to make such rules and regulations for the government of Idaho City Parks and the care thereof as it may deem proper or expedient. Such rules shall be adopted by resolution of the City Council, and shall be available to the public for review at City Hall.

7-4-2: ENFORCEMENT; PENALTY:
Any person or persons violating any of the rules and regulations of Idaho City Parks adopted by the City Council shall be guilty of a misdemeanor, and each such violation is punishable as provided in Section 1-4-1 of this Code.

That this ordinance shall be in full force and effect upon passage, approval and publication according to law.

PASSED BY THE COUNCIL of the City of Idaho City this 10th day of June 2009.

APPROVED BY THE MAYOR of the City of Idaho City this 10th day of June 2009.

Published June 17, 2009

James L. Obland, Mayor

ATTEST:

Tammy L. Ellsworth, City Clerk

Sent to Idaho World 6/17/09

RESOLUTION NO. 2014-23

Approved 10/8/14

Idaho City Park Rules and Regulations

1. SCOPE: These rules and regulations apply to all park properties and such other facilities as may be designated by the City Council within the corporate limits of Idaho City, and any such other public properties owned or controlled by the City as may be made available for use by the City Council.
2. HOURS: Park property is available for use by the public between sunrise and sunset. The property can be used beyond these hours with prior written permission of the City Council or the Parks & Recreation Commission.
3. ALCOHOL: Beer and wine may be possessed and consumed by private groups on park property except in restrooms and on playgrounds. Possession of kegs or more than three cases of beer or wine requires a permit which can be applied for at the City Clerk's office. Any parties desiring to sell beer or wine to the public must obtain a permit from the City and must comply with all state and local laws for the distribution of such beer and wine and must establish a designated area where such beer and/or wine is sold and consumed. Caterers serving beer or wine must secure a catering permit from the City Clerk's office.
4. CANOPY, TENT AND KIOSK PLACEMENT: Placement of tents, canopies or kiosks shall be prohibited unless permission is granted in writing by the City Council or the Parks & Recreation Commission.
5. CLEANLINESS: Users shall remove all of their trash from the park.
6. DOGS: Dogs must be leashed at all times on park property. Dog owners must clean up after dogs.
7. FIREWORKS: All fireworks are prohibited on park property.
8. GLASS CONTAINERS: Glass beverage containers are prohibited on park property. All other glass is to be removed from the park by the user and not deposited in trash receptacles.
9. PARKING: Parking is limited to designated areas and is available on a first come, first serve basis.
10. PORTABLE EQUIPMENT: Written approval must be obtained from the City prior to moving any bleachers or tables located in the park from their original location and must be returned to their original site after the completion of user's event. No portable equipment can be removed from the park without written permission of the City Council or Parks & Recreation Commission.
11. TREES: It is unlawful for any person to cut, injure, deface or damage any trees on park property. Animals or bicycles shall not be attached or tied/locked to trees. Barbeques,

portable gas grills or heat generating equipment or materials shall not be placed near any tree or under the branches of any tree.

12. WILDLIFE: It is prohibited to feed, harass, or hunt any wildlife on park property.
13. SALES: An Idaho City Vendor's License is required for any sales or rental services in the park. Licenses are available from the City Clerk's office and must be obtained in advance.
14. SOUND: Sound must not exceed sixty-two (62) decibels at a distance of twenty (20) feet except as authorized by written permit for a scheduled event.
15. TRAFFIC RULES: The speed limit in the park is five (5) miles per hour. Pedestrians, bicycles and horses have the right of way. All vehicles are restricted to road surfaces and parking lots. No motorized vehicles are allowed on any paved trail surface.
16. OVERNIGHT CAMPING: Overnight camping in the park is prohibited unless prior written consent is obtained from the City Council.
17. FEES: A daily use fee will be charged when a permitted use involves any of the following: an admission fee, commercial sponsorship, exclusive use of the entire park or exclusive use of any park facility, sale of food or other products, or involves any rental services or products. All fees for the use of any park facilities shall be established by the City Council.
18. RESERVATIONS: Advance group and event reservations may be made for the park facilities beginning January 1st of each year. All persons requesting advance reservations shall pay a fee according to the current City fee schedule. Payment is required within two (2) weeks of scheduling the reservation and is non-refundable. When not reserved, facilities are available on a first come, first served basis. Advance reservations are required for uses of a commercial nature or when exclusive use of any portion of park property is requested. Reservations can be made at the City Clerk's office. A reservation calendar will be kept at City Hall and will be available for public view.
19. SECURITY DEPOSIT: A security deposit is required for any use involving admission charges, product sales, exclusive use of facilities or use of the entire park. The deposit will be returned if the park has not been damaged and has been properly cleaned. A written justification will be provided if the deposit, or any portion thereof, is retained by the City.
20. EVENT CHECKLIST: When a permitted use involves the charging of an admission fee, commercial sponsorship, exclusive use of the entire park or exclusive use of any park facility for a planned function or organized event which could potentially involve a group of fifty (50) people or more, an event checklist must be filed with the City Clerk and approved by the City Council. The checklist and instructions are available at the City Clerk's office. Low impact and/or annual uses may be authorized by the City Council without an event checklist.

