

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING
Wednesday, September 26, 2018
6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:00pm.

ROLL CALL: Everhart, Secor present. Hillyard by phone. Martin absent.

PLEDGE OF ALLEGIANCE: Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: SEPTEMBER 12, 2018 *ACTION ITEM*

Secor made a motion to approve the minutes for the regular city council meeting dated 9/12/18, seconded by Everhart. 3 ayes

B. BUSINESS LICENSE APPROVAL: none *ACTION ITEM*

C. BUILDING PERMITS APPLICATION APPROVAL: none *ACTION ITEM*

D. IDAHO CITY EVENT CHECKLIST: none *ACTION ITEM*

**E. BILLS/PAYABLES: DATED SEPTEMBER 13, 2018 THROUGH SEPTEMBER 26, 2018
*ACTION ITEM***

Secor made a motion to approve the bills dated 9/13/2018 through 9/26/18 in the amount of \$20,070.22 seconded by Hillyard. 2 ayes. Everhart abstained.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

III. ENGINEER'S REPORT

Kasey Ketterling from TO Engineering gave a report on the sand bay re-sanding. He is getting a bid from Cascade. He has a report ready for DEQ regarding the new well proposal to as close to Elk Creek as possible. He is also applying for a grant based on an emergency need. The pilot testing with TONKA has been finished up and is up to standard. The next step is the final design after DEQ approval.

Secor mentioned talking with Bob Showalter regarding putting in an application for a grant with FEMA based on an emergency situation going critical if the water supply shifts or changes in anyway as the city has already seen happen hence the reason for the new wells. Kasey supplied the council with a letter to USAD on behalf of the city. He would like council to review.

IV. OLD BUSINESS

none

V. NEW BUSINESS

A. BLACK MOUNTAIN SOFTWARE *ACTION ITEM*

Secor Made a motion to approve to approve the license agreement and to allow clerk Ptak to sign the agreement for purchase in the amount of \$27,935.00 to be paid as follows \$25% \$6,983.75 down payment, 75% of the balance \$15,713.50 after installation and the balance of \$5,237.75 due October 1, 2019, seconded by Everhart. 3 ayes

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

No one in attendance

B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson reported to the council about the close out for the 2017 grants. Commissioners are working with the city to get the ADA requirements the city would like to have done at city hall but keep the historical integrity. Various projects throughout town are in the final process. Other 2019 grant projects are getting some attention for other buildings in town. Those grants will have to be run through the city. The mercantile has changed direction and will have to put in a new application of appropriateness.

Rhonda reported to the council about the new SHIPO web site and how Idaho City is extremely well represented due to the fact of how many historical buildings we have. She also will be attending the new State Historical Museum and other new sites.

C. PLANNING & ZONING COMMITTEE

RC Hayes introduced the newest member James Nicolson, the commission is ready to move forward. Clerk Ptak explained the process to the commission and what the next steps were. She is waiting for the final information to give over and have a special meeting with them and show them how to conduct the meeting and move forward with the business at hand.

1. MORES CREEK SUBDIVISION - ERIC HOWARD (JJ HOWARD ENGINEERING)

Eric Howard presented the plans of the future development for the Morse Creek subdivision and just wants to make sure they are going through the proper channels. Clerk Ptak explained to the commission the importance for them to get started using the Mores Creek subdivision as an example. The council likes the idea of the lots getting a larger size. This also helps with the water and sewer capacity for future development. Council member Everhart likes the future plans. Eric asked about the codes, Clerk Ptak told him they are close to being online but they will be available in hard copy in the next few days.

The newer lots would need to go through a public hearing. He also asked about how the council felt with them discussing plans with the engineers. Council will refer to council from the attorney, but feels there should be an agreement drawn up in regards to Morse Creek working with TO Engineers. The city would not want to pay for services they did not agree to or have a part in.

D. IDAHO CITY CHAMBER OF COMMERCE

No one in attendance.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

1. PURCHASE METERS FOR ALL WATER SOURCES **ACTION ITEM**

Tami Franklin presented the council with quotes on various meters the city still needs. Clerk Ptak gave the council the budget updates regarding the water and sewer funds. There is still enough for Tami to purchase 10 2 inch meters. Council discussed the purchasing of various meters and other meter needs.

Secor made a motion to purchase the bid proposal from Core and Main, less item #70, for the total amount of \$9154.00 and to direct Tami to purchase (10) ten 2 inch touch read meters also from Core and Main, seconded by Everhart, 3 ayes.

Tami expressed the need for a small welder, council agrees. This would be considered a smaller tool and does not need to be an action item.

She has been working on cleaning the filters and the chlorine use has gone way down.

B. LAW ENFORCEMENT

Chief Otter was not available.

C. CLERK/TREASURER'S OFFICE

1. FISCAL YEAR END BUDGET UPDATE

Clerk Ptak went over the year end 11 month, budget figures. She provided the council with workshops for training and information that are coming up. She and Tami will be going to a few.

X. COUNCIL UPDATES

None at this time.

XI. MAYOR UPDATES

Mayor Canody wanted to thank Tami, Gene, Tom, Kenny and Officer Thorndyke for jumping in and helping with the water situation on the Highway. Mayor Canody made the decision to spend the rest of the mayors expense account and divide the remaining \$250.00 with the full time employees as a bonus for all the hard work that has been done this last year. Five full time employees will receive \$50.00.

XII. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT ***ACTION ITEM***

Hillyard made a motion to adjourn the Regular City Council Meeting, Wednesday, September 26, 2018 at 7:22 pm, seconded by Everhart. 3 ayes.

ATTEST:

Date approved: 10/24/2018

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Phillip J Canody

Council members:

Tom Secor Jr

Ken Everhart

HD Hillyard

David Martin

Public Works:

Tami Franklin

Gene Bettys

Chief of Police:

Mark Otter

City Clerk-Treasurer:

Nancy L Ptak

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Deputy Clerk:

Sue Robinson