

CITY OF IDAHO CITY



SPECIAL CITY COUNCIL MEETING
Wednesday September 16, 2020
6:00 PM.

City Hall, 511 Main Street, Idaho City, ID 83631

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. PUBLIC HEARINGS

1. 2020/2021 FISCAL YEAR BUDGET HEARING

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

II. NEW BUSINESS

1. NOISE VARIANCE FOR MEMORIAL AT COMMUNITY HALL/OUTSIDE MUSIC SEPTEMBER 18, 2020 7PM THROUGH 10PM **ACTION ITEM**

III. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

1. ORDINANCE NO. 361 ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR 2020/2021 **ACTION ITEM**
2. RESOLUTION NO 2020-01 SETTING FEES FOR VARIOUS CITY FEES FOR PERMITS AND USE AMENDED TO RESOLUTION 2020-02 **ACTION ITEM**
3. RESOLUTION 2020-03 RESERVING FORGONE AMOUNT FOR FISCAL YEAR 2020/2021 **ACTION ITEM**

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Phillip J Canody
Council members:
Tom Secor Jr
Ken Everhart
HD Hillyard
David Martin

Chief of Police:
Mark Otter
Deputy officers:
Bryce Johnson
Mark Brunell
Janitor/part time office:
Eleanor Wolery

Public Works:
Tami Franklin
Gene Bettys
City Clerk-Treasurer:
Nancy Ptak
Deputy Clerk:
Sue Robinson

511 Main Street
PO Box 130
Idaho City, ID 83631
(208)392-4584
4cityfolk@gmail.com
idahocityclerk@gmail.com
idahocitypublicworks@gmail.com

NOTICE OF PUBLIC HEARING ON PROPOSED FY 2020/2021 BUDGET
CITY OF IDAHO CITY, IDAHO

A public hearing, pursuant to Idaho Code 50-1002, will be held for consideration of the proposed budget for the fiscal year from October 1, 2020 to September 30, 2021. The public hearing will be held at City Hall, 511 Main Street, Idaho City, ID during a Regular Council Meeting on September 16, 2020 at 6:00 PM. All interested persons are invited to appear and show cause, if any, why such budget should or should not be adopted. Copies of the proposed City budget in detail are available at City Hall during regular office hours (Monday – Thursday 1PM – 4 PM.) City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to the documents or to the hearing, please contact the city clerk, 392-4584 at least 48 hours prior to the meeting/public hearing. The proposed FY 2020/2021 budget is shown below as FY 2020/2021 proposed expenditures and revenues.

CITY OF IDAHO CITY	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21
Proposed 2020/2021 BUDGET	BUDGETED	ACTUAL	BUDGETED	ACTUAL	PROPOSED
REVENUES					
State of Idaho-Rev Share	19,549	20,693	21,730	16,906	21,730
Boise County-Rev Share/Sales Tax	10,809	11,750	12,072	9,538	12,072
State Liquor	17,255	20,411	19,600	19,004	23,755
Boise County-Property Taxes	96,416	89,372	99,308	93,067	92,415
Property Tax Penalty		1,427		2,127	1,436
Other Revenue	58,952	48,957	54,137	29,309	59,364
Law Enforcement	25,000	4,297	23,000	726	22,000
TOTAL General Fund	227,981	196,907	229,847	170,677	232,772
Street Fund					
Boise County-Property Taxes	34,456	19,384	35,490	33,680	39,606
Personal Property Tax		16,672		10,216	5,462
Intergovernmental Revenues	32,031	21,637	20,719	17,729	18,666
TOTAL Street Fund	66,487	57,693	56,209	61,625	63,734
Sewer fund					
User Fees	160,373	147,598	160,373	131,677	160,373
Charges for Services	16,360	16,494	23,480	11,831	23,700
TOTAL Sewer Fund	176,733	164,092	183,853	143,508	184,073
Water Fund					
User Fees	282,672	250,446	282,672	208,052	282,672
Charges for Services	20,370	18,864	27,870	19,328	27,600
Water Project Grants					200,000
TOTAL Water Fund	303,042	269,310	310,542	227,380	510,272
Water Bond Fund	599,196	230,510	389,905	326,505	63,400
GRAND TOTAL Revenue	1,373,439	918,512	1,170,356	929,695	1,054,251
EXPENDITURES					
Law Enforcement	100,267	82,212	116,529	112,092	135,335
General Administration	127,714	56,221	106,448	63,832	90,576
Contingency Fund			7,370	-	6,861
Total General Fund	227,981	138,433	230,347	175,924	232,772
Street Fund	66,487	47,312	56,209	49,123	63,734
Sewer Fund	176,733	93,657	183,853	106,125	184,073
Water Fund	303,042	172,571	310,542	276,350	510,272
Water Bond Fund	599,196	202,113	389,905	219,973	63,400
Total Other Fund Expenditures	1,145,458	515,653	940,509	651,571	821,479
Grand Total All Expenditures	1,373,439	654,086	1,170,856	827,495	1,054,251