21. FEE WAIVER/ADJUSTMENT: The City Council retains the authority to waive established user fees, and to impose additional fees or requirements when necessary and appropriate.
22. FEE DISPOSITION: All park fees and proceeds paid to the City will be use for the purpose of improving, maintaining or repairing city park property and facilities.
23. CHEMICALS, CLEANERS AND PESTICIDES: No chemicals, cleaners, or pesticides are allowed in the park without prior approval by the City Council.
24. EMERGENCY MEDICAL PERSONNEL: The City Council may require, in its discretion, an additional fee for any group that includes more than 50 people in order to pay for emergency medical personnel; the Council may waive this fee if the petitioner will provide its own emergency medical personnel.
25. LAW ENFORCEMENT PERSONNEL: The City Council may require, in its discretion, an additional fee for any group that includes more than 50 people in order to pay for additional law enforcement; the Council may waive this fee if the petitioner will provide law enforcement personnel.

Passed by the City Council of the City of Idaho City this ___ day of _____, 2014.

Approved by the Mayor of the City of Idaho City this ___ day of _____, 2014.

_____

James Obland, Mayor

ATTEST:

_____

Tammy Ellsworth, City Clerk

These rules and regulations apply to all park properties and such other facilities as may be designated by the City Council within the corporate limits of Idaho City, and any such other public properties owned or controlled by the City as may be made available for use by the City Council

Hours: Park property is available for use by the public between sunrise to sunset, unless it is a lighted area, then the hours are sunrise to curfew. The property can be used beyond these hours with prior written permission of the City Council.

Alcohol: Beer and wine may be possessed and consumed by private groups on the property except in restrooms and on playgrounds. Possession of kegs or more than 3 cases of beer or wine requires a permit which can be applied for at the City Clerk's office. Any parties desiring to sell beer or wine to the public must obtain a permit from the City and must comply with all state and local laws for the distribution of such beer and wine. They must also establish a designated area where beer and/or wine is sold and consumed. Caters must secure a catering permit from the City Clerk's office.

Cleanliness: Users must remove all of their trash, decorations, and temporary structures. No chemicals, cleaners, and pesticides are allowed in city parks without prior approval by the City Council.

Pets: Dogs must be leashed at all times. Owners must clean up after dogs. Livestock will not be allowed in city parks.

Fireworks: Pyrotechnic devices and any fireworks are prohibited.

Portable equipment: No portable equipment can be removed from city parks with permission from the City Council.

Trees: It is unlawful for any person to cut, injure, deface, or damage any trees on any city park property. Animals or bicycles shall not be attached or tied/locked to trees. Do not place any heat generating equipment near or under the branches of trees.

Wildlife: It is prohibited to feed, harass, or hunt any wildlife on city property.

Sales: An Idaho City Vendors License is required to make any sales or rental service in the park. Licenses are available from the City Clerk's office and must be obtained in advance.

Sound: Sound must not exceed sixty-two (62) decibels at a distance of twenty (20) feet except as authorized by written permit for a scheduled event.

Motor Vehicles: Pedestrians, bicycles, and horses have the right away. Motor Vehicles may be used to deliver goods or equipment with the approval of the City Council.

Overnight Camping: Overnight Camping in the park is prohibited unless prior written consent is obtained by City Council.
Fires: Open fires will not be permitted in city parks at any time. Self-contained portable barbecue units may be used.

Fees: A daily fee will be charged when a permitted use involves any of the following: an admission fee, commercial sponsorship, exclusive use of the entire park, sale of food or other products, any rental services or products. All fees shall be established by the City Council.

