



CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, September 25, 2024

7:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5OT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 7:02 PM.

ROLL CALL: Clerk Ptak called roll, Heffington, Adams, Secor in attendance. Elliott absent

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: AUGUST 28, 2024 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the minutes dated August 28, 2024. 3 ayes. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

1. IDAHO CITY CHAMBER OF COMMERCE - IDAHO CITY DAYS OCTOBER 5TH & 6TH, 2024

Councilor Secor made a motion, seconded by Adams, to approve the event checklist for the Idaho City Chamber of Commerce - Idaho City Days, October 5th, & 6th, 2024. 3 ayes. Motion carried. Councilor Secor made a motion seconded by, Heffington, to approve an alcohol variance for Idaho City Days, October 5th, & 6th, 2024 during the times of the event. 3 ayes. Motion carried.

C. BILLS/PAYABLES: AUGUST 29, 2024 THROUGH SEPTEMBER 11, 2024, & SEPTEMBER 12, 2024 THROUGH SEPTEMBER 25, 2024 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the bills August 29, 2024 through September 11, 2024 in the amount of \$16,875.63. 3 ayes. Motion carried. Councilor Heffington made a motion, seconded by Adams, to approve the bills September 12, 2024 through September 25, 2024 in the amount of \$6,892.27. 3 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

IV. ENGINEER'S REPORT

V. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR

City Attorney Callahan has a signed agreement in place and ready for Coleen Marks to proceed.

B. BASIN ELEMENTARY WATER BILL **ACTION ITEM**

Clerk Ptak explained that she has not received back up information. Councilor Secor asked for it to be moved to the next agenda.

VI. NEW BUSINESS

A. BOISE COUNTY HEALTH COALITION & LEAP HOUSING – IDAHO CITY AFFORDABLE HOUSING SOLUTIONS

Presenters were not able to make it and requested to be moved to an agenda in November.

B. 2025-9 BOCO SOCIAL LIQUOR LICENSE RENEWAL **ACTION ITEM**

Lisa Hansen explained they have not been able to sell the property and have decided to lease the property to Elizabeth Caton. ISP recommended that BoCo renew their liquor license and then have it transferred to Caton. Caton has had some issues with paperwork and has not yet received the transfer from ISP. Hansen requested that council approve the liquor license transfer contingent on the State and County licenses coming in before Idaho City Days. Councilor Secor made a motion, seconded by Adams, to approve liquor license renewal 2025-9. 3 ayes. Motion carried.

C. 2025-9 BOCO SOCIAL LIQUOR LICENSE TRANSFER **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the 2025-9 BOCO Social liquor license transfer contingent on receipt of State and County approvals. 3 ayes. Motion carried.

D. COWBOY CAMPGROUND – SABRINA AMIDON – WATER/SEWER RV RATE DISCUSSION

Sabrina Amidon with Cowboy Campground explained her and her husband's concerns with the new sewer rates. Because they are a seasonal non-profit and there is no income from October through April and are requesting a reduced rate because of this. Mayor Everhart explained how the water and sewer rates are figured, and that it is not possible to adjust those rates for each individual customer. Councilor Secor, and Adams reiterated what the Mayor had explained.

E. LETTER OF INTENT FROM CAROL KIRKLAND – IDAHO CITY HISTORIC PRESERVATION COMMISSION. **ACTION ITEM**

Councilor Heffington made a motion, seconded by Adams, to appoint Carol Kirkland to the Idaho City Historical Preservation Commission. 3 ayes. Motion carried.

VII. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

A. ORDINANCE 388 ZONING MATRIX & RV PARKS & CAMPGROUNDS

Mayor Everhart opened the floor to anyone who would like to speak on the ordinance. Kent Funkhouser with the Boise Ridge Riders explained that they are looking to purchase property up on Elk Creek and are in a due diligence phase. Funkhouser questioned where they might fit in the new ordinance with what they are wanting to do with the property. Discussion ensued. Bob and Sabrina Amidon with Cowboy Campground explained their issue with the time limitations on how long someone can stay. Discussion ensued. Councilor Secor made a motion, seconded by Adams, pursuant to section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full, shall be dispensed with and that Ordinance No. 388 be considered immediately. Secor aye, Adams aye, Heffington aye. Motion carried. Councilor Secor made a motion, seconded by Adams, Ordinance No. 388 now before the council to be approved. Secor aye, Adams aye, Heffington aye. Motion carried. The Ordinance will be effective upon publication in the newspaper.