The proposed expenditures and revenues for fiscal year 2020/2021 have been tentatively approved by the City Council. Publication dates for the notice of Public Hearing are September 2, 2020 and September 9, 2020 in the *Idaho World*.

Nancy L. Ptak
City Clerk-Treasurer

ORDINANCE NO. 361
ANNUAL APPROPRIATION ORDINANCE
FOR FISCAL YEAR 2020-2021

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, APPROPRIATING THE SUM OF \$1,054,251 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF IDAHO CITY FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE.

BE IT ORDAINED by the Mayor and City Council of the City of Idaho City, Boise County, Idaho.

SECTION 1. That the sum of \$1,054,251 be, and the same is appropriated to defray the necessary expenses and liabilities of the City of Idaho City, Boise County, Idaho for the fiscal year beginning October 1, 2020.

SECTION 2. The objects and purposes for which such appropriation is made, and the amount of each object and purpose is as follows:

CITY OF IDAHO CITY	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21
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REVENUES					
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TOTAL General Fund	227,981	196,907	229,847	170,677	232,772
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Water Fund					
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Total Other Fund Expenditures	1,145,458	515,653	940,509	651,571	821,479
Grand Total All Expenditures	1,373,439	654,086	1,170,856	827,495	1,054,251

SECTION 3. That a general tax levy on all taxable property within the City of Idaho City be levied in an amount allowed by law for the general purposes for said City, for the fiscal year beginning October 1, 2020.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5. This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of The Idaho World, a newspaper of general circulation in the City of Idaho City, and the official newspaper of said City.

PASSED BY THE COUNCIL of the City of Idaho City this 16th day of September 2020.

APPROVED BY THE MAYOR OF the City of Idaho City this 16th day of September 2020.

Publish in The Idaho World September 23 2020.

ATTEST:

Phillip J. Canody, Mayor

Nancy L. Ptak, City Clerk-Treasurer

RESOLUTION NO. 2020-02

A RESOLUTION SETTING FEES FOR VARIOUS CITY FEES FOR PERMITS AND USE

ALCOHOLIC BEVERAGE LICENSE FEES FOR 2021

WHEREAS, Idaho City Ordinance No. 260 provides that license fees for the sale of alcoholic beverages be set by resolution of the City Council each year.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

1. Beer to be consumed on premises: The 2020 license fee for retail sale of beer to be consumed on the premises where sold shall be \$150.00
2. Beer not to be consumed on premises: The 2020 license fee for retail sale of beer, none of which is to be consumed on the premises where sold, shall be \$75.00.
3. Wine to be consumed on premises: The 2020 license fee for retail sale of wine to be consumed on the premises where sold shall be \$150.00.
4. Wine not to be consumed on premises: The 2020 license fee for retail sale of wine, none of which is to be consumed on the premises where sold, shall be \$75.00.
5. Liquor: The 2020 license fee for retail sale of liquor by the drink shall be \$400.00.
6. License name transfer \$25.00.

BUSINESS AND VENDOR LICENSE FEES FOR 2021

WHEREAS, Idaho City Ordinance No. 273 provides that business and vendor license fees be set by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

1. Business license application fee (non-refundable) \$75.00.
2. Business license annual renewal fee \$63.00.
3. Business license late fee \$25.00.
4. Business license name transfer \$25.00.
5. Vendors license daily fee \$15.75.
6. Vendors license daily fees (nonprofit org.) \$7.35.
7. Vendors license yearly fee (non-refundable) \$52.50.
8. Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee \$210.00.
9. Carnival or public entertainment with more than 10 concessions, rides, or sideshows, daily fee shall be \$21.00 per concession, ride or sideshow.