Reservations: Advance group and event reservations may be made for city park facilities beginning January 1st of each year. All persons requesting reservations shall pay a fee according to the current City fee schedule. Payment is required within two (2) weeks of scheduling the reservation and is non-refundable. When not reserved, it is a first come, first served basis.

Security deposit: A security deposit is required for any use involving admission charges, product sales, exclusive use of facilities or use of the entire park. The deposit will be returned if the park has not been damaged and has been properly cleaned.

Event Checklist: When a permitted use involves the charging of an admission fee, commercial sponsorship, exclusive use of an entire park or exclusive use of any park facility for a planned function or organized event which could potentially involve a group of fifty (50) people or more, an event checklist must be filed with the City Clerk and approved by the City Council. Low impact and/or annual uses may be authorized by the City Council without an event checklist.

Fee Waiver/Adjustment: The City Council retains the authority to waive established user fees, and to impose additional fees or requirements when necessary and appropriate.

Emergency Medical & Law Enforcement Personnel: The City Council may require, in its discretion, an additional fee for any group that includes more than 50 people in order to pay for emergency medical/law enforcement personnel; the Council may waive this fee if the petitioner will provide its own emergency medical/law enforcement personnel.

Gmail

Nancy Ptak <idahocityclerk@cityofic.org>

Re: question about record destruction

Amanda Leader <ALeader@co.boise.id.us> Wed, Sep 7, 2022 at 10:40 AM
To: Laura Carignan <idahocityoffice@cityofic.org>, "Mary T. Prisco" <mprisco@co.boise.id.us>
Cc: Nancy L Ptak <idahocityclerk@cityofic.org>

Hi Laura,

Our community service program would be happy to shred those 20 boxes if you think it would be appropriate depending on the confidentiality of the documents. Our process is that we keep the boxes stacked in our lobby until we schedule a worker to do the shredding. We use youth and adults and they are supervised by our community service coordinator, whose desk faces the shredder. We also have a camera in our lobby. If we have confidential information to shred then we just shred those few boxes ourselves.

Let me know if you want us to do your shredding and I can send someone over to pick-up the boxes.

Thanks!

Amanda Leader

Boise County Community Justice Director

P.O. Box 486, Idaho City, ID 83631

[redacted]

Office[redacted]

Fax[redacted]

[Quoted text hidden]

Gmail

Nancy Ptak <idahocityclerk@cityofic.org>

Destruction of Records

Laura Carignan <idahocityoffice@cityofic.org> Thu, Sep 8, 2022 at 2:22 PM
To: Nancy L Ptak <idahocityclerk@cityofic.org>, Joan Callahan <Joan@naylorhales.com>, Ashley Elliott <idahocitycouncil02@cityofic.org>, Ken Everhart <idahocitymayor1@cityofic.org>, Tom Secor <idahocitycouncil1@cityofic.org>, Mari Adams <idahocitycouncil3@cityofic.org>

Updates on quotes:

1. Iron Mountain ($479.00 to pick up files and shred them)
2. Shred-It ($386.84 to pick up files and shred them - I am inquiring about the price if we deliver the files to them)
3. Western Records - (We take the files to them on Cole Rd in Boise. $20.00 for the first 100 pounds, $0.20 per pound after that)
4. UPS Store - (We take the files to them - Federal Way & the 21 - $0.50 per pound)
5. Shred Nations - (have not heard back)
6. Community Justice - Amanda Leader is willing to have the records brought to her and have the community service program shred them for free.

[Quoted text hidden]

CITY OF IDAHO CITY

RESOLUTION NO. 2022-07

A RESOLUTION OF THE CITY OF IDAHO CITY, A MUNICIPAL CORPORATION OF IDAHO, PROVIDING FOR THE DESTRUCTION OF TEMPORARY AND SEMI-PERMANENT RECORDS; AND PROVIDING THAT THIS RESOLUTION BE IN EFFECT UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Idaho Code Section 50-907 outlines rules under which records are to be destroyed; and,

WHEREAS, the City Council deems that certain records of the City of Idaho City are semi-permanent records and are only required to be kept for five (5) years after date of issuance or completion of the matter contained within the record.; and,

WHEREAS, the City Council deems that certain records of the City of Idaho City are temporary records and are only required to be kept for two (2) years after date of issuance or completion of the matter contained within the record.; and,

WHEREAS, records may only be destroyed by resolution of the City Council after regular audit, and advice of the City Attorney; and,

WHEREAS, such resolution shall list in detail the records to be destroyed; and

WHEREAS, the disposition is to be under the direction and supervision of the City Clerk; and,

WHEREAS, the Idaho State Historical Society is empowered under Idaho Code Section 67-4126(8) to require that cities deposit official documents not in current use that are of definite historical importance with the Society for preservation,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Idaho City that the City Clerk is hereby authorized to destroy the records described in "Exhibit A" attached.

