



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, September 24, 2025

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5OT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called the regular city council meeting to order at 6:00 PM.

**ROLL CALL:** Deputy Clerk Goodlett called roll Miller, Adams, Elliott in attendance. Elliott joined via zoom. Secor absent.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: SEPTEMBER 10, 2025 **ACTION ITEM**

Councilor Miller made a motion, seconded by Adams, to approve the minutes September 10, 2025. 3 ayes. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### 1. IDAHO CITY CHAMBER OF COMMERCE – IDAHO CITY DAYS OCTOBER 4<sup>th</sup> & 5<sup>th</sup>, 2025

Councilor Adams made a motion, seconded by Elliott, to approve the event checklist for Idaho City Chamber of Commerce – Idaho City Days October 4 & 5, 2025 11-6 on the 4<sup>th</sup> and 11-4 on the 5<sup>th</sup>. 3 ayes. Motion carried. Councilor Adams made a motion, seconded by Elliott, to approve an alcohol variance for Idaho City Days October 4<sup>th</sup> & 5<sup>th</sup>, 2025 during the times of the event in the event area. 3 ayes. Motion carried.

### C. BILLS/PAYABLES: SEPTEMBER 11, 2025 THROUGH SEPTEMBER 24, 2025 **ACTION ITEM**

Councilor Adams made a motion, seconded by Miller, to approve the bills dated September 11, 2025 through September 24, 2025 in the amount of \$8,057.96. 3 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

## VI. OLD BUSINESS

### A. PROPERTY SWAP WITH SECOR **ACTION ITEM**

City Attorney Callahan explained that Coleen Marks reached out and will be providing the square footage needed and the drawings asap. The square footage can then be provided to the real estate broker to obtain a price opinion.

### B. PUBLIC WORKS DUMP TRAILER QUOTES **ACTION ITEM**

Mayor Everhart explained that this item was discussed at the last meeting, and it seem to be in agreement to purchase the American Trailer Sales trailer. City Attorney Callahan explained that if Council decided to move forward the vendor would need to provide the written acknowledgments that Idaho requires. Councilor Adams made a motion, seconded by Miller, to purchase the trailer from American Trailer Sales in the amount of \$10,044 contingent on receiving the documentation required by the State. 3 ayes. Motion carried.

### C. PUBLIC WORKS WATER TRAILER QUOTES **ACTION ITEM**

Mayor Everhart explained that this item was also discussed at the last meeting, and the consensus was to hold off on the purchase of a water trailer and revisit it in the spring.

#### D. PUBLIC WORKS NEW TRUCK **ACTION ITEM**

Mayor Everhart explained that there was a meeting with Idaho Power and there is a potential that the city may be eligible to receive a donated truck from their retired fleet. Nancy is also working on a possible grant where the city would purchase a new vehicle and then be reimbursed. Mayor Everhart requested this item be placed on the next agenda to allow more information to come in.

#### VII. NEW BUSINESS

#### VIII. COMMITTEE REPORTS

- A. PARKS & RECREATION COMMISSION
- B. HISTORIC PRESERVATION COMMISSION
- C. PLANNING & ZONING COMMISSION
- D. IDAHO CITY CHAMBER OF COMMERCE

#### IX. EMPLOYEE UPDATES

##### A. PUBLIC WORKS

Mayor Everhart explained that Kurita has rescheduled the repair on the RO and is now pushed out to October 21<sup>st</sup>.

##### B. LAW ENFORCEMENT

Chief Watson explained there have been about 135 calls in the last 30 days. Weekends have been especially busy. A truck was donated by the Sheriff's office. Watson is also working on grants for equipment to get new computers and e-ticket systems. The Health Fair is the first weekend in October and Watson will be helping out with that on Saturday.

##### C. CLERK/TREASURER'S OFFICE

##### 1. WATER AND SEWER UPDATES, **ACTION ITEM**

Deputy Clerk Goodlett explained the water sewer updates in the packet and added that there is an adjustment sheet that would need to be signed. Councilor Adams made a motion, seconded by Miller, to approve the water adjustments in the amount of \$140.3 ayes. Motion carried.

##### 2. CLEARWATER UPDATE

##### D. CITY ATTORNEY

#### X. COUNCIL UPDATES

Councilor Elliott explained that the next council meeting Clerk Ptak, Miller, and herself would not be available. Could the meeting be rescheduled? Mayor Everhart thought that the meeting could be cancelled, and things moved to the next regular meeting on the 22<sup>nd</sup>.

#### XI. MAYOR UPDATES

#### XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

#### XIII. UPCOMING MEETINGS

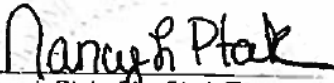
##### A. NEXT REGULAR MEETING: OCTOBER 8, 2025

Regular meeting for the 8<sup>th</sup> has been cancelled.

ADJOURNMENT 6:27 PM

ATTEST:

Date approved: 10/22/25

  
Nancy L. Ptak, City Clerk-Treasurer

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:  
Ken Everhart  
[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

Council members:  
Tom Secor Jr  
Ashley M Elliott  
Mari Adams  
Meaghan Miller

Chief of Police:  
Brent Watson  
[idahocitypd.194@cityofic.org](mailto:idahocitypd.194@cityofic.org)

City officers:  
Jake Nye

Public Works Director:  
Tami Claus  
[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

Public Works:  
Nick Mancera  
Austin Day

City Clerk-Treasurer:  
Nancy L. Ptak  
[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)  
Deputy Clerk  
Kaleb Goodlett  
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operating hours  
Monday- Thursday  
8am - 4:30 pm  
Friday 9am - 3pm