An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the City's expenses related to the activity, including but not limited to the provision of public works and police.

A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.

CEMETERY FEES FOR 2021

WHEREAS, Idaho City Ordinance No. 356 provides that cemetery fees be set by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

- | | |
|---|-----------|
| 1. Burial Lot Sales-nonresident shall be | \$800.00. |
| 2. Burial Lot Sales-resident shall be | \$400.00. |
| 3. Opening and Closing Lots Weekdays shall be | \$375.00. |

- | | |
|--|-----------|
| 4. Opening and Closing Lots Saturday shall be | \$425.00. |
| 5. Cremations Buried in Lots Weekday shall be | \$150.00. |
| 6. Cremations Buried in Lots Saturday shall be | \$200.00. |
| 7. Lot Location for DYI Cremations Burial shall be | \$25.00. |
| 8. Transfer of Ownership fee shall be | \$25.00. |

COMMUNITY HALL RENTAL FEES FOR 2021

WHEREAS, the City Council wishes to set use fees for the Community Hall as follows:

1. Non-profit groups \$42.00 per day plus 6% use tax
2. Private groups and government agencies \$84.00 for 5 or fewer hours plus 6% use tax
3. Private groups and government agencies \$157.50 for more than 5 hours plus 6% use tax

A \$50.00 deposit required; refundable if rental agreement requirements are completed.

The Council can waive a portion of the fee or set a monthly use fee for groups desiring to use the Hall on a set schedule for a class or multi-day event.

ADMINISTRATOR FEES FOR 2021

WHEREAS, the City Council wishes to set fees for administration related directly to the costs incurred, the fees are as follows:

PUBLIC RECORDS REQUEST FOR 2021

1. (10) (a) Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be charged for the first two (2) hours of labor in responding to a request for public records, or for copying the first one hundred (100) pages of paper records that are requested. For responses that exceed the above, the following fees shall apply:

COPYING FEES

Black .10 per page

Color .50 per page

Copies of City information or data held in any but written form will be calculated as to the direct costs incurred in copying such information or data.

NFS FEES FOR 2021

1. Returned checks shall be subject to a charge of \$25.00.

DOG AND LIVESTOCK LICENSE FEES FOR 2021

WHEREAS, the City of Idaho City has adopted a Regulation of Dogs and Livestock Ordinance; and WHEREAS, the Regulation Ordinance provides for the setting of fees for Dog Licenses, Kennel Licenses and Seizure/Boarding/Disposal fees by resolution of the City Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council as follows:

1. Fees for dog licenses shall be \$10.50 for spayed or neutered dogs and \$26.25 for dogs that have not been spayed or neutered. If a renewal license is not purchased by January 31, 2018, the cost of the license shall be \$21.00 for spayed or neutered dogs and \$52.50 for dogs that have not been spayed or neutered.
2. Fee for replacement tag shall be \$5.00 per tag.
3. Fees for kennel licenses shall be \$63.00.
4. Fees for seizure of a dog at large shall be \$78.75.
5. Disposal fees shall be actual costs incurred.

PARKS AND RECREATION FEE SCHEDULE FOR 2021

WHEREAS, the City Council wishes to set use fees for City Recreation Facilities as follows:

1. Commercial or dedicated use of any city recreational facilities shall be 5% of gross proceeds or a minimum charge of \$78.75 per day plus 6% use tax.

The following security deposit is required, refundable if rental requirements are completed:

50 to 99 people \$50.00, 100 to 249 people \$100.00, 250 people or more \$300.00

Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission.

PLANNING AND ZONING ADMINISTRATIVE FEES 2021

WHEREAS, the City Council wishes to set fees for Idaho City Planning and Zoning as follows:

1. Lot Line Adjustment \$50.00
2. Property Lot Line Split \$50.00
3. Amendment to Comprehensive Plan and/or map \$500.00
 - + a) Processing fee per photocopy page, black and white \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notices
4. Amendment to Idaho City Development Code \$500.00
 - + a) Processing fee per photocopy page \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notices
5. Annexation \$500.00
 - + a) Processing fee per photocopy page \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notices
6. Annexation (minor) \$250.00
7. Large Scale Development \$1500.00
 - + a) Processing fee per photocopy page \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notices
8. Subdivision, creating not more than 3 lots or parcels \$500.00
 - + a) Processing fee per photocopy page \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notices
9. Subdivision, creating 4 to 10 lots or parcels \$1,000.00
 - + a) Processing fee per photocopy page \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notices
 - + c) any additional fees incurred by an independent engineering and/or surveying consultant retained by the City for further professional review and approval necessary to verify compliance of final construction plans which substantially conform to final subdivision plans approve by City Council.
 - +d) After three (3) additional Inspections of project \$100.00
10. Conditional Use Permit \$500.00
 - + a) Processing fee per photocopy page \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notice
11. Special Use Permit \$500.00
 - + a) Processing fee per photocopy page \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notices
12. Vacation of Public Right of Way \$500.00
 - + a) Processing fee per photocopy page \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notices
13. Variance \$150.00
 - + a) Processing fee per photocopy page \$0.10
 - + b) Postage, Publication, Recording fees & Legal Notices

14. Zoning Map Change (Rezoning)	\$500.00
+ a) Processing fee per photocopy page	\$0.10
+ b) Postage, Publication, Recording fees & Legal Notices	
15. City Engineer and or Attorney Fees	ACTUAL COST

IDAHO CITY POLICE DEPARTMENT SERVICE RATES FOR 2021

WHEREAS, the City Council finds that there is a need to adopt a schedule of charges for providing police protection and other emergency services by the Idaho City Police Department to promote the welfare of the citizens of Idaho City; and the establishment of such charges, not to exceed those approved by the Idaho Code.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and the City Council that service rates are set as follows:

1. A fee for council approved events will be set at \$25.00 an hour per officer to cover additional coverage of law enforcement.
2. The number of hours for events will be determined by the Idaho City Chief of Police.

PARKING VIOLATION FINE FOR 2021

WHEREAS, Idaho City Code 6-1-5 provides that the City Council shall establish a schedule of fines for parking violations by Resolution, the fine for violation of any parking restriction set forth in Chapter 1, Title 6 of the Idaho City Code shall be \$50.00. Imposition of such fine shall not affect or limit the power of the City to impound or remove vehicles pursuant to the provisions of Idaho City Code 6-1-1-E, 6-1-8, or other provision of law.

NOW, THEREFORE, the fees set forth above are hereby adopted and in full force and effect.

PASSED BY THE COUNCIL of the City of Idaho City this ...August 12, 2020.

APPROVED BY THE MAYOR of the City of Idaho City this ...August 12, 2020.

Phillip J Canody, Mayor

ATTEST:

Nancy L Ptak, City Clerk/Treasurer

RESOLUTION NO. 2020-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IDAHO CITY, IDAHO, RESERVING THE FORGONE AMOUNT FOR FISCAL YEAR 2020 FOR POTENTIAL USE IN SUBSEQUENT YEARS AS DESCRIBED IN IDAHO CODE §63-802, et al.

WHEREAS, Idaho Code §50-235 empowers the city council of each city to levy taxes for general revenue purposes; and,

WHEREAS, Idaho Code §50-1002 requires the city council of each city in the State of Idaho to pass a budget, referred to as an annual appropriation ordinance; and,

WHEREAS, Idaho Code §63-802 sets limitations on all taxing district budget requests on the amount of property tax revenues that can be used to fund programs and services; and,

WHEREAS, Idaho Code §63-802(1)(a) allows each taxing entity to increase property tax budget amounts by a maximum of 3%, plus an amount calculated based on the value of both new construction and annexation added during the previous calendar year, plus an amount for forgone taxes; and,

WHEREAS, Idaho Code §63-802(1)(f) requires that the City adopt an annual resolution to reserve additional forgone amount in order to utilize that amount in subsequent years; and,

WHEREAS, the City has met the notice and hearing requirements in Idaho Code §63-802(1)(f) to reserve the current year's increase in the forgone amount; and,

WHEREAS, the City intends to reserve \$7380 of its current year's increase in allowable forgone amount.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF IDAHO CITY, IDAHO, that \$7380 of the current year's allowable increase in its forgone amount is reserved and included in the City's total forgone balance for potential use in subsequent years.

PASSED by the IDAHO CITY CITY COUNCIL on the 16th day of September, 2020.

MAYOR

ATTEST:

CITY CLERK