PASSED by the **Council** and **APPROVED** by the **Mayor** of the City of Idaho City, Idaho, this 14th day of September, 2022.

_____
Kenneth Everhart, Mayor

ATTEST:

_____
Nancy L Ptak, City Clerk/Treasurer

CITY RECORDS TO BE DESTROYED September 14, 2022 EXHIBIT A

Semi-Permanent/ Temporary	Record	Location	Schedule of Destruction
SP	vouchers and invoices 2008-2011(A-H)	Box A	Sep-22
SP	vouchers and invoices 2008-2011(N-Z)	Box C	Sep-22
SP	Time cards 2002-2011	Box F	Sep-22
SP	Invoices 2008-2011(I-M)	Box G	Sep-22
SP	Cash Disbursements FY 01/02 thru FY 07/08	Box H	Sep-22
SP	Paid Invoices FY08/09 thru FY10/11		Sep-22
SP	Idaho Unemployment Payroll reports 2002-2007		Sep-22
SP	Idaho Sales Tax and Use 2003-2006		Sep-22
SP	Idaho Payroll withholding tax reports 2002-2006		Sep-22
SP	941 Federal Payroll Tax reports 2002-2007		Sep-22
SP	Quarterly Financial reports FY 02/03 to FY 06/07		Sep-22
SP	Monthly Financial Statements FY11/12		Sep-22
SP	Monthly Financial Statements FY 01/02 to FY 10/11	Box I	Sep-22
SP	Journal Enteries FY 02/03 to FY 10/11		Sep-22
SP	Cash Receipts Books FY 02/03 to FY 10/11	Box J	Sep-22
SP	Deposit Slips FY 08/09 to FY 10/11		Sep-22
SP	Bank Statement/Checks Oct 2006 to Sept 2009		Sep-22
SP	3rd Duplicate Audit Books 1982-2013	Box K	Sep-22
SP	Bank Deposits July-Sept 2003, Jan-Sept 2004, Jan-Dec 2005		Sep-22
SP	Event Checklist 2003-2011	Box L	Sep-22
SP	Dog License Info and Vaccinations 2003-2008		Sep-22
SP	Catering Permits 1996-2007		Sep-22
SP	Business License 1997-2011		Sep-22
SP	Vendor Permits 2000-2011	Box M	Sep-22
SP	Liquor License and Apps 1995-1996,1998-2011		Sep-22
SP	Catering Permits older than 1999		Sep-22
T	West Central Highlands RC&D Agendas and Minutes 1994-95	Box N	Sep-22
T	Idaho Works 1989 - 2 packets		Sep-22
T	Woodland Notes, Cooperatve extension Newsletter Spring 1989		Sep-22
T	1980 Idaho Census Preliminary report		Sep-22
T	SE Idaho Council of Governments App for Federal Assistance (did not include IC-informational Only)		Sep-22
T	West Central Highlands RC&D Year in Review 1994		Sep-22
T	ISBDC Info 1991		Sep-22
T	Idaho/Washington Rc&D Area Council Handbook		Sep-22
T	West central Highland RC&D project 1990		Sep-22
T	Idaho Conservation League Book 1990		Sep-22
T	State of Idaho Economic Development Agenda 1991-95		Sep-22
T	PNW Strategy Community Development Guide 1990		Sep-22
T	West Central Highlands RC&D 1997 Annual Report		Sep-22
T	USDA Soil Conservation Service Info 1991		Sep-22
T	RC&D Annual report 1990		Sep-22
T	Community Profiles Info 1990		Sep-22
T	Idaho Gem Community Action Grant program Handbook 1991		Sep-22
T	1998 Plan of Work for West Central Highland RC&D		Sep-22
T	RC&D Training 1991		Sep-22
T	Idaho City Economic Development Council 1992		Sep-22
T	Elk Creek Channelization 1996		Sep-22
T	Boise Basin Visitor and Tourism Development Plan Draft		Sep-22
T	West Central Highland RC&D Member Binder 1993		Sep-22