B. RESOLUTION 2024-10 INTERAGENCY AGREEMENT FOR BUILDING SERVICES

Councilor Secor explained his opinion on the city needing to have onsite inspectors and to move away from the virtual inspections. Discussion on inspections and costs ensued. City Attorney Callahan brought up the indemnity issue and because both entities are on their own policies, ICRMP confirmed the city's policy would not apply. It was drafted into the agreement that Idaho City would pay the County's deductible of \$3000 to ICRMP. Discussion on the building fund budget and inspections ensued. Mayor Everhart requested that Clerk Ptak check with Aoka on onsite inspections and cost, and also what the building permit cost increase would be to move over to the County. It was decided to hold this item until one of the meetings in October to gather the information and reconvene.

C. RESOLUTION 2024-11 SCRAP PILE & GATES

Council determined that the items in the resolution are trash and can be disposed of. There is no need for the resolution.

VIII. COMMITTEE REPORTS

- A. PARKS & RECREATION COMMISSION
- B. HISTORIC PRESERVATION COMMISSION
- C. PLANNING & ZONING COMMISSION
- D. IDAHO CITY CHAMBER OF COMMERCE

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus explained that samples were pulled today. Claus is going to train CJ on how to backflush the RO. There is a PRV leak that needs to be serviced. There have been multiple leaks in town that have been shut down until repair. The backflow parts have come in and are ready for replacement. The well drillers for the water plant are in town.

Councilor Secor requested the ditch at the senior center be scooped out in preparation for some work they are having done. Mayor Everhart requested the RV dump be opened up first part of next month.

B. LAW ENFORCEMENT

Chief Watson explained there were 75 incidents over the last 30 days. Applications have come in for the new position.

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Clerk Ptak explained the budget updates in the packet. Audit is scheduled for the first week of December.

2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the updates.

3. CLEARWATER UPDATE

a. GRANT SEEKING OPPORTUNITIES

Mayor Everhart will provide the information in his update.

D. CITY ATTORNEY

City Attorney Callahan explained that a counteroffer was received from the Fire District and requested direction. Mayor and Council agreed that the discussions have been discontinued and they do not see any need to change that position.

X. COUNCIL UPDATES

Councilor Secor explained that some applicants were interviewed for an Idaho City ITD supervisor, and none were hired. Councilor Adams explained they are still working on the ambulance redistricting, and it will be on the November 5th ballot.

XI. MAYOR UPDATES

Mayor Everhart explained the grant seeking opportunities with Clearwater. The grants they are seeking will pay the administration from the grant so there is no cost to the city. Clerk Ptak added that Clearwater would also like Council to think about their top 5 projects that they could potentially get grant monies for. Councilor Secor had a go back and suggested that Community Hall could use a new coat of stain. Claus will look into what it would take. Mayor Everhart enrolled in the Mayors walking challenge again and asked for suggestions on what that money could be used to update.

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Jon Adams commented on having onsite county inspectors and how important he believed it is for the city.

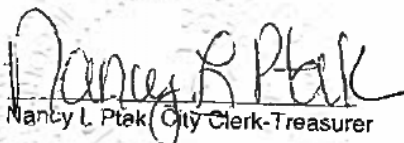
XIII. UPCOMING MEETINGS

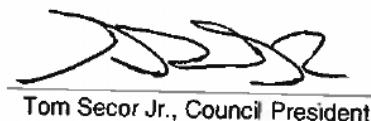
A. NEXT REGULAR MEETING: OCTOBER 9, 2024

ADJOURNMENT 8:39 PM

ATTEST:

Date approved: 10/9/2024


Nancy L. Ptak, City Clerk-Treasurer


Tom Secor Jr., Council President

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Ken Everhart

idahocitymayor1@cityofic.org

Council members:

Tom Secor Jr.

Ashley M Elliott

Mari Adams

Ryan Heffington

Chief of Police:

Brent Watson

idahocitypd.194@cityofic.org

City officers:

Public Works Director:

Tami Claus

idahocitypublicworks@cityofic.org

Public Works:

Nick Mancera

CJ Torgensen

City Clerk-Treasurer:

Nancy L Ptak

idahocityclerk@cityofic.org

Deputy Clerk

Kaleb Goodlett

idahocityoffice@cityofic.org

Utility Billing Clerk

Sue Robinson

4cityfolk@cityofic.org

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am - 3pm