

# CITY OF IDAHO CITY



## REGULAR CITY COUNCIL MEETING

Wednesday, September 25, 2019

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

## MINUTES

CALL MEETING TO ORDER - Mayor Canody called to order at 6:00 pm

ROLL CALL - Secor, Martin, Everhart present, Hillyard absent.

PLEDGE OF ALLEGIANCE - Mayor Canody led the Pledge of Allegiance

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: SEPTEMBER 11, 2019 **ACTION ITEM**

Martin made a motion to approve the minutes dated September 11, 2019, seconded by Everhart; 2 ayes. Secor abstained.

#### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### C. BILLS/PAYABLES: BILLS DATED SEPTEMBER 12, 2019 THROUGH SEPTEMBER 25, 2019 **ACTION ITEM**

Secor made a motion to pay the bills dated September 12, 2019 through September 25, 2019 in the amount of \$20,745.98, seconded by Martin; 2 ayes. Everhart abstained.

### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

### III. ENGINEER'S REPORT

Kasey Ketterling reported from TO Engineers about:

Water Treatment-DEQ will not require Davis Bacon on City employees as long as City writes a letter justifying the City is self-using staff to do some of the work, but not to avoid paying Davis Bacon. Contractor does not have to pay taxes on container. Contractor has resubmitted a bid for underground piping only with more overhead on Administrative work (over \$48K). Discussion of bid. Everhart asked about getting door fixed so it will close. Tonka will come and fix. Discussion of weather proofing container. City will not be accepting bid from contractor. Kasey received email from Engineer at Mores Creek and they have agreed to make the changes. Kasey is willing to accept the plat so that the subdivision can move forward. Discussion of plat approval pending approval of fire district for the cul-de-sacs and road infrastructure.

### IV. OLD BUSINESS

#### A. DOUG POTTENGER HAYRIDES **ACTION ITEM**

Tabled until Doug Pottenger can meet with the council.

#### B. XEROX COPIER-COUNCIL APPROVAL/MAYOR SIGN NEW COPIER LEASE **ACTION ITEM**

Secor made a motion to allow the Mayor to sign the Xerox copier lease and maintenance agreement with Boise Office Equipment, seconded by Everhart; 3 ayes.

### V. NEW BUSINESS - NONE

### VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

VII. COMMITTEE REPORTS  
A. PARKS & RECREATION COMMISSION  
B. HISTORIC PRESERVATION COMMISSION  
C. PLANNING & ZONING COMMISSION

Otter will be notified when a building permit is applied for so that he can be aware of who has one and who doesn't. Otter is Code Enforcement for the building permits. All information for the building permits is on the City website. Enforcement will be based on the City Ordinance. Suggestion of a sign at City limits that building permits are required.

D. IDAHO CITY CHAMBER OF COMMERCE

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

IX. EMPLOYEE UPDATES  
A. PUBLIC WORKS

Tami is at a training.

B. LAW ENFORCEMENT

Mark at biohazard training with several departments.

C. CLERK/TREASURER'S OFFICE

1. UPDATES FROM TRAINING

City was used as a good example at Clerk/treasurer training in regards to having completed the safety courses through ICRMP. The city will do this again yearly, it saves the city money on liability insurance. Email addresses for the city employees need to be set up through our own domain (not Gmail, Yahoo, etc.) Clerk would like to research with Council permission. The city's sever provider might be able to help with this.

2. YEAR END FINANCIAL UPDATES

Clerk will have by next council meeting. Audit is around the corner. Discussion of balances.

X. COUNCIL UPDATES - None

XI. MAYOR UPDATES

Mayor Canody reported on the employee staff meeting. Hopes to have one each month.

XII. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Joan Pelley addressed the council about a few things.

She commended Clerk Ptak for job well done.

The sign into town about the environmentalists at Jackson's / Niehoff's property really needs to be visited. She would like to see it removed for the Idaho City Days weekend. She doesn't believe it is a great look for the city. And she questioned if it fits the sign ordinance.

Thanks Councilman Everhart for taking up the water sampling.

ADJOURNMENT

Mayor adjourned at 6:51pm.

ATTEST:

Date approved: October 9, 2019

\_\_\_\_\_  
Nancy L Ptak, City Clerk-Treasurer

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Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:  
Phillip J Canody  
Council members:  
Tom Secor Jr  
Ken Everhart  
HD Hillyard  
David Martin

Chief of Police:  
Mark Otter  
Deputy officers:  
Bryce Johnson  
Mark Brunell  
Janitor/part time office:  
Eleanor Wolery

Public Works:  
Tami Franklin  
Gene Bettys  
City Clerk-Treasurer:  
Nancy Ling  
Deputy Clerk:  
Sue Robinson

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