SP	Tape Recorded Meetings of City Council / Special Meetings/ and Parks and Rec 2000-2008 and Tape recorder	Box O	Sep-22
	Negatives from 2002 Water/sewer lines,old backup disks, old software disks, 2002 Inspection Logs disk (2), Chlorine contact Pipe (2),		Sep-22
	2002 Pressure Line 4" Pics on disk(4), CDs Screen savers(6), Back up CD OLD,empty cases, old back up disks,Old back ups		Sep-22
SP	Deposits Oct 2001-Sept 30, 2002	Box R	Sep-22
SP	Bank Deposit Details Jan-Dec 2002, Jan-June and Oct-Dec 2003,Oct-Dec 2004,Jan-Mar 2007,July-Sept 2009, Jan-Dec 2010		Sep-22
SP	Bank Deposit Details FY 06/07 to FY 09/10	Box S	Sep-22
SP	Vouchers A-Z FY12/13; Vehicle files include maintenance records and bills of sale, copies of titles	Box T	Sep-22
SP	2007 Ford Crown Victoria, Wabco 777B Grader, 1987 Champion Grader, 1993 Ford Bronco, 1960 Ford Ttruck, 1952 Jeep Fire Truck.		Sep-22
SP	1986 Ford Van, 2005 Ford Expedition,1994 Ford Bronco,1984 Dodge Ram.1987 Case Backhoe,1995 Case Backhoe, 2007 Case		Sep-22
SP	Backhoe, 1996 Ford Bronco, 1999 Chevy Tahoe, 1993 Chevy Caprice, 1995 Chevy Caprice, 1986 Chevy Caprice		Sep-22
T	1996 Emergency Response Comm., 2015 Janitorial, Kokanee Days 2012, Mt. Bike Event 1994-2001, EarthLink 2006,	Box U	Sep-22
T	Law Enforcement Contract 1989-1990, Orkin Receipt 2009, Phone/Pager/Cell/Head Gear 2006, Public Info Request 2012		Sep-22
T	Public Records Retention 2000, EPA 1993, Enviromental Planning Tools/Material/Handbook,		Sep-22
T	1988 Submittal Data for Treatment Plant Mod., Wex Fuel cards 2015, Fax Sheets/ Memos for Water System 1993,		Sep-22
T	West One Bank Public Depository App 1994, Alternate Water Days Info, Water Shut-off Procedure/ Regs,		Sep-22
T	Dept. of Commerce Survey Construct 2004, Us Bank Info 2016, Forest Service CCR Reg, Orkin Invoices		Sep-22
T	Community Hall Reservations 2012, Gibbons/Scott/Dean Auditors, Mayor Pat Campbell, Purchase of meals from Forest Service 2003,		Sep-22
T	2002 Work shop Idaho City, Cellular Telephone Tower 1989, Cell Tower-Carlson 2008, Us Postal Service Info/Forms,		Sep-22
T	Utility Questionnaire, Universal Ad Com Agreement 2005, Contracts/Emails, Wedding Ceremonies, Info for Deaf/Hearing		Sep-22
T	Western Engraving		Sep-22
SP	2002 Tax Bill Receipt, Idaho City Employee Hrs 2013-2014, Event Checklist 2014-2015, Vendor Packet "Health Dept"	Box V	Sep-22
T & SP	J & L Services, 1999 Basin 72 Use Hall Emercengcy Info, State Payroll Tax W/H Reports 1994,		Sep-22
SP	Business Licenses 2012-2013-2014, Liquor Licenses 2012-2013-2014, Cancelled Business Licenses,		Sep-22
SP	Denied Business License, Catering Permits 2014, Vendor Permits 2012-2013-2014, Events Check List 2012-2013		Sep-22
T	Comdata- gas card services, Compass long range transportation, Cowboy Poet Gathering,		Sep-22
T	Nat'L Fire Plan 2002, DSL, Grease Traps, Frontier Days		Sep-22

T	Rose Rebekah Lodge Donations, Request for records, Reserve Policies, Returned Merch., Recycle Info., Public Involvment Guide,	Box W	Sep-22
T	Support Letters, Old Claims 2012, Boise County Assesments 2011, Boise County Election Info 2011, Contractors Req.,		Sep-22
T	Donation Receipts 2006, B.E.S.T., Historical Misc., HIT Industries, Homeland Security 2006, Idaho Intergovermental Ins. Authority,		Sep-22
T	Montgomery Walkway (Brick), Idaho State Contoller, IC clean-up day- Gem in the Rough, IC 4th of July,		Sep-22
T	IC Commercial Renovation Master Plan, IC Memos/ Letters, Ice Skating Rink, IC Brightest Star Nominations, IC Police Chief Letters		Sep-22
T	Idaho Fire Ins. Rating, Infrastructure Planning/misc, Inverntory, INEL Report June 2008, Manuals Inventory, Equip. Repair,		Sep-22
T	Equip. Sale 2009, Old Checkbooks, Event/Org Info Forms, Equip. Rentals, 1997 Water/Waste Water Directory, Gambling in IC Info		Sep-22
	Old Building Inspector Correspondence, Building Codes/Permit Info OLD.2001-2003 Building Inspector Billings, Petty cash 1985 receipt		Sep-22
T	2003 - 211 Mapping - Idaho Care Line	Box 1	Sep-22
T	1995 - Ada Planning Association Intelligent Transportation System (Scanned and saved on computer)		Sep-22
SP	Vendor W-9s 1999-2021 (info entered in computer)		Sep-22
SP	Business Licenses 2015		Sep-22
SP	2016 Community Hall Rentals and Park Rentals calendar		Sep-22
SP	Received Complaint Letters 2006-2017 (Scanned and saved on computer)		Sep-22
SP	Letters of Correspondence 2006-2016 (Scanned and saved on computer)		Sep-22
SP	Letters of Correspondence (Mayor Canody) 2004-2016 (Scanned and saved on computer)		Sep-22
T	2013-2019 Delinquent Water & Sewer Accounts		Sep-22
T	2015 Event Checklists		Sep-22
T	2008 Emergency Declaration (Scanned and saved on computer)		Sep-22
SP	2003-2007 EDGE meeting minutes (Scanned and saved on computer)		Sep-22
T	Certificate of Liability Insurance 2015-2018		Sep-22
T	Certificate of Liability Insurance 2019-2022 (Scanned and saved on computer)		Sep-22
SP	Fire Extinguisher service/Inspections City Buildings 1988		Sep-22
T	Idaho City Volunteer Fire Department Inventory List 2011		Sep-22
SP	Fireworks Contract 2003		Sep-22
SP	City Attorney Contracts 1993 - 2010 (Scanned and saved on computer)		Sep-22
T	The Idaho World requests for publication 2008, 2012, 2013		Sep-22
T	Boise County Community Service time sheets 2008-2011		Sep-22
SP	Liquor Licenses 2015		Sep-22
SP	ICRMP Fire Dept. Claim (in 2013 for 1976 Dodge and in 2015 for 1981 Vanplet Ladder Truck) (Scanned and saved on computer)		Sep-22
SP	Census copies		Sep-22
SP	Census 2010		Sep-22
SP	2010 Census Annexation Survey		Sep-22
SP	Census 2011		Sep-22
SP	Census 2012		Sep-22
SP	Bankruptcy Notices 1994-2009 (Scanned and saved on computer)		Sep-22
SP	Boise County Bankruptcy 2012 (Scanned and saved on computer)		Sep-22
SP	Boise Ridge Riders 1996-2008 (Scanned and saved on computer)		Sep-22
SP	Central Contractor Registry 2006-2016		Sep-22
SP	U.S. West Direct/Qwest/Centurylink info 1994-2000		Sep-22
SP	Community Hall receipts and rental info 2000-2008		Sep-22
SP	Dust Abatement invoices 2004-2015		Sep-22
SP	FmHA Application 1982-1989 (Scanned and saved on computer)		Sep-22
SP	Fire Department inventory and policies 1993-2007 (Scanned and saved on computer)		Sep-22
SP	Frontier Days Information and Invoices 2009-2015		Sep-22
SP	Economic Development Report for Idaho City by George Fox University Boise 2001, 2006, 2008 (Scanned and saved on computer)	Box 2	Sep-22
SP	ICRMP Vehicle Accident 2012		Sep-22
SP	Idaho Power Correspondence 2004-2015		Sep-22
SP	SAGE Community Resources Comprehensive Economic Development Strategy 2006-2010 (Scanned and saved on computer)		Sep-22
T	Vendor Permits 2015		Sep-22
SP	ICRMP Insurance Policies and claims 2000-2004		Sep-22
SP	Small Town Program - Delta James Asset Review 2006		Sep-22
SP	Idaho Federal Surplus Property 1993-2006		Sep-22
SP	V-1 Propane		Sep-22
SP	Boise County Transportation Group Info 2005-2006		Sep-22
SP	Kuwahara Complaint - City Council Meetings 2008 (Scanned and saved on computer)		Sep-22
SP	Stubblefield & Cameron Complaint motorhome 2014 (Scanned and saved on computer)		Sep-22
T	2018 Idaho Power rate schedule letter - Sewer Plant 2		Sep-22
T	2000 letter template - new addresses/address changes		Sep-22
SP	Vendor Vouchers "T-Y" 2012-2016		Sep-22
SP	Vendor Vouchers "I-S" 2012-2016	Box 3	Sep-22
SP	Vendor Vouchers "E-I" 2012-2016	Box 4	Sep-22
SP	Vendor Vouchers "A-D" 2012-2016	Box 5	Sep-22

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — **For target date 09/06/2022** — **11:02:33 - 09/06/2022**

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20001-00	03-10	[redacted]	302 ELK CREEK ROAD		COMMERCIAL	
	51 - WATER BASE					
	52 - SEWER	COLLECTIONS		15401.38		14570.74
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			6813.10		5677.58
	51 - OVERPAYMENT					
			Subtotal for Account 20001-00 :	22214.48		20248.32
20002-00	02-02	[redacted]	305 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE			229.66		104.86
	51 - WATER USAGE	7-day 9/13/22		5.14		1.56
	52 - SEWER			138.44		69.22
	51 - WATER LATE FEE			21.28		
	52 - SEWER LATE FEE			21.28		
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20002-00 :	415.80		175.64
20004-00	03-11	[redacted]	300 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE					
	52 - SEWER	COLLECTIONS		1315.18		1245.96
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			622.87		519.05
	51 - OVERPAYMENT					
			Subtotal for Account 20004-00 :	1938.05		1765.01
20013-00	02-13	[redacted]	108 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE	Partial $250 8/15/22		249.60		124.80
	51 - WATER USAGE			1470.58		1068.75
	52 - SEWER			173.05		103.83
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20013-00 :	1893.23		1297.38
20065-00	02-65	[redacted]	CENTERVILLE ROAD		COMMERCIAL	
	51 - WATER BASE	Meter reading issues		1015.20		338.40
	51 - WATER USAGE			89347.73		36867.42
	52 - SEWER			4845.40		2907.24
	51 - OVERPAYMENT					
			Subtotal for Account 20065-00 :	95208.33		40113.06
20066-00	02-66	[redacted]	608 MONTGOMERY STRE		RESIDENTIAL	
	51 - WATER BASE	Partial $200 9/6/22		213.28		88.48
	51 - WATER USAGE			17.15		11.61
	52 - SEWER			138.44		69.22
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20066-00 :	368.87		169.31
20077-00	02-77	[redacted]	606 MONTGOMERY STRE		RESIDENTIAL	
	51 - WATER BASE	Partial $200 9/8/22		247.93		123.13
	51 - WATER USAGE					
	52 - SEWER			138.44		69.22
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20077-00 :	386.37		192.35
20080-00	02-80	[redacted]	114 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE	Divorce, she moved out, he is back in house		526.60		401.80
	51 - WATER USAGE			163.20		41.43
	52 - SEWER			311.49		242.27
	51 - WATER LATE FEE			44.32		
	52 - SEWER LATE FEE			44.32		
	51 - OVERPAYMENT					
			Subtotal for Account 20080-00 :	1089.93		685.50

UTILITY BILLING SYSTEM Report ID: 1020 — CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS — For target date 09/06/2022 — 11:02:33 - 09/06/2022

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20088-00	02-88	[redacted]	101 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE		PAST DUE	374.40		249.60
	51 - WATER USAGE			6.56		4.60
	52 - SEWER			536.82		467.60
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
			Subtotal for Account 20088-00 :	917.78		721.80
20125-00	02-125	[redacted]	309 WALULLA STREET W		RESIDENTIAL	
	51 - WATER BASE			436.80		312.00
	51 - WATER USAGE		7-day	34.84		24.65
	52 - SEWER		9/13/22	388.68		319.46
	51 - WATER LATE FEE			33.67		
	52 - SEWER LATE FEE			33.67		
	51 - OVERPAYMENT					
			Subtotal for Account 20125-00 :	927.66		656.11
20139-00	02-139	[redacted]	109 COMMERCIAL STREET		RESIDENTIAL	
	51 - WATER BASE		Pd. $200	124.80		
	51 - WATER USAGE		8/25/22	24.77		
	52 - SEWER			73.03		3.81
	51 - WATER LATE FEE			20.16		6.75
	52 - SEWER LATE FEE			21.60		6.79
	51 - OVERPAYMENT					
			Subtotal for Account 20139-00 :	264.36		17.35
20153-00	02-153	[redacted]	205 WALL STREET W		RESIDENTIAL	
	51 - WATER BASE		Partial $3103.59	2808.00		936.00
	51 - WATER USAGE		Pd. on 9/7/22	10.08		2.34
	52 - SEWER			1557.45		519.15
	51 - WATER LATE FEE			281.57		93.91
	52 - SEWER LATE FEE			319.15		93.91
	51 - OVERPAYMENT					
			Subtotal for Account 20153-00 :	4976.25		1645.31
20194-00	02-194	[redacted]	3867 HIGHWAY 21		COMMERCIAL	
	51 - WATER BASE		In Contact w/owner	280.80		93.60
	51 - WATER USAGE		Possible billing issues	1125.55		1053.80
	52 - SEWER			207.68		103.84
	51 - WATER LATE FEE			229.48		
	52 - SEWER LATE FEE			229.48		
	51 - MISC					
			Subtotal for Account 20194-00 :	2072.99		1251.24
20217-00	02-217	[redacted]	117 PROSPECTOR LANE		RESIDENTIAL	
	51 - WATER BASE		Partial (1/2) $343.00	358.61		233.61
	51 - WATER USAGE		Agreement	68.77		30.79
	52 - SEWER		until	207.68		138.44
	51 - WATER LATE FEE		11/12/22	26.46		
	52 - SEWER LATE FEE		Pd on 9/12/22	26.46		
	51 - OVERPAYMENT					
			Subtotal for Account 20217-00 :	685.96		403.04
20223-00	02-223	[redacted]	132 PROSPECTOR LANE		RESIDENTIAL	
	51 - WATER BASE		7-day	187.20		62.40
	51 - WATER USAGE		9/13/22	75.26		23.49
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			17.18		
	52 - SEWER LATE FEE			17.18		
			Subtotal for Account 20223-00 :	400.65		120.50
20235-00	02-235	[redacted]	106 MORES CREEK DRIVE		RESIDENTIAL	
	51 - WATER BASE		Last payment 5/18/22	124.80		
	51 - WATER USAGE		$400	5.13		
	52 - SEWER			80.02		10.80
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20235-00 :	209.95		10.80

UTILITY BILLING SYSTEM Report ID: 1020 — CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS — For target date 09/06/2022 — 11:02:33 - 09/06/2022

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20254-00	02-254	[redacted]	407 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE		Pd. $200.97	124.80		
	51 - WATER USAGE			319.15		314.22
	52 - SEWER		8/31/22	103.83		34.61
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - MISC		Meter Reading Issues			
	51 - OVERPAYMENT					
			Subtotal for Account 20254-00 :	547.78		348.83
20271-00	02-271	[redacted]	120 BEAR RUN ROAD		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE		PAST DUE	16.74		
	52 - SEWER			69.76		0.54
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20271-00 :	211.30		0.54
20278-00	02-278	[redacted]	301 WALULLA STREET W		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			6.14		
	52 - SEWER		PAST DUE	69.22		
	51 - WATER LATE FEE			18.37		11.99
	52 - SEWER LATE FEE			22.13		13.13
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20278-00 :	240.66		25.12
30002-00	03-02	[redacted]	304 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE					
	52 - SEWER		COLLECTIONS	1315.18		1245.96
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			622.87		519.05
	51 - OVERPAYMENT					
			Subtotal for Account 30002-00 :	1938.05		1765.01

Total Balance: 136908.45

Total Past Due: 71612.22